Pharmacy Information System (PhIS)
and
Clinic Pharmacy System (CPS)

User Roles Definition

(Facility User)

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REVISION HISTORY

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1.0	24/11/2014	Ilya Syarah Abdul Aziz	Zainura Said, Chew Ming Ping	Initial Document
1.1	26/08/2015	Ilya Syarah Abdul Aziz	Zainura Said, Chew Ming Ping	Updated with changes from application version 1.3
1.2	02/09/2016	Ilya Syarah Abdul Aziz	Zainura Said, Chew Ming Ping	Updated with changes from application version 1.4. Added new roles: Pharmacist Methadone, Methadone DD Approval, Penalty - Edit/Approve, Penalty - View Only.
1.3	10/03/2017	Ilya Syarah Abdul Aziz	Zainura Said, Chew Ming Ping	Updated document including changes from application version 1.5.1 and above.
1.3.1	14/06/2017	Ilya Syarah Abdul Aziz	Zainura Said, Chew Ming Ping	Updated document with changes: 1. For role Penolong Pegawai Farmasi Incharge Stock: Assigned with new report: Senarai Baki Stok 6 bulan sebelum tarikh luput (KEWPS 9) 2. For application version 1.6, assigned new report 'Medication Adherence Assessment Report' to role: Pharmacist Hospitals, Pharmacist Hospitals PB, Pharmacist Health Clinics, Pharmacist Health Clinics PB, Auditor View
1.4	30/06/2017	Sitinor Megawati Saurani	Zainura Said, Chew Ming Ping	Updated document with changes from application version 1.7 and above: 1. Add new role for 'Facility Admin User Creation' ➢ Version 2.1 2. Assigned roles for 'Return to Supplying Facility' function 3. Assigned roles for 'Supply Status' (previously know as 'Rejected Issue') 4. Renamed 'Senarai Daftar Kad Kawalan Stok (KEWPS 5)' to 'Senarai Daftar Stok (KEWPS 4)' 5. Renamed 'Penentuan Kumpulan Stok (KEWPS 7)' to 'Penentuan Kumpulan Stok (KEWPS 5)' 6. Renamed 'Senarai Baki Stok 6 bulan sebelum tarikh luput (KEWPS 9)' to 'Senarai Stok Bertarikh Luput (KEWPS 6)' 7. Renamed 'Laporan Kedudukan Stok (KEWPS 13)' to 'Laporan Kedudukan Stok (KEWPS 14)'

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				➢ Version 2.2 8. 'Physical Checking' changed to 'Stock Checking and Store Verification' 9. Generate RCL, RCL Approval and Condemn changed to • Recommended Condemn List • Condemn • Recommended Write Off List • Write Off 10. Removed validation on 'Level 2/3 unit specified as SPUB/Manufacturing Indenter Unit (Facility Information)'. Process open to all pharmacy unit.
1.5	23/7/2021	Sitinor Megawati Saurani	Zainura Said	Version 2.2.2 1. Add new right to new group for Methadone Report, Prescription by Prescriber, and Authorisation Report to Pharmacist Hospital and Pharmacist PB. 2. Add new right for PF report to existing roles. Version 2.3 1. Add new role for new screen Single Stage Dispensing IP for Admin roles. 2. Add new roles for Discharge Summary and Notes to Prescriber Hospital. 3. Add new role for Report Information to Admin roles. 4. Add new role for DIFT and Adherence Report to Pharmacist MTAC. 5. Add new role to new report, OP Partial Supply Report to Pharmacist Hospital, Pharmacist PB, Pharmacist Health Clinic and Pharmacist Health Clinic PB. 6. Add new role to PF 5.1(b) to Pharmacist Health Clinic and Pharmacist Health Clinic PB. 7. Assign new right to existing group & role for Budget Adjustment (Chief Pharmacist, Pharmacist Head of Store, Pharmacist Medical Store, Pharmacist Medical Store HC, Penolong Pegawai Tadbir (Medical Store), Penolong Pegawai Tadbir (Medical Store) – HC, Pembantu Tadbir (Medical Store), Penolong Akauntan (Medical Store), Provisional Registered Pharmacist Medical Store, Auditor View 8. Add new right to reject eDO to existing roles. 9. Add new right for Special Approve

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				Medication to existing roles for KPK. 10. Add new right to existing roles for Stock Supply. 11. Add new role as 'DD Psychtropic Drug Supply' to Inventory module. Version 2.3.2.4 1. Add new role for QAP, QAP2 Percentage to TDM pharmacist and Admin. 2. Add new right to new group for PS 1A to pharmacist. 3. Add new role and group for Medicines Utilisation Report (Drug) report to existing roles. 4. Add new right and group for Procurement Pricing Report to pharmacist.
1.6	4/10/2021	Sitinor Megawati Saurani	Zainura Said	Version 2.5 1. Assigned new right to new group for FPP Summary and edit role for FPP Inpatient or Outpatient Summary 2. Assigned access Approve and Reject record for Own Consumption 3. Allow user to have approval carry forward purchase order for Purchase Order Carry Forward (Facility) 4. Allow user to edit carry forward purchase order for Purchase Order Carry Forward (Facility) 5. Allow user to have approval carry forward purchase order for Purchase Order Carry Forward (IWP) 6. Allow user to edit carry forward purchase order for Purchase Order Carry Forward (IWP) 7. New role to add/edit PPUSS Name (IWP) 8. New role to view PPUSS Name (Facility)
1.7	23/09/2022	Sitinor Megawati Saurani	Zainura Said	Version 2.6 1. Assigned new right and group for existing roles Phmcst_PN and Phmcst_PN_PB to have access to PN Outsource List 2. Assigned new and existing right to new group and new roles to access PF 1. PF 34A, PF 34B. 3. Assigned existing group to new roles pharmacist inventory to have access to PF 3.1 – 3.4, PF 3.5, PF 4.1, PF 4.1(b), PF 4.2(b), PF 4.3(a), PF 4.4(a) and PS 1A

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1.8	15/11/2022	Sitinor Megawati Saurani	Zainura Said	• Penambahan ADM_Drug_Orderable_View, ADM_QuotaDrugList_View, Notification_RP_SI_INV_Edit pada role **Pharmacist** • Penambahan ADM_Drug_Orderable_View, ADM_QuotaDrugList_View, Notification_RP_SI_INV_View pada role **PRP** dan **PPF**. • Role baharu **Pharmacist Quota Drug List** untuk ADM_QuotaDrugList_Edit
1.9	15/2/2023	Sitinor Megawati Saurani	Zainura Said	Version 2.6.1.7 • *Penambahan role baru iaitu 'Pres_view' untuk fasiliti 'Pharmacy Based'. Penambahan role ini adalah untuk membolehkan 'Preskriber PB' Edit dalam modul Clinical (ADR AEFI dan ADR Reporting), Edit dalam modul Patient Management (Record Retrieval) dan View dalam modul Maintenance (Quota Drug List).*
1.10	13/10/2023	Sitinor Megawati Saurani	Zainura Said	Version 2.6.3.3 *Disenaraikan Facility Role yang telah dikemaskini oleh Pasukan Projek PhIS untuk pengemaskinian dalam dokumen User Role Definition:* • Add new role *as "Penolong Pegawai Farmasi Medical Store HC"* with access right on inventory, Maintenance and Report Enquiry • Add granted group for '*Penolong Pegawai Farmasi Methadone'* to edit on screen Methadone Patient Details
1.11	23/11/2023	Sitinor Megawati Saurani	Zainura Said	Version 2.6.3.3 • To allow user from Level 3 to do stock checking. Update user access role to include Level 3 for Stock Checking.
1.12	12/12/2023	Sitinor Megawati Saurani	Zainura Said	Version 2.6.3.3 • To update role of *Prescriber View Medication History* to only access to Record Retrieval.

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1.13	14/2/2024	Sitinor Megawati Saurani	Zainura Said	Version 2.6.3.5 • To remove ADM_QuotaDrugList_View, ADR_AEFI_Edit, ADR_Reporting_Edit, DI_Drug_Information_Edit for Prescriber View Medical History role. • To add granted group of ADM_QuotaDrugList_View for Phmcst_Hospitals_PB, Phmcst_Drug_Info, Phmcst_HdStr_KK, Phmcst_Hd_of_Str and Phmcst_Hd_of_Str_HC role. • To remove granted role of OP_Single_Stage_Dangerous_Verify, OP_Single_Stage_Edit and OP_Single_Stage_View for Phmcst_Hospitals_PB, Phmcst_Hlth_Clinics_PB and PB_TranscribeOrder role. • To remove OP_Single_Stage_Dangerous_Verify for ROLE_NM_DGRDRUG_SS.
1.14	29/10/2024	Sitinor Megawati Saurani	Mohd Hilmi Mohamad	Version 2.6.3.13 • To add new role called as 'Role_Patient_History_Log' to be able view report enquiry – Patient History Log

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1. Introduction

1.1 Overview

User roles definition document is a list of all available user roles configured in PhIS application and to be assigned to facility users according to user's designation/function/location/implementation type. This document lists all menu and functions assigned to each role including any additional rules (if applicable).

1.2 Purpose and Objectives

This document is for user to refer each role is assigned with which screen/function in PhIS application.

1.3 User Access Description

Available accesses for PhIS application modules are as below:

Access	Description
View	User able to only view existing transaction and unable to create or edit record
Create	User able to create new transaction record
Edit	User able to edit existing transaction record
Approval	User able to Approve/Reject existing transaction that requires approval
Verify	User able to Verify/Reject existing transaction (if applicable)
Confirm	User able to confirm existing transaction (if applicable)
Reject	User able to reject existing transaction (if applicable)
Respond	User able to respond to existing Drug Information record

Additional information:

- Print function is included in all user access function specified above.
- Additional rules column is to specify any additional rules to control screen function in addition to user access role control.

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2. Roles Definition

2.1 Pharmacist

2.1.1 Role Description: Chief Pharmacist

Module	Screen	Access	Additional Rules
Order Management	Special Drug Request	Create,Edit	
Inventory	Recommended Purchase List (RPL)	Approval	
Maintenance	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	
	Quota Drug List	View	
	Drug Oderable by Discipline	View	
Report/Enquiry	Budget Balance by Vote	View	
	Budget Movement	View	
	Payment Summary List	View	
	Peruntukan and Perbelanjaan (Hospital & Klinik)	View	
	PF 2.2(b): Perincian Mengikut Objek Lanjut	View	
	Back Order	View	
	Highest Procured Value	View	
	Perolehan Ubat-ubatan Setahun	View	
	YTD Purchase By Item	View	
	YTD Purchase By Drug/Non Drug	View	
	YTD Purchased Value	View	
	YTD Received Value	View	
	Purchase Order By Drug/Item	View	
	ABC Analysis	View	
	Average Issue By Month	View	
	Average Usage By Month	View	
	Below Buffer Level Report	View	
	Fast Moving Item	View	
	Item Movement	View	
	Facility Catalogue	View	
	Kad Kawalan Stok (KEWPS 3)	View	
	Laporan Kedudukan Stok (KEWPS 14)	View	
	Laporan Tahun Pelupusan Stok Tahun (KEWPS 20)	View	
	Laporan Tahunan Verifikasi Stok Tahun(KEWPS 16)	View	
	Senarai Daftar Stok (KEWPS 4)	View	
	Pending List	View	
	Penentuan Kumpulan Stok (KEWPS 5)	View	
	Received Item	View	

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Module	Screen	Access	Additional Rules
	Issue Report	View	
	Issue to External	View	
	Return To Supplier	View	
	Senarai Stok Bertarikh Luput (KEWPS 6)	View	
	LaporanTahunanKehilangan Dan HapusKiraStokTahun (KEWPS 22)	View	
	Percentage of Value of Stocks Disposed and Written-off to Value of Stocks Handled Annually (QAP 4)	View	
	Ward Stock	View	
	Stock Balance by Drug/Non Drug	View	
	Stock Balance by Item	View	
	YTD Issue Value	View	
	YTD Issue By Requester	View	
	Month End Total Stock Balance	View	
	ADR Report Listing	View	
	Medication Counselling Registry	View	
	Drug Allergy Card Registry	View	
	Enquiry Registry	View	
	Enquiry Analysis	View	
	Daftar Permohonan Ubat Kelulusan Khas KPK	View	
	Aktiviti Farmasi Klinikal Ambulatori - MTAC (PF5.5b)	View	
	Patient Registry	View	
	Percentage of Prescription Wrongly Filled (QAP1)	View	
	Daily Recording of Errors Detected Before Dispensing (QAP1a)	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed	View	
	Prescription Status	View	
	Drug Utilisation	View	
	Patient Registry For Value Added Services	View	
	Drug Supply Registry	View	
	Drug Return (Daftar Pemulangan Ubat)	View	
	Psychotropic Supply	View	
	Laporan Tempoh Pendispensan Farmasi Pesakit Luar (KPI2b)	View	
	SPUB Activities	View	
	Intervention	View	
	Rekod Harian Walkin	View	
	Prescription Management	View	
	Incomplete Dispensing	View	
	Extemporaneous Registry	View	

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Module	Screen	Access	Additional Rules
	Galenical Registry	View	
	Prepacking Registry	View	
	Aktiviti Pembungkusan Semula Ubat (PF6.6b)	View	
	PS 1A	View	
	Medicines Utilisation Report (Drug)	View	
	Medicines Utilisation Report (Drug)	View	
	Procurement Pricing Report	View	

2.1.2 Role Description: Pharmacist Hospitals

Module	Screen	Function	Additional Rules
Patient Management	Patient Registration	Create,Edit	
	Visit Management	Create,Edit	
	Manage Duplicate Record	Create,Edit	
	Cancel Discharge Patient	Edit	
	Clinical Summary	View	
	Record Retrieval	View	
Order Management	Order Endorsement	View	
Inventory (User's unit: Level 1, 2 or 3)	Requisition Order (Non Standard)	Create,Edit,Verify	
	Request from Non Standard Item to Standard Item	Create,Edit	
	Indent - Intra Facility (Level 2 & Level 3 users*) - Inter Facility (All user levels)	Create,Edit	*Level 1 able to view Intra-Facility screen but unable to create new record
	RIQ – Internal (Level 1 & 2 user) – External (All user levels*)	Edit,Approval	*Level 2/3 only able to create RIQ External if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Issue – Online Issue (Level 1 & 2 user) – Offline Issue (Level 1, 2 & 3* user) – Stock Replenish (Level 2 user) – Direct Issue (Level 1 user) – Supply Status (Level 1, 2 & 3* user) - Own Consumption (Level 1,2 & 3 user)	View Create,Edit,Approval Create,Edit,Approval Create,Edit,Approval View Approval, Reject	Offline Issue: Approval only applicable for version 1.5 onwards
	Stock Transfer (Level 2 & Level 3 users)	Create,Edit,Approval	Level 1 can access but unable to create record Level 2/3: Able to transfer between same level only
	Receive - Intra Facility - Issue Note (Level 2 & 3 user) - Manual (All user levels) - Return Item (Level 1 & 2 user)	Create,Edit	

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Module	Screen	Function	Additional Rules
	- Stock Transfer (Level 2 & 3 user) Receive - Inter Facility - Issue Note (All user levels*) - Manual (All user levels)		
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	View	
	Count Sheet	View	
	Adjustment	View	
	Return to Supplying Unit	View	
	Return to Supplying Facility	Create,Edit	
	Recalculate Buffer Level	Create,Edit	
	Product Complaint	View	
	Slow Moving Item	View	
	Near Expiration Item	View	
	Recommended Condemn List	View	
	Condemn	View	
	Recommended Write Off List	View	
	Write Off	View	
	Prepacking	Create,Edit	
	Stock Supply	Edit,Confirm	
Adverse Drug Reaction	ADR Reporting	Create,Edit	
	Adverse Event Following Immunisation	Create,Edit	
Outpatient Pharmacy	Acknowledgement	Edit	
	Screening & Verification	Edit	
	Preparation	Edit	
	Dispensing	Edit	
	FPP Medication Summary Outpatient	Edit	
	Value Added Services (VAS)	Edit	
	Single Stage Dispensing OP	Edit	
Inpatient Pharmacy	Screening & Verification	Edit	
	Preparation	Edit	
	Dispensing	Edit	
	Fill List	Edit	
	FPP Medication Summary Inpatient	Edit	
Batch Management	Release/Discard Batch	Edit	
Medication Return	Medication Return	Create,Edit,Confirm	Must assign additional role below to allow confirm record: Pharmacist Confirm Med Return
Re-Dispensing	Re-Dispensing	Create,Edit	
SPUB Patient List	SPUB Patient List	Create,Edit	
Clinical	Lab Parameter	Edit	

