



Pharmacy Information System (PhIS) and Clinic Pharmacy System (CPS)

User Manual Maintenance-Inventory

Version	: 8th EDITION
Document ID	: U.MANUAL_MASTER_SETUP_INVENTORY



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Reference ID : U.MANUAL_MASTER_SETUP_INVENTORY-8th EDITION

Application reference: PhIS & CPS v1.8.1



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1.0 Introduction

1.1 Overview of PhIS

Pharmacy Information System or better known as PhIS is a complete and comprehensive system that integrates pharmacy related services that geared toward pharmacy excellence. This implementation would transform most of the current manual process to electronic system would benefit facility end user in the health care sector.

There are 12 modules to assist service delivery by the health care sector which comprises of:

1. Order Management
2. Inpatient Pharmacy
3. Outpatient Pharmacy
4. Medication Counselling
5. Ward Pharmacy
6. Pharmacy Inventory
7. Manufacturing of Cytotoxic Drug Reconstitution (CDR), Parenteral Nutrition (PN), IV Admixture & Eye Drop, Radiopharmaceuticals and Extemporaneous
8. Adverse Drug Reaction & Drug Allergic Card (ADR & DAC)
9. Clinical Pharmacokinetics Services (TDM)
10. Drug Information & Consumer Education (DICE)
11. Medication Therapy Adherence Clinic (MTAC)
12. Data Mining (PhARM)

1.2 Purpose and Objectives

This user manual outlines the Master Setup - Inventory module and its key features and functionalities. The primary objective is to guide users through the process of completing PhIS application process.

User will understand the following activities in details:

- Master Setup - Inventory

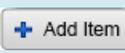
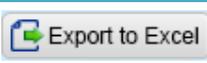
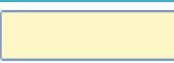
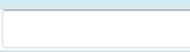
1.3 Organised Sections

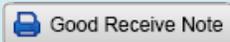
These are the sections within this document:

- Section 1 : Introduction
- Section 2 : Application Standard Features
- Section 3 : Master Setup - Inventory
- Section 4 : Acronyms

2.0 Application Standard Features

2.1 PhIS Legend

Standard Legend			
	Login to PhIS		Logout from PhIS
	Reset Login Screen		Expand Menu
	Display Home Tab		Expand Module
	Close All Open Tabs		Refresh Screen
	Add/Create New Record		Show Help
*	Mandatory Field		Calendar Icon
	Close Window		Radio Button
	Edit Record		Cancel
	Save		Add Item to the list
	Export and Open Report in Excel Format		Automatically Display/Retrieve Box
	Request for Approval		Cancel the Request
	Send for Approval		Approve Transaction
	Change Login Password		Collapse Menu
	Collapse Module		Search Record
	Print		Search Icon
<input type="checkbox"/>	Checkbox		Delete Record
	Delete Item from the list		Empty Text Box
	Dropdown Box		Reject Transaction

Module Legend			
	View/Print KEW.PS-10		View/Print Goods Received Note

Note

- To learn more about Login Information, kindly click [Login Information](#) Modules for descriptive step.

3.0 Master Setup - Inventory

Overview

Application Master Setup describes the relationship, details of the data flow for each function; the details validation and data/ information that required to be setup before system ready.

This application enables the facility to perform any modification to existing setting. Master setup generally controlled by respective personal from each site, some changes must undergo HQ approval.

User Group

This module is intended for Pharmacist and Assistant Pharmacist at Main Store (subject to user assign by the facility).

Functional Diagram

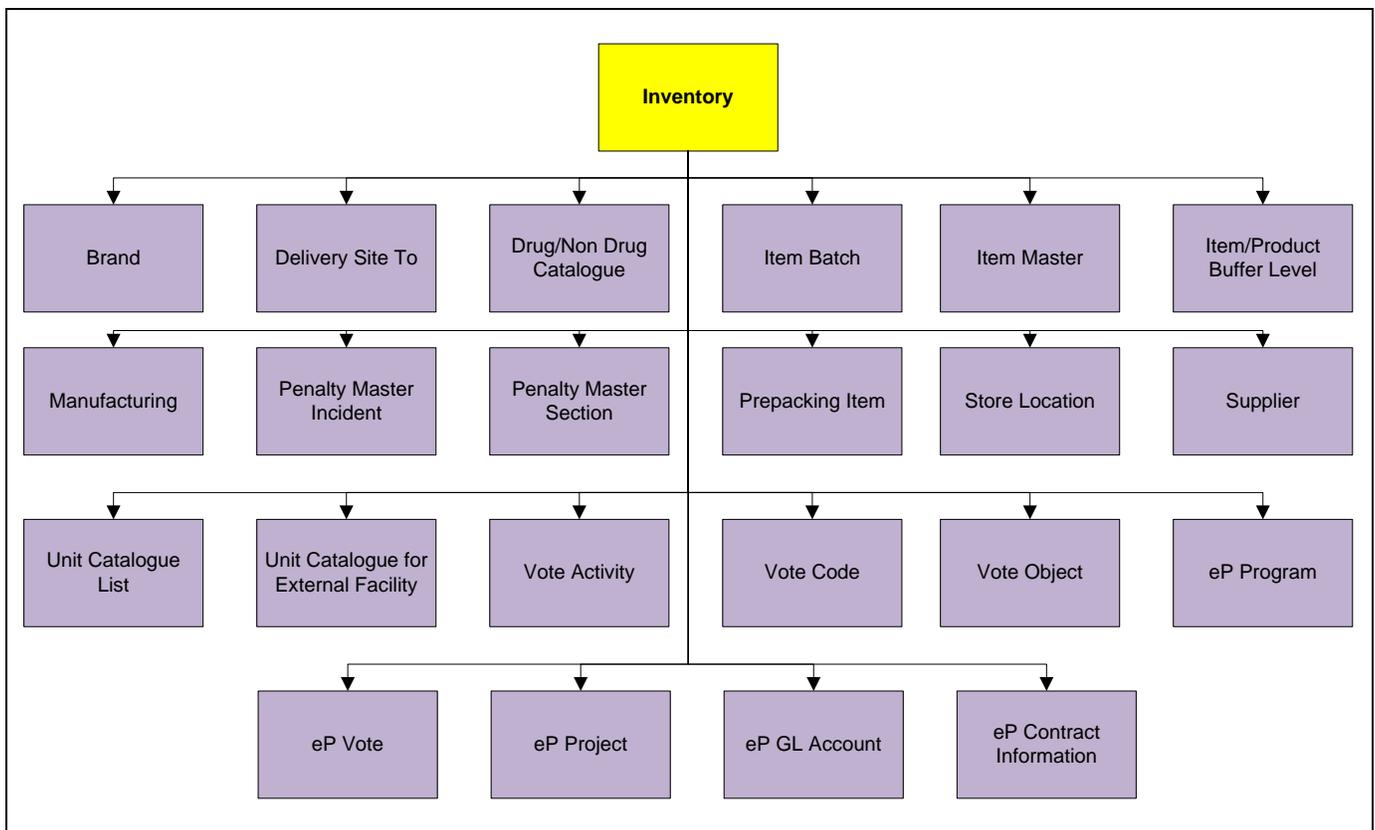
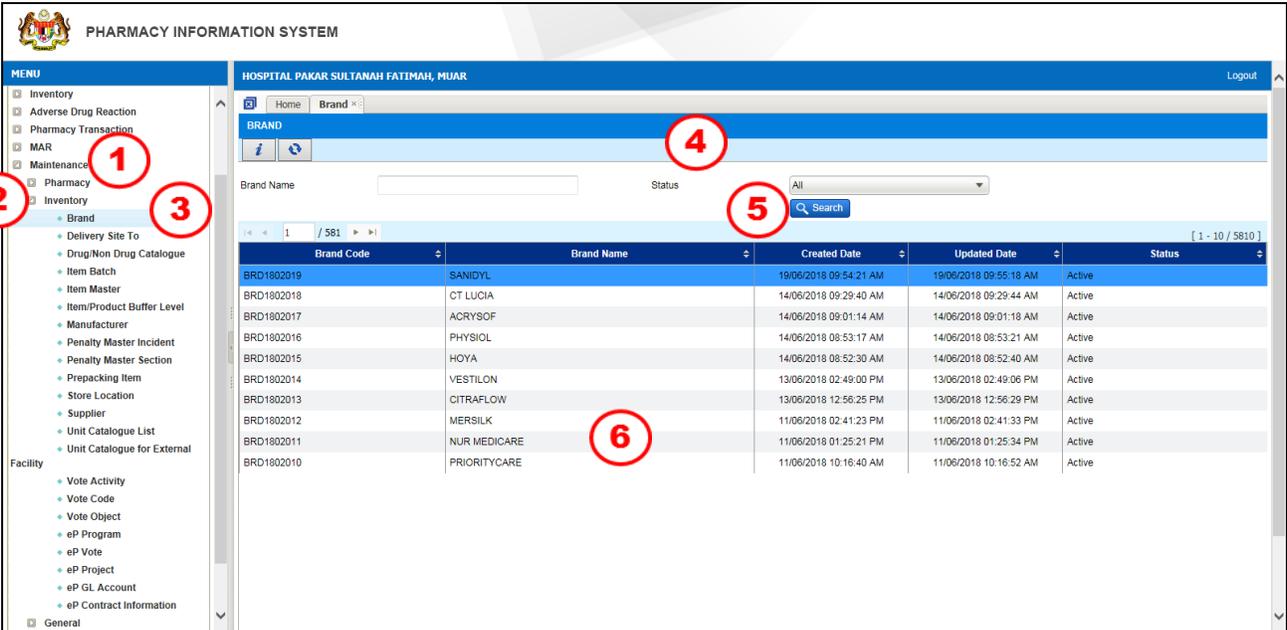


Figure 3.0-1

3.1 Brand

To view existing Brand record, perform the step below:



Brand Code	Brand Name	Created Date	Updated Date	Status
BRD1802019	SANDYL	19/06/2018 09:54:21 AM	19/06/2018 09:55:18 AM	Active
BRD1802018	CT LUCIA	14/06/2018 09:29:40 AM	14/06/2018 09:29:44 AM	Active
BRD1802017	ACRYSOF	14/06/2018 09:01:14 AM	14/06/2018 09:01:18 AM	Active
BRD1802016	PHYSIOL	14/06/2018 08:53:17 AM	14/06/2018 08:53:21 AM	Active
BRD1802015	HOYA	14/06/2018 08:52:30 AM	14/06/2018 08:52:40 AM	Active
BRD1802014	VESTILON	13/06/2018 02:49:00 PM	13/06/2018 02:49:06 PM	Active
BRD1802013	CITRAFLOW	13/06/2018 12:56:25 PM	13/06/2018 12:56:29 PM	Active
BRD1802012	MERSILK	11/06/2018 02:41:23 PM	11/06/2018 02:41:33 PM	Active
BRD1802011	NUR MEDICARE	11/06/2018 01:25:21 PM	11/06/2018 01:25:34 PM	Active
BRD1802010	PRIORITYCARE	11/06/2018 10:16:40 AM	11/06/2018 10:16:52 AM	Active

Figure 3.1-1 Brand Listing List

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Brand'

STEP 4

To search for existing Brand entry, you may search by criteria as follow:

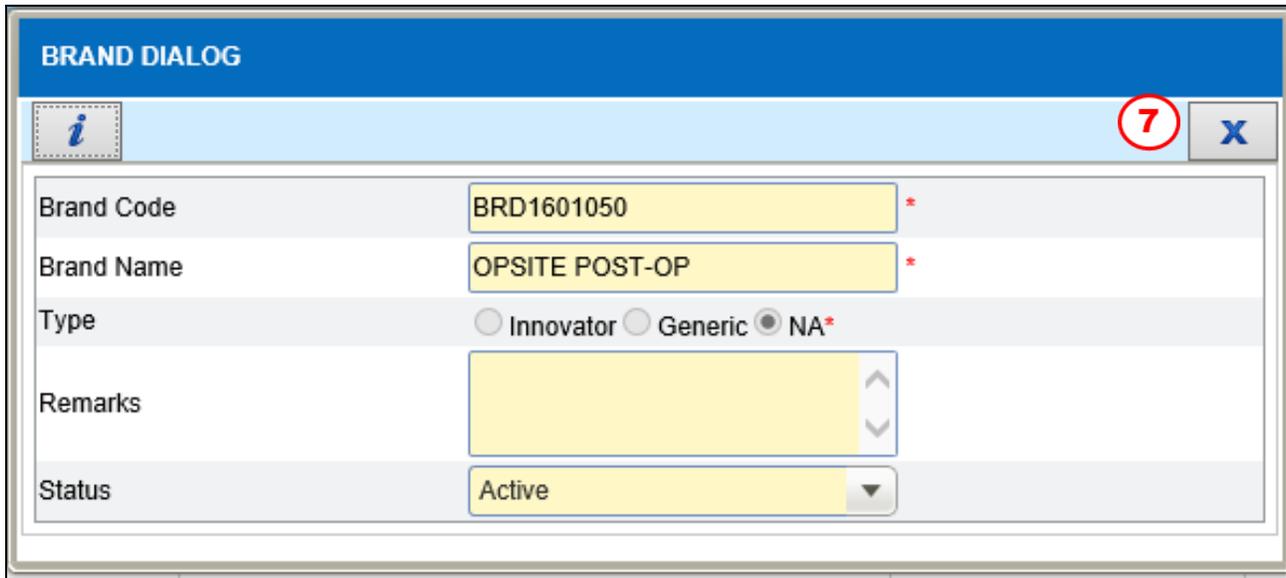
- Brand Name
- Status
 - Active
 - Inactive

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on the selected record and the details will be displayed. The result display is based on the entered criteria as shown in Figure 3.1-2



BRAND DIALOG	
Brand Code	BRD1601050 *
Brand Name	OPSITE POST-OP *
Type	<input type="radio"/> Innovator <input type="radio"/> Generic <input checked="" type="radio"/> NA*
Remarks	
Status	Active

