Pharmacy Information System (PhIS) and Clinic Pharmacy System (CPS)

Klinik Kesihatan Merbau Berdarah III

JKN SELANGOR (ZONE 9)

1ST Preventive Maintenance Report

P.M. Date	25 APRIL 2018
Report ID	**PM/REPORT/Z9/KKMERBAUBERDARAH III**
Report Version	**V1.0**

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Revision History:

Ver. No	Date of Release	Consolidated by	List of Changes from Previous Version	Signature & Date
1.0	25.4.18	Ahmad Heiqal Bin Noor Zaman	Initial document	Ahmad Heiqal Noor Zaman Field Technical Engineer Pharmaniaga Logistics Sdn. Bhd.

Verified and Acknowledged by facility:

Received / Acknowledged by facility	
Name	
Signature / Company Stamp	FAIRUZ BINTI SAPARUDDIN JURURAWAT TERLATIH NO LJM: 89637
Designation / Department	
Date	25/4/18

Appendix A

Certificate of Acceptance

PhIS

pharmaniaga

EXECUTION OF PREVENTIVE MAINTENANCE

Project: PhIS & CPS

1ST Preventive Maintenance (2018)
For
Klinik Kesihatan Merbau Berdarah III

Summary findings for Preventive Maintenance conducted on : 25.4.18

No	Item	Allocated Quantity	Serviced Quantity	Remarks
1	Desktop	1	1	
2	Laserjet Printer	-	-	
3	Server	-	-	
4	Ups	-	-	
5	Thermal Printer	-	-	
6	Switch	-	-	

Signature & Stamp:

For PLSB	For Facility
Name: Ahmad Heiqal Noor Zaman Designation: Field Technical Engineer Pharmaniaga Logistics Sdn. Bhd. Date:	Name: FAIRUZ BINTI SAPARUDDIN Designation: JURURAWAT TERLATIH NO LJM: 89637 Date: 25/4/18

Appendix B

Preventive Maintenance Checklist

PREVENTIVE MAINTENANCE CHECKLIST
(DEVICE)

(FORM 1)

FACILITY : KK MERBAU BERDARAH III | DEPT : OUTPATIENT PHARMACY | LOCATION : | STATE : SELANGOR | ZONE : 9

PAT ID : CPS/SEL-06/KKS-06/PCD-001

DESKTOP / NOTEBOOK / LASERJET / THP / BSW / BSM/ MYKAD/ TAB | Location : Indent & Receiving

S/N CPU : PC071AQM | MONITOR: V901851A | KEYBOARD : 0011361 | MOUSE: 5G34502087B | Loaned ☐ | Unlocated ☐ | Relocated ☐

PART I - STANDARD TASK

All Device:
Cleaning ☑

Desktop/Notebook/TAB: Yes ☑ No ☐ N/A ☐
* Device is harden
MEMORY : 2 GB ☐
4 GB ☑

PART II - STANDARD HEALTH CHECK

N/A ☐

Verify Condition :	Function	Not Function & Resolved	Not Function & Unresolved: Alert	Ticket No
Connection via LAN / USB	☑	☐	☐	
Fan/ Power Supply/ Charger	☑	☐	☐	

Hard Disk Utilization (GB) :	Used	Free	Alert	Ticket No
1st Partition	115	124	☐	
2nd Partition	75.6	136	☐	
Storage (TAB only)			☐	

PART III - STANDARD SETUP

N/A ☐

Verification:	Function	Not Function & Resolved
IWP	☑	☐
KYM	☑	☐
PhIS Portal	☑	☐

Auto update disabled:	Function	Not Function & Resolved	Current Version	Updated Version
(a) Java (JKD 6 update 30)	☑	☐	☑	
(b) Internet Explorer 9 (64bits)	☑	☐	☑	
ClamAv - Ver 0.99.1	☑	☐	☑	
Microsoft Office	☑	☐	☑	
BCP (BCP PC only)	☐	☐	☐	
Backup PC (Bacula Web)	☐	☐	☐	
IOS Version - TAB only	☐	☐	☐	

PAT ID : | DESKTOP / NOTEBOOK / LASERJET / THP / BSW / BSM/ MYKAD/ TAB | Location :

S/N CPU : | MONITOR: | KEYBOARD : | MOUSE: | Loaned ☐ | Unlocated ☐ | Relocated ☐

PART I - STANDARD TASK

All Device:
Cleaning ☐

Desktop/Notebook/TAB: Yes ☐ No ☐ N/A ☐
* Device is harden
MEMORY : 2 GB ☐
4 GB ☐

PART II - STANDARD HEALTH CHECK

N/A ☐

Verify Condition :	Function	Not Function & Resolved	Not Function & Unresolved: Alert	Ticket No
Connection via LAN / USB	☐	☐	☐	
Fan/ Power Supply/ Charger	☐	☐	☐	

Hard Disk Utilization (GB) :	Used	Free	Alert	Ticket No
1st Partition			☐	
2nd Partition			☐	
Storage (TAB only)			☐	

PART III - STANDARD SETUP

N/A ☐

Verification:	Function	Not Function & Resolved
IWP	☐	☐
KYM	☐	☐
PhIS Portal	☐	☐

Auto update disabled:	Function	Not Function & Resolved	Current Version	Updated Version
(a) Java (JKD 6 update 30)	☐	☐	☐	
(b) Internet Explorer 9 (64bits)	☐	☐	☐	
ClamAv - Ver 0.99.1	☐	☐	☐	
Microsoft Office	☐	☐	☐	
BCP (BCP PC only)	☐	☐	☐	
Backup PC (Bacula Web)	☐	☐	☐	
IOS Version - TAB only	☐	☐	☐	

PART IV - FINDINGS / ALERTS / DETECTION

FURTHER ACTION / RECOMMENDATION

PART V - ACKNOWLEDGEMENT

CUSTOMER

Signature & Stamp: FAIRUZ BINTI SAPARUDDIN
JURURAWAT TERLATIH
NO LIM: 89637

Customer Name

Date: 25/4/18

PHARMANIAGA LOGISTICS SDN BHD (PLSB)

Signature & Stamp

Engineer Name: Ahmad Heiqal Noor Zaman
Field Technical Engineer
Pharmaniaga Logistics Sdn. Bhd.

Date

Appendix C

Hardware Inventory List

Hardware Inventory List

List of equipment available in the facility as per below table:

1.PCD

No	CPU	MONITOR	KEYBOARD	MOUSE	ASSET TAGGING	DEPARTMENT	LOCATION
1	PC071AQM	V901851A	0011361	5G34502087B	CPS/SEL-06/KKS-06/PCD-001	Outpatient Pharmacy	Indent & Receiving