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Module	Screen	Function	Additional Rules
Drug Information	Drug Information	Create,Edit,Verify	To assign role 'Pharmacist Drug Info' if user is allowed to send response.
Medication Counselling	Medication Counselling Order	Create,Edit	
	Medication Counselling Reporting	Create,Edit	
Manufacturing	Galenical - Formulation	View	
	Galenical - Work Order	Create,Edit	
MAR	View MAR	View	
Maintenance	Drug Master	View	
	Prepacking Item	View	
	Drug/Non Drug Catalogue	View	
	Item Batch	View	
	Item Master	Edit	
	Unit Catalogue List	Create,Edit	
	PPUSS Name	Create, Edit, View	Facility – View only IWP – Create and Edit
	Quota Drug List	View	
	Drug Oderable by Discipline	View	
Maintenance - Data Entry	Ward Information	Create,Edit	
	Error Factor	Create,Edit	
	Drug Supply Registry	Create,Edit	
	Inpatient Pharmacy	Create,Edit	
	Outpatient Pharmacy	Create,Edit	
	Prepacking Details	Create,Edit	
Report/Enquiry	Below Buffer Level Report	View	
	Facility Catalogue	View	
	Kad Kawalan Stok (KEWPS 3)	View	
	Laporan Tahun Pelupusan Stok Tahun (KEWPS 20)	View	
	Senarai Daftar Stok (KEWPS 4)	View	
	Issue Report	View	
	Issue to External	View	
	Ward Stock	View	
	Stock Balance by Drug/Non Drug	View	
	Ward Stock Report by Unit	View	
	Senarai Stok Bertarikh Luput (KEWPS 6)	View	
	ADR Report Listing	View	
	Medication Counselling Registry	View	
	Drug Allergy Card Registry	View	
	Enquiry Registry	View	
	Enquiry Analysis	View	
	Daftar Permohonan Ubat Kelulusan Khas KPK	View	

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Module	Screen	Function	Additional Rules
	Aktiviti Farmasi Klinikal Ambulatori - MTAC (PF5.5b)	View	
	Patient Registry	View	
	Ward Information	View	
	Buku Daftar Pesakit Luar Bagi Klinik Kesihatan (PER-PL 102)	View	
	Percentage of Prescription Wrongly Filled (QAP1)	View	
	Daily Recording of Errors Detected Before Dispensing (QAP1a)	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed Report	View	
	Prescription Status	View	
	Drug Utilisation	View	
	Patient Registry For Value Added Services	View	
	Drug Supply Registry	View	
	Daftar Pemulangan Ubat (Drug Return)	View	
	Psychotropic Supply Record	View	
	Laporan Tempoh Pendispensan Farmasi Pesakit Luar (KPI2b)	View	
	SPUB Activities	View	
	Intervention	View	
	Rekod Harian Walkin	View	
	Prescription Management	View	
	Inpatient Prescription	View	
	Incomplete Dispensing	View	
	Drug Usage by Patient	View	
	Medication Adherence Assessment Report	View	
	Laporan Kos per Preskripsi Fasiliti KKM	View	
	Extemporaneous Registry	View	
	Galenical Registry	View	
	Prepacking Registry	View	
	Aktiviti Pembungkusan Semula Ubat (PF6.6b)	View	
	Methadone Dispensing	View	
	Prescription by Prescriber	View	
	Authorisation Report	View	
	Outpatient Partial Supply	View	
Report PF	PF 5.3(a)	View	
	PF 5.3(b)	View	
	PF 5.3(c)	View	
	PF 5.3(d)	View	
	PF 5.1(a)	View	
	PF 5.1(b)	View	

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Module	Screen	Function	Additional Rules
	PF 5.2	View	
	PF 6.7	View	
	PF 5.6	View	
	PF 7	View	
	PF 5.7(a)	View	
	PF 5.7(b)	View	
	PF 5.7(c)	View	
	PF 6.1	View	
	PF 5.4	View	
	PF 6.3(a),	View	
	PF 6.3(b)	View	

2.1.3 Role Description: Pharmacist Hospital PB

Module	Screen	Function	Additional Rules
Patient Management	Patient Quick Registration	Create,Edit	
	Ward Management	Create,Edit	
	Manage Duplicate Record	Create,Edit	
	Cancel Discharge Patient	Edit	
	Clinical Summary	View	
	Record Retrieval	View	
Order Management	Transcribe Order	Create,Edit	
	Manage Order	Edit	
	Manage Favourite	Create,Edit	
Inventory (User's unit: Level 1, 2 or 3)	Requisition Order - Non Standard	Create,Edit,Verify	
	Request from Non Standard Item to Standard Item	Create,Edit	
	Indent - Intra Facility (Level 2 & Level 3 users*) - Inter Facility (All user levels)	Create,Edit	*Level 1 able to view Intra-Facility screen but unable to create new record
	RIQ – Internal (Level 1 & 2 user) – External (Level 1 user*)	Edit,Approval	*Level 2/3 only able to create RIQ External if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Issue – Online Issue (Level 1 & 2 user) – Offline Issue (Level 1, 2 & 3* user) – Stock Replenish (Level 2 user) – Direct Issue (Level 1 user) – Supply Status (Level 1, 2 & 3* user) -Own Consumption (Level 1, 2 & 3 user)	View Create,Edit,Approval Create,Edit,Approval Create,Edit,Approval View Approval, Reject	Offline Issue: Approval only applicable for version 1.5 onwards
	Stock Transfer (Level 2 & Level 3 users)	Create,Edit,Approval	Level 1 can access but unable to create record

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Module	Screen	Function	Additional Rules
			Level 2/3: Able to transfer between same level only
	Receive - Intra Facility - Issue Note (Level 2 & 3 user) - Manual (All user levels) - Return Item (Level 1 & 2 user) - Stock Transfer (Level 2 & 3 user) Receive - Inter Facility - Issue Note (All user levels*) - Manual (All user levels)	Create,Edit	
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	View	
	Count Sheet	View	
	Adjustment	View	
	Return to Supplying Unit	View	
	Return to Supplying Facility	Create,Edit	
	Recalculate Buffer Level	Create,Edit	
	Product Complaint	View	
	Slow Moving Item	View	
	Near Expiration Item	View	
	Recommended Condemn List	View	
	Condemn	View	
	Recommended Write Off List	View	
	Write Off	View	
	Prepacking	Create,Edit	
	Stock Supply	Edit,Confirm	
Adverse Drug Reaction	ADR Reporting	Create,Edit	
	Adverse Event Following Immunisation	Create,Edit	
Outpatient Pharmacy	Acknowledgement	Edit	
	Screening & Verification	Edit	
	Preparation	Edit	
	Dispensing	Edit	
	Value Added Services	Edit	
	FPP Medication Summary OP	Edit	
Inpatient Pharmacy	Screening & Verification	Edit	
	Preparation	Edit	
	Dispensing	Edit	
	Fill List	Edit	
	FPP Medication Summary IP	Edit	
Batch Management	Release/Discard Batch	Edit	
Medication Return	Medication Return	Create,Edit,Confirm	Must assign additional role below to allow confirm record:

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Module	Screen	Function	Additional Rules
			Pharmacist Confirm Med Return
Re-Dispensing	Re-Dispensing	Create,Edit	
SPUB Patient List	SPUB Patient List	Create,Edit	
Clinical	Lab Parameter	Edit	
Drug Information	Drug Information	Create,Edit,Verify	To assign role 'Pharmacist Drug Info' if user is allowed to send response.
Medication Counselling	Medication Counselling Order	Create,Edit	
	Medication Counselling Reporting	Create,Edit	
Ward Pharmacy	Ward Pharmacy CP2	View	
Manufacturing	Galenical - Formulation	View	
	Galenical - Work Order	Create,Edit	
Maintenance	Drug Master	View	
	Prepacking Item	View	
	Drug/Non Drug Catalogue	View	
	Item Batch	View	
	Item Master	Edit	
	Unit Catalogue List	Create,Edit	
	PPUSS Name	Create, Edit, View	Facility – View only IWP – Create and Edit
	Quota Drug List	View	
	Drug Oderable by Discipline	View	
Maintenance - Data Entry	Ward Information	Create,Edit	
	Error Factor	Create,Edit	
	Drug Supply Registry	Create,Edit	
	Inpatient Pharmacy	Create,Edit	
	Outpatient Pharmacy	Create,Edit	
	Prepacking Details	Create,Edit	
Report/Enquiry	Below Buffer Level Report	View	
	Facility Catalogue	View	
	Kad Kawalan Stok (KEWPS 3)	View	
	Laporan Tahun Pelupusan Stok Tahun (KEWPS 20)	View	
	Senarai Daftar Stok (KEWPS 4)	View	
	Issue Report	View	
	Issue to External	View	
	Ward Stock	View	
	Ward Stock Report by Unit	View	
	Stock Balance by Drug/Non Drug	View	
	Senarai Stok Bertarikh Luput (KEWPS 6)	View	
	ADR Report Listing	View	

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Module	Screen	Function	Additional Rules
	Medication Counselling Registry	View	
	Drug Allergy Card Registry	View	
	Enquiry Registry	View	
	Enquiry Analysis	View	
	Daftar Permohonan Ubat Kelulusan Khas KPK	View	
	Aktiviti Farmasi Klinikal Ambulatori - MTAC (PF5.5b)	View	
	Patient Registry	View	
	Ward Information	View	
	Buku Daftar Pesakit Luar Bagi Klinik Kesihatan (PER-PL 102)	View	
	Percentage of Prescription Wrongly Filled (QAP1)	View	
	Daily Recording of Errors Detected Before Dispensing (QAP1a)	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed Report	View	
	Prescription Status	View	
	Drug Utilisation	View	
	Patient Registry For Value Added Services	View	
	Drug Supply Registry	View	
	Daftar Pemulangan Ubat (Drug Return)	View	
	Psychotropic Supply Record	View	
	Laporan Tempoh Pendispensan Farmasi Pesakit Luar (KPI2b)	View	
	SPUB Activities	View	
	Intervention	View	
	Rekod Harian Walk in	View	
	Prescription Management	View	
	Inpatient Prescription	View	
	Incomplete Dispensing	View	
	Drug Usage by Patient	View	
	Medication Adherence Assessment Report	View	
	Laporan Kos per Preskripsi Fasiliti KKM	View	
	Extemporaneous Registry	View	
	Galenical Registry	View	
	Prepacking Registry	View	
	Aktiviti Pembungkusan Ubat Semula	View	
	Methadone Dispensing	View	
	Prescription by Prescriber	View	
	Authorisation Report	View	
	Oupatient Partial Supply	View	

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Module	Screen	Function	Additional Rules
Report PF	PF 5.3(a)	View	
	PF 5.3(b)	View	
	PF 5.3(c)	View	
	PF 5.3(d)	View	
	PF 5.1(a)	View	
	PF 5.1(b)	View	
	PF 5.2		
	PF 6.7	View	
	PF 5.6	View	
	PF 7	View	
	PF 6.2	View	
	PF 5.7(a)	View	
	PF 5.7(b)	View	
	PF 5.7(c)	View	
	PF 6.1	View	
	PF 5.4	View	
	PF 6.3(a),	View	
	PF 6.3(b)	View	

2.1.4 Role Description: Pharmacist Health Clinics

Module	Screen	Function	Additional Rules
Patient Management	Patient Registration	Create,Edit	
	Visit Management	Create,Edit	
	Manage Duplicate Record	Create,Edit	
	Clinical Summary	View	
	Record Retrieval	View	
Order Management	Order Endorsement	View	
Inventory (User's unit: Level 1, 2 or 3)	Requisition Order - Non Standard	Create,Edit,Verify	
	Request Non Standard to Standard	Create,Edit	
	Indent - Intra Facility (Level 2 & Level 3 users*) - Inter Facility (All user levels)	Create,Edit	*Level 1 able to view Intra-Facility screen but unable to create new record
	RIQ – Internal (Level 1 & 2 user) – External (All user levels*)	Edit,Approval	*Level 2/3 only able to create RIQ External if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Issue – Online Issue (Level 1 & 2 user) – Offline Issue (Level 1, 2 & 3* user) – Stock Replenish (Level 1 & 2 user) – Direct Issue (Level 1 user) – Supply Status (Level 1, 2 & 3* user)	View Create,Edit,Approval Create,Edit,Approval Create,Edit,Approval View	Offline Issue: Approval only applicable for version 1.5 onwards

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Module	Screen	Function	Additional Rules
	-Own Consumption (Level 1, 2 & 3 user)	Approval, Reject	
	Stock Transfer (Level 2 & Level 3 users)	Create,Edit,Approval	Level 1 can access but unable to create record Level 2/3: Able to transfer between same level only
	Receive - Intra Facility - Issue Note (Level 2 & 3 user) - Manual (All user levels) - Return Item (Level 1 & 2 user) - Stock Transfer (Level 2 & 3 user) Receive - Inter Facility - Issue Note (All user levels*) - Manual (All user levels)	Create,Edit	
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	Create,Edit	
	Count Sheet	Create,Edit	
	Stock Adjustment	Create,Edit	
	Return to Supplying Unit (Level 2 & Level 3 users)	Create,Edit	Level 1 can view but unable to create record
	Return to Supplying Facility	Create,Edit	
	Product Complaint	Create,Edit	
	Slow Moving Item	Create,Edit	
	Near Expiration Item	Create,Edit	
	Recommended Condemn List	Create,Edit	
	Condemn	Create,Edit	
	Recommended Write Off List	Create,Edit	
	Write Off	Create,Edit	
	Prepacking	Create,Edit	
	Stock Supply	Edit,Confirm	
Adverse Drug Reporting	ADR Reporting	Create,Edit	
	Adverse Event Following Immunisation	Create,Edit	
Outpatient Pharmacy	Acknowledgement	Edit	
	Screening & Verification	Edit	
	Preparation	Edit	
	Dispensing	Edit	
	Value Added Services (VAS)	Edit	
Batch Management	Release/Discard Batch	Create,Edit	
Medication Return	Medication Return	Create,Edit,Confirm	Must assign additional role below to allow confirm record: Pharmacist Confirm Med Return
Re-Dispensing	Re-Dispensing	Create,Edit	

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Module	Screen	Function	Additional Rules
SPUB Patient List	SPUB Patient List	Create,Edit	
Clinical	Lab Parameter	Create,Edit	
Drug Information	Drug Information	Create,Edit,Verify	To assign role 'Pharmacist Drug Info' if user is allowed to send response.
Medication Counselling	Medication Counselling Order	Create,Edit	
	Medication Counselling Reporting	Create,Edit	
	Counselling Material	View	
Manufacturing	Galenical - Formulation	View	
	Galenical - Work Order	Create,Edit	
Maintenance	Drug Master	View	
	Prepacking Item	View	
	Drug/Non Drug Catalogue	View	
	Item Batch	View	
	Item Master	Edit	
	Unit Catalogue List	Create,Edit	
	Quota Drug List	View	
	Drug Oderable by Discipline	View	
Maintenance - Data Entry	Outpatient Pharmacy	Create,Edit	
	Drug Supply Registry	Create,Edit	
	Error Factor	Create,Edit	
	Prepacking Details	Create,Edit	
Report/Enquiry	Below Buffer Level Report	View	
	Facility Catalogue	View	
	Kad Kawalan Stok (KEWPS 3)	View	
	Laporan Tahunan Pelupusan Stok (KEWPS 20)	View	
	Senarai Daftar Stok (KEWPS 4)	View	
	Issue Report	View	
	Issue to External	View	
	Ward Stock	View	
	Stock Balance by Item Report	View	
	Stock Balance by Drug/Non Drug	View	
	Ward Stock Report by Unit	View	
	Senarai Stok Bertarikh Luput (KEWPS 6)	View	
	ADR Report Listing	View	
	Medication Counselling Registry	View	
	Drug Allergy Card Registry	View	
	Enquiry Registry	View	
	Enquiry Analysis	View	
	Daftar Permohonan Ubat Kelulusan Khas KPK	View	