Figure 3.1-2 Brand Dialog

Note

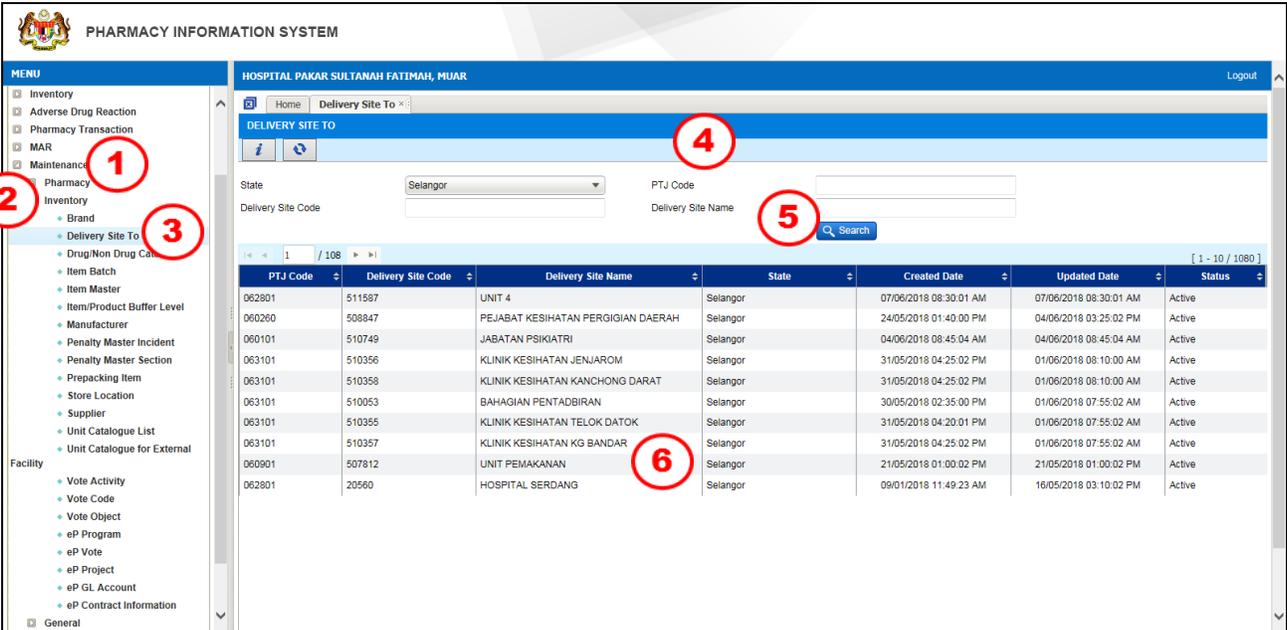
The Brand record is non-editable. Kindly contact HQ for any additional or modification of Brand data.

STEP 7

Click on the Close Window  button to return back to the Brand Listing Page

3.2 Delivery Site To

To view existing Delivery Site To record, perform the step below:



PHARMACY INFORMATION SYSTEM

HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Home Delivery Site To

DELIVERY SITE TO

State: Selangor PTJ Code: Delivery Site Code: Delivery Site Name: Search

PTJ Code	Delivery Site Code	Delivery Site Name	State	Created Date	Updated Date	Status
062801	511587	UNIT 4	Selangor	07/06/2018 08:30:01 AM	07/06/2018 08:30:01 AM	Active
060260	508847	PEJABAT KESIHATAN PERGIGIAN DAERAH	Selangor	24/05/2018 01:40:00 PM	04/06/2018 03:25:02 PM	Active
060101	510749	JABATAN PSIKIATRI	Selangor	04/06/2018 08:45:04 AM	04/06/2018 08:45:04 AM	Active
063101	510356	KLINIK KESIHATAN JENJAROM	Selangor	31/05/2018 04:25:02 PM	01/06/2018 08:10:00 AM	Active
063101	510358	KLINIK KESIHATAN KANCHONG DARAT	Selangor	31/05/2018 04:25:02 PM	01/06/2018 08:10:00 AM	Active
063101	510053	BAHAGIAN PENTADBIRAN	Selangor	30/05/2018 02:35:00 PM	01/06/2018 07:55:02 AM	Active
063101	510355	KLINIK KESIHATAN TELOK DATOK	Selangor	31/05/2018 04:20:01 PM	01/06/2018 07:55:02 AM	Active
063101	510357	KLINIK KESIHATAN KG BANDAR	Selangor	31/05/2018 04:25:02 PM	01/06/2018 07:55:02 AM	Active
060901	507812	UNIT PEMAKANAN	Selangor	21/05/2018 01:00:02 PM	21/05/2018 01:00:02 PM	Active
062801	20560	HOSPITAL SERDANG	Selangor	09/01/2018 11:49:23 AM	16/05/2018 03:10:02 PM	Active

Figure 3.2-1 Delivery Site To Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Delivery Site To'

STEP 4

To search for existing Delivery Site To entry, you may search by criteria as follow:

- State
- PTJ Code
- Delivery Site Code
- Delivery Site Name

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.2-2

DELIVERY SITE TO			
 7 			
Delivery Site Code	<input type="text" value="902500"/>	Status	<input type="text" value="Active"/>
Delivery Site Name	<input type="text" value="Klinik Kesihatan Bongkol"/>	Contact Person	<input type="text"/>
Address 1	<input type="text" value="Klinik Kesihatan Bongkol"/>	Email	<input type="text"/>
Address 2	<input type="text" value="d/a Pejabat Kesihatan Kawasan Kudat, Beg Berkunci no. 06,"/>	City	<input type="text" value="Kudat"/>
Address 3	<input type="text"/>	State	<input type="text" value="Sabah"/>
Contact Number (Office)	<input type="text"/>	Postcode	<input type="text" value="89059"/>
Contact Number (Mobile)	<input type="text"/>	Country	<input type="text" value="Malaysia"/>
Fax No.	<input type="text"/>	Remarks	<input type="text"/>
PTJ Code	<input type="text" value="142401"/>		

Figure 3.2-2 View Delivery Site To

Note

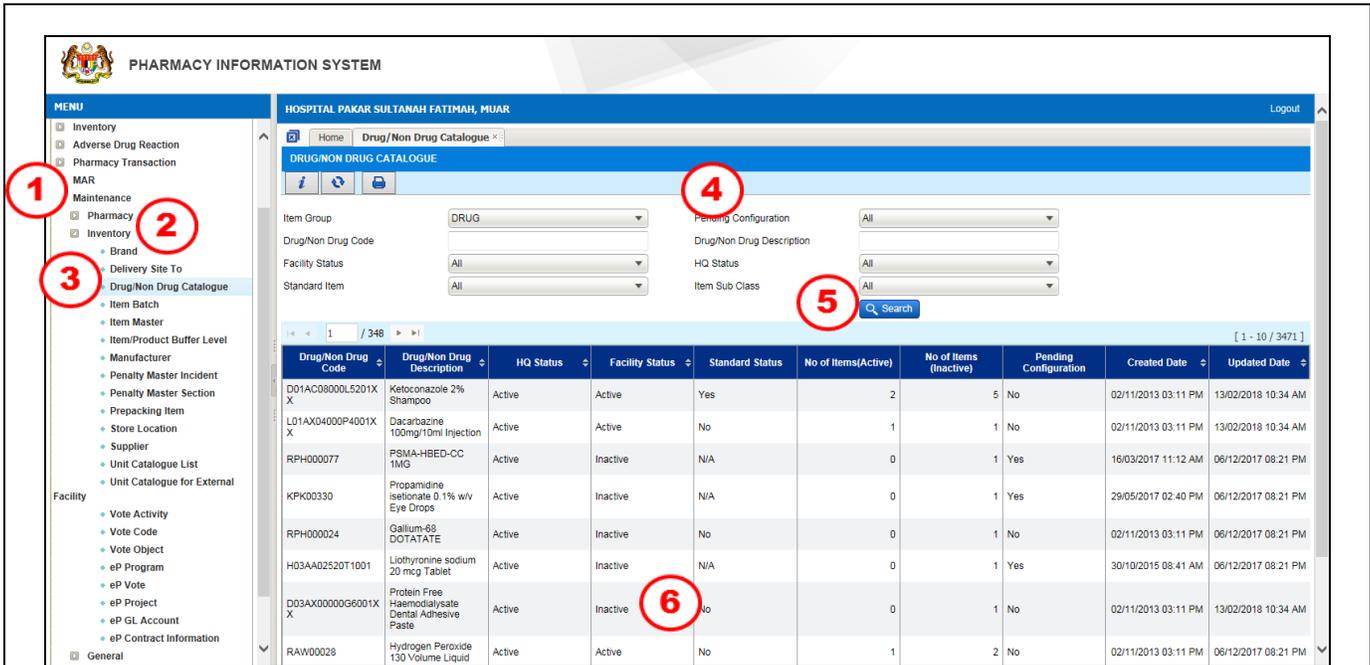
The Delivery Site To record is non-editable. Kindly contact HQ for any additional or modification of data.

STEP 7

Click on the Close Window  button to return back to the Delivery Site To Listing Page

3.3 Drug/Non Drug Catalogue

To view and edit existing Drug/Non Drug Catalogue record, perform the step below:



PHARMACY INFORMATION SYSTEM

HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Home Drug/Non Drug Catalogue

DRUG/NON DRUG CATALOGUE

Item Group: DRUG Pending Configuration: All
 Drug/Non Drug Code: Drug/Non Drug Description:
 Facility Status: All HQ Status: All
 Standard Item: All Item Sub Class: All

Search

Drug/Non Drug Code	Drug/Non Drug Description	HQ Status	Facility Status	Standard Status	No of Items(Active)	No of Items (Inactive)	Pending Configuration	Created Date	Updated Date
D01AC08000L5201X	Ketoconazole 2% Shampoo	Active	Active	Yes	2	5	No	02/11/2013 03:11 PM	13/02/2018 10:34 AM
L01AX04000P4001X	Dacarbazine 100mg/10ml Injection	Active	Active	No	1	1	No	02/11/2013 03:11 PM	13/02/2018 10:34 AM
RPH000077	PSMA-HBED-CC 1MG	Active	Inactive	N/A	0	1	Yes	16/03/2017 11:12 AM	06/12/2017 08:21 PM
KPK00330	Propamidine isetonate 0.1% w/v Eye Drops	Active	Inactive	N/A	0	1	Yes	29/05/2017 02:40 PM	06/12/2017 08:21 PM
RPH000024	Gallium-68 DOTATATE	Active	Inactive	No	0	1	No	02/11/2013 03:11 PM	06/12/2017 08:21 PM
H03AA02520T1001	Liothyronine sodium 20 mcg Tablet	Active	Inactive	N/A	0	1	Yes	30/10/2015 08:41 AM	06/12/2017 08:21 PM
D03AX00000G6001X	Protein Free Haemodialysate Dental Adhesive Paste	Active	Inactive	No	0	1	No	02/11/2013 03:11 PM	13/02/2018 10:34 AM
RAW00028	Hydrogen Peroxide 120 Volume Liquid	Active	Active	No	1	2	No	02/11/2013 03:11 PM	06/12/2017 08:21 PM

Figure 3.3-1 Drug/Non Drug Catalogue Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Drug/ Non Drug Catalogue'

STEP 4

To search for existing record(s), user may search by criteria as follows;

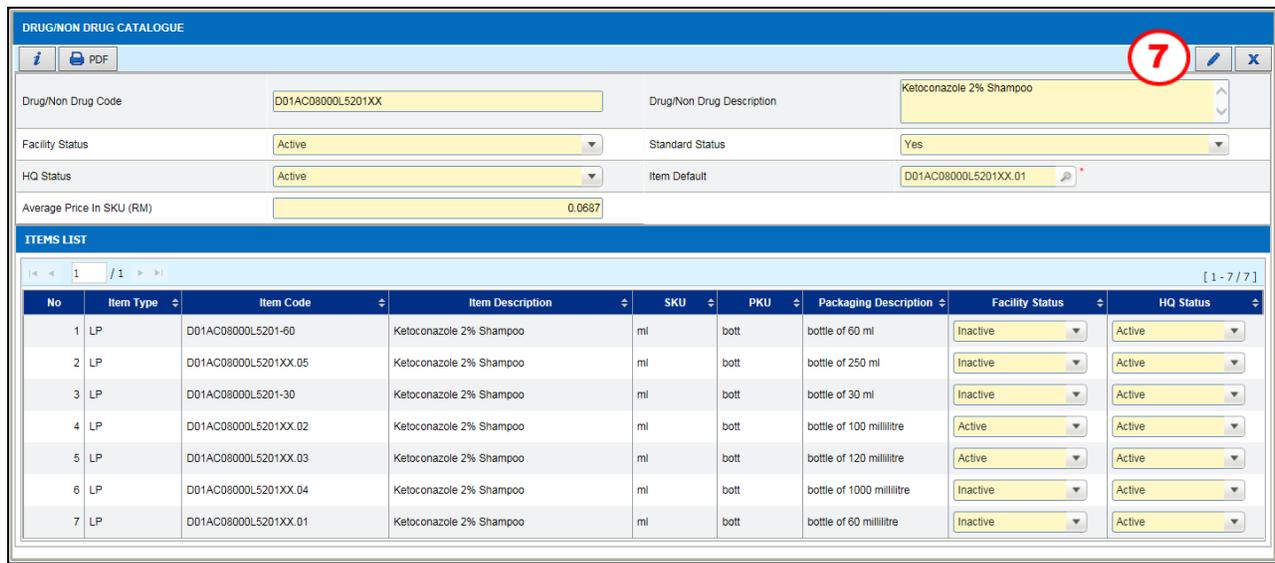
- a) Item Group
- b) Drug/Non Drug Code
- c) Facility Status
- d) Standard Item
- e) Pending Configuration
- f) Drug/Non Drug Description
- g) HQ Status.

