

## PHIS Quick Guide: Creating New Prepack Item

1. Go to <https://phis.moh.gov.my:8180/phishq/>

The screenshot shows the 'Integration Web Portal' for the 'Pharmacy Information System & Clinic Pharmacy System'. The main area displays a table of prepacking items. The table has the following columns: Drug/Non-Drug Code, Drug/Non-Drug Name, Prepacking Item Code, Prepacking Item Description, Package Description, Created Date, Updated Date, and Status. The table contains several rows of data, including items like Turpentine Oil, Paraffin Liquid BP/Mineral Oil USP, Paracetamol 500 mg Tablet, Povidone Iodine 10% Solution, Paracetamol 125 mg Suppository, and Glycerin 25%, Sodium Chloride 15% Enema, 20ml (Ravin).

Drug/Non-Drug Code	Drug/Non-Drug Name	Prepacking Item Code	Prepacking Item Description	Package Description	Created Date	Updated Date	Status
RAW00123	Turpentine Oil	RAW00123-250	Turpentine Oil	bottle of 250 ml	28/07/2015 11:20 AM	28/07/2015 11:20 AM	Active
RAW00108	Paraffin Liquid BP/Mineral Oil USP	RAW00108-100	Paraffin Liquid BP/Mineral Oil USP	pck of 100 gram	28/07/2015 11:19 AM	28/07/2015 11:19 AM	Active
N02BE01000T1001X	Paracetamol 500 mg Tablet	N02BE01000T1001-30	Paracetamol 500mg Tab	pck of 30 tablet	24/07/2015 07:15 AM	24/07/2015 07:15 AM	Active
D08AG02000L9902X	Povidone Iodine 10% Solution	D08AG02000L9902-100	Povidone Iodine 10% Solution	bott of 100 ml	23/07/2015 12:23 PM	23/07/2015 12:23 PM	Active
N02BE01000S2002X	Paracetamol 125 mg Suppository	N02BE01000S2002-3	Paracetamol 125 mg Suppository	pck of 3 suppository	22/07/2015 04:24 PM	22/07/2015 04:24 PM	Active
A06AG20921G2001X	Glycerin 25%, Sodium Chloride 15% Enema, 20ml (Ravin)	A06AG20921G2001-3	Glycerin 25% and Sodium Chloride 15% Enema in 20ml	pck of 3 tube	22/07/2015 04:23 PM	22/07/2015 04:23 PM	Active

2. Click '+' button to create new packaging for prepacking item:

Alcohol 70% Solution - Bottle of 100 ml

The screenshot shows the 'Create Prepacking Item' form. It has several input fields: 'Item Description' (containing 'Alcohol 70% Solution'), 'PKU' (containing 'Alcohol 70% Solution'), 'Conversion Factor' (containing '0'), 'Packaging Description' (containing 'Bottle of 100 ml'), and 'Status' (set to 'Active'). There are also search icons for the PKU and Item Description fields.

3. Select item. Alcohol 70% Solution

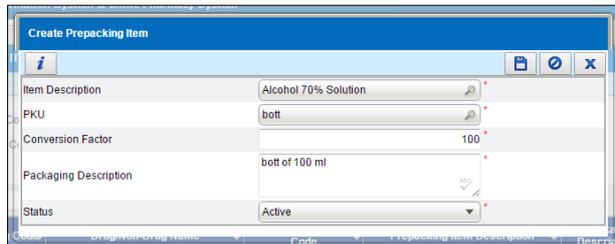
- Any item can be selected from the list

The screenshot shows the 'Create Prepacking Item' form with an 'Item Search' dialog box open. The dialog box has a search field containing 'alcohol 70% so' and a table of search results. The table has the following columns: Item Description, Item Code, Packaging Description, Drug Code, and Status. The search results are as follows:

Item Description	Item Code	Packaging Description	Drug Code	Status
Alcohol 70% Solution	D08AX08000L9901-500	bott of 500 millilitre	D08AX08000L9901XX	Active
Alcohol 70% Solution	D08AX08000L9901XX.04	bottle of 2000 millilitre	D08AX08000L9901XX	Active
Alcohol 70% Solution	D08AX08000L9901XX.02	bottle of 60 millilitre	D08AX08000L9901XX	Active
Alcohol 70% Solution	D08AX08000L9901XX.03	bottle of 4000 millilitre	D08AX08000L9901XX	Active
Alcohol 70% Solution	D08AX08000L9901XX.06	bottle of 1000 ml	D08AX08000L9901XX	Active