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Module	Screen	Function	Additional Rules
	Aktiviti Farmasi Klinikal Ambulatori - MTAC (PF5.5b)	View	
	Patient Registry	View	
	Buku Daftar Pesakit Luar Bagi Klinik Kesihatan (PER-PL 102)	View	
	Percentage of Prescription Wrongly Filled (QAP1)	View	
	Daily Recording of Errors Detected Before Dispensing (QAP1a)	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed Report	View	
	Prescription Status	View	
	Drug Utilisation	View	
	Patient Registry For Value Added Services	View	
	Drug Supply Registry	View	
	Daftar Pemulangan Ubat (Drug Return)	View	
	Psychotropic Supply Record	View	
	Laporan Tempoh Pendispensan Farmasi Pesakit Luar (KPI2b)	View	
	SPUB Activities	View	
	Intervention	View	
	Rekod Harian Walk in	View	
	Prescription Management	View	
	Incomplete Dispensing	View	
	Drug Usage by Patient	View	
	Medication Adherence Assessment Report	View	
	Laporan Kos per Preskripsi Fasiliti KKM	View	
	Extemporaneous Registry	View	
	Galenical Registry	View	
	Prepacking Registry	View	
	Aktiviti Pembungkusan Ubat Semula (PF6.6b)	View	
	Outpatient Partial Supply	View	
Report PF	PF 5.1(b)	View	

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2.1.5 Role Description: Pharmacist Health Clinics PB

Module	Screen	Function	Additional Rules
Patient Management	Patient Quick Registration	Create,Edit	
	Ward Management	Create,Edit	
	Manage Duplicate Record	Create,Edit	
	Clinical Summary	View	
	Record Retrieval	View	
Order Management	Transcribe Order	Create,Edit	
	Manage Order	Edit	
	Manage Favourite	Create,Edit	
Inventory (User's unit: Level 1, 2 or 3)	Requisition Order - Non Standard	Create,Edit,Verify	
	Request Non Standard to Standard	Create,Edit	
	Indent - Intra Facility (Level 2 & Level 3 users*) - Inter Facility (All user levels**)	Create,Edit	*Level 1 able to view Intra-Facility screen but unable to create new record
	RIQ – Internal (Level 1 & 2 user) – External (All user levels*)	Edit,Approval	*Level 2/3 only able to create RIQ External if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Issue – Online Issue (Level 1 & 2 user) – Offline Issue (Level 1, 2 & 3* user) – Stock Replenish (Level 1 & 2 user) – Direct Issue (Level 1 user) – Supply Status (Level 1, 2 & 3* user) -Own Consumption (Level 1, 2 & 3 user)	View Create,Edit,Approval Create,Edit,Approval Create,Edit,Approval View Approval, Reject	Offline Issue: Approval only applicable for version 1.5 onwards
	Stock Transfer (Level 2 & Level 3 users)	Create,Edit,Approval	Level 1 can access but unable to create record Level 2/3: Able to transfer between same level only
	Receive - Intra Facility - Issue Note (Level 2 & 3 user) - Manual (All user levels) - Return Item (Level 1 & 2 user) - Stock Transfer (Level 2 & 3 user) Receive - Inter Facility - Issue Note (All user levels*) - Manual (All user levels)	Create,Edit	
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	Create,Edit	
	Count Sheet	Create,Edit	
	Stock Adjustment	Create,Edit	
	Return to Supplying Unit (Level 2 & Level 3 users)	Create,Edit	Level 1 can view but unable to create record
	Return to Supplying Facility	Create,Edit	

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Module	Screen	Function	Additional Rules
	Product Complaint	Create,Edit	
	Slow Moving Item	Create,Edit	
	Near Expiration Item	Create,Edit	
	Recommended Condemn List	Create,Edit	
	Condemn	Create,Edit	
	Recommended Write Off List	Create,Edit	
	Write Off	Create,Edit	
	Prepacking	Create,Edit	
	Stock Supply	Edit,Confirm	
Adverse Drug Reporting	ADR Reporting	Create,Edit	
	Adverse Event Following Immunisation	Create,Edit	
Outpatient Pharmacy	Acknowledgement	Edit	
	Screening & Verification	Edit,	
	Preparation	Edit	
	Dispensing	Edit	
	Value Added Services (VAS)	Edit	
Batch Management	Release/Discard Batch	Create,Edit	
Medication Return	Medication Return	Create,Edit,Confirm	Must assign additional role below to allow confirm record: Pharmacist Confirm Med Return
Re-Dispensing	Re-Dispensing	Create,Edit	
SPUB Patient List	SPUB Patient List	Create,Edit	
Clinical	Lab Parameter	Create,Edit	
Drug Information	Drug Information	Create,Edit,Verify	To assign role 'Pharmacist Drug Info' if user is allowed to send response.
Medication Counselling	Medication Counselling Order	Create,Edit	
	Medication Counselling Reporting	Create,Edit	
Manufacturing	Galenical - Formulation	View	
	Galenical - Work Order	Create,Edit,	
Maintenance	Drug Master	View	
	Prepacking Item	View	
	Drug/Non Drug Catalogue	View	
	Item Batch	View	
	Item Master	Edit	
	Unit Catalogue List	Create,Edit	
	Quota Drug List	View	
	Drug Oderable by Discipline	View	
Maintenance - Data Entry	Outpatient Pharmacy	Create,Edit	
	Drug Supply Registry	Create,Edit	

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Module	Screen	Function	Additional Rules
	Error Factor	Create,Edit	
	Prepacking Details	Create,Edit	
Report/Enquiry	Below Buffer Level Report	View	
	Facility Catalogue	View	
	Kad Kawalan Stok (KEWPS 3)	View	
	Laporan Tahunan Pelupusan Stok (KEWPS 20)	View	
	Senarai Daftar Stok (KEWPS 4)	View	
	Issue Report	View	
	Issue to External	View	
	Ward Stock Report	View	
	Stock Balance by Item Report	View	
	Stock Balance by Drug/Non Drug	View	
	Ward Stock Report by Unit	View	
	Senarai Stok Bertarikh Luput (KEWPS 6)	View	
	ADR Report Listing	View	
	Medication Counselling Registry	View	
	Drug Allergy Card Registry	View	
	Enquiry Analysis	View	
	Enquiry Registry	View	
	Daftar Permohonan Ubat Kelulusan Khas KPK	View	
	Aktiviti Farmasi Klinikal Ambulatori - MTAC (PF5.5b)	View	
	Patient Registry	View	
	Buku Daftar Pesakit Luar Bagi Klinik Kesihatan (PER-PL 102)	View	
	Percentage of Prescription Wrongly Filled (QAP1)	View	
	Daily Recording of Errors Detected Before Dispensing (QAP1a)	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed Report	View	
	Prescription Status	View	
	Drug Utilisation	View	
	Patient Registry For Value Added Services	View	
	Drug Supply Registry	View	
	Daftar Pemulangan Ubat (Drug Return)	View	
	Psychotropic Supply Record	View	
	Laporan Tempoh Pendispensan Farmasi Pesakit Luar (KPI2b)	View	
	SPUB Activities	View	
	Intervention	View	
	Rekod Harian Walk in	View	

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Module	Screen	Function	Additional Rules
	Prescription Management	View	
	Incomplete Dispensing	View	
	Drug Usage by Patient	View	
	Medication Adherence Assessment Report	View	
	Laporan Kos per Preskripsi Fasiliti KKM	View	
	Extemporaneous Registry	View	
	Galenical Registry	View	
	Prepacking Registry	View	
	Aktiviti Pembungkusan Semula Ubat (PF6.6b)	View	
	Outpatient Partial Supply	View	
Report PF	PF 5.1(b)	View	

2.1.6 Role Description: Pharmacist Head of Store

Module	Screen	Function	Additional Rules
Inventory (User's unit: Level 1)	Budget Allocation/Deduct/Virement	Approval	
	Budget Payment	Approval	
	Budget Adjustment	Edit,View,Approval	
	Recommended Purchase List (RPL)	Approval	
	Proposed Contract Item	Approval	
	Approved Special Drug	Approval	
	Requisition Order - Non Standard	Approval	
	Request Non Standard to Standard	Approval	
	Purchase Order	Approval	
	Indent - Inter Facility	Approval	Able to view Intra-Facility Indent screen but unable to create new record
	RIQ – Internal – External	Edit,Approval	
	Issue – Online Issue – Offline Issue – Direct Issue – Supply Status	 View Approval Approval View	Offline Issue: Approval only applicable for version 1.5 onwards
	Count Sheet	Approval	
	Stock Adjustment	Approval	
	Stock Supply	Edit,Confirm	
	Return to Supplying Facility	Approval	
	Quarantine	Approval	
	Slow Moving Item	Approval	
	Near Expiration Item	Approval	
	Recommended Condemn List	Approval	
	Recommended Write Off List	Approval	
	Year End Process	Edit	

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Module	Screen	Function	Additional Rules
Maintenance	Item Batch	Edit	Able to edit batch number/expiry date only for: • Level 1 user • Batch never used in any transaction • Batch is not expired
	Drug/Non Drug Catalogue	Edit	
	Unit Catalogue List	Create,Edit	Able to create new catalogue, add both drug or non drug
	Item/Product Buffer Level	Create, Edit	
	Drug Master	View	
	Item Master	Edit	
	Quota Drug List	View	
Report/Enquiry	Stock Balance by Item Report	View	
	Stock Balance by Drug/Non Drug	View	

2.1.7 Role Description: Pharmacist Head of Store - HC

Module	Screen	Function	Additional Rules
Inventory (User's unit: Level 1)	Recommended Purchase List (RPL)	Approval	
	Proposed Contract Item	Approval	
	Approved Special Drug	Approval	
	Requisition Order - Non Standard	Approval	
	Request Non Standard to Standard	Approval	
	Purchase Order	Approval	
	Indent - Inter Facility	Approval	Able to view Intra-Facility Indent screen but unable to create new record
	RIQ – Internal – External	Edit,Approval	
	Issue – Online Issue – Offline Issue – Stock Replenish – Direct Issue – Supply Status	 View Approval Approval Approval View	Offline Issue: Approval only applicable for version 1.5 onwards
	Receive from Supplier	Approval	
	Receive - Inter Facility	Approval	
	Count Sheet	Approval	
	Stock Adjustment	Approval	
	Stock Supply	Edit,Confirm	
	Return to Supplying Facility	Approval	
	Quarantine	Approval	
	Slow Moving Item	Approval	
	Near Expiration Item	Approval	

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Module	Screen	Function	Additional Rules
	Recommended Condemn List	Approval	
	Recommended Write Off List	Approval	
Maintenance	Item Batch	Edit	Able to edit batch number/expiry date only for: • Level 1 user • Batch never used in any transaction • Batch is not expired
	Drug/Non Drug Catalogue	Edit	
	Unit Catalogue List	Create,Edit	Able to create new catalogue, add both drug or non drug
	Item/Product Buffer Level	Create,Edit	
	Drug Master	View	
	Item Master	Edit	
	Quota Drug List	View	
Report/Enquiry	Stock Balance by Item Report	View	
	Stock Balance by Drug/Non Drug	View	

2.1.8 Role Description: Pharmacist Medical Store

Module	Screen	Function	Additional Rules
Inventory (User's unit: Level 1)	Budget Allocation/Deduct/Virement	Create,Edit	
	Budget Payment	Create,Edit	
	Budget Adjustment	Edit,View.Approval	
	Recommended Purchase List (RPL)	Create,Edit	
	Request for Quotation	Create,Edit ,Confirm	
	Quotation	Create,Edit,Confirm	
	Proposed Contract Item	Create,Edit	
	Contract - Facility	Create,Edit	
	Approved Special Drug	Create,Edit	
	Requisition Order - Non Standard	Verify	
	Request Non Standard to Standard	Verify	
	Purchase Order	Create,Edit	
	Indent - Inter Facility	Create,Edit,Approval	Able to view Intra-Facility Indent screen but unable to create new record
	RIQ – Internal – External	Edit,Approval	
	Issue – Online Issue – Offline Issue – Direct Issue – Supply Status	View Approval Approval View	Offline Issue: Approval only applicable for version 1.5 onwards
	Receive from Supplier	Create,Edit,Approval	

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Module	Screen	Function	Additional Rules
	Receive - Inter Facility	Create,Edit,Approval	
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	Create,Edit	
	Count Sheet	Create,Edit,Approval	
	Adjustment	Create,Edit,Approval	
	Return to Supplying Facility	Create,Edit,Approval	
	Product Complaint	Create,Edit	
	Slow Moving Item	Create,Edit,Approval	
	Near Expiration Item	Create,Edit,Approval	
	Recommended Condemn List	Create,Edit,Approval	
	Condemn	Create,Edit	
	Recommended Write Off List	Create,Edit,Approval	
	Write Off	Create,Edit	
	Recall Product Notification	Create,Edit	
	Quarantine	Create,Edit	
	Notification	Create,Edit	
	Disseminate	Create,Edit	
	Return to Supplier	Create,Edit,Confirm	
	Recalculate Buffer Level	Create,Edit	
	Stock Supply	Edit,Confirm	
	Reject eDO	Reject	Allow to reject eDO
Maintenance	Unit Catalogue List	View	
	Item Batch	Edit	Able to edit batch number/expiry date only for: • Level 1 user • Batch never used in any transaction • Batch is not expired
	Drug/Non Drug Catalogue	Edit	
	Item/Product Buffer Level	Create, Edit	
	Drug Master	View	
	Item Master	Edit	
Report/Enquiry	Budget Balance by Vote	View	
	Budget Movement	View	
	Payment Summary List	View	
	Peruntukan and Perbelanjaan (Hospital & Klinik)	View	
	PF 2.2(b): Perincian Mengikut Objek Lanjut	View	
	Back Order	View	
	Highest Procured Value	View	
	Perolehan Ubat-ubatan Setahun	View	
	YTD Purchase By Item	View	
	YTD Purchase by Drug/Non Drug	View	

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Module	Screen	Function	Additional Rules
	YTD Purchased Value	View	
	YTD Received Value	View	
	Purchase Order by Drug/Item	View	
	ABC Analysis	View	
	Average Issue By Month	View	
	Average Usage	View	
	Below Buffer Level	View	
	Fast Moving Item Report	View	
	Item Movement	View	
	Facility Catalogue	View	
	Kad Kawalan Stok (KEWPS 3)	View	
	Kadar Pusingan Stok (KPI 4A)	View	
	Laporan Kedudukan Stok (KEWPS 14)	View	
	Laporan Tahunan Pelupusan Stok (KEWPS 20)	View	
	Laporan Tahunan Verifikasi Stok (KEWPS 16)	View	
	Senarai Daftar Stok (KEWPS 4)	View	
	Pending List	View	
	Penentuan Kumpulan Stok (KEWPS 4)	View	
	Received Item	View	
	Issue Report	View	
	Issue to External	View	
	Return To Supplier	View	
	Senarai Stok Bertarikh Luput (KEWPS 6)	View	
	Laporan Tahunan Kehilangan Dan Hapus Kira Stok (KEWPS 22)	View	
	Percentage of Value of Stocks Disposed and Written-off to Value of Stocks Handled Annually (QAP 4)	View	
	Stock Balance by Drug/Non Drug	View	
	Stock Balance by Item	View	
	YTD Issue Value	View	
	YTD Issue By Requester	View	
	Month End Total Stock Balance	View	
	PS 1A	View	
	Medicines Utilisation Report (Drug)	View	
	Medicines Utilisation Report (Non-Drug)	View	
	Procurement Pricing Report	View	
Report PF	PF PF 2.1, PF 2.2(a), 2.3(a) & PF 2.4(a)	View	
	PF 1	View	
	PF 3.1, PF 3.2, PF 3.3 & PF 3.4	View	
	PF 3.5(a) & (b)	View	
	PF 4.1(a), PF 4.1(b)	View	
	PF 4.2(a), PF 4.2(b)	View	

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Module	Screen	Function	Additional Rules
	PF 4.3(a), PF 4.3(b)	View	
	PF 4.4(a), PF 4.4(b)	View	
Pharmacy Transaction	SPUB Patient List	View	