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on selected data. and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.3-2



DRUG/NON DRUG CATALOGUE

Drug/Non Drug Code: D01AC08000L5201XX Drug/Non Drug Description: Ketoconazole 2% Shampoo

Facility Status: Active Standard Status: Yes

HQ Status: Active Item Default: D01AC08000L5201XX.01

Average Price In SKU (RM): 0.0687

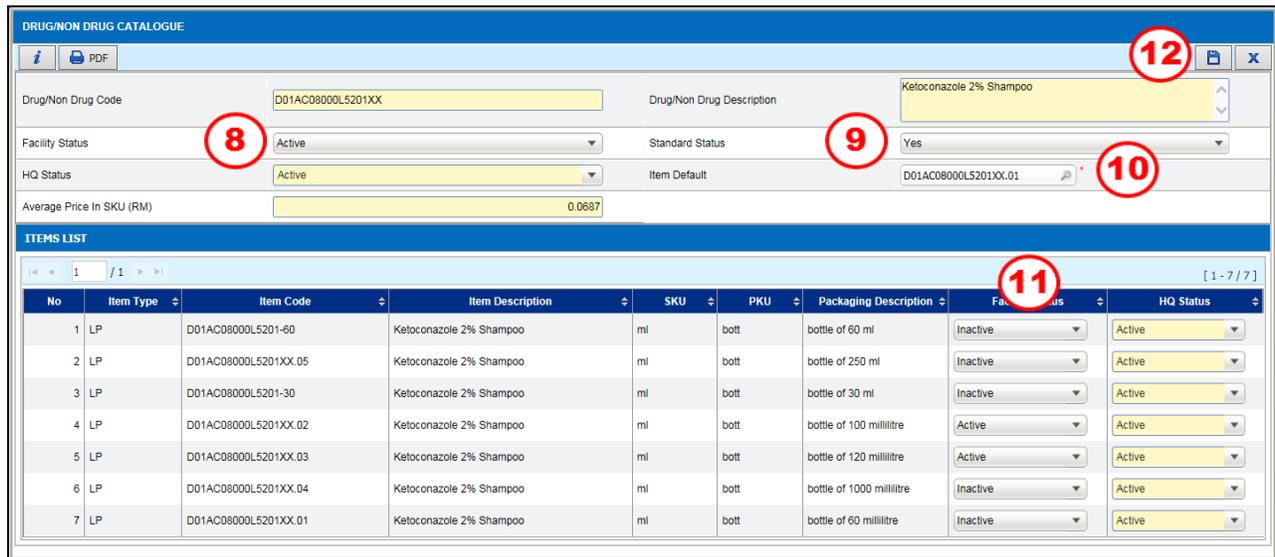
No	Item Type	Item Code	Item Description	SKU	PKU	Packaging Description	Facility Status	HQ Status
1	LP	D01AC08000L5201-60	Ketoconazole 2% Shampoo	ml	bott	bottle of 60 ml	Inactive	Active
2	LP	D01AC08000L5201XX.05	Ketoconazole 2% Shampoo	ml	bott	bottle of 250 ml	Inactive	Active
3	LP	D01AC08000L5201-30	Ketoconazole 2% Shampoo	ml	bott	bottle of 30 ml	Inactive	Active
4	LP	D01AC08000L5201XX.02	Ketoconazole 2% Shampoo	ml	bott	bottle of 100 millilitre	Active	Active
5	LP	D01AC08000L5201XX.03	Ketoconazole 2% Shampoo	ml	bott	bottle of 120 millilitre	Active	Active
6	LP	D01AC08000L5201XX.04	Ketoconazole 2% Shampoo	ml	bott	bottle of 1000 millilitre	Inactive	Active
7	LP	D01AC08000L5201XX.01	Ketoconazole 2% Shampoo	ml	bott	bottle of 60 millilitre	Inactive	Active

Figure 3.3-2 Drug/Non Drug Catalogue

STEP 7



Click on the  button to edit the record



DRUG/NON DRUG CATALOGUE

Drug/Non Drug Code: D01AC08000L5201XX Drug/Non Drug Description: Ketoconazole 2% Shampoo

Facility Status: Active Standard Status: Yes

HQ Status: Active Item Default: D01AC08000L5201XX.01

Average Price In SKU (RM): 0.0687

No	Item Type	Item Code	Item Description	SKU	PKU	Packaging Description	Facility Status	HQ Status
1	LP	D01AC08000L5201-60	Ketoconazole 2% Shampoo	ml	bott	bottle of 60 ml	Inactive	Active
2	LP	D01AC08000L5201XX.05	Ketoconazole 2% Shampoo	ml	bott	bottle of 250 ml	Inactive	Active
3	LP	D01AC08000L5201-30	Ketoconazole 2% Shampoo	ml	bott	bottle of 30 ml	Inactive	Active
4	LP	D01AC08000L5201XX.02	Ketoconazole 2% Shampoo	ml	bott	bottle of 100 millilitre	Active	Active
5	LP	D01AC08000L5201XX.03	Ketoconazole 2% Shampoo	ml	bott	bottle of 120 millilitre	Active	Active
6	LP	D01AC08000L5201XX.04	Ketoconazole 2% Shampoo	ml	bott	bottle of 1000 millilitre	Inactive	Active
7	LP	D01AC08000L5201XX.01	Ketoconazole 2% Shampoo	ml	bott	bottle of 60 millilitre	Inactive	Active

Figure 3.3-3 Drug/Non Drug Catalogue

STEP 8

Select **Facility Status** from dropdown button

- Active
- Inactive

STEP 9

Select **Standard Status** from dropdown button

- Yes
- No

STEP 10

Select **Item Default** from  button

STEP 11

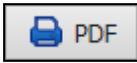
Select **Facility Status** under Item List Section from dropdown button

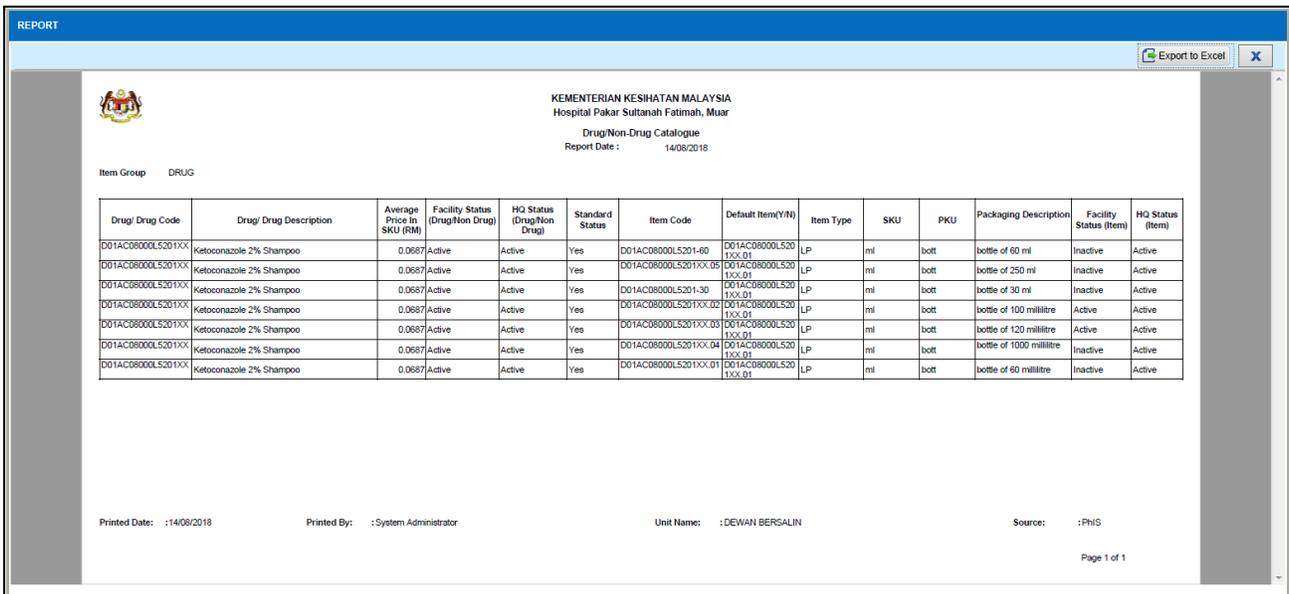
- Active
- Inactive

STEP 12

Click on the  button to save the edited record

Note

User is allowed to save/print the record by click on the  PDF button as shown in Figure 3.3-4



Drug/ Drug Code	Drug/ Drug Description	Average Price In SKU (RM)	Facility Status (Drug/Non Drug)	HQ Status (Drug/Non Drug)	Standard Status	Item Code	Default Item(Y/N)	Item Type	SKU	PKU	Packaging Description	Facility Status (Item)	HQ Status (Item)
D01AC08000L5201XX	Ketoconazole 2% Shampoo	0.0687	Active	Active	Yes	D01AC08000L5201-60	D01AC08000L5201XX.01	LP	ml	bott	bottle of 60 ml	Inactive	Active
D01AC08000L5201XX	Ketoconazole 2% Shampoo	0.0687	Active	Active	Yes	D01AC08000L5201XX.05	D01AC08000L5201XX.01	LP	ml	bott	bottle of 250 ml	Inactive	Active
D01AC08000L5201XX	Ketoconazole 2% Shampoo	0.0687	Active	Active	Yes	D01AC08000L5201-30	D01AC08000L5201XX.01	LP	ml	bott	bottle of 30 ml	Inactive	Active
D01AC08000L5201XX	Ketoconazole 2% Shampoo	0.0687	Active	Active	Yes	D01AC08000L5201XX.02	D01AC08000L5201XX.01	LP	ml	bott	bottle of 100 millilitre	Active	Active
D01AC08000L5201XX	Ketoconazole 2% Shampoo	0.0687	Active	Active	Yes	D01AC08000L5201XX.03	D01AC08000L5201XX.01	LP	ml	bott	bottle of 120 millilitre	Active	Active
D01AC08000L5201XX	Ketoconazole 2% Shampoo	0.0687	Active	Active	Yes	D01AC08000L5201XX.04	D01AC08000L5201XX.01	LP	ml	bott	bottle of 1000 millilitre	Inactive	Active
D01AC08000L5201XX	Ketoconazole 2% Shampoo	0.0687	Active	Active	Yes	D01AC08000L5201XX.01	D01AC08000L5201XX.01	LP	ml	bott	bottle of 60 millilitre	Inactive	Active

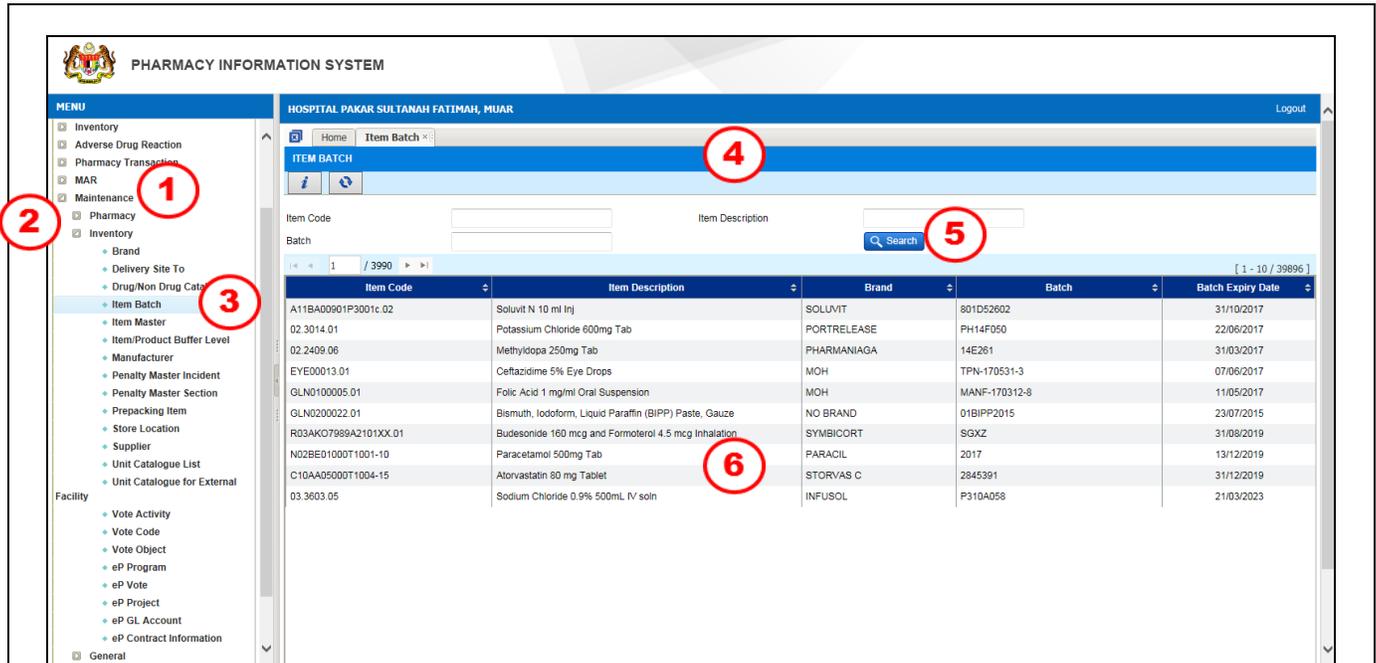
Printed Date: :14/09/2018 Printed By: :System Administrator Unit Name: :DEWAN BERSALIN Source: :PHIS

Page 1 of 1

Figure 3.3-4 Drug/Non Drug Catalogue

3.4 Item Batch

To view Item Batch record, perform the step below:



Item Code	Item Description	Brand	Batch	Batch Expiry Date
A11BA00901P3001c.02	Soluvit N 10 ml Inj	SOLUVIT	801D52602	31/10/2017
02.3014.01	Potassium Chloride 600mg Tab	PORTRELEASE	PH14F050	22/06/2017
02.2409.06	Methyldopa 250mg Tab	PHARMANIAGA	14E261	31/03/2017
EYED00013.01	Ceftazidime 5% Eye Drops	MOH	TPN-170531-3	07/09/2017
GLN0100005.01	Folic Acid 1 mg/ml Oral Suspension	MOH	MANF-170312-8	11/05/2017
GLN0200022.01	Bismuth, Iodoform, Liquid Paraffin (BIPP) Paste, Gauze	NO BRAND	01BIPP2015	23/07/2015
R03AKO7989A2101XX.01	Budesonide 160 mcg and Formoterol 4.5 mcg Inhalation	SYMBICORT	SGXZ	31/08/2019
N02BE01000T1001-10	Paracetamol 500mg Tab	PARACIL	2017	13/12/2019
C10AA05000T1004-15	Atorvastatin 80 mg Tablet	STORVAS C	2845391	31/12/2019
03.3603.05	Sodium Chloride 0.9% 500mL IV soln	INFUSOL	P310A058	21/03/2023

Figure 3.4-1 Item Batch Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Item Batch'

STEP 4

To search for existing Item Batch record, you may search by criteria as follow:

- Item Code
- Item Description
- Batch

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.4-2

ITEM BATCH DETAILS

ITEM DETAILS

Item Code	02.2409.06	Item Description	Methyldopa 250mg Tab
Batch	14E261	Brand	PHARMANIAGA
HQ Status	Active	Drug/Non-Drug Description	Methyldopa 250 mg Tablet
Facility Status	Active	Batch Expiry Date	31/03/2017
Drug/Non-Drug Code	C02AB0110T1001XX	UOM	<input checked="" type="radio"/> SKU <input type="radio"/> PKU