#### 4. Select and key-in the necessary information

- i. PKU – make sure it is the correct packing unit
- ii. Conversion factor – key-in the packing size (in this example is 100)
- iii. Packaging Description will be generated by the system



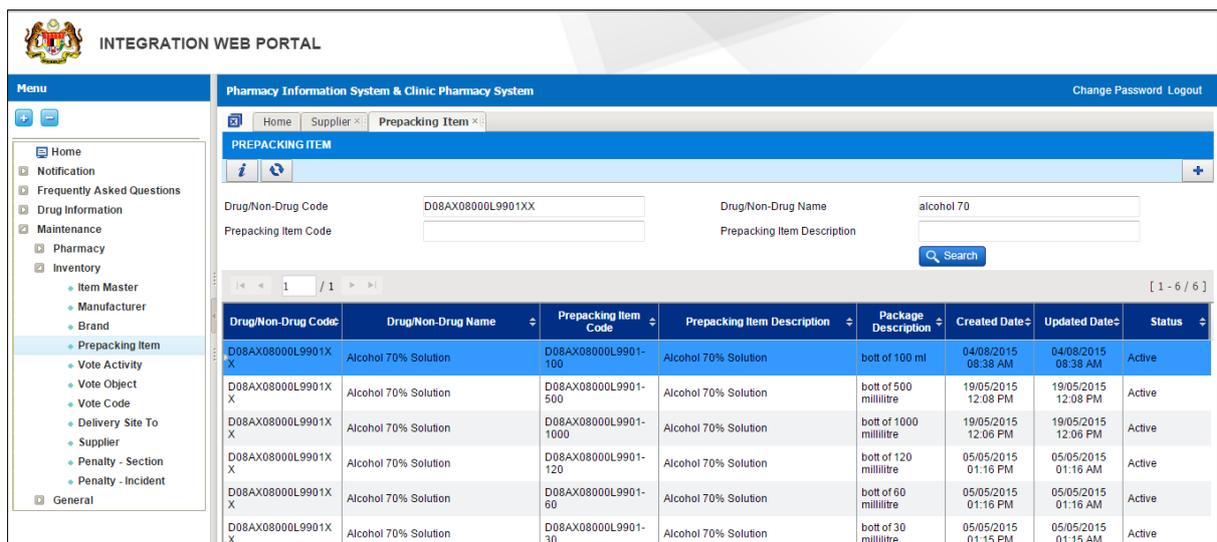
Item Description	Alcohol 70% Solution
PKU	bott
Conversion Factor	100
Packaging Description	bott of 100 ml
Status	Active

#### 5. Click 'save' button



#### 6. The new packaging is successfully created at IWP.

**Please wait for 1 hour for new data to be sent and updated to your facility server.**



Drug/Non-Drug Code	Drug/Non-Drug Name	Prepacking Item Code	Prepacking Item Description	Package Description	Created Date	Updated Date	Status
D08AX08000L9901XX	Alcohol 70% Solution	D08AX08000L9901-100	Alcohol 70% Solution	bott of 100 ml	04/08/2015 08:38 AM	04/08/2015 08:38 AM	Active
D08AX08000L9901XX	Alcohol 70% Solution	D08AX08000L9901-500	Alcohol 70% Solution	bott of 500 millilitre	19/05/2015 12:06 PM	19/05/2015 12:06 PM	Active
D08AX08000L9901XX	Alcohol 70% Solution	D08AX08000L9901-1000	Alcohol 70% Solution	bott of 1000 millilitre	19/05/2015 12:06 PM	19/05/2015 12:06 PM	Active
D08AX08000L9901XX	Alcohol 70% Solution	D08AX08000L9901-120	Alcohol 70% Solution	bott of 120 millilitre	05/05/2015 01:16 PM	05/05/2015 01:16 AM	Active
D08AX08000L9901XX	Alcohol 70% Solution	D08AX08000L9901-60	Alcohol 70% Solution	bott of 60 millilitre	05/05/2015 01:16 PM	05/05/2015 01:16 AM	Active
D08AX08000L9901XX	Alcohol 70% Solution	D08AX08000L9901-30	Alcohol 70% Solution	bott of 30 millilitre	05/05/2015 01:15 PM	05/05/2015 01:15 AM	Active

#### 7. The next step is to add the same packaging in your facility. (If it is not available yet)

- i. Maintenance > Pharmacy > Drug > Dispense UOM

Note:

This module is not applicable for:

1. Injectable Item
2. Inhalers
3. Eye / Ear / Nose drops Preparation
4. Radiopharmaceutical Preparation.
5. IV/IP/IRR preparation