2.1.9 Role Description: Pharmacist Medical Store HC

Module	Function	Screen	Additional Rules
Inventory (User's unit: Level 1)	Recommended Purchase List (RPL)	Create,Edit,	
	Request for Quotation	Create,Edit ,Confirm	
	Quotation	Create,Edit ,Confirm	
	Proposed Contract Item	Create,Edit	
	Contract - Facility	Create,Edit	
	Approved Special Drug	Create,Edit	
	Purchase Order	Create,Edit	
	Indent - Inter Facility	Create,Edit,Approval	Able to view Intra-Facility Indent screen but unable to create new record
	RIQ – Internal – External	Edit,Approval	
	Issue – Online Issue – Offline Issue – Stock Replenish – Direct Issue – Supply Status	View Approval Approval Approval View	Offline Issue: Approval only applicable for version 1.5 onwards
	Receive from Supplier	Create,Edit	
	Receive - Inter Facility	Create,Edit	
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	Create,Edit	
	Count Sheet	Approval	
	Stock Adjustment	Approval	
	Stock Supply	Edit,Confirm	
	Recall Product Notification	Create,Edit	
	Quarantine	Create,Edit	
	Notification	Create,Edit	
	Disseminate	Create,Edit	
	Return to Supplier	Create,Edit,Confirm	
	Recalculate Buffer Level	Create,Edit	
	Reject eDO	Reject	Allow to reject eDO
Maintenance	Unit Catalogue List	View	
	Item Batch	Edit	Able to edit batch number/expiry date only for: • Level 1 user • Batch never used in any transaction

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Module	Function	Screen	Additional Rules
			• Batch is not expired
	Drug/Non Drug Catalogue	Edit	
	Item/Product Buffer Level	Create, Edit	
	Drug Master	View	
	Item Master	Edit	
Report/Enquiry	Budget Balance by Vote	View	
	Budget Movement	View	
	Payment Summary List	View	
	Peruntukan and Perbelanjaan (Hospital & Klinik)	View	
	PF 2.2(b): Perincian Mengikut Objek Lanjut	View	
	Back Order	View	
	Highest Procured Value	View	
	Perolehan Ubat-ubatan Setahun	View	
	YTD Purchase By Item	View	
	YTD Purchase By Drug/Non Drug	View	
	YTD Purchased Value	View	
	YTD Received Value	View	
	Purchase Order by Drug/Item	View	
	ABC Analysis	View	
	Average Issue By Month	View	
	Average Usage	View	
	Below Buffer Level	View	
	Fast Moving Item	View	
	Item Movement	View	
	Facility Catalogue	View	
	Kad Kawalan Stok (KEWPS 3)	View	
	Laporan Kedudukan Stok (KEWPS 14)	View	
	Laporan Tahun Pelupusan Stok Tahun (KEWPS 20)	View	
	Laporan Tahunan Verifikasi Stok Tahun(KEWPS 16)	View	
	Senarai Daftar Stok (KEWPS 4)	View	
	Pending List	View	
	Penentuan Kumpulan Stok (KEWPS 5)	View	
	Received Item	View	
	Issue Report	View	
	Issue to External	View	
	Return To Supplier	View	
	Senarai Stok Bertarikh Luput (KEWPS 6)	View	

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Module	Function	Screen	Additional Rules
	LaporanTahunanKehilangan Dan HapusKiraStokTahun (KEWPS 22)	View	
	Percentage of Value of Stocks Disposed and Written-off to Value of Stocks Handled Annually (QAP4)	View	
	Stock Balance by Drug/Non Drug	View	
	Stock Balance by Item	View	
	YTD Issue Value	View	
	YTD Issue By Requester	View	
	Month End Total Stock Balance	View	
	PS 1A	View	
	Medicines Utilisation Report (Drug)	View	
	Medicines Utilisation Report (Non-Drug)	View	

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2.1.10 Role Description: Pharmacist Head of Unit

Module	Screen	Function	Additional Rules
Inventory (User's unit: Level 2 or 3)	Requisition Order - Non Standard	Approval	
	Request Non Standard to Standard	Approval	
	Indent - Intra/Inter Facility	Approval	
	RIQ - Internal/External	Edit,Approval	Level 2/3 only able to create RIQ External if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Issue – Online Issue (Level 2 user) – Offline Issue (Level 2 & 3 user) – Stock Replenish (Level 2 user) – Supply Status (Level 2 & 3 user) -Own Consumption (Level 2 & 3 user)	 View Approval Approval Approval Approval, Reject	Offline Issue: Approval only applicable for version 1.5 onwards
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	Create,Edit	
	Count Sheet	Create,Edit,Approval	
	Stock Adjustment	Create,Edit,Approval	
	Stock Supply	Edit,Confirm	
	Return to Supplying Unit	Create,Edit,Approval	
	Return to Supplying Facility	Create,Edit,Approval	
	Product Complaint	Create,Edit	
	Slow Moving Item	Create,Edit,Approval	
	Near Expiration Item	Create,Edit,Approval	
	Recommended Condemn List	Create,Edit,Approval	
	Recommended Write Off List	Create,Edit,Approval	
	Notification	Create,Edit	
Report/Enquiry	Average Issue By Month	View	
	Average Usage	View	
	Item Movement	View	
	Pending List	View	
	Received Item	View	
	Stock Balance by Item Report	View	
	Stock Balance by Drug/Non Drug	View	
Maintenance	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	
Maintenance - Inventory	Unit Catalogue List	View	

2.1.11 Role Description: Pharmacist CDR

Module	Screen	Function	Additional Rules
CDR	Verification	Create,Edit	
	Preparation	Create,Edit	

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Module	Screen	Function	Additional Rules
	Dispensing	Create,Edit	
	Release/Discard Batch	Create,Edit	
Maintenance	Data Entry - CDR/Non CDR Preparation Details	Create,Edit	
Report/Enquiry	CDR Pick List	View	
	CDR Dilution / Administration List	View	
	CDR Outsource	View	
	CDR Registry	View	
	CDR Release/Discard	View	

2.1.12 Role Description: Pharmacist CDR PB

Module	Screen	Function	Additional Rules
Patient Management	Patient Quick Registration	Create,Edit	
	Clinical Summary	View	
	Record Retrieval	View	
Order Management	Transcribe Order	Create,Edit	
	Manage Order	Edit	
CDR	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Release/Discard Batch	Create,Edit	
Maintenance	Data Entry - CDR/Non CDR Preparation Details	Create,Edit	
Report/Enquiry	CDR Pick List	View	
	CDR Dilution / Administration List	View	
	CDR Dilution / Administration List(Outsource)	View	
	CDR Registry	View	
	CDR Release/Discard	View	

2.1.13 Role Description: Pharmacist Radiopharmaceutical

Module	Screen	Function	Additional Rules
Radiopharmaceutical	Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Release/Discard Batch	Create,Edit	
	Generator Elution	Create,Edit	
	Kit Preparation	Create,Edit	
	Stock Verification	Create,Edit	
Report/Enquiry	PF 6.8 Aktiviti Farmasi Nuklear	View	
	PF 6.8 (a) Aktiviti Farmasi Nuklear (Persediaan Radiofarmaseutikal Kit-Based)	View	

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	PF 6.8 (b) Aktiviti Farmasi Nuklear (Persediaan Radiofarmaseutikal Ready to Use)	View	
	PF 6.8 (C) Aktiviti Farmasi Nuklear(Persediaan Radioiodine)	View	
	Generator Elution Record	View	
	Radioisotope Receipt Form	View	
	Radiopharmaceutical Dispensing Record	View	
	Tc-99m Radiopharmaceutical Record	View	
	Radiopharmaceutical Statistic	View	

2.1.14 Role Description: Pharmacist Radiopharma PB

Module	Screen	Function	Additional Rules
Patient Management	Patient Quick Registration	Create,Edit	
	Ward Management	Create,Edit	
Order Management	Radiopharmaceuticals Appointment	Create,Edit	
	Transcribe Order	Create,Edit	
	Manage Order	Edit	
Radiopharmaceutical	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Release/Discard Batch	Create,Edit	
	Generator Elution	Create,Edit	
	Kit Preparation	Create,Edit	
	Stock Verification	Create,Edit	
Report/Enquiry	PF 6.8 Aktiviti Farmasi Nuklear	View	
	PF 6.8 (a) Aktiviti Farmasi Nuklear (Persediaan Radiofarmaseutikal Kit-Based)	View	
	PF 6.8 (b) Aktiviti Farmasi Nuklear (Persediaan Radiofarmaseutikal Ready to Use)	View	
	PF 6.8 (C) Aktiviti Farmasi Nuklear(Persediaan Radioiodine)	View	
	Generator Elution Record	View	
	Radioisotope Receipt Form	View	
	Radiopharmaceutical Dispensing Record	View	
	Tc-99m Radiopharmaceutical Record	View	
	Radiopharmaceutical Statistic	View	

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2.1.15 Role Description: Pharmacist IV Admixture

Module	Screen	Function	Additional Rules
IV Admixture	Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Release/Discard Batch	Create,Edit	
Report/Enquiry	IV Admixture Dilution / Administration List	View	
	IV Admixture Registry	View	
	IV Release/Discard	View	

2.1.16 Role Description: Pharmacist IV Admixture PB

Module	Screen	Function	Additional Rules
Patient Management	Quick Registration	Create,Edit	
	Ward Management	Create,Edit	
Order Management	Transcribe Order	Create,Edit	
	Manage Order	Edit	
IV Admixture	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Release/Discard Batch	Create,Edit	
Report/Enquiry	IV Admixture Dilution / Administration List	View	
	IV Admixture Registry	View	
	IV Release/Discard	View	

2.1.17 Role Description: Pharmacist PN

Module	Screen	Function	Additional Rules
PN	Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Release/Discard Batch	Create,Edit	
	PN Outsource List	View, Cancel, Resend	
Report/Enquiry	PN Registry	View	
	PN Compounded Summary	View	
	PN Statistics	View	

2.1.18 Role Description: Pharmacist PN PB

Module	Screen	Function	Additional Rules
Patient Management	Patient Quick Registration	Create,Edit	
	Ward Management	Create,Edit	
Order Management	Transcribe Order	Create,Edit	
	Manage Order	Edit	
PN	Verification	Create,Edit	
	Preparation	Create,Edit	

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	Dispensing	Create,Edit	
	Release/Discard Batch	Create,Edit	
	PN Outsource List	View, Cancel, Resend	
Report/Enquiry	PN Registry	View	
	PN Compounded Summary	View	
	PN Statistics	View	

2.1.19 Role Description: Pharmacist MTAC

Module	Screen	Function	Additional Rules
MTAC	MTAC Order	Create,Edit	
	MTAC Reporting	Create,Edit	
Report/Enquiry	Aktiviti Intervensi Preskripsi Pesakit Dalam (PF6.3b)	View	
	Aktiviti Farmasi Klinikal Ambulatori - MTAC (PF5.5b)	View	
	MTAC Registry DIFT Adherence Report	View View	

2.1.20 Role Description: Pharmacist Ward

Module	Screen	Function	Additional Rules
Ward Pharmacy	Ward Pharmacy CP2	Create,Edit	
MAR	MAR	View	
	View MAR	View	
Report/Enquiry	Clinical Pharmacy Registry	View	
	Ward Pharmacy Registry	View	
	MAR Status	View	
	PF 6.3 (a): Aktiviti Farmasi Wad - CP1, CP2 dan CP4	View	
	PF 6.3 (b): Aktiviti Intervensi Preskripsi Pesakit Dalam - CP3	View	

2.1.21 Role Description: Pharmacist Ward PB

Module	Screen	Function	Additional Rules
Ward Pharmacy	Ward Pharmacy CP2	Create,Edit	
Report/Enquiry	Clinical Pharmacy Registry	View	
	Ward Pharmacy Registry	View	
	PF 6.3 (a): Aktiviti Farmasi Wad - CP1, CP2 dan CP4	View	
	PF 6.3 (b): Aktiviti Intervensi Preskripsi Pesakit Dalam - CP3	View	

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2.1.22 Role Description: Pharmacist TDM

Module	Screen	Function	Additional Rules
TDM	TDM Verification	Create,Edit	
	Sample Management	Create,Edit,Reject	
	TDM Reporting	Create,Edit	
	External TDM	Create,Edit	
Report/Enquiry	TDM Analyzed Report	View	
	TDM Registry	View	
	QAP2	View	
	QAP2 Precentage	View	
Maintenance	TDM Guideline	View	

2.1.23 Role Description: Pharmacist TDM PB

Module	Screen	Function	Additional Rules
Patient Management	Patient Quick Registration	Create,Edit	
	Ward Management	Create,Edit	
Order Management	Transcribe Order	Create,Edit	
	Manage Order	Edit	
TDM	TDM Verification	Create,Edit	
	Sample Management	Create,Edit,Reject	
	TDM Reporting	Create,Edit	
	External TDM	Create,Edit	
Report/Enquiry	TDM Analyzed Report	View	
	TDM Registry	View	
	QAP2	View	
	QAP2 Precentage	View	
Maintenance	TDM Guideline	View	

2.1.24 Role Description: Pharmacist Drug Information

Module	Screen	Function	Additional Rules
Order Management - KPK	Special Drug Request	Create,Edit	
Adverse Drug Reaction	NPCB Feedback	Create,Edit	
	Print Allergy Card	View	
Drug Information	Drug Information	Create,Edit,Verify, Respond	
Maintenance	Quota Drug List	View	

2.1.25 Role Description: Pharmacist Order Medication

Module	Screen	Function	Additional Rules
Order Management	Medication Order	Create,Edit	
	Manage Order	Create,Edit	

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2.1.26 Role Description: Pharmacist Methadone

Module	Screen	Function	Additional Rules
Outpatient Pharmacy	Methadone Dispensing	Create,Edit	
	Methadone Patient Details	Edit	
Report/ Enquiry	MTAC Registry	Print,View	
Maintenance	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	

2.1.27 Role Description: Methadone DD Approval

Module	Screen	Function	Additional Rules
Outpatient Pharmacy	Methadone Dispensing – Dangerous Drug Approval	Approve	

2.1.28 Role Description: PF Report Inventory

Module	Screen	Function	Additional Rules
Dashbord PF	PF 1	View	
	PF 3.4(a)	View	
	PF 3.4(b)	View	
	PF 3.1 – 3.4	View	
	PF 3.5	View	
	PF 4.1	View	
	PF 4.1(b)	View	
	PF 4.2(a)	View	
	PF 4.2(b)	View	
	PF 4.3(a)	View	
	PF 4.4(a)	View	
	PS 1A	View	

2.1.29 Role Description: Penalty - Edit/Approve

Module	Screen	Function	Additional Rules
Inventory	Penalty Incident	Edit,Approve	
Maintenance	Penalty Incident	View	
	Penalty Section	View	

2.1.30 Role Description: Penalty - View Only

Module	Screen	Function	Additional Rules
Penalty - View Only	Penalty Incident	View	
Maintenance	Penalty Incident	View	
	Penalty Section	View	

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2.1.31 Role Description: Purchase Order – Carry Forward

Module	Screen	Function	Additional Rules
Inventory - Others	Purchase Order Carry Forward	Edit, Approve	

2.1.32 Role Description: Pharmacist Quota Drug

Module	Screen	Function	Additional Rules
Maintenance	Quota Drug List	View, Edit	

2.2 Storekeeper

2.2.1 Role Description: Penolong Pegawai Tadbir (Medical Store)

Module	Screen	Function	Additional Rules
Inventory (User's unit: Level 1)	Budget Allocation/Deduct/Virement	Create,Edit	
	Budget Payment	Create,Edit	
	Budget Adjustment	Edit,View,Approval	
	Recommended Purchase List (RPL)	Create,Edit	
	Request for Quotation	Create,Edit,Confirm	
	Quotation	Create,Edit,Confirm	
	Proposed Contract Item	View	
	Contract - Facility	View	
	Approved Special Drug	View	
	Requisition Order - Non Standard	View	
	Request Non Standard to Standard	Create,Edit	
	Purchase Order	Create,Edit	
	Indent - Inter Facility	Create,Edit,Approval	Level 1 able to view Intra-Facility Indent screen but unable to create new record
	RIQ – Internal/External	Edit,Approval	
	Issue – Online Issue – Offline Issue – Direct Issue – Supply Status	 View Create,Edit,Approval Create,Edit,Approval View	Offline Issue: Approval only applicable for version 1.5 onwards
	Receive - Intra Facility - Manual - Return Item	Create,Edit	
	Receive from Supplier	Create,Edit	
	Receive - Inter Facility	Create,Edit,	
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	Create,Edit	
	Count Sheet	Create,Edit	
	Adjustment	Create,Edit	
	Return to Supplying Facility	Create,Edit,Approval	
	Recall Product Notification	Create,Edit	