ITEM BATCH LIST

7
x

ITEM BATCH LIST

[1 - 4 / 4]

Unit Code	Unit Name	Good Stock Quantity	Bad Stock Quantity
FAE	FARMASI KECEMASAN	0	221
FKP	FARMASI KLINIK PAKAR	0	0
FKP Fill	FKP FILLING STATION	0	0
PS001	STOR FARMASI	0	0

Figure 3.4-2 Item Batch Details

Note

User can view Quantity based on 'SKU' or 'PKU' by click on the **UOM** button

STEP 7

Click on the Close Window  button to return back to the Item Batch Listing Page

3.5 Item Master

To view and edit Item Master record, perform the step below:

PHARMACY INFORMATION SYSTEM
HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Home | Item Batch | **Item Master**

ITEM MASTER

Item Code:
 Item Purchase Type:
 Drug/Non-Drug Code:
 Standard Item:
 Facility Status:

Item Description:
 Item Group:
 Drug/Non-Drug Name:
 Item Sub Class:

[1 - 10 / 1785]

Drug/Non-Drug Code	Drug/Non-Drug Name	Item Purchase Type	Item Code	Item Description	Packaging Description	Default Item	Standard Item	Created Date	Updated Date	Facility Status	HQ Status
GLN0200030	Chlorhexidine 1 in 2000 (0.05%) in Aqueous/Water	LP	GLN0200030.02	Chlorhexidine 1 in 2000 (0.05%) in Aqueous/Water	bottle of 5000 millilitre	No	Yes	18/12/2014 02:31 PM	19/06/2018 09:32 AM	Active	Active
GLN0200030	Chlorhexidine 1 in 2000 (0.05%) in Aqueous/Water	LP	GLN0200030.01	Chlorhexidine 1 in 2000 (0.05%) in Aqueous/Water	bottle of 1000 millilitre	Yes	Yes	08/11/2013 06:44 PM	19/06/2018 09:31 AM	Active	Active
C09CA01500T1002XX	Losartan 100 mg Tablet	Contract	C09CA01500T1002XX.01	Losartan 100 mg Tablet	pack of 30 tablet	No	Yes	15/09/2015 09:49 AM	11/06/2018 03:34 PM	Active	Active
G1060610003	Urine Bag - Paediatric	APPL	25.3900.02	Urine Bag - Paediatric	pack of 100 pieces	Yes	Yes	12/11/2013 07:35 PM	11/06/2018 07:39 AM	Active	Active
R03BA02000A2102XX	Budesonide 200 mcg/dose Inhaler	APPL	01.0208	Budesonide 200 mcg per puff Inhaler (300 Doses)	canister	Yes	Yes	08/11/2013 06:44 PM	07/06/2018 03:33 PM	Active	Active
R03DC03520T2001XX	Montelukast Sodium 5 mg Chewable Tablet	LP	R03DC03520T2001XX.04	Montelukast Sodium 5 mg Chewable Tablet	pack of 100 tablet	No	Yes	15/01/2015 10:43 AM	07/06/2018 08:23 AM	Active	Active
J05AG01000T1001XX	Nevirapine 200 mg Tablet	Contract	J05AG01000T1001XX.03	Nevirapine 200 mg Tablet	box of 60 tablet	Yes	Yes	05/05/2016 10:26 AM	06/06/2018 12:12 PM	Active	Active
H03AA01520T1001XX	Levothyroxine Sodium 100 mcg Tablet	APPL	02.2204.04	Levothyroxine Sodium 100 mcg Tablet	pack of 200 tablet	No	Yes	19/01/2018 07:28 AM	06/06/2018 12:06 PM	Active	Active
D04AX00000L8001XX	Calamine Lotion	APPL	01.2221.06	Calamine Lotion	bottle of 120 millilitre	Yes	Yes	08/11/2013 06:44 PM	05/06/2018 03:23 PM	Active	Active

Figure 3.5-1 Item Master Listing Page

STEP 1

Go to 'Maintenance' menu follow by click 'Inventory' sub-menu and click on 'Item Master'

STEP 2

To search for existing Supplier entry, you may search by criteria as follow:

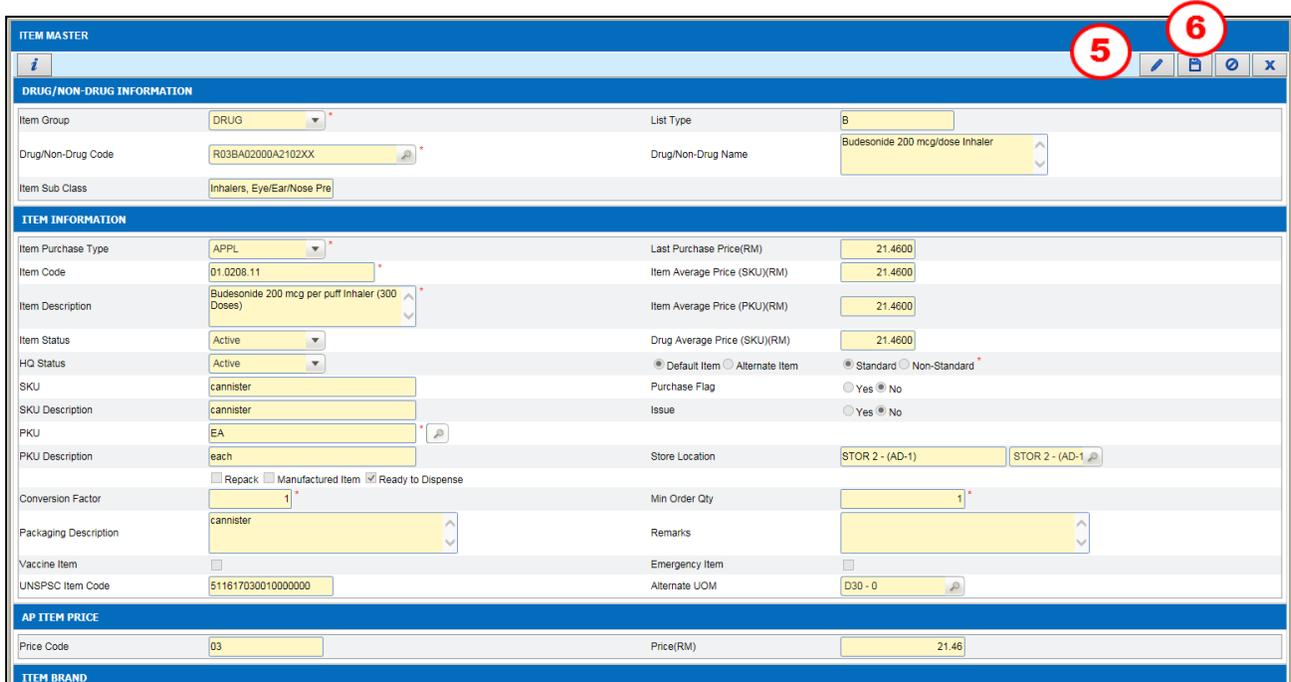
- a) Item Code
- b) Item Purchase Type
- c) Drug/ Non Drug Code
- d) Standard Item
- e) Facility Status
- f) Item Description
- g) Item Group
- h) Drug/ Non Drug Name
- i) Item Sub Class

STEP 3

Click on the  button after input criteria

STEP 4

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.5-2



ITEM MASTER

DRUG/NON-DRUG INFORMATION

Item Group: DRUG List Type: B
 Drug/Non-Drug Code: R03BA02000A2102XX Drug/Non-Drug Name: Budesonide 200 mcg/dose Inhaler
 Item Sub Class: Inhalers, Eye/Ear/Nose Pre

ITEM INFORMATION

Item Purchase Type: APPL Last Purchase Price(RM): 21.4600
 Item Code: 01.0208.11 Item Average Price (SKU)(RM): 21.4600
 Item Description: Budesonide 200 mcg per puff Inhaler (300 Doses) Item Average Price (PKU)(RM): 21.4600
 Item Status: Active Drug Average Price (SKU)(RM): 21.4600
 HQ Status: Active Default Item Alternate Item Standard Non-Standard
 SKU: cannister Purchase Flag: Yes No
 SKU Description: cannister Issue: Yes No
 PKU: EA PKU Description: each Store Location: STOR 2 - (AD-1) STOR 2 - (AD-1)
 Repack Manufactured Item Ready to Dispense
 Conversion Factor: 1 Min Order Qty: 1
 Packaging Description: cannister Remarks:
 Vaccine Item: Emergency Item:
 UNSPSC Item Code: 511617030010000000 Alternate UOM: D30 - 0

AP ITEM PRICE

Price Code: 03 Price(RM): 21.46

ITEM BRAND

Figure 3.5-2 Item Master

STEP 5

Click on the  button to edit the record

Note

- Only certain criteria can be edited.
- For example, purchase flag and Issue can be edited.
- As for the item brand, we can set any of it as default.
- AP Item Price section will be enable only for APPL item.

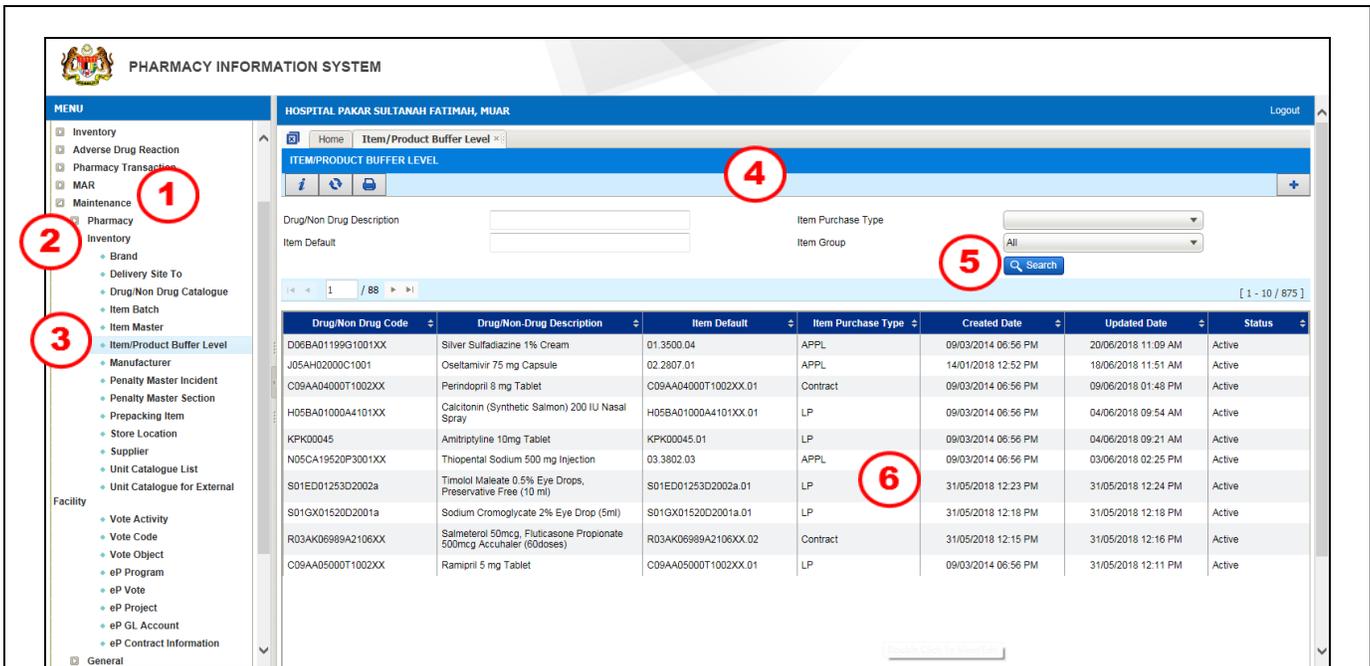
STEP 6

Click on the  button to save the edited record

3.6 Item/Product Buffer Level

3.6.1 View/Edit Item/Product Buffer Level

To view and edit Item/Product Buffer Level record, perform the step below:



PHARMACY INFORMATION SYSTEM

HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Home Item/Product Buffer Level

ITEM/PRODUCT BUFFER LEVEL

Drug/Non Drug Description: Item Purchase Type:

Item Default: Item Group:

Search

Drug/Non Drug Code	Drug/Non-Drug Description	Item Default	Item Purchase Type	Created Date	Updated Date	Status
D06BA01199G1001XX	Silver Sulfadiazine 1% Cream	D1.3500.04	APPL	09/03/2014 06:56 PM	20/06/2018 11:09 AM	Active
J05AH02000C1001	Osetamivir 75 mg Capsule	02.2807.01	APPL	14/01/2018 12:52 PM	18/06/2018 11:51 AM	Active
C09AA04000T1002XX	Perindopril 8 mg Tablet	C09AA04000T1002XX.01	Contract	09/03/2014 06:56 PM	09/06/2018 01:48 PM	Active
H05BA01000A4101XX	Calcitonin (Synthetic Salmon) 200 IU Nasal Spray	H05BA01000A4101XX.01	LP	09/03/2014 06:56 PM	04/06/2018 09:54 AM	Active
KPK00045	Amitriptyline 10mg Tablet	KPK00045.01	LP	09/03/2014 06:56 PM	04/06/2018 09:21 AM	Active
N05CA19520P3001XX	Thiopental Sodium 500 mg Injection	03.3802.03	APPL	09/03/2014 06:56 PM	03/06/2018 02:25 PM	Active
S01ED01253D2002a	Timolol Maleate 0.5% Eye Drops, Preservative Free (10 ml)	S01ED01253D2002a.01	LP	31/05/2018 12:23 PM	31/05/2018 12:24 PM	Active
S01GX01520D2001a	Sodium Cromoglycate 2% Eye Drop (5ml)	S01GX01520D2001a.01	LP	31/05/2018 12:18 PM	31/05/2018 12:18 PM	Active
R03AK06989A2106XX	Salmeterol 50mcg, Fluticasone Propionate 500mcg Accuhaler (60doses)	R03AK06989A2106XX.02	Contract	31/05/2018 12:15 PM	31/05/2018 12:16 PM	Active
C09AA05000T1002XX	Ramipril 5 mg Tablet	C09AA05000T1002XX.01	LP	09/03/2014 06:56 PM	31/05/2018 12:11 PM	Active

