



PhIS & CPS PROJECT



Pharmacy Information System (PhIS) and Clinic Pharmacy System (CPS)

Klinik Kesihatan Pelabuhan Klang

**JKN SELANGOR
(ZONE 10)**

1ST Preventive Maintenance Report

P.M. Date	26 FEBRUARY 2018
Report ID	PM/REPORT/ZONE10/KKPELABUHANKLANG
Report Version	V1.0



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Revision History:

Ver. No	Date of Release	Consolidated by	List of Changes from Previous Version	Signature & Date
1.0	20 /02/2018	Muhammad Anuar bin Awaluddin	Initial document	 MUHAMMAD ANUAR B. AWALUDDIN PhIS & CPS Implementer Pharmeniga Logistic Sdn. Bhd. 20/2/18

Verified and Acknowledged by facility:

Received / Acknowledged by facility	
Name	
Signature / Company Stamp	
Designation / Department	
Date	



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Appendix A

Certificate of Acceptance



EXECUTION OF PREVENTIVE MAINTENANCE

Project: PhIS & CPS
1ST Preventive Maintenance (2018)
For
Klinik Kesihatan Pelabuhan Klang

Summary findings for Preventive Maintenance conducted on 10/02/2018

No	Item	Allocated Quantity	Serviced Quantity	Remarks
1	Desktop	4	4	
2	LaserJet Printer	1	1	
3	Thermal Printer	2	2	
4	Switch	1	1	
5	Server	1	1	
6	UPS	1	1	

Signature & Stamp:

<p><u>For PLSB</u></p>  <p>Name: MUHAMMAD ANUAR B. AWALLUDIN Designation: PhIS & CPS Implementer Pharmaniaga Logistic Sdn. Bhd. Date: 20/2/18</p>	<p><u>For Facility</u></p>  <p>Name: MAZLIZAMURNI OSMAN Designation: PEGAWAI FARMASI U14 Date:</p>
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Appendix B

Preventive Maintenance Checklist

**PREVENTIVE MAINTENANCE CHECKLIST
(SERVER / UPS / STORAGE)**

(FORM 2)

FACILITY : KLINIK KESIHATAN PELABUHAN KLANG
 STATE : SELANGOR

DEPT : IT
 ZONE : 10

LOCATION : Server Room

SERVER 1	SERVER 2	UPS
PAT ID : <u>CPS/SEL-03/KKS-05/SVR-001</u>	PAT ID : <u>CPS/SEL-03/KKS-05/UPS-001</u>	
SERIAL NO : <u>06FKYCX</u>	SERIAL NO : <u>1520703197A413</u>	
MODEL : <u>IBM X3500 M5</u>	MODEL : <u>LIEBERT 6KT3-1000RT230</u>	

If Alert is tick (✓), fill in & elaborate details in FINDINGS / COMMENTS / DETECTION session.

PART I - HARDWARE, CABLING & CONNECTIVITY (INSPECTION & PHYSICAL CHECK)

Standard Task:

- Cleaning
 - Verify Condition :
 - Connection via LAN / USB
 - Fan/ Power Supply
 - Light Path Diagnosis panel
 - UTP Cable connect to switch
 - HA Gateway to Core Switch
- (For Hospital only)*

Function	SERVER 1	
	Not Function & Resolved	Not Function & Unresolved
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Function	SERVER 2	
	Not Function & Resolved	Not Function & Unresolved
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Function	UPS	
	Not Function & Resolved	Not Function & Unresolved
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

By pass Test
 Webcard
 Multilink
 Backup Tape
 Qty

PART II - SETUP & HEALTH CHECK

Function	SERVER 1		SERVER 2	
	Not Function & Resolved	Not Function & Unresolved	Not Function & Resolved	Not Function & Unresolved
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Run DSA & collect DSA Log
 SERVER 1
 SERVER 2