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Module	Screen	Function	Additional Rules
	Quarantine	Create,Edit	
	Notification	View	
	Disseminate	View	
	Return to Supplier	Create,Edit,Confirm	
	Recalculate Buffer Level	Create,Edit	
	Product Complaint	Create,Edit	
	Slow Moving Item	Create,Edit	
	Near Expiration Item	Create,Edit	
	Recommended Condemn List	Create,Edit	
	Recommended Write Off List	Create,Edit	
	Condemn	Create,Edit	
	Stock Supply	Edit,Confirm	
	Reject eDO	Reject	Allow to reject eDO
Drug Information	Drug Information	Create,Edit	
Maintenance	Unit Catalogue List	View	
	Item Batch	Edit	Able to edit batch number/expiry date only for: • Level 1 user • Batch never used in any transaction • Batch is not expired
	Drug/Non Drug Catalogue	Edit	
	Item/Product Buffer Level	Create,Edit	
	Drug Master	View	
	Item Master	Edit	
Report/Enquiry	Budget Balance by Vote	View	
	Budget Movement	View	
	Payment Summary List	View	
	Peruntukan and Perbelanjaan (Hospital & Klinik)	View	
	Perincian Mengikut Objek Lanjut (PF 2.2(b))	View	
	Back Order	View	
	Highest Procured Value	View	
	Perolehan Ubat-Ubatan Setahun	View	
	YTD Purchase By Item	View	
	YTD Purchase By Drug/Non Drug	View	
	YTD Purchased Value	View	
	YTD Received Value	View	
	Purchase Order by Drug/Item	View	
	ABC Analysis Report	View	
	Average Issue By Month	View	
	Average Usage	View	

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Module	Screen	Function	Additional Rules
	Below Buffer Level Report	View	
	Fast Moving Item Report	View	
	Item Movement	View	
	Facility Catalogue	View	
	Kad Kawalan Stok (KEWPS 3)	View	
	Laporan Kedudukan Stok (KEWPS 14)	View	
	Laporan Tahun Pelupusan Stok Tahun (KEWPS 20)	View	
	Laporan Tahunan Verifikasi Stok Tahun(KEWPS 16)	View	
	Senarai Daftar Stok (KEWPS 4)	View	
	Pending List	View	
	Penentuan Kumpulan Stok (KEWPS 5)		
	Receive Item	View	
	Issue Report	View	
	Issue to External	View	
	Return to Supplier	View	
	Senarai Stok Bertarikh Luput (KEWPS 6)	View	
	Laporan Tahunan Kehilangan Dan Hapus Kira Stok (KEWPS 22)	View	
	Percentage of Value of Stocks Disposed and Written-off to Value of Stocks Handled Annually (QAP 4)	View	
	Stock Balance by Drug/Non Drug	View	
	YTD Issue Value	View	
	YTD Issue By Requester	View	
	Month End Total Stock Balance	View	
	PS 1A	View	
Report PF	PF PF 2.1, PF 2.2(a), 2.3(a) & PF 2.4(a)	View	
	PF 1	View	
	PF 3.1, PF 3.2, PF 3.3 & PF 3.4	View	
	PF 3.5(a) & (b)	View	
	PF 4.1(a), PF 4.1(b)	View	
	PF 4.2(a), PF 4.2(b)	View	
	PF 4.3(a), PF 4.3(b)	View	
	PF 4.4(a), PF 4.4(b)	View	

2.2.2 Role Description: Penolong Pegawai Tadbir (Medical Store) – HC

Module	Screen	Function	Additional Rules
Inventory (User's unit: Level 1)	Recommended Purchase List (RPL)	Create,Edit	
	Request for Quotation	Create,Edit,Confirm	
	Quotation	Create,Edit,Confirm	
	Proposed Contract Item	View	
	Contract - Facility	View	
	Approved Special Drug	View	

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Module	Screen	Function	Additional Rules
	Requisition Order - Non Standard	View	
	Request Non Standard to Standard	Create,Edit	
	Purchase Order	Create,Edit	
	Indent - Intra/Inter Facility	Create,Edit,Approval	Level 1 able to view Intra-Facility Indent screen but unable to create new record
	RIQ – Internal/External	Edit,Approval	Approve button will display only after save record
	Issue – Online Issue – Offline Issue – Stock Replenish – Direct Issue – Supply Status	 View Create,Edit,Approval Create,Edit,Approval Create,Edit,Approval View	Offline Issue: Approval only applicable for version 1.5 onwards
	Receive - Intra Facility - Manual - Return Item	Create,Edit	
	Receive from Supplier	Create,Edit	
	Receive - Inter Facility	Create,Edit,	
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	Create,Edit	
	Count Sheet	Create,Edit	
	Adjustment	Create,Edit	
	Recall Product Notification	Create,Edit	
	Quarantine	Create,Edit	
	Notification	View	
	Disseminate	View	
	Recalculate Buffer Level	Create,Edit	
	Product Complaints	Create,Edit,	
	Return to Supplier	Create,Edit,Confirm	
	Slow Moving Item	Create,Edit,Approval	
	Near Expiration Item	Create,Edit,Approval	
	Recommended Condemn List	Create,Edit,Approval	
	Condemn	Create,Edit	
	Recommended Write Off List	Create,Edit,Approval	
	Write Off	Create,Edit	
	Stock Supply	Edit,Confirm	
	Reject eDO	Reject	Allow to reject eDO
Drug Information	Drug Information	Create,Edit	
Maintenance	Unit Catalogue List	View	
	Item Batch	Edit	Able to edit batch number/expiry date only for: • Level 1 user • Batch never used in any transaction

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Module	Screen	Function	Additional Rules
			• Batch is not expired
	Drug/Non Drug Catalogue	Edit	
	Item/Product Buffer Level	Create,Edit	
	Drug Master	View	
	Item Master	Edit	
Report/Enquiry	Budget Balance by Vote	View	
	Budget Movement	View	
	Payment Summary List	View	
	Peruntukan and Perbelanjaan (Hospital & Klinik)	View	
	Perincian Mengikut Objek Lanjut (PF 2.2(b))	View	
	Back Order	View	
	Highest Procured Value	View	
	Perolehan Ubat Ubatan Setahun	View	
	YTD Purchase By Item	View	
	YTD Purchase By Drug/Non Drug	View	
	YTD Purchased Value	View	
	YTD Received Value	View	
	Purchase Order by Drug/Item	View	
	ABC Analysis	View	
	Average Issue By Month	View	
	Average Usage	View	
	Below Buffer Level	View	
	Fast Moving Item	View	
	Item Movement	View	
	Facility Catalogue	View	
	Kad Kawalan Stok (KEWPS 3)	View	
	Laporan Kedudukan Stok (KEWPS 14)	View	
	Laporan Tahun Pelupusan Stok Tahun (KEWPS 20)	View	
	Laporan Tahunan Verifikasi Stok Tahun(KEWPS 16)	View	
	Senarai Daftar Stok (KEWPS 4)	View	
	Pending List	View	
	Penentuan Kumpulan Stok (KEWPS 5)	View	
	Received Item	View	
	Issue Report	View	
	Issue to External	View	
	Return To Supplier	View	
	Senarai Stok Bertarikh Luput (KEWPS 6)	View	

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Module	Screen	Function	Additional Rules
	Laporan Tahunan Kehilangan Dan Hapus Kira Stok (KEWPS 22)	View	
	Percentage of Value of Stocks Disposed and Written-off to Value of Stocks Handled Annually (QAP4)	View	
	YTD Issue Value	View	
	YTD Issue By Requester	View	
	Stock Balance by Item Report	View	
	Stock Balance by Drug/Non Drug	View	
	Month End Total Stock Balance	View	

2.2.3 Role Description: Pembantu Tadbir (Medical Store)

Module	Screen	Function	Additional Rules
Inventory (User's unit: Level 1)	Budget Allocation/Deduct/Virement	View	
	Budget Payment	Create,Edit	
	Budget Adjustment	Edit,View,Approval	
	Recommended Purchase List (RPL)	Create,Edit	
	Request for Quotation	View	
	Quotation	View	
	Proposed Contract Item	View	
	Contract - Facility	View	
	Approved Special Drug	View	
	Requisition Order - Non Standard	View	
	Request Non Standard to Standard	View	
	Purchase Order	Create,Edit	
	Indent - Inter Facility	Create,Edit	Level 1 able to view Intra-Facility Indent screen but unable to create new record
	RIQ – Internal/External	Edit	
	Issue – Online Issue – Offline Issue – Direct Issue – Supply Status	 View Create,Edit Create,Edit View	
	Receive - Intra Facility - Manual - Return Item	Create,Edit	
	Receive from Supplier	Create,Edit	
	Receive - Inter Facility	Create,Edit	
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	Create,Edit	
	Count Sheet	Create,Edit	
	Stock Adjustment	Create,Edit	
	Return to Supplying Facility	Create,Edit	

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Module	Screen	Function	Additional Rules
	Recall Product Notification	View	
	Quarantine	Create,Edit	
	Notification	View	
	Disseminate	View	
	Return to Supplier	Create,Edit	
	Recalculate Buffer Level	View	
	Product Complaint	Create,Edit	
	Slow Moving Item	Create,Edit	
	Near Expiration Item	Create,Edit	
	Recommended Condemn List	Create,Edit	
	Condemn	Create,Edit	
	Recommended Write Off List	Create,Edit	
	Write Off	Create,Edit	
	Stock Supply	Edit,Confirm	
	Reject eDO	Reject	Allow to reject eDO
Drug Information	Drug Information	Create,Edit	
Maintenance	Unit Catalogue List	View	
	Item Batch	Edit	Able to edit batch number/expiry date only for: • Level 1 user • Batch never used in any transaction • Batch is not expired
	Drug/Non Drug Catalogue	Edit	
	Item/Product Buffer Level	Create,Edit	
	Item Master	Edit	
	Drug Master	View	
Report/Enquiry	Payment Summary List	View	
	YTD Purchase By Item	View	
	YTD Purchase By Drug/Non Drug	View, Print	
	YTD Purchased Value	View	
	YTD Received Value	View	
	Purchase Order By Drug/Item	View	
	Item Movement	View	
	Facility Catalogue	View	
	Pending List	View	
	Receive Item Report	View	
	Stock Balance by Drug/Non Drug	View	
	Stock Balance By Item	View	
	YTD Issue Value	View	
	YTD Issue By Requester	View	
	Month End Total Stock Balance	View	

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Module	Screen	Function	Additional Rules
Report PF	PF PF 2.1, PF 2.2(a), 2.3(a) & PF 2.4(a)	View	
	PF 1	View	
	PF 3.1, PF 3.2, PF 3.3 & PF 3.4	View	
	PF 3.5(a) & (b)	View	
	PF 4.1(a), PF 4.1(b)	View	
	PF 4.2(a), PF 4.2(b)	View	
	PF 4.3(a), PF 4.3(b)	View	
	PF 4.4(a), PF 4.4(b)	View	

2.2.4 Role Description: Pembantu Tadbir (Medical Store) – HC

Module	Screen	Function	Additional Rules
Inventory (User's unit: Level 1)	Recommended Purchase List (RPL)	Create,Edit	
	Request for Quotation	View	
	Quotation	Create,Edit,Confirm	
	Proposed Contract Item	View	
	Contract - Facility	View	
	Approved Special Drug	View	
	Requisition Order - Non Standard	View	
	Request Non Standard to Standard	Create,Edit	
	Purchase Order	Create,Edit	
	Indent - Inter Facility	Create,Edit	Level 1 able to view Intra-Facility Indent screen but unable to create new record
	RIQ – Internal/External	Edit	
	Issue – Online Issue – Offline Issue – Stock Replenish – Direct Issue – Supply Status	 View Create,Edit Create,Edit Create,Edit View	
	Receive - Intra Facility - Manual - Return Item	Create,Edit	
	Receive from Supplier	Create,Edit	
	Receive - Inter Facility	Create,Edit	
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	Create,Edit	
	Count Sheet	Create,Edit	
	Stock Adjustment	Create,Edit	
	Recall Product Notification	View	
	Quarantine	Create,Edit	
	Notification	View	
	Disseminate	View	

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Module	Screen	Function	Additional Rules
	Recalculate Buffer Level	View	
	Product Complaint	Create,Edit	
	Slow Moving Item	Create,Edit	
	Near Expiration Item	Create,Edit	
	Return to Supplier	Create,Edit,Confirm	
	Recommended Condemn List	Create,Edit	
	Condemn	Create,Edit	
	Recommended Write Off List	Create,Edit	
	Write Off	Create,Edit	
	Stock Supply	Edit,Confirm	
	Reject eDO	Reject	Allow to reject eDO
Drug Information	Drug Information	Create,Edit	
Maintenance	Unit Catalogue List	View	
	Item Batch	Edit	Able to edit batch number/expiry date only for: • Level 1 user • Batch never used in any transactionBatch is not expired
	Drug/Non Drug Catalogue	Edit	
	Item/Product Buffer Level	Create,Edit	
	Item Master	View	
	Drug Master	View	
Report/Enquiry	Payment Summary List	View	
	YTD Purchase By Item	View	
	YTD Purchase By Drug/Non Drug	View	
	YTD Purchased Value	View	
	YTD Received Value	View	
	Purchase Order by Drug/Item	View	
	Item Movement	View	
	Facility Catalogue	View	
	Pending List	View	
	Receive Item Report	View	
	Stock Balance by Drug/Non Drug	View	
	Stock Balance by Item	View	
	YTD Issue Value	View	
	YTD Issue By Requester	View	
	Month End Total Stock Balance	View	

2.2.5 Role Description: Penolong Akauntan (Medical Store)

Module	Screen	Function	Additional Rules
Inventory	Budget Allocation/Deduct/Virement	Create,Edit	
	Budget Payment	Create,Edit	

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(User's unit: Level 1)	Budget Adjustment	Edit,View,Approval	
	Proposed Contract Item	View	
	Contract - Facility	View	
	Approved Special Drug	View	
	Indent - Intra/Inter Facility	View	
	Issue – Online Issue – Offline Issue – Direct Issue – Supply Status	View	
	Recall Product Notification	View	
	Quarantine	View	
	Disseminate	View	
	Return to Supplying Facility	View	
	Return to Supplier	View	
	Product Complaint	View	
	Slow Moving Item	View	
	Near Expiration Item	View	
	Recommended Condemn List	View	
	Condemn	View	
	Recommended Write Off List	View	
	Write Off	View	
	Stock Supply	Edit,Confirm	
Maintenance	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	

2.3 Provisional Registered Pharmacist (PRP)

2.3.1 Role Description: Provisional Registered Pharmacist Hospitals

Module	Screen	Function	Additional Rules
Patient Management	Patient Registration	View	
	Visit Management	View	
	Clinical Summary	View	
	Record Retrieval	View	
Order Management	Order Endorsement	View	
Adverse Drug Reaction	ADR Reporting	Create,Edit	
	Adverse Event Following Immunisation	Create,Edit	
Outpatient Pharmacy	Acknowledgement	Create,Edit	
	Screening & Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Value Added Services (VAS)	Create,Edit	
Inpatient Pharmacy	Screening & Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	

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	Fill List	Create,Edit	
Batch Management	Release/Discard Batch	Create,Edit	
Medication Return	Medication Return	Create,Edit,Confirm	Must assign additional role below to allow confirm record: Pharmacist Confirm Med Return
Re-Dispensing	Re-Dispensing	Create,Edit	
SPUB Patient List	SPUB Patient List	Create,Edit	
Clinical	Lab Parameter	Create,Edit	
Drug Information	Drug Information	Create,Edit	
Medication Counselling	Medication Counselling Order	Create,Edit	
	Medication Counselling Reporting	Create,Edit	
Manufacturing	Galenical - Work Order	Create,Edit	
MAR	View MAR	View	
Maintenance	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	
	Drug Oderable by Discipline	View	
	Quota Drug List	View	
Report/Enquiry	Patient Registry	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed	View	
	Prescription Status	View	
	Drug Utilisation	View	
	VAS Registry	View	
	Psychotropic Supply	View	
	SPUB Activities	View	
	Rekod Harian Walkin	View	
	Prescription Management	View	
	Incomplete Dispensing	View	
	Inpatient Dispensing	View	