Figure 3.6.1-1 Item/Product Buffer Level

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Item/Product Buffer Level'

STEP 4

To search for existing Supplier entry, you may search by criteria as follow:

- a) Drug/ Non Drug Description
- b) Item Default
- c) Item Purchase Type
 - APPL
 - LP
 - Contract
- d) Item Group
 - All
 - DRUG
 - NON-DRUG

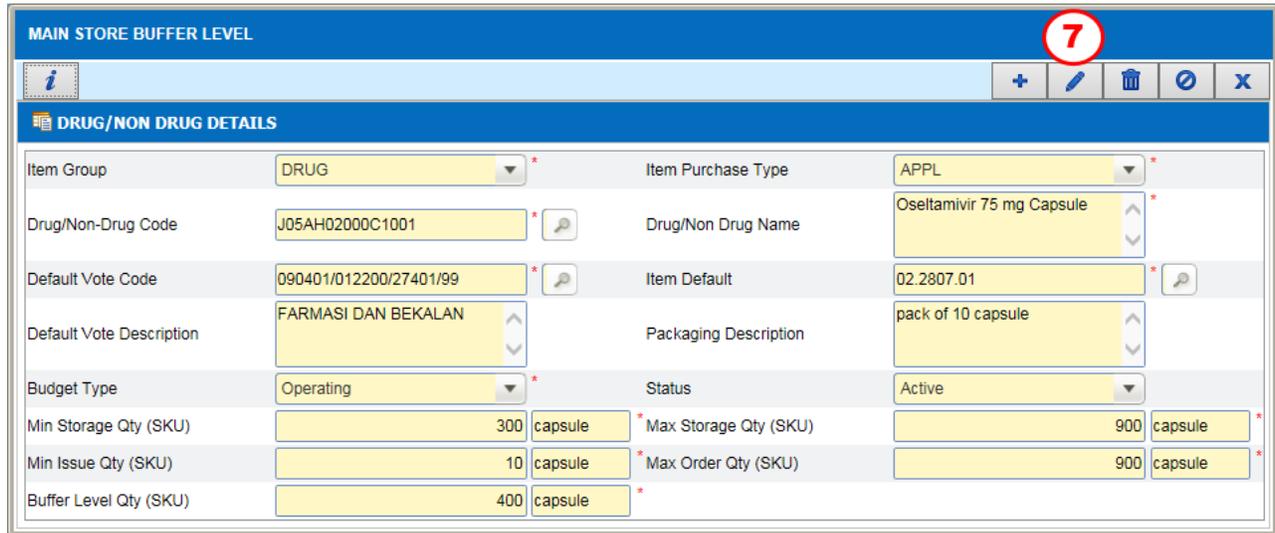
STEP 5

Click on the  button after input criteria

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the

entered criteria as shown in Figure 3.6.1-2



MAIN STORE BUFFER LEVEL			
DRUG/NON DRUG DETAILS			
Item Group	DRUG	Item Purchase Type	APPL
Drug/Non-Drug Code	J05AH02000C1001	Drug/Non Drug Name	Oseltamivir 75 mg Capsule
Default Vote Code	090401/012200/27401/99	Item Default	02.2807.01
Default Vote Description	FARMASI DAN BEKALAN	Packaging Description	pack of 10 capsule
Budget Type	Operating	Status	Active
Min Storage Qty (SKU)	300 capsule	Max Storage Qty (SKU)	900 capsule
Min Issue Qty (SKU)	10 capsule	Max Order Qty (SKU)	900 capsule
Buffer Level Qty (SKU)	400 capsule		

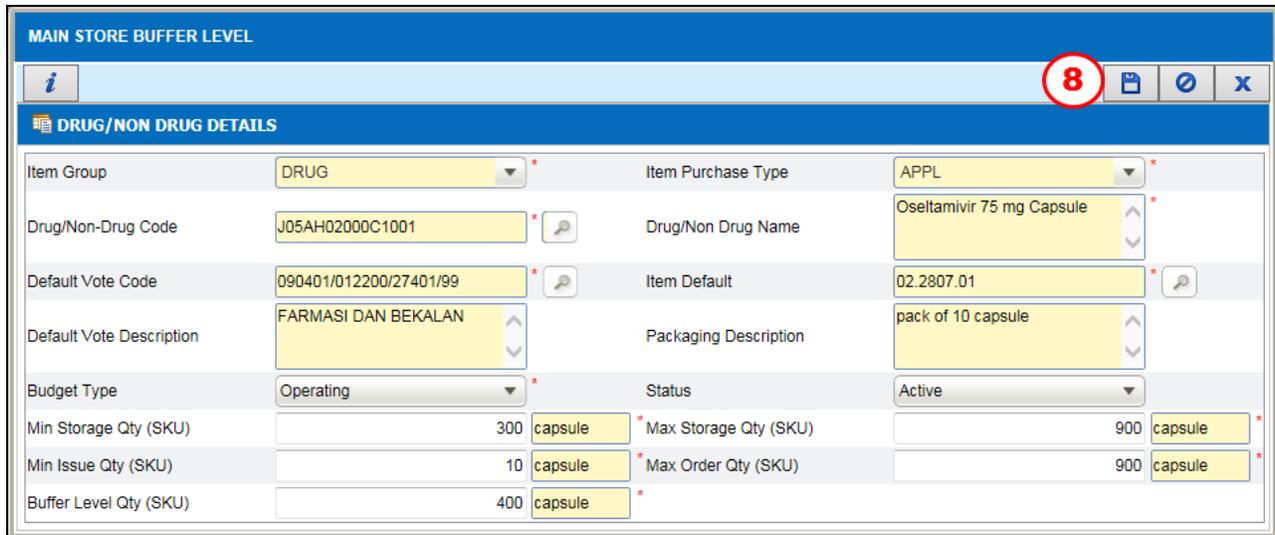
Figure 3.6.1-2 Main Store Buffer Level

STEP 7

Click on the  button to edit the record

Note

Only certain criteria can be edited (Refer to 3.6.1-3)



MAIN STORE BUFFER LEVEL			
DRUG/NON DRUG DETAILS			
Item Group	DRUG	Item Purchase Type	APPL
Drug/Non-Drug Code	J05AH02000C1001	Drug/Non Drug Name	Oseltamivir 75 mg Capsule
Default Vote Code	090401/012200/27401/99	Item Default	02.2807.01
Default Vote Description	FARMASI DAN BEKALAN	Packaging Description	pack of 10 capsule
Budget Type	Operating	Status	Active
Min Storage Qty (SKU)	300 capsule	Max Storage Qty (SKU)	900 capsule
Min Issue Qty (SKU)	10 capsule	Max Order Qty (SKU)	900 capsule
Buffer Level Qty (SKU)	400 capsule		

Figure 3.6.1-3 Main Store Buffer Level

Note

Field allow to be edited:

- a) Default Vote Code
- b) Item Default
- c) Budget Type
- d) Status
- e) Min Storage Qty (SKU)
- f) Max Storage Qty (SKU)

- g) *Min Issue Qty (SKU)*
- h) *Max Order Qty (SKU)*
- i) *Buffer Level Qty (SKU)*

STEP 8

Click on the  button to save the edited record

3.6.2 Create New Item/Product Buffer Level

To create new Item/Product Buffer Level record, perform the step below:

PHARMACY INFORMATION SYSTEM

HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Home Item/Product Buffer Level

ITEM/PRODUCT BUFFER LEVEL

1

Drug/Non Drug Description: Item Purchase Type:

Item Default: Item Group:

Search

[1 - 10 / 875]

Drug/Non Drug Code	Drug/Non-Drug Description	Item Default	Item Purchase Type	Created Date	Updated Date	Status
D06BA01199G1001XX	Silver Sulfadiazine 1% Cream	01.3500.04	APPL	09/03/2014 06:56 PM	20/06/2018 11:09 AM	Active
J05AH02000C1001	Osetlamivir 75 mg Capsule	02.2807.01	APPL	14/01/2018 12:52 PM	18/06/2018 11:51 AM	Active
C09AA04000T1002XX	Perindopril 8 mg Tablet	C09AA04000T1002XX.01	Contract	09/03/2014 06:56 PM	09/06/2018 01:48 PM	Active
H05BA01000A4101XX	Calcitonin (Synthetic Salmon) 200 IU Nasal Spray	H05BA01000A4101XX.01	LP	09/03/2014 06:56 PM	04/06/2018 09:54 AM	Active
KPK00045	Amiripryline 10mg Tablet	KPK00045.01	LP	09/03/2014 06:56 PM	04/06/2018 09:21 AM	Active
N05CA19520P3001XX	Thiopental Sodium 500 mg Injection	03.3802.03	APPL	09/03/2014 06:56 PM	03/06/2018 02:25 PM	Active
S01ED01253D2002a	Timolol Maleate 0.5% Eye Drops, Preservative Free (10 ml)	S01ED01253D2002a.01	LP	31/05/2018 12:23 PM	31/05/2018 12:24 PM	Active
S01GX01520D2001a	Sodium Cromoglycate 2% Eye Drop (5ml)	S01GX01520D2001a.01	LP	31/05/2018 12:18 PM	31/05/2018 12:18 PM	Active
R03AK06989A2106XX	Salmeterol 50mcg, Fluticasone Propionate 500mcg Accuhaler (60doses)	R03AK06989A2106XX.02	Contract	31/05/2018 12:15 PM	31/05/2018 12:16 PM	Active
C09AA05000T1002XX	Ramipril 5 mg Tablet	C09AA05000T1002XX.01	LP	09/03/2014 06:56 PM	31/05/2018 12:11 PM	Active

Figure 3.6.2-1 Item/Product Buffer Level

STEP 1



Click on the  button and the 'Main Store Buffer Level' screen will be displayed as Figure 3.6.2-2

MAIN STORE BUFFER LEVEL

2

DRUG/NON DRUG DETAILS

Item Group: * Item Purchase Type: *

Drug/Non-Drug Code: * Drug/Non Drug Name: *

Default Vote Code: * Item Default: *

Default Vote Description: Packaging Description:

Budget Type: Operating * Status: Active *

Min Storage Qty (SKU): * Max Storage Qty (SKU): *

Min Issue Qty (SKU): * Max Order Qty (SKU): *

Buffer Level Qty (SKU): *

Figure 3.6.2-2 Main Store Buffer Level

Note

Key in the details.

- a) *Item Group*
- b) *Item Purchase Type*
- c) *Drug/ Non Drug Code*
- d) *Default Vote Code*
- e) *Budget Type*
- f) *Min Storage Qty (SKU)*
- g) *Max Storage Qty (SKU)*
- h) *Min Issue Qty (SKU)*
- i) *Max Order Qty (SKU)*
- j) *Buffer Level Qty (SKU)*

STEP 2

Click on the  button to save the record

3.7 Manufacturing

To view Manufacturing record, perform the step below:

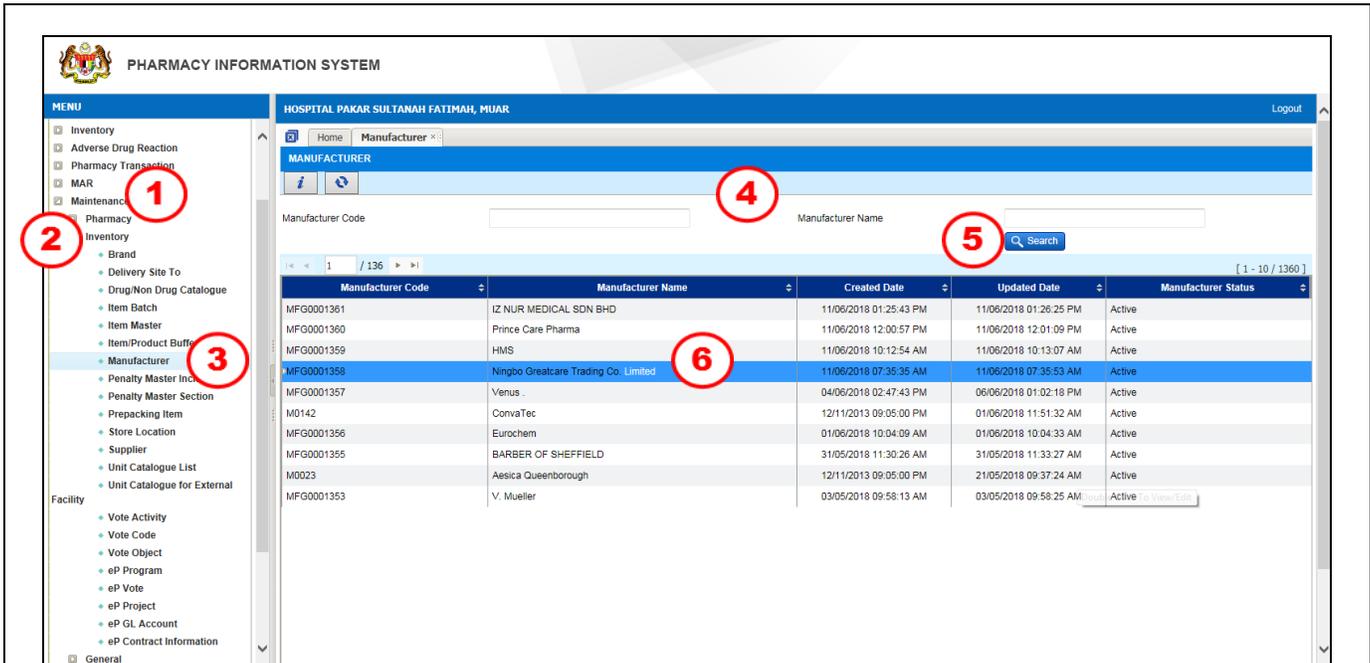


Figure 3.7-1 Manufacturing Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Manufacturer'

STEP 4

To search for existing Manufacturer entry, you may search by criteria as follow:

- Manufacturer Code
- Manufacturer Name

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.7-2

MANUFACTURER			
Manufacturer Code	MFG0000940 *	Status	Active
Manufacturer Name	Surgipath Medical Industries *	Contact Person	
Address Line 1		Postcode	
Address Line 2		City	
Address Line 3		State	
Country	United States *	Contact Number (Office)	
Contact Number (Mobile)		Fax No.	
Email		Remarks	