Software/Firmware Version :	SERVER 1		SERVER 2	
	Current	Updated	Current	Updated
ClamAV	0.98.3			
Zabbix	2.2.6			
Bacula	5.2.12			
Glassfish	3.1.2.2			
UEFI	1.11			
IMM2	1.75			

System Software
 SUSE LINUX (OS)
 Kernel
 GCC

Housekeeping:
 Clear /tmp folder > 2 weeks
 Archive Log Files

SERVER 1		SERVER 2	
Current	Updated	Current	Updated
SUSE 11			
3-0.76-0.11			
4.3.4			

SERVER 1		SERVER 2	
Current	Updated	Current	Updated

N/A

**PREVENTIVE MAINTENANCE CHECKLIST
(SERVER / UPS / STORAGE)**

(FORM 2)

PAT ID : _____
 SERIAL NO: _____
 TYPE : STORAGE

PART III - STORAGE N/A

Function	Not Function & Received		Not Function & Unresolved	
	Alert	Alert	Alert	Ticket No
Perform Health Check:				
Storage Manager Error Alerts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Storage events logs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
HDD indicator lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Enable read/write cache	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Enable Media Scan both at controller level and LUN level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Software/Firmware Version :

Controller	Updated
ESM	
Driver	

PART IV - FINDINGS / ALERTS / DETECTION **FURTHER ACTION / RECOMMENDATION**

PART V - ACKNOWLEDGEMENT

CUSTOMER

Signature & Stamp
 Customer Name
 Date


MAZLAMINI OSMAN
PEGAWAI FARMASI UEA

PHARMANIAGA LOGISTICS SDN BHD (PLSB)

Signature & Stamp
 Engineer Name
 Date


MUHAMMAD ANWAR B. ANWARUDDIN
POIS & OPS Implementer
Pharmaniaga Logistic Sdn. Bhd.
 22/2/18

**PREVENTIVE MAINTENANCE CHECKLIST
(CORE SWITCH / DISTRIBUTION SWITCH)**

(FORM 3)

FACILITY : KLINIK KESIHATAN PELABUHAN KLANG DEPT : IT LOCATION : SELANGOR STATE : ZONE : 10

PAT ID : CPS/SEL-03/KKS-05/DSW-001 Location : Registration Counter

SERIAL NO: DN1201507GZ Loaned Unlocated Relocated

PART I - STANDARD TASK		PART II - STANDARD HEALTH CHECK		PART III - STANDARD SETUP	
Function	Not Function & Resolved	Alert	Not Function & Unresolved	Function	Not Function & Unresolved
Cleaning <input type="checkbox"/>	Verify Condition : Cable & Connection	<input type="checkbox"/>	<input type="checkbox"/>	SSH Access & Connection	<input type="checkbox"/>
	Power Supply	<input type="checkbox"/>	<input type="checkbox"/>	Execute Puty to start	<input type="checkbox"/>
	Check LED Status	<input type="checkbox"/>	<input type="checkbox"/>	Specify the IP to connect	<input type="checkbox"/>
	System LED	<input type="checkbox"/>	<input type="checkbox"/>	Test LogIn	<input type="checkbox"/>
Master LED	<input type="checkbox"/>	<input type="checkbox"/>	Test & Verify Management IP via console access	<input type="checkbox"/>	
STACK ID	<input type="checkbox"/>	<input type="checkbox"/>			

PAT ID : Location : Relocated

SERIAL NO: Loaned Unlocated

PART I - STANDARD TASK		PART II - STANDARD HEALTH CHECK		PART III - STANDARD SETUP	
Function	Not Function & Resolved	Alert	Not Function & Unresolved	Function	Not Function & Unresolved
Cleaning <input type="checkbox"/>	Verify Condition : Cable & Connection	<input type="checkbox"/>	<input type="checkbox"/>	SSH Access & Connection	<input type="checkbox"/>
	Power Supply	<input type="checkbox"/>	<input type="checkbox"/>	Execute Puty to start	<input type="checkbox"/>
	Check LED Status	<input type="checkbox"/>	<input type="checkbox"/>	Specify the IP to connect	<input type="checkbox"/>
	System LED	<input type="checkbox"/>	<input type="checkbox"/>	Test LogIn	<input type="checkbox"/>
Master LED	<input type="checkbox"/>	<input type="checkbox"/>	Test & Verify Management IP via console access	<input type="checkbox"/>	
STACK ID	<input type="checkbox"/>	<input type="checkbox"/>			