2.3.2 Role Description: Provisional Registered Pharmacist Hospitals PB

Module	Screen	Function	Additional Rules
Patient Management	Patient Quick Registration	View	
	Ward Management	View	
	Clinical Summary	View	
	Record Retrieval	View	
Order Management	Transcribe Order	Create,Edit	
	Manage Order	Edit	
	Manage Favourite	Create,Edit	
Adverse Drug Reaction	ADR Reporting	Create,Edit	
	Adverse Event Following Immunisation	Create,Edit	

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Module	Screen	Function	Additional Rules
Outpatient Pharmacy	Acknowledgement	Create,Edit	
	Screening & Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Value Added Services (VAS)	Create,Edit	
Inpatient Pharmacy	Screening & Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Fill List	Create,Edit	
Batch Management	Release/Discard Batch	Create,Edit	
Medication Return	Medication Return	Create,Edit,Confirm	Must assign additional role below to allow confirm record: Pharmacist Confirm Med Return
Re-Dispensing	Re-Dispensing	Create,Edit	
SPUB Patient List	SPUB Patient List	Create,Edit	
Clinical	Lab Parameter	Create,Edit	
Drug Information	Drug Information	Create,Edit	
Medication Counselling	Medication Counselling Order	Create,Edit	
	Medication Counselling Reporting	Create,Edit	
Maintenance	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	
	Drug Oderable by Discipline	View	
	Quota Drug List	View	
Report/Enquiry	Patient Registry	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed	View	
	Prescription Status	View	
	Drug Utilisation	View	
	VAS Registry	View	
	Psychotropic Supply	View	
	SPUB Activities	View	
	Rekod Harian Walkin	View	
	Prescription Management	View	
	Incomplete Dispensing	View	
	Inpatient Dispensing	View	

2.3.3 Role Description: Provisional Registered Pharmacist Health Clinics

Module	Screen	Function	Additional Rules
Patient Management	Patient Registration	View	
	Visit Management	View	
	Clinical Summary	View	

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	Record Retrieval	View	
Order Management	Order Endorsement	View	
Outpatient Pharmacy	Acknowledgement	Create,Edit	
	Screening & Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Value Added Services (VAS)	Create,Edit	
Batch Management	Release/Discard Batch	Create,Edit	
Medication Return	Medication Return	Create,Edit,Confirm	Must assign additional role below to allow confirm record: Pharmacist Confirm Med Return
Re-Dispensing	Re-Dispensing	Create,Edit	
SPUB Patient List	SPUB Patient List	Create,Edit	
Manufacturing	Galenical - Work Order	Create,Edit	
Clinical	Lab Parameter	Create,Edit	
Medication Counselling	Medication Counselling Order	Create,Edit	
	Medication Counselling Reporting	Create,Edit	
ADR	ADR Reporting	Create,Edit	
	Adverse Event Following Immunisation	Create,Edit	
Drug Information	Drug Information	Create,Edit	
Maintenance	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	
	Quota Drug List	View	
	Drug Oderable by Discipline	View	
Report/Enquiry	Patient Registry	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed	View	
	Prescription Status	View	
	Drug Utilisation	View	
	VAS Registry	View	
	Psychotropic Supply	View	
	SPUB Activities	View	
	Rekod Harian Walkin	View	
	Prescription Management	View	
	Incomplete Dispensing	View	

2.3.4 Role Description: Provisional Registered Pharmacist Health Clinics PB

Module	Screen	Function	Additional Rules
Patient Management	Patient Quick Registration	View	
	Ward Management	View	
	Clinical Summary	View	

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Module	Screen	Function	Additional Rules
	Record Retrieval	View	
Order Management	Transcribe Order	Create,Edit	
	Manage Order	Edit	
	Manage Favourite	Create,Edit	
Outpatient Pharmacy	Acknowledgement	Create,Edit	
	Screening & Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Value Added Services	Create,Edit	
Batch Management	Release/Discard Batch	Create,Edit	
Medication Return	Medication Return	Create,Edit,Confirm	Must assign additional role below to allow confirm record: Pharmacist Confirm Med Return
Re-Dispensing	Re-Dispensing	Create,Edit	
SPUB Patient List	SPUB Patient List	Create,Edit	
Manufacturing	Galenical - Work Order	Create,Edit,	
Clinical	Lab Parameter	Create,Edit	
Medication Counselling	Medication Counselling Order	Create,Edit	
	Medication Counselling Reporting	Create,Edit	
ADR	ADR Reporting	Create,Edit	
	Adverse Event Following Immunisation	Create,Edit	
Drug Information	Drug Information	Create,Edit	
Maintenance	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	
	Drug Oderable by Discipline	View	
	Quota Drug List	View	
Report/Enquiry	Patient Registry	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed	View	
	Prescription Status	View	
	Drug Utilisation	View	
	VAS Registry	View	
	Psychotropic Supply	View	
	SPUB Activities	View	
	Rekod Harian Walkin	View	
	Prescription Management	View	
	Incomplete Dispensing	View	

2.3.5 Role Description: Provisional Registered Pharmacist Medical Store

Module	Screen	Function	Additional Rules

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Inventory (User's unit: Level 1)	Budget Allocation/Deduct/Virement	View	
	Budget Payment	View	
	Budget Adjustment	Edit,View,Approval	
	Recommended Purchase List (RPL)	View	
	Request for Quotation	View	
	Quotation	View	
	Proposed Contract Item	View	
	Contract - Facility	View	
	Approved Special Drug	View	
	Requisition Order - Non Standard	View	
	Request Non Standard to Standard	View	
	Purchase Order	View	
	Indent – Intra/Inter Facility	View	
	Issue – Online Issue – Offline Issue – Stock Replenish * – Direct Issue	 View Create,Edit Create,Edit	 Offline Issue: Approval only applicable for version 1.5 onwards * Stock replenish for health clinics (KK) only.
	Receive - Inter Facility	Create,Edit	
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	View	
	Count Sheet	View	
	Recall Product Notification	View	
	Quarantine	View	
	Notification	View	
	Disseminate	View	
	Recalculate Buffer Level	View	
	Product Complaint	View	
	Slow Moving Item	View	
	Near Expiration Item	View	
	Recommended Condemn List	View	
	Condemn	View	
	Recommended Write Off List	View	
	Write Off	View	
	Prepacking	Create,Edit	
	Stock Supply	Edit,Confirm	
Maintenance	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	

2.3.6 Role Description: Provisional Registered Pharmacist Drug Info

Module	Screen	Function	Additional Rules
	NPCB Feedback	View	

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Adverse Drug Reaction	Print Allergy Card	View	
Drug Information	Drug Information	Respond	

2.3.7 Role Description: Provisional Registered Pharmacist IV Admixture

Module	Screen	Function	Additional Rules
IV Admixture	Verification	View	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Release/Discard Batch	View	

2.3.8 Role Description: Provisional Registered Pharmacist PN

Module	Screen	Function	Additional Rules
PN	Verification	View	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Release/Discard Batch	View	

2.3.9 Role Description: Provisional Registered Pharmacist CDR

Module	Screen	Function	Additional Rules
CDR	Verification	View	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Release/Discard Batch	View	
Report/Enquiry	CDR Pick List	View	

2.3.10 Role Description: Provisional Registered Pharmacist TDM

Module	Screen	Function	Additional Rules
TDM	TDM Verification	Create,Edit	
	Sample Management	Create,Edit,Reject	
	TDM Reporting	Create,Edit	
	External TDM	Create,Edit	
Report/Enquiry	Medication Counselling Registry	View	
Maintenance	TDM Guideline	View	

2.3.11 Role Description: Provisional Registered Pharmacist MTAC

Module	Screen	Function	Additional Rules
MTAC	MTAC Order	View	
	MTAC Reporting	View	

2.3.12 Role Description: Provisional Registered Pharmacist Ward

Module	Screen	Function	Additional Rules
Ward Pharmacy	Ward Pharmacy (CP2)	Create,Edit	

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MAR	View MAR	View	

2.3.13 Role Description: Provisional Registered Pharmacist Ward PB

Module	Screen	Function	Additional Rules
Ward Pharmacy	Ward Pharmacy	Create,Edit	

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2.4 Assistant Pharmacist (PPF)

2.4.1 Role Description: Penolong Pegawai Farmasi Hospitals

Module	Screen	Function	Additional Rules
Patient Management	Patient Registration	Create,Edit	
	Visit Management	Create,Edit	
	Manage Duplicate Record	Create,Edit	
	Cancel Discharge Patient	Edit	
	Clinical Summary	View	
	Record Retrieval	View	
Inventory (User's unit: Level 1, 2 or 3)	Requisition Order - Non Standard	Create,Edit	
	Request Non Standard to Standard	Create,Edit	
	Indent - Intra Facility (Level 2 & Level 3 users*) - Inter Facility (All user levels**)	Create,Edit	*Level 1 able to view Intra-Facility screen but unable to create new record
	RIQ – Internal (Level 1 & 2 user) – External (All user levels*)	Edit	*Level 2/3 only able to create RIQ External if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Issue – Online Issue (Level 1 & 2 user) – Offline Issue (Level 1, 2 & 3* user) – Stock Replenish (Level 2 user) – Direct Issue (Level 1 user) – Supply Status (Level 1, 2 & 3* user) -Own Consumption (Level 1,2 & 3 user)	View Create,Edit,Approval Create,Edit,Approval Create,Edit,Approval View Approval, Reject	Offline Issue: Approval only applicable for version 1.5 onwards
	Stock Transfer (Level 2 & Level 3 users)	Create,Edit	Level 1 can access but unable to create record Level 2/3: Able to transfer between same level only
	Receive - Intra Facility - Issue Note (Level 2 & 3 user) - Manual (All user levels) - Return Item (Level 1 & 2 user) - Stock Transfer (Level 2 & 3 user) Receive - Inter Facility - Issue Note (All user levels*) - Manual (All user levels)	Create,Edit	
	Return to Supplying Facility	Create,Edit	
	Product Complaint	Create,Edit	
	Prepacking	Create,Edit	
	Stock Supply	Edit,Confirm	
Outpatient Pharmacy	Acknowledgement	Create,Edit	
	Screening & Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	

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Module	Screen	Function	Additional Rules
	Value Added Services (VAS)	Edit	
Inpatient Pharmacy	Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Fill List	Create,Edit	
Batch Management	Release/Discard Batch	Create,Edit	
Medication Return	Medication Return	Create,Edit,Confirm	Must assign additional role below to allow confirm record: Pharmacist Confirm Med Return
Re-Dispensing	Re Dispensing	Create,Edit	
SPUB Patient List	SPUB Patient List	Create,Edit	
Manufacturing	Galenical - Work Order	Create,Edit	
	Galenical - Formulation	View	
Drug Information	Drug Information	Create,Edit	
Maintenance	Prepacking Item	View	
	Drug Master	View	
	Item Master	View	
	Quota Drug List	View	
	Drug Oderable by Discipline	View	
	Drug/Non Drug Catalogue	View	
Maintenance - Data Entry	Prepacking Details	Create,Edit	
Report/Enquiry	Patient Registry	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed	View	
	Prescription Status	View	
	Drug Utilisation	View	
	VAS Registry	View	
	Psychotropic Supply	View	
	SPUB Activities	View	
	Rekod Harian Walkin	View	
	Prescription Management	View	
	Incomplete Dispensing	View	
	Inpatient Dispensing	View	
	Galenical Registry	View	
	Prepacking Registry	View	
	Aktiviti Pembungkusan Semula Ubat (PF6.6b)	View	

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2.4.2 Role Description: Penolong Pegawai Farmasi Hospitals PB

Module	Screen	Function	Additional Rules
Patient Management	Patient Quick Registration	Create,Edit	
	Ward Management	Create,Edit	
	Manage Duplicate Record	Create,Edit	
	Cancel Discharge Patient	Edit	
	Clinical Summary	View	
	Record Retrieval	View	
Order Management	Transcribe Order	Create,Edit	
	Manage Order	Edit	
	Manage Favourite	Create,Edit	
Inventory (User's unit: Level 1, 2 or 3)	Requisition Order - Non Standard	Create,Edit	
	Request Non Standard to Standard	Create,Edit	
	Indent - Intra Facility (Level 2 & Level 3 users*) - Inter Facility (All user levels**)	Create,Edit	*Level 1 able to view Intra-Facility screen but unable to create new record **Level 2/3 only able to create Inter-Facility Indent if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	RIQ – Internal (Level 1 & 2 user) – External (All user levels*)	Edit	*Level 2/3 only able to create RIQ External if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Issue – Online Issue (Level 1 & 2 user) – Offline Issue (Level 1, 2 & 3* user) – Stock Replenish (Level 2 user) – Direct Issue (Level 1 user) – Supply Status (Level 1, 2 & 3* user) -Own Consumption (Level 1,2 & 3 user)	View Create,Edit,Approval Create,Edit,Approval Create,Edit,Approval View Approval, Reject	Offline Issue: Approval only applicable for version 1.5 onwards
	Stock Transfer (Level 2 & Level 3 users)	Create,Edit	Level 1 can view but unable to create record Level 2 or 3: Able to transfer between same level only
	Receive - Intra Facility - Issue Note (Level 2 & 3 user) - Manual (All user levels) - Return Item (Level 1 & 2 user) - Stock Transfer (Level 2 & 3 user) Receive - Inter Facility - Issue Note (All user levels*) - Manual (All user levels)	Create,Edit	*Level 2/3 only able to create Inter Facility (Issue Note) only if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Product Complaint	Create,Edit	

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Module	Screen	Function	Additional Rules
	Prepacking	Create,Edit	
	Stock Supply	Edit,Confirm	
Outpatient Pharmacy	Acknowledgement	Create,Edit	
	Screening & Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Value Added Services (VAS)	Edit	
Inpatient Pharmacy	Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Fill List	Create,Edit	
Batch Management	Release/Discard Batch	Create,Edit	
Medication Return	Medication Return	Create,Edit,Confirm	Must assign additional role below to allow confirm record: Pharmacist Confirm Med Return
Re-Dispensing	Re-Dispensing	Create,Edit	
SPUB Patient List	SPUB Patient List	Create,Edit	
Manufacturing	Galenical - Work Order	Create,Edit	
	Galenical - Formulation	View	
Drug Information	Drug Information	Create,Edit	
Maintenance	Prepacking Item	View	
	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	
	Quota Drug List	View	
	Drug Orderable by Discipline	View	
Maintenance - Data Entry	Prepacking Details	Create,Edit	
Report/Enquiry	Patient Registry	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed	View	
	Prescription Status	View	
	Drug Utilisation	View	
	VAS Registry	View	
	Psychotropic Supply	View	
	SPUB Activities	View	
	Rekod Harian Walkin	View	
	Prescription Management	View	
	Incomplete Dispensing	View	
	Inpatient Dispensing	View	
	Galenical Registry	View	
	Prepacking Registry	View	

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Module	Screen	Function	Additional Rules
	Aktiviti Pembungkusan Semula Ubat (PF6.6b)	View	

2.4.3 Role Description: Penolong Pegawai Farmasi Health Clinics

Module	Screen	Function	Additional Rules
Patient Management	Patient Registration	Create,Edit	
	Visit Management	Create,Edit	
	Manage Duplicate Record	Create,Edit	
	Clinical Summary	View	
	Record Retrieval	View	
Inventory (User's unit: Level 1, 2 or 3)	Requisition Order - Non Standard	Create,Edit	
	Request Non Standard to Standard	Create,Edit	
	Indent - Intra Facility (Level 2 & Level 3 users*) - Inter Facility (All user levels**)	Create,Edit	*Level 1 able to view Intra-Facility screen but unable to create new record
	RIQ – Internal (Level 1 & 2 user) – External (All user levels*)	Edit	*Level 2/3 only able to create RIQ External if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Issue – Online Issue (Level 1 & 2 user) – Offline Issue (Level 1, 2 & 3* user) – Stock Replenish (Level 1 & 2 user) – Direct Issue (Level 1 user) – Supply Status (Level 1, 2 & 3* user) -Own Consumption (Level 1,2 & 3)	View Create,Edit,Approval Create,Edit,Approval Create,Edit,Approval View Approval, Reject	Offline Issue: Approval only applicable for version 1.5 onwards
	Stock Transfer (Level 2 & Level 3 users)	Create,Edit	Level 1 can view but unable to create record Level 2/3: Able to transfer between same level only
	Receive - Intra Facility - Issue Note (Level 2 & 3 user) - Manual (All user levels) - Return Item (Level 1 & 2 user) - Stock Transfer (Level 2 & 3 user) Receive - Inter Facility - Issue Note (All user levels*) - Manual (All user levels)	Create,Edit	
	Return to Supplying Facility	Create,Edit	
	Product Complaint	Create,Edit	
	Prepacking	Create,Edit	
	Stock Supply	Edit,Confirm	
ADR	Adverse Event Following Immunisation	Create,Edit	
Outpatient Pharmacy	Acknowledgement	Create,Edit	
	Screening & Verification	Create,Edit	