Figure 3.7-2 Manufacturer

Note

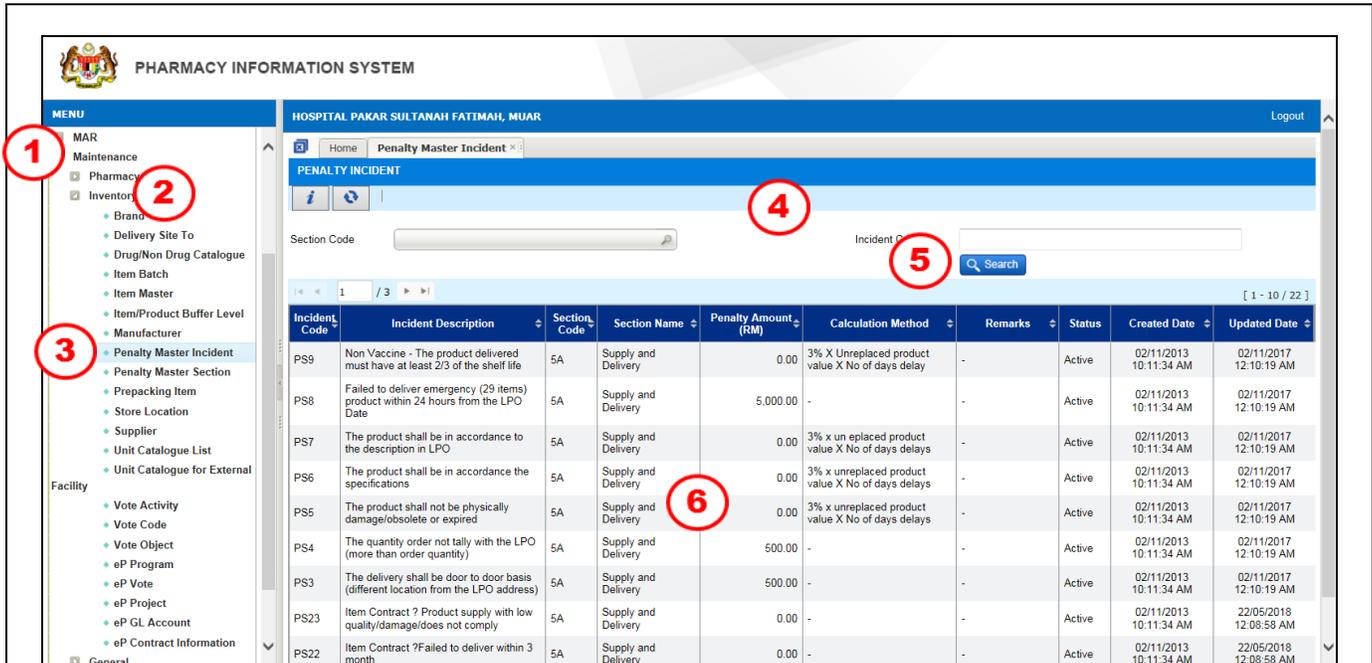
The Manufacturer record is non-editable. Kindly contact HQ for any additional or modification of Manufacturer data.

STEP 7

Click on the Close Window  button to return back to the Manufacturer Listing Page

3.8 Penalty Master Incident

To view Penalty Master Incident record, perform the step below:



PHARMACY INFORMATION SYSTEM

HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Home | Penalty Master Incident

PENALTY INCIDENT

Section Code: Incident Code:

Incident Code	Incident Description	Section Code	Section Name	Penalty Amount (RM)	Calculation Method	Remarks	Status	Created Date	Updated Date
PS9	Non Vaccine - The product delivered must have at least 2/3 of the shelf life	5A	Supply and Delivery	0.00	3% X Unreplaced product value X No of days delay	-	Active	02/11/2013 10:11:34 AM	02/11/2017 12:10:19 AM
PS8	Failed to deliver emergency (29 items) product within 24 hours from the LPO Date	5A	Supply and Delivery	5,000.00	-	-	Active	02/11/2013 10:11:34 AM	02/11/2017 12:10:19 AM
PS7	The product shall be in accordance to the description in LPO	5A	Supply and Delivery	0.00	3% x unreplaced product value X No of days delays	-	Active	02/11/2013 10:11:34 AM	02/11/2017 12:10:19 AM
PS6	The product shall be in accordance the specifications	5A	Supply and Delivery	0.00	3% x unreplaced product value X No of days delays	-	Active	02/11/2013 10:11:34 AM	02/11/2017 12:10:19 AM
PS5	The product shall not be physically damage/obsolete or expired	5A	Supply and Delivery	0.00	3% x unreplaced product value X No of days delays	-	Active	02/11/2013 10:11:34 AM	02/11/2017 12:10:19 AM
PS4	The quantity order not tally with the LPO (more than order quantity)	5A	Supply and Delivery	500.00	-	-	Active	02/11/2013 10:11:34 AM	02/11/2017 12:10:19 AM
PS3	The delivery shall be door to door basis (different location from the LPO address)	5A	Supply and Delivery	500.00	-	-	Active	02/11/2013 10:11:34 AM	02/11/2017 12:10:19 AM
PS23	Item Contract ? Product supply with low quality/damage/does not comply	5A	Supply and Delivery	0.00	-	-	Active	02/11/2013 10:11:34 AM	22/05/2018 12:08:58 AM
PS22	Item Contract ?Failed to deliver within 3 month	5A	Supply and Delivery	0.00	-	-	Active	02/11/2013 10:11:34 AM	22/05/2018 12:08:58 AM

Figure 3.8-1 Penalty Master Incident Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Penalty Master Incident'

STEP 4

To search for existing Penalty Master Incident record, you may search by criteria as follow:

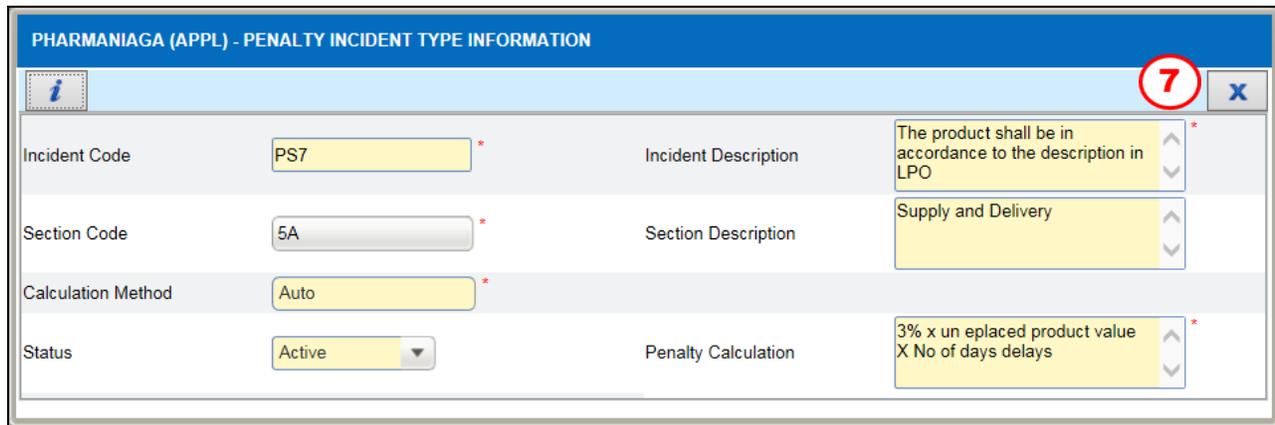
- a) Section Code
- b) Incident Code

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.8-2



PHARMANIAGA (APPL) - PENALTY INCIDENT TYPE INFORMATION			
Incident Code	PS7 *	Incident Description	The product shall be in accordance to the description in LPO *
Section Code	5A *	Section Description	Supply and Delivery *
Calculation Method	Auto *		
Status	Active	Penalty Calculation	3% x un eplaced product value X No of days delays *

Figure 3.8-2 Penalty Master Incident

Note

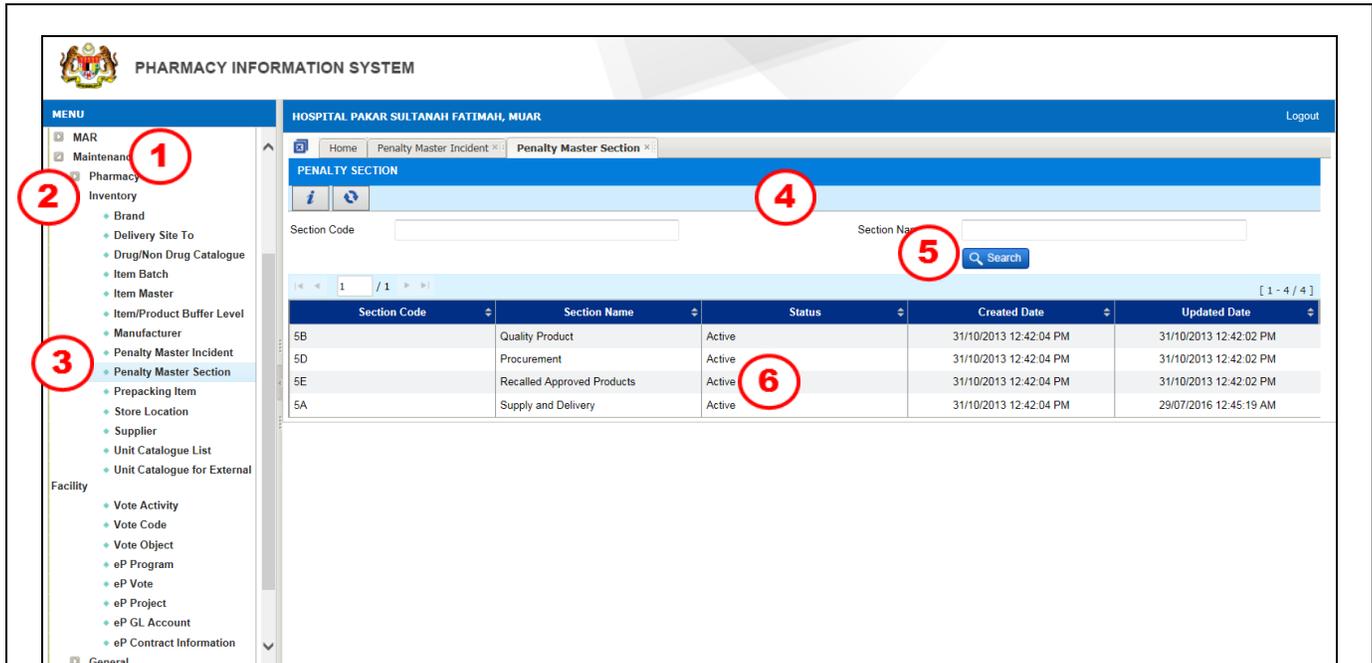
The Penalty Master Incident record is non-editable. Kindly contact HQ for any additional or modification of Penalty Master Incident data.

STEP 7

Click on the Close Window  button to return back to the Penalty Master Incident Listing Page

3.9 Penalty Master Section

To view Penalty Master Section record, perform the step below:



The screenshot shows the 'PHARMACY INFORMATION SYSTEM' interface for 'HOSPITAL PAKAR SULTANAH FATIMAH, MUAR'. The left sidebar contains a 'MENU' with categories like 'MAR', 'Maintenance', 'Pharmacy', and 'Inventory'. The 'Inventory' category is expanded, showing sub-items like 'Brand', 'Delivery Site To', 'Drug/Non Drug Catalogue', 'Item Batch', 'Item Master', 'Item/Product Buffer Level', 'Manufacturer', 'Penalty Master Incident', 'Penalty Master Section', 'Prepacking Item', 'Store Location', 'Supplier', 'Unit Catalogue List', and 'Unit Catalogue for External'. The 'Penalty Master Section' item is highlighted. The main content area shows a search bar with 'Section Code' and 'Section Name' fields, and a 'Search' button. Below the search bar is a table with the following data:

Section Code	Section Name	Status	Created Date	Updated Date
5B	Quality Product	Active	31/10/2013 12:42:04 PM	31/10/2013 12:42:02 PM
5D	Procurement	Active	31/10/2013 12:42:04 PM	31/10/2013 12:42:02 PM
5E	Recalled Approved Products	Active	31/10/2013 12:42:04 PM	31/10/2013 12:42:02 PM
5A	Supply and Delivery	Active	31/10/2013 12:42:04 PM	29/07/2016 12:45:19 AM

Figure 3.9 Penalty Master Section Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Penalty Master Section'

STEP 4

To search for existing Penalty Master Section record, you may search by criteria as follow:

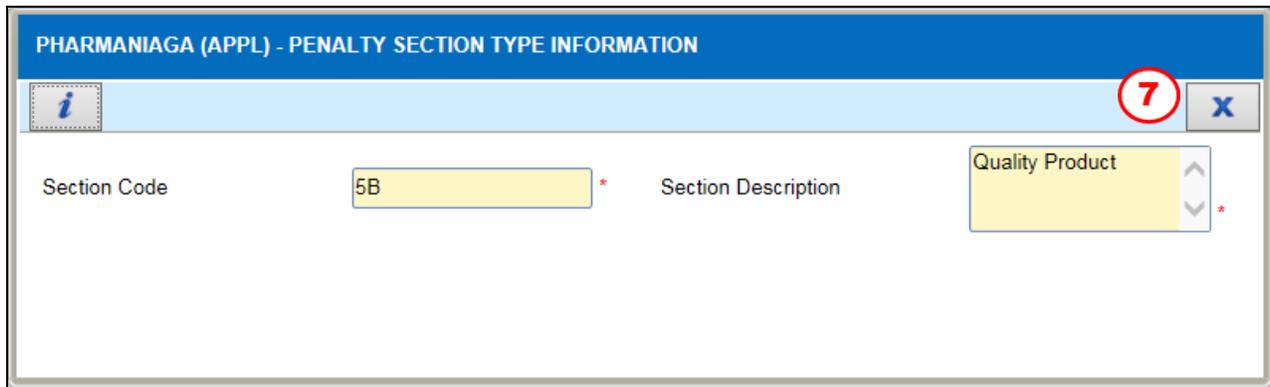
- Section Code
- Section Name

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.9-2



PHARMANIAGA (APPL) - PENALTY SECTION TYPE INFORMATION

Section Code: 5B * Section Description: Quality Product *

Figure 3.9 Penalty Master Section

Note

The Penalty Master Section record is non-editable. Kindly contact HQ for any additional or modification of Penalty Master Section data.