PART IV - FINDINGS / COMMENTS / DETECTION

FURTHER ACTION / RECOMMENDATION

PART V - ACKNOWLEDGEMENT	
CUSTOMER	PHARMANIAGA LOGISTICS SDN BHD (PLSB)
Signature & Stamp	Signature & Stamp
Customer Name	Customer Name
Date	Date

Signature & Stamp: *[Signature]*
 Engineer Name: MUHAMMAD ANUAR D. AWILUDDIN
 Date: 20/1/18
 PMS & CPS Implementer
 Pharmedia Logistics

Signature & Stamp: *[Signature]*
 Customer Name: MAZLIZAMURNI OSMAN
 Date: 20/1/18
 PEGAWAI FARMASI UKA

PREVENTIVE MAINTENANCE CHECKLIST (DEVICE)

(FORM 1)

STATE : SELANGOR ZONE : 10

DEPT : OUTPATIENT PHARMACY LOCATION :

FACILITY : KLINIK KESIHATAN PELABUHAN KLANG

PAT ID : CPS/SEL-03/KKS-05/THP-001
S/N CPU : 2305N001093

DESKTOP / NOTEBOOK / LASERJET / THERMAL PRINTER

MONITOR : N/A

Location : Screening, Verification & Labelling
Relocated :

KEYBOARD : LOANED UNLOCATED

MOUSE :

PART I - STANDARD TASK	PART II - STANDARD HEALTH CHECK	PART III - STANDARD SETUP		
All Device: Cleaning <input checked="" type="checkbox"/>	Function: <input checked="" type="checkbox"/> Not Function & Unresolved Alert: <input type="checkbox"/> Ticket No: <input type="checkbox"/>	Function: <input type="checkbox"/> Not Function & Unresolved Alert: <input type="checkbox"/> Ticket No: <input type="checkbox"/>	Function: <input type="checkbox"/> Not Function & Resolved Current Version: <input type="checkbox"/> Updated Version: <input type="checkbox"/>	Verification: Auto update disabled: (a) Java (JDK 6 update 30) <input type="checkbox"/> (b) Internet Explorer 9 (64bits) <input type="checkbox"/> ClamAV - Ver 0.98.3 <input type="checkbox"/> Microsoft Office <input type="checkbox"/> BCP (BCP PC only) <input type="checkbox"/> Backup PC (Bacula Web) <input type="checkbox"/>
Desktop/Notebook: Device is harden Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A <input type="checkbox"/> MEMORY : 2 GB <input type="checkbox"/> 4 GB <input type="checkbox"/>	Verify Condition : Connection via LAN / USB <input type="checkbox"/> Fan/ Power Supply/ Charger <input type="checkbox"/> Hard Disk Utilization (GB) : 1st Partition <input type="checkbox"/> 2nd Partition <input type="checkbox"/>			

PAT ID : CPS/SEL-03/KKS-05/THP-002
S/N CPU : 2305Y001232

DESKTOP / NOTEBOOK / LASERJET / THERMAL PRINTER

MONITOR : N/A

Location : Screening Verification & Labelling
Relocated :

KEYBOARD : LOANED UNLOCATED

MOUSE :