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	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Value Added Services (VAS)	Edit	
Batch Management	Release/Discard Batch	Create,Edit	
Medication Return	Medication Return	Create,Edit,Confirm	Must add either one role for user to do medication return: Pharmacist Confirm Med Return
Re-Dispensing	Re-Dispensing	Create,Edit	
SPUB Patient List	SPUB Patient List	Create,Edit	
Manufacturing	Galenical - Work Order	Create,Edit	
	Galenical - Formulation	View	
Drug Information	Drug Information	Create,Edit	
Maintenance	Prepacking Item	View	
	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	
	Quota Drug List	View	
	Drug Orderable by Discipline	View	
Maintenance - Data Entry	Prepacking Details	Create,Edit	
Report/Enquiry	Patient Registry	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed	View	
	Prescription Status	View	
	Drug Utilisation	View	
	VAS Registry	View	
	Psychotropic Supply	View	
	SPUB Activities	View	
	Rekod Harian Walkin	View	
	Prescription Management	View	
	Incomplete Dispensing	View	
	Galenical Registry	View	
	Prepacking Registry	View	
	Aktiviti Pembungkusan Ubat Semula (PF 6.6b)	View	

2.4.4 Role Description: Penolong Pegawai Farmasi Health Clinics PB

Module	Screen	Function	Additional Rules
Patient Management	Quick Registration	Create,Edit	
	Ward Management	Create,Edit	
	Manage Duplicate Record	Create,Edit	
	Clinical Summary	View	
	Record Retrieval	View	

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Order Management	Transcribe Order	Create,Edit	
	Manage Order	Edit	
	Manage Favourite	Create,Edit	
Inventory (User's unit: Level 1, 2 or 3)	Requisition Order - Non Standard	Create,Edit	
	Request Non Standard to Standard	Create,Edit	
	Indent - Intra Facility (Level 2 & Level 3 users*) - Inter Facility (All user levels**)	Create,Edit	*Level 1 able to view Intra-Facility screen but unable to create new record **Level 2/3 only able to create Inter-Facility Indent if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	RIQ – Internal (Level 1 & 2 user) – External (All user levels*)	Edit	*Level 2/3 only able to create RIQ External if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Issue – Online Issue (Level 1 & 2 user) – Offline Issue (Level 1, 2 & 3 user) – Stock Replenish (Level 1 & 2 user) – Direct Issue (Level 1 user) – Supply Status (Level 1, 2 & 3* user) -Own Consumption (Level 1,2 & 3 user)	View Create,Edit,Approval Create,Edit,Approval Create,Edit,Approval View Approval, Reject	Offline Issue: Approval only applicable for version 1.5 onwards
	Stock Transfer (Level 2 & Level 3 users)	Create,Edit	Level 1 can view but unable to create record Level 2 or 3: Able to transfer between same level only
	Receive - Intra Facility - Issue Note (Level 2 & 3 user) - Manual (All user levels) - Return Item (Level 1 & 2 user) - Stock Transfer (Level 2 & 3 user) Receive - Inter Facility - Issue Note (All user levels*) - Manual (All user levels)	Create,Edit	*Level 2/3 only able to create Inter Facility (Issue Note) only if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Product Complaint	Create,Edit	
	Prepacking	Create,Edit	
	Stock Supply	Edit,Confirm	
ADR	Adverse Event Following Immunisation	Create,Edit	
Outpatient Pharmacy	Acknowledgement	Create,Edit	
	Screening & Verification	Create,Edit	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	

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	SPUB	Create,Edit	
	Value Added Services	Edit	
Batch Management	Release/Discard Batch	Create,Edit	
Medication Return	Medication Return	Create,Edit,Confirm	Must assign additional role below to allow confirm record: Pharmacist Confirm Med Return
Re-Dispensing	Re-Dispensing	Create,Edit	
SPUB Patient List	SPUB Patient List	Create,Edit	
Manufacturing	Galenical - Work Order	Create,Edit	
	Galenical - Formulation	View	
Drug Information	Drug Information	Create,Edit	
Maintenance	Prepacking Item	View	
	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	
	Quota Drug List	View	
	Drug Orderable by Discipline	View	
Maintenance - Data Entry	Prepacking Details	Create,Edit	
Report/Enquiry	Patient Registry	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed	View	
	Prescription Status	View	
	Drug Utilisation	View	
	VAS Registry	View	
	Psychotropic Supply	View	
	SPUB Activities	View	
	Rekod Harian Walkin	View	
	Prescription Management	View	
	Incomplete Dispensing	View	
	Galenical Registry	View	
	Prepacking Registry	View	
	Aktiviti Pembungkusan Ubat Semula (PF 6.6b)	View	

2.4.5 Role Description: Penolong Pegawai Farmasi CDR

Module	Screen	Function	Additional Rules
CDR	Verification	View	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Release/Discard Batch	View	
Report/Enquiry	CDR Pick List	View	

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2.4.6 Role Description: Penolong Pegawai Farmasi IV Admixture

Module	Screen	Function	Additional Rules
IV Admixture	Verification	View	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Release/Discard Batch	View	

2.4.7 Role Description: Penolong Pegawai Farmasi PN

Module	Screen	Function	Additional Rules
PN	Verification	View	
	Preparation	Create,Edit	
	Dispensing	Create,Edit	
	Release/Discard Batch	View	

2.4.8 Role Description: Penolong Pegawai Farmasi TDM

Module	Screen	Function	Additional Rules
TDM	TDM Verification	View	
	Sample Management	Create,Edit,Reject	
	TDM Reporting	Create,Edit	
	External TDM	Create,Edit	
Maintenance	TDM Guideline	View	

2.4.9 Role Description: Penolong Pegawai Farmasi Incharge Stock

Module	Screen	Function	Additional Rules
Inventory (User's unit: Level 2 or 3)	Requisition Order - Non Standard	Approval	
	Request Non Standard to Standard	Approval	
	Indent - Intra Facility (Level 2 & Level 3 users*) - Inter Facility (All user levels)	Approval	
	RIQ – Internal (Level 2 user) – External (All user levels*)	Approval	*Level 2/3 only able to create RIQ External if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Issue – Online Issue (Level 2 user) – Offline Issue (Level 2 & 3 user*) – Stock Replenish (Level 2 user**) – Supply Status (Level 2 & 3* user) -Own Consumption (Level 1,2 & 3 user)	View Approval Approval Approval View Approval, Reject	Offline Issue: Approval only applicable for version 1.5 onwards ** Level 2 Stock replenish for health clinics (KK) only.
	Quarantine	Approval	
	Stock Transfer (Level 2 & Level 3 users)	Approval	Level 2/3: Able to transfer between same level only

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	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	Create,Edit	
	Count Sheet	Create,Edit,Approval	
	Stock Adjustment	Create,Edit,Approval	
	Stock Supply	Edit,Confirm	
	Return to Supplying Facility	Create,Edit,Approval	
	Return to Supplying Unit	Create,Edit,Approval	
	Product Complaint	Create,Edit	
	Slow Moving Item	Create,Edit,Approval	
	Near Expiration Item	Create,Edit,Approval	
	Recommended Condemn List	Approval	
	Recommended Write Off List	Approval	
Maintenance	Item Batch	View	
	Drug/Non Drug Catalogue	Edit	
	Unit Catalogue List	View	
	Item/Product Buffer Level	Create,Edit	
	Drug Master	View	
	Item Master	View	
Report/Enquiry	Stock Balance by Item Report	View	
	Stock Balance by Drug/Non Drug	View	
	Item Movement	View	
	Average Usage	View	
	Senarai Stok Bertarikh Luput (KEWPS 6)	View	

2.4.10 Role Description: Penolong Pegawai Farmasi Methadone

Module	Screen	Function	Additional Rules
Outpatient Pharmacy	Methadone Dispensing	Edit	
	Methadone Patient Details	Edit	

2.4.11 Role Description: Penolong Pegawai Farmasi Medical Store HC

Module	Screen	Function	Additional Rules
Maintenance Pharmacy	Drug Master	View	
Maintenance Inventory	Buffer Level	View, Edit	
	Drug Non-Drug Catalogue	View, Edit	
	Item Batch	View, Edit	
	Item Master	Edit	
	Unit Catalogue	View	
Inventory	Recalculate Buffer Level	View, Edit	
	Indent - Intra Facility (Level 2 & Level 3 users*) - Inter Facility (All user levels**)	View, Edit, Approval	

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	Issue – Online Issue (Level 2 user) – Offline Issue (Level 2 & 3 user*) – Stock Replenish (Level 2 user**) – Supply Status (Level 2 & 3* user) - Own Consumption (Level 1,2 & 3 user)	Edit, Approval Approval Approval Approval Edit, Approval	Offline Issue: Approval only applicable for version 1.5 onwards ** Level 2 Stock replenish for health clinics (KK) only.
	Issue: Stock Supply (KEWPS 9)	View	
	Condemn and Write off: Recommended Condemn List	View	
	RIQ – Internal (Level 2 user) – External (All user levels*)	View, Edit	*Level 2/3 only able to create RIQ External if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Disseminate	View, Edit	
	Notification	View	
	Product Recall	View	
	Quarantine	View, Edit	
	Approval Special Medicine	View, Edit	
	Contract Facility	View	
	Purchase Order	View	
	Propose Contract Item	View, Edit	
	Quotation	View, Edit	
	Request for Quitation	View, Edit	
	Recommended Purchase List (RPL)	View, Edit, Verify	
	Stock Supply	Confirm, Edit	
	Recommended Write Off List (RWL)	Approval	
	Received From Supplier	View, Edit	
	Reject eDO	Edit, Verify	
	Returned to Supplier	View, Edit	
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	View, Edit	
	Receive - Intra Facility	Edit	
	Receive - Inter Facility	Edit	
	Recall Product Notification	View,Edit	
Report Enquiry Inventory	ABC	View	
	Average Issue by Month	View	
	Average Usage	View	
	Back Order	View	
	Below Buffer	View	
	Budget Balance By Vote	View	
	Budget Movement	View	
	KEWPS 5	View	
	Write-off Report	View	
	Fast Moving Item	View	

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	Facility Catalogue		
	Highest Procured Value	View	
	Indent Report	View	
	Item Movement	View	
	KEWPS 3	View	
	KEWPS 14	View	
	KEWPS 13	View	
	LOU Report	View	
	Medicines Utilisation Report (Drug)	View	
	Medicines Utilisation Report (Non-Drug)	View	
	Laporan Bulanan Peruntukan dan Perbelanjaan Ubat dan Bukan Ubat	View	
	Month End Total Stock Balance	View	
	Payment Summary List	View	
	Pending List	View	
	Procurement By Budget	View	
	Procurement Pricing Report	View	
	Product Complaints Report	View	
	Quotation/Contract Item Report	View	
	Received Item Report	View	
	Return To Supplier	View	
	Stock Balance By Drug/Non-Drug	View	
	Stock Balance By Item		
	YTD Issue	View	
	YTD Issue Value	View	
	Write-Off Report	View	
	YTD Purchase By Item	View	
	YTD Purchase By Drug/Non-Drug	View	
	YTD Purchased Value	View	
	YTD Received Value	View	
Report PF	PS 1A	View	
	PS 2	View	

2.5 Prescriber

2.5.1 Role Description: Consultant/Specialist

Module	Screen	Function	Additional Rules
Order Management	Order Authorization	Create,Edit	
	KPK - Special Drug Approval	Create,Edit, Approval, View	

2.5.2 Role Description: Prescriber Hospital

Module	Screen	Function	Additional Rules
Patient Management	Visit Management	Create,Edit	
	Cancel Discharge Patient	Create,Edit	

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	Clinical Summary	View	
Order Management	Medication Order	Create,Edit	
	Discharge Medication	Create,Edit	
	Manage Order	Create,Edit	
	Manage Favourite	Create,Edit	
	Order Endorsement	Create,Edit	
	Discharge Summary and Notes	Create,Edit	
Adverse Drug Reaction	ADR Reporting	Create,Edit	
	Adverse Event Following Immunisation	Create,Edit	
Clinical	Lab Parameter	Create,Edit	
Medication Counselling	Order	Create,Edit	
Drug Information	Drug Information	Create,Edit	
TDM	TDM Sample Management	Create,Edit	
MAR	MAR	Create,Edit	
	View MAR	View	
Maintenance	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	
Report/Enquiry	Facility Catalogue	View,Print	
	MAR ReportStatus	View,Print	
	Patient List	View,Print	
Maintenance	TDM Guideline	View	

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2.5.3 Role Description: Prescriber Health Clinics

Module	Screen	Function	Additional Rules
Patient Management	Clinical Summary	View	
Order Management	Medication Order - Clinic	Create,Edit	
	Manage Order	Create,Edit	
	Manage Favourite	Create,Edit	
	Order Endorsement	Create,Edit	
Adverse Drug Reaction	ADR Reporting	Create,Edit	
	Adverse Event Following Immunisation	Create,Edit	
Clinical	Lab Parameter	Create,Edit	
Drug Information	Drug Information	Create,Edit	
Medication Counselling	Order	Create,Edit	
MTAC	MTAC Order	Create,Edit	
TDM	TDM Sample Management	Create,Edit	
Maintenance	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	
Report/Enquiry	Facility Catalogue	View,Print	
	Patient Registry	View,Print	
Maintenance	TDM Guideline	View	

2.5.4 Role Description: Prescriber Health Clinics TDM

Module	Screen	Function	Additional Rules
Order Management	Medication Order - TDM	Create,Edit	
Maintenance	TDM Guideline	View	

2.5.5 Role Description: Hospital Director

Module	Screen	Function	Additional Rules
Order Management	Special Drug Request - Approval	Create,Edit	

2.5.6 Role Description: Head of Department (Clinical)

Module	Screen	Function	Additional Rules
Order Management	Special Drug Request - Approval	Create,Edit	

2.5.7 Role Description: Prescriber View Medication History

Module	Screen	Function	Additional Rules
Patient Management	Record Retrieval	View, Edit	

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2.6 Nurse/Medical Assistant/Inventory User

2.6.1 Role Description: Head of Nursing Unit/Clinic

Module	Screen	Function	Additional Rules
Patient Management	Clinical Summary	Edit	
Report/Enquiry	MAR Status	View	

2.6.2 Role Description: Nursing Personnel

Module	Screen	Function	Additional Rules
Patient Management	Visit Management	Create,Edit	
	Cancel Discharge Patient	Edit	
	Clinical Summary	View	
	Record Retrieval	View	
ADR	Adverse Event Following Immunisation	Create,Edit	
Clinical	Lab Parameter	Create,Edit	
Drug Information	Drug Information	Create,Edit	
TDM	Sample Management	Create,Edit	
MAR	MAR	Create,Edit	
	View MAR	View	
Report/Enquiry	MAR Status	View	
	Patient Registry	View	

2.6.3 Role Description: Inventory User (Head of Unit)

Module	Screen	Function	Additional Rules
Inventory (User's unit: Level 3)	Requisition Order - Non Standard	Approval	
	Request Non Standard to Standard	Create,Edit,Approval	
	Product Complaint	Create,Edit	
	Indent - Intra/Inter Facility	Approval	Level 3 only able to approve Inter-Facility Indent if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Issue – Offline Issue (Own Consumption) -Own Consumption	 Approval Approval, Reject	Function for Level 3 user only
	Stock Transfer	Approval	
	Stock Supply	Edit,Confirm	
	Return to Supplying Unit	Approval	
	Count Sheet	Approval	
	Stock Adjustment	Approval	
	Slow Moving Item	Approval	
	Near Expiration Item	Approval	
Maintenance	Unit Catalogue List	View	

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Module	Screen	Function	Additional Rules
	Drug Master	View	
	Item Master	View	
	Drug/Non drug Catalogue	View	
Report/Enquiry	Average Usage	View	
	Item Movement	View	
	Pending List	View	
	Receive Item	View	
	Stock Balance by Item	View	
	Senarai Stok Bertarikh Luput (KEWPS 6)	View	