STEP 7

Click on the Close Window  button to return back to the Penalty Master Section Listing Page

3.10 Prepacking Item

To view and edit Prepacking Item record, perform the step below:

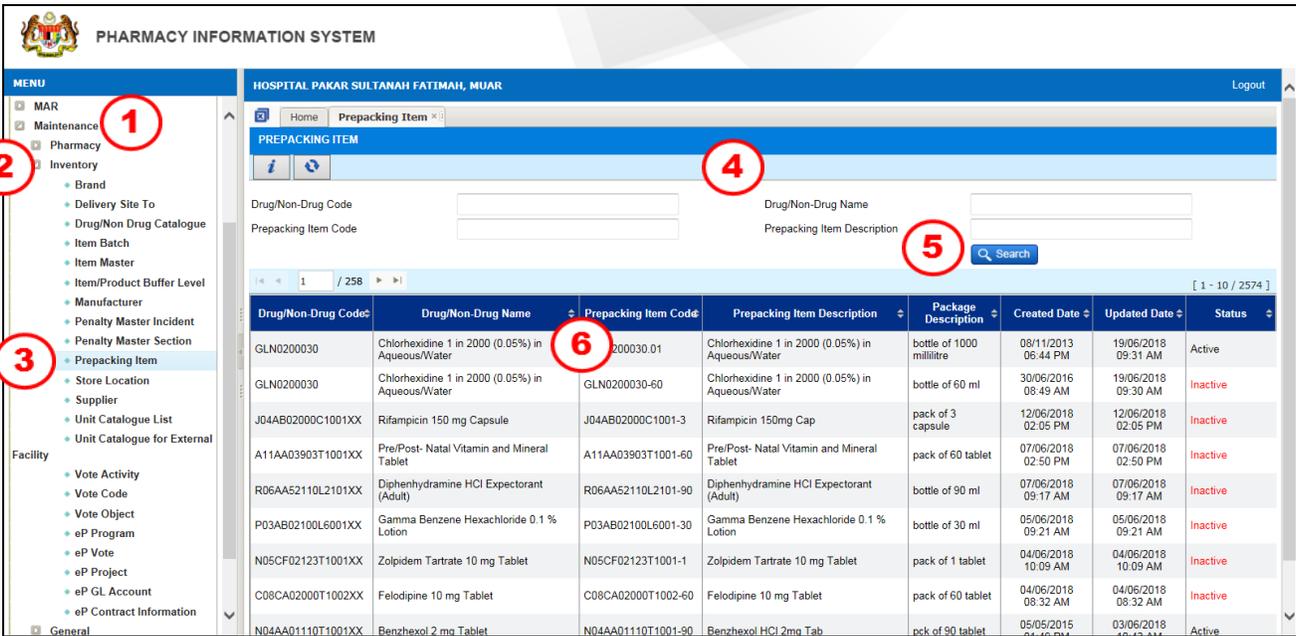


Figure 3.10-1 Prepacking Item Listing Page

STEP 1
Go to 'Maintenance' menu

STEP 2
Click on 'Inventory'

STEP 3
Click on 'Prepacking Item'

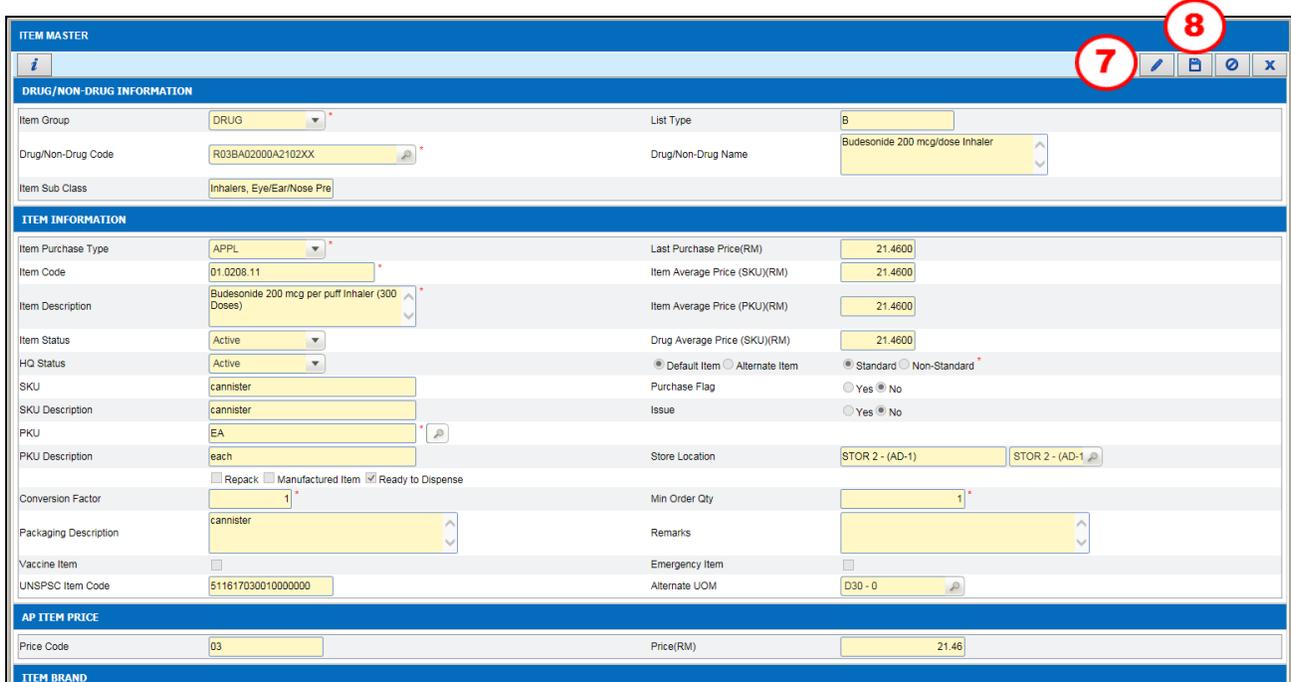
STEP 4
To search for existing record(s), user may search by criteria as follows;

- Drug/Non-Drug Code
- Drug/Non-Drug Name
- Prepacking Item Code
- Prepacking Item Description

Note
Information on list above comes from function in menu maintenance>inventory>item master.

STEP 5
Click on the  button after input criteria.

STEP 6
Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.10-2



ITEM MASTER

DRUG/NON-DRUG INFORMATION

Item Group: DRUG | List Type: B
 Drug/Non-Drug Code: R03BA02000A2102XX | Drug/Non-Drug Name: Budesonide 200 mcg/dose Inhaler
 Item Sub Class: Inhalers, Eye/Ear/Nose Pre

ITEM INFORMATION

Item Purchase Type: APPL | Last Purchase Price(RM): 21.4600
 Item Code: 01.0208.11 | Item Average Price (SKU)(RM): 21.4600
 Item Description: Budesonide 200 mcg per puff Inhaler (300 Doses) | Item Average Price (PKU)(RM): 21.4600
 Item Status: Active | Drug Average Price (SKU)(RM): 21.4600
 HQ Status: Active | Default Item: Alternate Item: Standard: Non-Standard:
 SKU: cannister | Purchase Flag: Yes No
 SKU Description: cannister | Issue: Yes No
 PKU: EA | PKU Description: each | Store Location: STOR 2 - (AD-1) | STOR 2 - (AD-1)
 Repack Manufactured Item Ready to Dispense
 Conversion Factor: 1 | Min Order Qty: 1
 Packaging Description: cannister | Remarks:
 Vaccine Item: | Emergency Item:
 UNSPSC Item Code: 511617030010000000 | Alternate UOM: D30 - 0

AP ITEM PRICE

Price Code: 03 | Price(RM): 21.46

ITEM BRAND

Figure 3.10-2 Prepacking Item

STEP 7

Click on the  button to edit the record

Note

- Only certain criteria can be edited.
- For example, purchase flag and Issue can be edited.
- As for the item brand, we can set any of it as default.
- AP Item Price section will be enable only for APPL item.

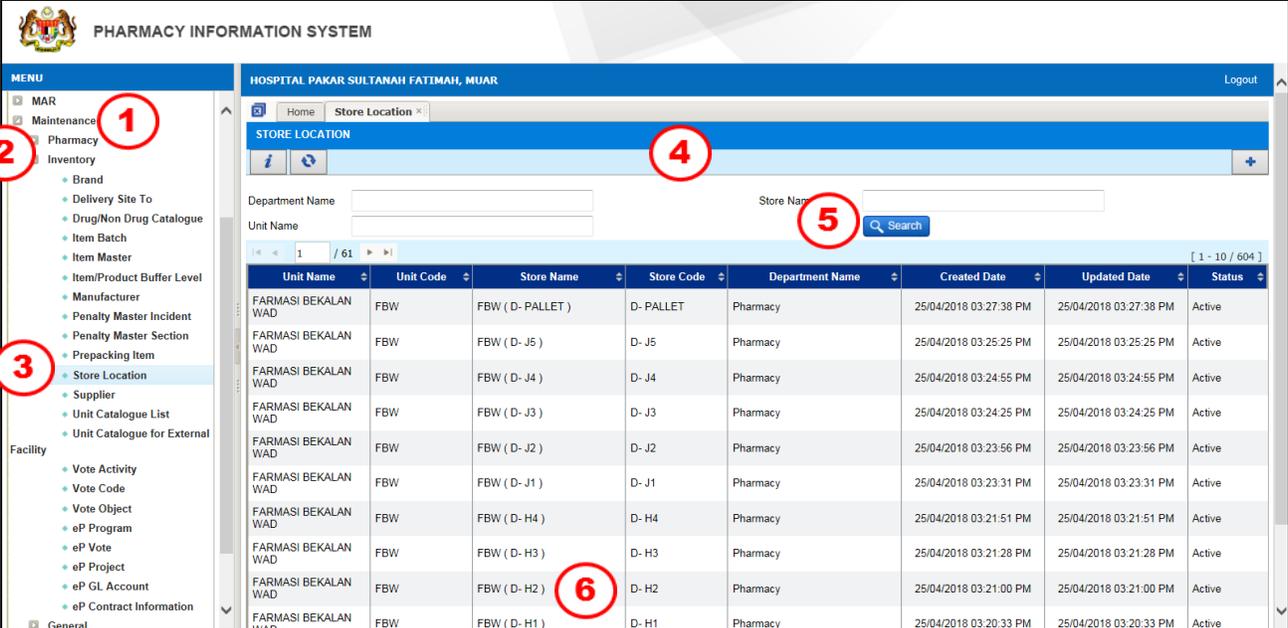
STEP 8

Click on the  button to save the edited record

3.11 Store Location

3.11.1 View/Edit Store Location

To view and edit Store Location record, perform the step below:



Unit Name	Unit Code	Store Name	Store Code	Department Name	Created Date	Updated Date	Status
FARMASI BEKALAN WAD	FBW	FBW (D- PALLET)	D- PALLET	Pharmacy	25/04/2018 03:27:38 PM	25/04/2018 03:27:38 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- J5)	D- J5	Pharmacy	25/04/2018 03:25:25 PM	25/04/2018 03:25:25 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- J4)	D- J4	Pharmacy	25/04/2018 03:24:55 PM	25/04/2018 03:24:55 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- J3)	D- J3	Pharmacy	25/04/2018 03:24:25 PM	25/04/2018 03:24:25 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- J2)	D- J2	Pharmacy	25/04/2018 03:23:56 PM	25/04/2018 03:23:56 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- J1)	D- J1	Pharmacy	25/04/2018 03:23:31 PM	25/04/2018 03:23:31 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- H4)	D- H4	Pharmacy	25/04/2018 03:21:51 PM	25/04/2018 03:21:51 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- H3)	D- H3	Pharmacy	25/04/2018 03:21:28 PM	25/04/2018 03:21:28 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- H2)	D- H2	Pharmacy	25/04/2018 03:21:00 PM	25/04/2018 03:21:00 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- H1)	D- H1	Pharmacy	25/04/2018 03:20:33 PM	25/04/2018 03:20:33 PM	Active

Figure 3.11.1-1 Store Location Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Store Location' sub menu

STEP 4

To search for existing Store Location entry, you may search by criteria as follow:

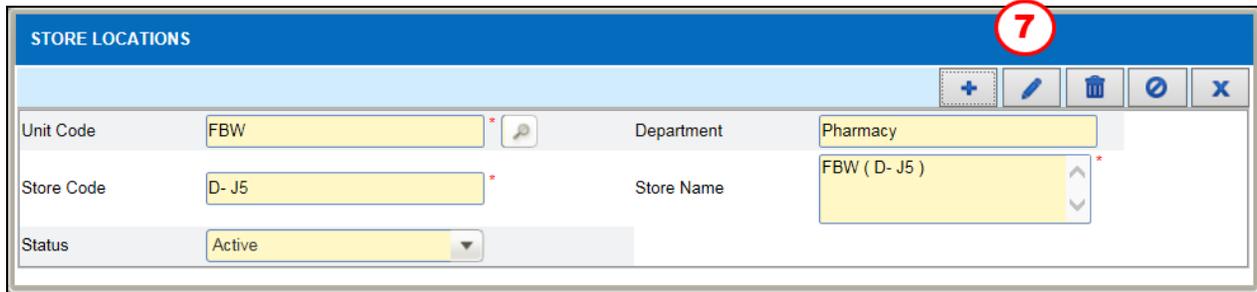
- Department name
- Store Name
- Unit Name

STEP 5

Click on the  button after input criteria

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.11.1-2



The screenshot shows a web form titled "STORE LOCATIONS". The form contains several fields: "Unit Code" with the value "FBW", "Department" with the value "Pharmacy", "Store Code" with the value "D- J5", and "Store Name" with the value "FBW (D- J5)". The "Status" field is a dropdown menu currently set to "Active". In the top right corner of the form, there is a toolbar with five icons: a plus sign, a pencil (edit), a trash can, a refresh, and a close (X). The pencil icon is circled in red with the number 7.