PART I - STANDARD TASK	PART II - STANDARD HEALTH CHECK	PART III - STANDARD SETUP		
All Device: Cleaning <input checked="" type="checkbox"/>	Function: <input checked="" type="checkbox"/> Not Function & Unresolved Alert: <input type="checkbox"/> Ticket No: <input type="checkbox"/>	Function: <input type="checkbox"/> Not Function & Unresolved Alert: <input type="checkbox"/> Ticket No: <input type="checkbox"/>	Function: <input type="checkbox"/> Not Function & Resolved Current Version: <input type="checkbox"/> Updated Version: <input type="checkbox"/>	Verification: Auto update disabled: (a) Java (JDK 6 update 30) <input type="checkbox"/> (b) Internet Explorer 9 (64bits) <input type="checkbox"/> ClamAV - Ver 0.98.3 <input type="checkbox"/> Microsoft Office <input type="checkbox"/> BCP (BCP PC only) <input type="checkbox"/> Backup PC (Bacula Web) <input type="checkbox"/>
Desktop/Notebook: Device is harden Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A <input type="checkbox"/> MEMORY : 2 GB <input type="checkbox"/> 4 GB <input type="checkbox"/>	Verify Condition : Connection via LAN / USB <input type="checkbox"/> Fan/ Power Supply/ Charger <input type="checkbox"/> Hard Disk Utilization (GB) : 1st Partition <input type="checkbox"/> 2nd Partition <input type="checkbox"/>			

DESKTOP / NOTEBOOK / LASERJET / THERMAL-PRINTER

MONITOR : N/A

Location :
Relocated :

KEYBOARD : LOANED UNLOCATED

MOUSE :

PART I - STANDARD TASK	PART II - STANDARD HEALTH CHECK	PART III - STANDARD SETUP		
All Device: Cleaning <input type="checkbox"/>	Function: <input type="checkbox"/> Not Function & Unresolved Alert: <input type="checkbox"/> Ticket No: <input type="checkbox"/>	Function: <input type="checkbox"/> Not Function & Unresolved Alert: <input type="checkbox"/> Ticket No: <input type="checkbox"/>	Function: <input type="checkbox"/> Not Function & Resolved Current Version: <input type="checkbox"/> Updated Version: <input type="checkbox"/>	Verification: Auto update disabled: (a) Java (JDK 6 update 30) <input type="checkbox"/> (b) Internet Explorer 9 (64bits) <input type="checkbox"/> ClamAV - Ver 0.98.3 <input type="checkbox"/> Microsoft Office <input type="checkbox"/> BCP (BCP PC only) <input type="checkbox"/> Backup PC (Bacula Web) <input type="checkbox"/>
Desktop/Notebook: Device is harden Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A <input type="checkbox"/> MEMORY : 2 GB <input type="checkbox"/> 4 GB <input type="checkbox"/>	Verify Condition : Connection via LAN / USB <input type="checkbox"/> Fan/ Power Supply/ Charger <input type="checkbox"/> Hard Disk Utilization (GB) : 1st Partition <input type="checkbox"/> 2nd Partition <input type="checkbox"/>			

PREVENTIVE MAINTENANCE CHECKLIST (DEVICE)

(FORM 1)

FACILITY : **KLINIK KESIHATAN PELABUHAN KLANG** DEPT : **OUTPATIENT PHARMACY** LOCATION : **STATE : SELANGOR** ZONE : **10**

PAT ID : **CPS/SEL-03/KKS-05/PCD-001** DESKTOP / **NOTEBOOK/LASERJET/THERMAL-PRINTER** Location : **Procurement, Receiving, Distribution**

S/N CPU : **PC05FLH6** MONITOR : **V901R4H4** KEYBOARD : **0002896** MOUSE : **H5515HA1S8J** Leased : Unleased : Released :