2.6.4 Role Description: Inventory User

Module	Screen	Function	Additional Rules
Inventory (User's unit: Level 3)	Requisition Order - Non Standard	Create,Edit	
	Indent - Intra/Inter Facility	Create,Edit	
	Issue – Offline Issue (Own Consumption) -Own Consumption	Create,Edit Approval, Reject	Function for Level 3 user only
	Stock Transfer	Create,Edit	
	Receive - Intra Facility - Issue Note - Manual - Stock Transfer Receive - Inter Facility - Issue Note * - Manual	Create,Edit	
	Return to Supplying Facility	Create,Edit	
	Return to Supplying Unit	Create,Edit	
	Product Complaint	Create,Edit	
	Stock Checking & Store Verification – Stock Verification (Level 1 user) – Stock Checking (Level 1, 2 & 3 user)	Create,Edit	
	Count Sheet	Create,Edit	
	Adjustment	Create,Edit	
	Slow Moving Item	Create,Edit	
	Recommended Condemn List	Create,Edit	
	Recommended Write Off List	Create,Edit	
	Near Expiration Item	Create,Edit	
	Stock Supply	Edit,Confirm	
Drug Information	Drug Information	Create,Edit	
Maintenance	Unit Catalogue List	View	
	Drug Master	View	
	Item Master	View	
	Drug/Non drug Catalogue	View	

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2.6.5 Role Description: DD Psychotropic Drug Supply

Module	Screen	Function	Additional Rules
Inventory	Own Consumption & Stock replenish	Confirm	New roles for inventory user

2.7 Registration

2.7.1 Role Description: Registration Personel

Module	Screen	Function	Additional Rules
Patient Management	Patient Registration	Create,Edit	
	Visit Management	Create,Edit	
	Cancel Discharge Patient	Edit	
Drug Information	Drug Information	Create,Edit	
Report/Enquiry	Patient Registry	View	
	Buku Daftar Kesihatan (PER-PL102)	View	

2.8 Administrator

2.8.1 Role Description: Facility Admin General

Module	Screen	Function	Additional Rules
Inventory	Notification	Create,Edit	
Maintenance	Prescriber	Create,Edit	
	Calendar	Create,Edit	
	Facility Information	Edit	
	Mobile Information	Create,Edit	
	User Profile	Create,Edit	
	Transfer Schedule	Create,Edit	
	User Role	Edit	

2.8.2 Role Description: Facility Admin User Creation

Module	Screen	Function	Additional Rules
Maintenance	Prescriber	Create,Edit	
	User Profile	Create,Edit	
	Transfer Schedule	Create,Edit	
	User Role	Edit	

2.8.3 Role Description: Facility Admin Pharmacy

Module	Screen	Function	Additional Rules
Maintenance	Active Ingredient	View	
	Administrative Route	View	
	ATC Code Detail	View	
	Cautionary & Instruction	View	
	CDR Regimen	Edit	
	CDR Regimen Category	View	

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Module	Screen	Function	Additional Rules
	Discipline & Sub-Discipline	View	
	Dosage Form	View	
	Drug Master	Edit	
	Drug Orderable by Discipline	Create,Edit	
	Frequency	View	
	Indication	View	
	Therapy Linked Radiopharma	Edit	
	Location Group	Create,Edit	
	Location Setup	Create,Edit	
	Order Routing	Create,Edit	
	PN Constituents Reference Range	View	
	PN Source Content	Edit	
	Prescriber	Create,Edit	
	Radiopharmaceutical Element	View	
	Radiopharmaceutical Scheduling	Edit	
	Radiopharmaceutical Setup	View	
	TDM Guidelines	View	
	MTAC Information	Edit	
	Brand	View	
	Prepacking Item	Edit	
	Delivery Site To	View	
	Drug/Non Drug Catalogue	Edit	
	Item Batch	Edit	Able to edit batch number/expiry date only for: • Level 1 user • Batch never used in any transaction • Batch is not expired
	Item Master	Edit	
	Item/Product Buffer Level	Create,Edit	
	Manufacturer	View	
	Store Location	Create,Edit	
	Supplier	Edit	
	Vote Activity	View	
	Vote Code	Edit	
	Vote Object	View	
	Unit Catalogue List	Create,Edit	Level 1 user: Able to create new catalogue, add both drug or non drug Level 2 user: Cannot create new catalogue, only able to add Drug Level 3 user: Cannot create new catalogue,

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Module	Screen	Function	Additional Rules
			only able to add Non Drug
	Unit Catalogue for External Facility	Create,Edit	
	Town	Edit	
	Occupation	Edit	
	Calendar	Create,Edit	
	Department	Edit	
	External Facility	View	
	Facility Information	Edit	
	Item Class	View	
	Item Sub Class	View	
	Non Drug	View	
	Reason	View	
	Requester Unit Group	View	
	Requester Unit	Create,Edit	
	Unit of Measure	View	
	Reference Codes	View	
	Quota Drug List	View	
Inventory	Notification	Create,Edit	
Report/Enquiry	Patient Admission	View	
	Patient Discharge	View	
	Data Extraction & File Synchronization	View	
	QAP2	View	
	QAP2 Percentage	View	
Pharmacy Transaction	Single Stage Inpatient	View, Edit	
Administration Log	Report Information	View	

2.9 Additional Roles

2.9.1 Role Description: Inventory Indent

- For Indent-based Facility only

Module	Screen	Function	Additional Rules
Inventory Indent (User's unit: Level 1 or 3)	Indent - Intra Facility (Level 3 users*) - Inter Facility (All user levels**)	Create,Edit,Approval	*Level 1 able to view Intra-Facility screen but unable to create new record **Level 3 only able to create Inter-Facility Indent if unit is specified as SPUB/Manufacturing Indenter Unit (Facility Information)
	Receive - Inter Facility	Create,Edit,Approval	
	RIQ – Internal (Level 1 user) – External (All user levels*)	Edit,Approval	*Level 3 only able to create RIQ External if unit is specified as

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Module	Screen	Function	Additional Rules
			SPUB/Manufacturing Indenter Unit (Facility Information)
	Issue – Offline Issue (Own Consumption) -Own Consumption	Create,Edit,Approval Approval, Reject	Offline Issue: Approval only applicable for version 1.5 onwards
Maintenance	Drug Master	View	
	Item Master	View	
	Drug/Non Drug Catalogue	View	

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2.9.2 Role Description: Auditor View

Module	Screen	Function	Additional Rules
Patient Management	Patient Registration	View	
	Patient Quick Registration	View	
	Ward Management	View	
	Visit Management	View	
	Clinical Summary	View	
	Record Retrieval	View	
Inventory	Budget - Allocation/Deduct/Virement	View	
	Budget - Payment	View	
	Budget Adjustment	View	
	Request for Quotation	View	
	Quotation	View	
	Proposed Contract Item	View	
	Contract - Facility	View	
	Approved Special Drug	View	
	Requisition Order - Non Standard	View	
	Request Non Standard to Standard	View	
	Indent - Intra/Inter Facility	View	
	Recalculate Buffer Level	View	
	Disseminate	View	
	Near Expiration Item	View	
	Recommended Condemn List	View	
	Condemn	View	
	Recommended Write Off List	View	
	Write Off	View	
	Issue	View	
	Product Complaint	View	
	Quarantine	View	
	Recall Product Notification	View	
	Notification	View	
	Return to Supplying Unit	View	
	Return to Supplying Facility	View	
	Return to Supplier	View	
	Slow Moving Item	View	
	Count Sheet	View	
	Stock Transfer	View	
	Penalty Incident	View	
	Stock Supply	Edit,Confirm	
Outpatient/Inpatient Pharmacy	Release/Discard Batch	View	
	Re-dispensing	View	
CDR	Release/Discard Batch	View	
IV Admixture	Release/Discard Batch	View	

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Module	Screen	Function	Additional Rules
PN	Release/Discard Batch	View	
Radiopharmaceuticals	Release/Discard Batch	View	
Drug Information	Drug Information	View	
Medication Counselling	Reporting	View	
TDM	TDM Verification	View	
	Sample Management	View	
	TDM Reporting	View	
	External TDM	View	
Ward Pharmacy	Ward Pharmacy (CP2)	View	
Galenical	Formulation	View	
	Work Order	View	
Radiopharmaceuticals	Stock Verification	View	
Report/Enquiry	Budget Balance by Vote	View	
	Budget Movement	View	
	Payment Summary List	View	
	Peruntukan and Perbelanjaan	View	
	PF 2.2(b): Perincian Mengikut Objek Lanjut	View	
	Back Order	View	
	Highest Procured Value	View	
	Perolehan Ubat-ubatan Setahun	View	
	YTD Purchase By Item	View	
	YTD Purchase By Drug/Non Drug	View	
	YTD Purchased Value	View	
	YTD Received Value	View	
	Purchase Order by Drug/Item	View	
	ABC Analysis	View	
	Average Issue By Month	View	
	Average Usage	View	
	Below Buffer Level	View	
	Fast Moving Item	View	
	Item Movement	View	
	Facility Catalogue	View	
	Kad Kawalan Stok (KEWPS 3)	View	
	Kadar Pusingan Stok (KPI 4A)	View	
	Laporan Kedudukan Stok (KEWPS 14)	View	
	Laporan Tahunan Pelupusan Stok (KEWPS 20)	View	
	Laporan Tahunan Verifikasi Stok (KEWPS 16)	View	
	Senarai Daftar Stok (KEWPS 4)	View	
	Pending List	View	

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Module	Screen	Function	Additional Rules
	Penentuan Kumpulan Stok (KEWPS 5)	View	
	Received Item	View	
	Issue Report	View	
	Issue to External	View	
	Return To Supplier	View	
	Senarai Stok Bertarikh Luput (KEWPS 6)	View	
	Laporan Tahunan Kehilangan Dan Hapus Kira Stok (KEWPS 22)	View	
	Percentage of Value of Stocks Disposed and Written-off to Value of Stocks Handled Annually (QAP 4)	View	
	Stock Balance by Drug/Non Drug	View	
	Stock Balance by Item	View	
	YTD Issue Value	View	
	YTD Issue By Requester	View	
	Ward Stock Report by Unit	View	
	Month End Total Stock Balance	View	
	ADR Report Listing	View	
	PF 6.3 (a): Aktiviti Farmasi Wad - CP1, CP2 dan CP4	View	
	PF 6.3 (b): Aktiviti Intervensi Preskripsi Pesakit Dalam - CP3	View	
	Clinical Pharmacy Registry	View	
	Medication Counselling Registry	View	
	Drug Allergy Card Registry	View	
	Enquiry Analysis	View	
	Enquiry Registry	View	
	MTAC Registry	View	
	TDM Analyzed Report	View	
	TDM Registry	View	
	Ward Pharmacy Registry	View	
	Daftar Permohonan Ubat Kelulusan Khas KPK	View	
	Aktiviti Farmasi Klinikal Ambulatori - MTAC (PF5.5b)	View	
	Patient Registry	View	
	Ward Information	View	
	Buku Daftar Kesihatan (PER-PL102)	View	
	Percentage of Prescription Wrongly Filled (QAP1)	View	

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Module	Screen	Function	Additional Rules
	Daily Recording of Errors Detected Before Dispensing (QAP1a)	View	
	Rekod Harian SPUB	View	
	Prescription Dispensed Report	View	
	Prescription Status	View	
	Drug Utilisation	View	
	Patient Registry For Value Added Services	View	
	Drug Supply Registry	View	
	Daftar Pemulangan Ubat	View	
	Psychotropic Supply Record	View	
	Laporan Tempoh Pendispensan Farmasi Pesakit Luar (KPI2b)	View	
	SPUB Activities	View	
	Intervention	View	
	Rekod Harian Walkin	View	
	Prescription Management	View	
	Drug Usage by Patient	View	
	Inpatient Prescription	View	
	Incomplete Dispensing	View	
	Medication Adherence Assessment Report	View	
	Laporan Kos per Preskripsi Fasiliti KKM	View	
	Extemporaneous Registry	View	
	Galenical Registry	View	
	Prepacking Registry	View	
	Aktiviti Pembungkusan Semula Ubat (PF6.6b)	View	
	CDR Pick List	View	
	CDR Dilution/Administration	View	
	CDR Release/Discard	View	
	CDR Outsource	View	
	CDR Registry	View	
	IV Admixture Dilution/Administration	View	
	IV Admixture Registry	View	
	IV Release/Discard	View	
	PN Registry	View	
	PN Compounded Summary	View	
	PN Statistics	View	
	Generator Elution Record	View	
	Radioisotope Receipt Form	View	
	Radiopharma Dispensing Record	View	

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Module	Screen	Function	Additional Rules
	PF 6.8 Aktiviti Farmasi Nuklear	View	
	PF 6.8 (a) Aktiviti Farmasi Nuklear (Persediaan Radiofarmaseutikal Kit-Based)	View	
	PF 6.8 (b) Aktiviti Farmasi Nuklear (Persediaan Radiofarmaseutikal Ready to Use)	View	
	PF 6.8 (C) Aktiviti Farmasi Nuklear(Persediaan Radioiodine)	View	
	Patient Admission	View	
	Patient Discharge	View	
	Data Extraction & File Synchronization	View	
	PS 1A	View	
Report PF	PF 2.1, PF 2.2(a), 2.3(a) & PF 2.4(a)	View	
	PF 1	View	
	PF 3.1, PF 3.2, PF 3.3 & PF 3.4	View	
	PF 3.5(a) & PF 3.5(b)	View	
	PF 4.1(a), PF 4.1(b)	View	
	PF 4.2(a), PF 4.2(b)	View	
	PF 4.3(a), PF 4.3(b)	View	
	PF 4.4(a), PF 4.4(b)	View	
	PF 5.1(a), PF 5.1(b)	View	
	PF 5.2	View	
	PF 5.3(a), PF 5.3(b), PF 5.3(c), PF 5.3(d)	View	
	PF 5.4	View	
	PF 5.5(a), PF 5.5(b)	View	
	PF 5.6	View	
	PF 5.7(a), PF 5.7(b), PF 5.7(c)	View	
	PF 6.1	View	
	PF 6.2	View	
	PF 6.3(a), PF 6.3(b)	View	
	PF 6.4	View	
	PF 6.5	View	
	PF 6.6(a), PF 6.6(b)	View	
	PF 6.7	View	
	PF 6.8	View	
	PF 7	View	
	PF 11	View	
Maintenance	Active Ingredient	View	
	Administrative Route	View	
	ATC Code Detail	View	
	Cautionary & Instruction	View	

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Module	Screen	Function	Additional Rules
	CDR Regimen	View	
	CDR Regimen Category	View	
	Discipline & Sub-Discipline	View	
	Dosage Form	View	
	Drug Master	View	
	Drug Orderable by Discipline	View	
	Frequency	View	
	Indication	View	
	Therapy Linked Radiopharma	View	
	Location Group	View	
	Location Setup	View	
	Order Routing	View	
	PN Constituents Reference Range	View	
	PN Source Content	View	
	Prescriber	View	
	Radiopharmaceutical Element	View	
	Radiopharmaceutical Scheduling	View	
	Radiopharmaceutical Setup	View	
	TDM Guidelines	View	
	MTAC Information	View	
	Brand	View	
	Prepacking Item	View	
	Delivery Site To	View	
	Drug/Non Drug Catalogue	View	
	Item Batch	View	
	Item Master	View	
	Item/Product Buffer Level	View	
	Manufacturer	View	
	Penalty Incident	View	
	Penalty Section	View	
	Store Location	View	
	Supplier	View	
	Vote Activity	View	
	Vote Code	View	
	Vote Object	View	
	Unit Catalogue List	View	
	Unit Catalogue for External Facility	View	
	Town	View	
	Occupation	View	
	Calendar	View	
	Department	View	
	External Facility	View	

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Module	Screen	Function	Additional Rules
	Facility Information	View	
	Item Class	View	
	Item Sub Class	View	
	Non Drug	View	
	Reason	View	
	Requester Unit Group	View	
	Requester Unit	View	
	Unit of Measure	View	
	Reference Codes	View	
	PPUSS Name	View	

2.9.3 Role Description: Patient History Log

Module	Screen	Function	Additional Rules
Report/Enquiry	Patient History Log	View	

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