PART I - STANDARD TASK		PART II - STANDARD HEALTH CHECK		PART III - STANDARD SETUP					
All Device: Cleaning <input checked="" type="checkbox"/>									
Desktop/Notebook: Device is harden Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> MEMORY : 2 GB <input checked="" type="checkbox"/> 4 GB <input type="checkbox"/>	Verify Condition : Connection via LAN / USB <input checked="" type="checkbox"/> Fan/ Power Supply/ Charger <input checked="" type="checkbox"/> Hard Disk Utilization (GB) : 1st Partition <input checked="" type="checkbox"/> 2nd Partition <input checked="" type="checkbox"/>	Not Function & Resolved Alert <input type="checkbox"/> Ticket No.	Verification: IWP <input checked="" type="checkbox"/> KYM <input checked="" type="checkbox"/> PhIS Portal <input checked="" type="checkbox"/>	Function <input checked="" type="checkbox"/>	Not Function & Resolved <input type="checkbox"/>	Function <input checked="" type="checkbox"/>	Not Function & Resolved <input type="checkbox"/>	Current Version <input type="checkbox"/>	Updated Version <input type="checkbox"/>
Auto update disabled: (a) Java (JKD 6 update 30) <input type="checkbox"/> (b) Internet Explorer 9 (64bits) <input type="checkbox"/> ClamAV - Ver 0.98.3 <input type="checkbox"/> Microsoft Office <input type="checkbox"/> BCP (BCP PC only) <input type="checkbox"/> Backup PC (Bacula Web) <input type="checkbox"/>									

PAT ID : **CPS/SEL-03/KKS-05/PCD-002** DESKTOP / **NOTEBOOK/LASERJET/THERMAL-PRINTER** Location : **Screening, Verification, Labeling & Dispensing**

S/N CPU : **PC05FLHA** MONITOR : **V901R4HG** KEYBOARD : **0002799** MOUSE : **H5515HA1S8Q** Leased : Unleased : Released :

PART I - STANDARD TASK		PART II - STANDARD HEALTH CHECK		PART III - STANDARD SETUP					
All Device: Cleaning <input checked="" type="checkbox"/>									
Desktop/Notebook: Device is harden Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> MEMORY : 2 GB <input checked="" type="checkbox"/> 4 GB <input type="checkbox"/>	Verify Condition : Connection via LAN / USB <input checked="" type="checkbox"/> Fan/ Power Supply/ Charger <input checked="" type="checkbox"/> Hard Disk Utilization (GB) : 1st Partition <input checked="" type="checkbox"/> 2nd Partition <input checked="" type="checkbox"/>	Not Function & Resolved Alert <input type="checkbox"/> Ticket No.	Verification: IWP <input checked="" type="checkbox"/> KYM <input checked="" type="checkbox"/> PhIS Portal <input checked="" type="checkbox"/>	Function <input checked="" type="checkbox"/>	Not Function & Resolved <input type="checkbox"/>	Function <input checked="" type="checkbox"/>	Not Function & Resolved <input type="checkbox"/>	Current Version <input type="checkbox"/>	Updated Version <input type="checkbox"/>
Auto update disabled: (a) Java (JKD 6 update 30) <input type="checkbox"/> (b) Internet Explorer 9 (64bits) <input type="checkbox"/> ClamAV - Ver 0.98.3 <input type="checkbox"/> Microsoft Office <input type="checkbox"/> BCP (BCP PC only) <input type="checkbox"/> Backup PC (Bacula Web) <input type="checkbox"/>									

PAT ID : **CPS/SEL-03/KKS-05/PCD-003** DESKTOP / **NOTEBOOK/LASERJET/THERMAL-PRINTER** Location : **Procurement, Receiving, Distribution**

S/N CPU : **PC05FUJ3** MONITOR : **V901R4H3** KEYBOARD : **0002813** MOUSE : **H5515HA1S8V** Leased : Unleased : Released :

PART I - STANDARD TASK		PART II - STANDARD HEALTH CHECK		PART III - STANDARD SETUP					
All Device: Cleaning <input checked="" type="checkbox"/>									
Desktop/Notebook: Device is harden Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> MEMORY : 2 GB <input checked="" type="checkbox"/> 4 GB <input type="checkbox"/>	Verify Condition : Connection via LAN / USB <input checked="" type="checkbox"/> Fan/ Power Supply/ Charger <input checked="" type="checkbox"/> Hard Disk Utilization (GB) : 1st Partition <input checked="" type="checkbox"/> 2nd Partition <input checked="" type="checkbox"/>	Not Function & Resolved Alert <input type="checkbox"/> Ticket No.	Verification: IWP <input checked="" type="checkbox"/> KYM <input checked="" type="checkbox"/> PhIS Portal <input checked="" type="checkbox"/>	Function <input checked="" type="checkbox"/>	Not Function & Resolved <input type="checkbox"/>	Function <input checked="" type="checkbox"/>	Not Function & Resolved <input type="checkbox"/>	Current Version <input type="checkbox"/>	Updated Version <input type="checkbox"/>
Auto update disabled: (a) Java (JKD 6 update 30) <input type="checkbox"/> (b) Internet Explorer 9 (64bits) <input type="checkbox"/> ClamAV - Ver 0.98.3 <input type="checkbox"/> Microsoft Office <input type="checkbox"/> BCP (BCP PC only) <input type="checkbox"/> Backup PC (Bacula Web) <input type="checkbox"/>									

PREVENTIVE MAINTENANCE CHECKLIST
(DEVICE)

FACILITY : **KLINIK KESIHATAN PELABUHAN KLANG** DEPT : **OUTPATIENT PHARMACY** LOCATION : **STATE : SELANGOR** ZONE : **10**

PAT ID : **CPS/SEL-09/KKS-05/PCD-004** DEPARTMENT : **DESKTOP / NOTEBOOK / LASERJET / THERMAL-PRINTER** Location : **Procurement, Receiving, Distribution**

S/N CPU : **PC080E4Q** MONITOR : **V901TZBY** KEYBOARD : **0000213** MOUSE : **44L2596** Needed: Unloaded: Released:

PART I - STANDARD TASK		PART II - STANDARD HEALTH CHECK		PART III - STANDARD SETUP	
All Device: Cleaning	<input checked="" type="checkbox"/>	Verify Condition : Connection via LAN / USB Fan/ Power Supply/ Charger Hard Disk Utilization (GB) : 1st Partition 2nd Partition	Function: <input checked="" type="checkbox"/> Not Function & Unresolved: <input type="checkbox"/> Alert: <input type="checkbox"/> Ticket No: <input type="checkbox"/>	Function: <input checked="" type="checkbox"/> Not Function & Resolved: <input type="checkbox"/> Alert: <input type="checkbox"/> Ticket No: <input type="checkbox"/>	Function: <input checked="" type="checkbox"/> Not Function & Resolved: <input type="checkbox"/> Alert: <input type="checkbox"/> Ticket No: <input type="checkbox"/>
Desktop/Notebook: Device is harden	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Used: 124 Free: 136	Used: <input type="checkbox"/> Free: <input type="checkbox"/>	Used: <input type="checkbox"/> Free: <input type="checkbox"/>	Used: <input type="checkbox"/> Free: <input type="checkbox"/>
MEMORY : 2 GB	<input type="checkbox"/>				
4 GB	<input checked="" type="checkbox"/>				

PAT ID : **CPS/SEL-09/KKS-05/LJP-001** DEPARTMENT : **DESKTOP / NOTEBOOK / LASERJET / THERMAL-PRINTER** Location : **Screening, Verification & Labeling**

S/N CPU : **451457LM2GIZ6** MONITOR : **MOUSE:** KEYBOARD : Unloaded: Released:

PART I - STANDARD TASK		PART II - STANDARD HEALTH CHECK		PART III - STANDARD SETUP	
All Device: Cleaning	<input type="checkbox"/>	Verify Condition : Connection via LAN / USB Fan/ Power Supply/ Charger Hard Disk Utilization (GB) : 1st Partition 2nd Partition	Function: <input type="checkbox"/> Not Function & Unresolved: <input type="checkbox"/> Alert: <input type="checkbox"/> Ticket No: <input type="checkbox"/>	Function: <input type="checkbox"/> Not Function & Resolved: <input type="checkbox"/> Alert: <input type="checkbox"/> Ticket No: <input type="checkbox"/>	Function: <input type="checkbox"/> Not Function & Resolved: <input type="checkbox"/> Alert: <input type="checkbox"/> Ticket No: <input type="checkbox"/>
Desktop/Notebook: Device is harden	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Used: <input type="checkbox"/> Free: <input type="checkbox"/>	Used: <input type="checkbox"/> Free: <input type="checkbox"/>	Used: <input type="checkbox"/> Free: <input type="checkbox"/>	Used: <input type="checkbox"/> Free: <input type="checkbox"/>
MEMORY : 2 GB	<input type="checkbox"/>				
4 GB	<input type="checkbox"/>				

PART IV - FINDINGS / ALERTS / DETECTION

FURTHER ACTION / RECOMMENDATION

PART V - ACKNOWLEDGEMENT	
CUSTOMER	PHARMANIAGA LOGISTICS SDN BHD (PLS)
Signature & Stamp	Signature & Stamp: 
Customer Name	MAZLAMURNI-OSMAN
Date	20/7/18

Engineer Name: **PHAS & OPS Implementation**
Date: **20/7/18**
Pharmaniaga Logistic Solutions



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Appendix C

Hardware Inventory List



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Hardware Inventory List

List of equipment available in the facility as per below table:

1 PCD

No	CPU	MONITOR	KEYBOARD	MOUSE	ASSET TAGGING	DEPARTMENT	LOCATION
1	PC05FLH6	V901R4H4	0002806	HS515HA158J	CPS/SEL-03/KKS-05/PCD-001	Outpatient Pharmacy	Procurement, Receiving, Distribution
2	PC05FLHA	V901R4HG	0002799	HS515HA158Q	CPS/SEL-03/KKS-05/PCD-002	Outpatient Pharmacy	Screening, Verification & Labeling, Dispensing
3	PC05FLJ3	V901R4H3	0002813	HS515HA158V	CPS/SEL-03/KKS-05/PCD-003	Outpatient Pharmacy	Procurement, Receiving, Distribution
4	PC080E4Q	V901TZ8Y	0000213	44L2596	CPS/SEL-03/KKS-05/PCD-004	Outpatient Pharmacy	Procurement, Receiving, Distribution

2. LASERJET PRINTER

No.	LASERJET	ASSET TAGGING	DEPARTMENT	LOCATION
1	451457LM2GLZ6	CPS/SEL-03/KKS-05/LJP-001	Outpatient Pharmacy	Screening, Verification & Labeling

3.THERMAL PRINTER

No.	LASERJET	ASSET TAGGING	DEPARTMENT	LOCATION
1	2305N001093	CPS/SEL-03/KKS-05/THP-001	Outpatient Pharmacy	Screening, verification & labeling
2	2305Y001232	CPS/SEL-03/KKS-05/THP-002	Outpatient Pharmacy	Screening, verification & labeling

4 DISTRIBUTION SWITCH

No.	SERVER	ASSET TAGGING	DEPARTMENT	LOCATION
1	DNI201507GZ	CPS/SEL-03/KKS-05/DSW-001	IT DEPARTMENT	REGISTRATION COUNTER

5.SERVER

No.	SERVER	ASSET TAGGING	DEPARTMENT	LOCATION
1	06FKYCX	CPS/SEL-03/KKS-05/SVR-001	IT DEPARTMENT	SERVER ROOM

6.UPS

No.	UPS	ASSET TAGGING	DEPARTMENT	LOCATION
1	1517403385AF413	CPS/SEL-03/KKS-05/UPS-001	IT DEPARTMENT	SERVER ROOM