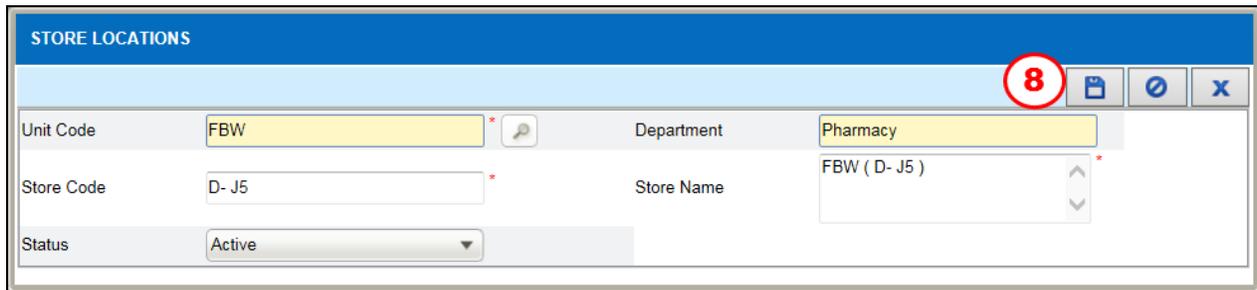
Figure 3.11.1-2 Store Location

STEP 7

Click on the  button to edit the record

Note

List of details that can be edited are Unit Code, Store Code, Store Name and Status.
(Refer to Figure 3.11.1-3)



This screenshot is identical to the previous one, showing the "STORE LOCATIONS" form with the same data. However, in this version, the save icon (a floppy disk) in the top right toolbar is circled in red with the number 8.

Figure 3.11.1-3 Store Location

STEP 8

Click on the  button to save the record

3.11.2 Create New Store Location

To create new Store Location record, perform the step below:

PHARMACY INFORMATION SYSTEM

HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Home Store Location

STORE LOCATION

Department Name: Store Name:

Unit Name:

1 / 61 [1 - 10 / 604]

Unit Name	Unit Code	Store Name	Store Code	Department Name	Created Date	Updated Date	Status
FARMASI BEKALAN WAD	FBW	FBW (D- PALLET)	D- PALLET	Pharmacy	25/04/2018 03:27:38 PM	25/04/2018 03:27:38 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- J5)	D- J5	Pharmacy	25/04/2018 03:25:25 PM	25/04/2018 03:25:25 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- J4)	D- J4	Pharmacy	25/04/2018 03:24:55 PM	25/04/2018 03:24:55 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- J3)	D- J3	Pharmacy	25/04/2018 03:24:25 PM	25/04/2018 03:24:25 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- J2)	D- J2	Pharmacy	25/04/2018 03:23:56 PM	25/04/2018 03:23:56 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- J1)	D- J1	Pharmacy	25/04/2018 03:23:31 PM	25/04/2018 03:23:31 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- H4)	D- H4	Pharmacy	25/04/2018 03:21:51 PM	25/04/2018 03:21:51 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- H3)	D- H3	Pharmacy	25/04/2018 03:21:28 PM	25/04/2018 03:21:28 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- H2)	D- H2	Pharmacy	25/04/2018 03:21:00 PM	25/04/2018 03:21:00 PM	Active
FARMASI BEKALAN WAD	FBW	FBW (D- H1)	D- H1	Pharmacy	25/04/2018 03:20:33 PM	25/04/2018 03:20:33 PM	Active

Figure 3.11.2-1 Store Location Listing Page

STEP 1



Click on the  button and the 'Store Locations' screen will be displayed as Figure 3.11.2-2

STORE LOCATIONS

Unit Code: * Department:

Store Code: * Store Name: *

Status:

2

Figure 3.11.2-2 Store Location

Note

- Key in the details.
 - a) Unit Code
 - b) Department
 - c) Store Code
 - d) Store Name
 - e) Status

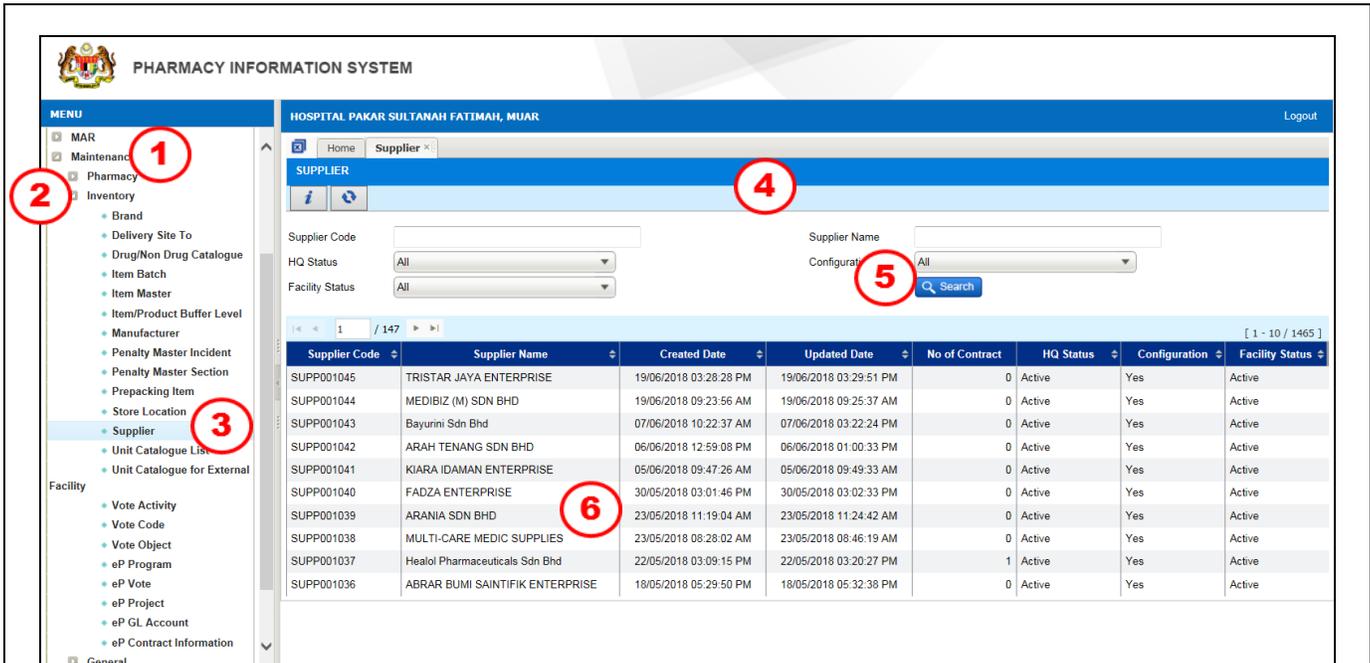
STEP 2



Click on the  button to save the transaction.

3.12 Supplier

To view and edit Supplier record, perform the step below:



PHARMACY INFORMATION SYSTEM

HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Logout

MENU

- MAR
- Maintenance **1**
- Pharmacy
- Inventory **2**
 - Brand
 - Delivery Site To
 - Drug/Non Drug Catalogue
 - Item Batch
 - Item Master
 - Item/Product Buffer Level
 - Manufacturer
 - Penalty Master Incident
 - Penalty Master Section
 - Prepacking Item
 - Store Location
 - Supplier **3**
 - Unit Catalogue List
 - Unit Catalogue for External
- Facility
 - Vote Activity
 - Vote Code
 - Vote Object
 - eP Program
 - eP Vote
 - eP Project
 - eP GL Account
 - eP Contract Information
- General

Home Supplier x

SUPPLIER **4**

Supplier Code

Supplier Name

HQ Status

Configuration **5**

Facility Status

1 / 147 [1 - 10 / 1465]

Supplier Code	Supplier Name	Created Date	Updated Date	No of Contract	HQ Status	Configuration	Facility Status
SUPP001045	TRISTAR JAYA ENTERPRISE	19/06/2018 03:28:28 PM	19/06/2018 03:29:51 PM	0	Active	Yes	Active
SUPP001044	MEDIBIZ (M) SDN BHD	19/06/2018 09:23:56 AM	19/06/2018 09:25:37 AM	0	Active	Yes	Active
SUPP001043	Bayurini Sdn Bhd	07/06/2018 10:22:37 AM	07/06/2018 03:22:24 PM	0	Active	Yes	Active
SUPP001042	ARAH TENANG SDN BHD	06/06/2018 12:59:08 PM	06/06/2018 01:00:33 PM	0	Active	Yes	Active
SUPP001041	KIARA IDAMAN ENTERPRISE	05/06/2018 09:47:26 AM	05/06/2018 09:49:33 AM	0	Active	Yes	Active
SUPP001040	FADZA ENTERPRISE	30/05/2018 03:01:46 PM	30/05/2018 03:02:33 PM	0	Active	Yes	Active
SUPP001039	ARANIA SDN BHD 6	23/05/2018 11:19:04 AM	23/05/2018 11:24:42 AM	0	Active	Yes	Active
SUPP001038	MULTI-CARE MEDIC SUPPLIES	23/05/2018 08:28:02 AM	23/05/2018 08:46:19 AM	0	Active	Yes	Active
SUPP001037	Healol Pharmaceuticals Sdn Bhd	22/05/2018 03:09:15 PM	22/05/2018 03:20:27 PM	1	Active	Yes	Active
SUPP001036	ABRAR BUMI SAINTIFIK ENTERPRISE	18/05/2018 05:29:50 PM	18/05/2018 05:32:38 PM	0	Active	Yes	Active

Figure 3.12-1 Supplier Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Supplier'

STEP 4

To search for existing Supplier record, you may search by criteria as follow:

- Supplier Code
- Supplier Name
- HQ Status
- Configuration
- Facility Status

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.12-2

ADD SUPPLIER
7

i
Contract Details
X

Supplier Code	<input type="text" value="SUPP001041"/>	Supplier Name	<input type="text" value="KIARA IDAMAN ENTERPR *"/>
Bank Account Name	<input type="text"/>	Treasury Registration No.	<input type="text" value="*"/>
Bank Account Number	<input type="text"/>	Reg Expiry Date	<input type="text" value="📅"/>
Contact Person	<input type="text"/>	Company Status	<input type="text" value="BUMI"/>
Address Line 1	<input type="text" value="NO 5, BANGUNAN UMNO"/>	Post Code	<input type="text" value="36200"/>
Address Line 2	<input type="text" value="KAMPUNG SELEKOH"/>	City	<input type="text" value="TELUK INTAN"/>
Address Line 3	<input type="text"/>	State	<input type="text" value="Perak"/>
Contact Number (Office)	<input type="text"/>	Country	<input type="text"/>
Contact Number (Mobile)	<input type="text"/>	Email	<input type="text"/>
Fax No.	<input type="text"/>	Remarks	<input type="text"/>
HQ Status	<input type="text" value="Active"/>	Company Registration No	<input type="text" value="001552182-W"/>
Facility Status	<input type="text" value="Active"/>		

Figure 3.12-2 Supplier

Note

The Supplier record is non-editable (only facility status can be edited). Kindly contact HQ for any additional or modification of Supplier data.

STEP 7

Click on the Contract Details button view Contract details list for the supplier as shown in Figure 3.12-3

CONTRACT DETAILS LIST
X

i
🔄
📄

Contract Reference No.

🔍 Search

1 / 1
[1 - 1 / 1]

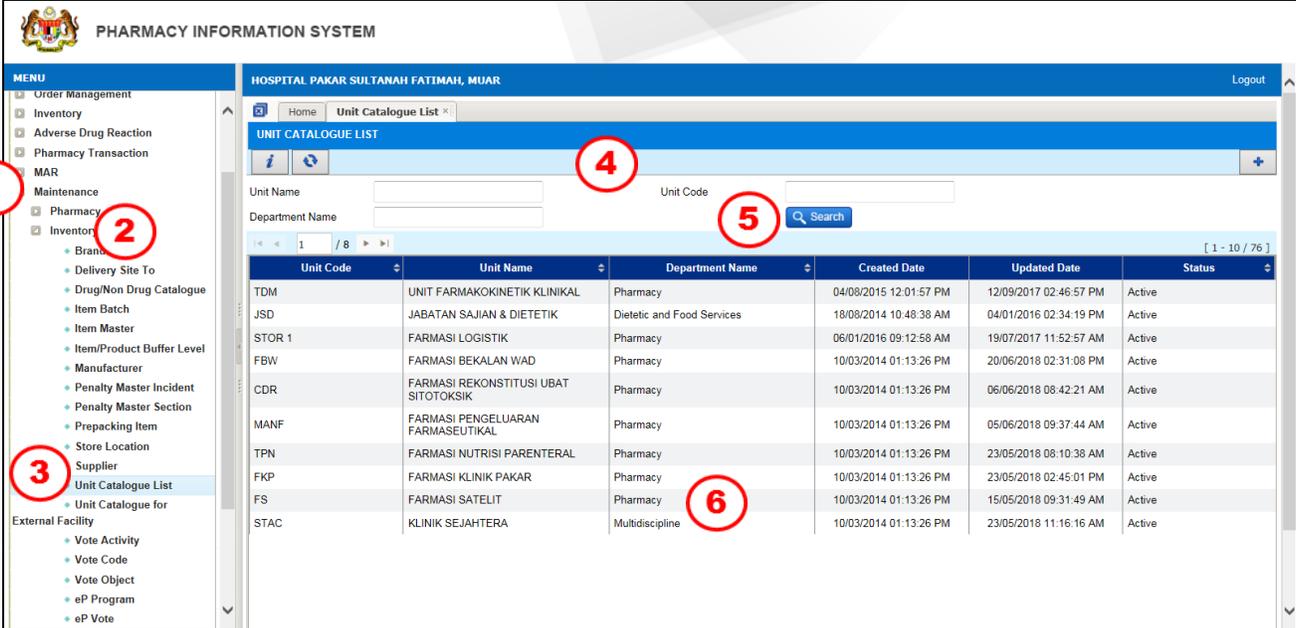
Contract Reference No.	Contract Beginning Period	Contract End Period
KKM-108/2017/F(U)-N	2018-05-07	2019-08-20

Figure 3.12-3 Contract Details List

3.13 Unit Catalogue List

3.13.1 View/Edit Unit Catalogue List

To view and edit Unit Catalogue List record, perform the step below:



PHARMACY INFORMATION SYSTEM

HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

UNIT CATALOGUE LIST

Unit Name: Unit Code: Department Name:

Unit Code	Unit Name	Department Name	Created Date	Updated Date	Status
TDM	UNIT FARMAKOKINETIK KLINIKAL	Pharmacy	04/06/2015 12:01:57 PM	12/09/2017 02:46:57 PM	Active
JSD	JABATAN SAJIAN & DIETETIK	Dietetic and Food Services	18/08/2014 10:48:38 AM	04/01/2016 02:34:19 PM	Active
STOR 1	FARMASI LOGISTIK	Pharmacy	06/01/2016 09:12:58 AM	19/07/2017 11:52:57 AM	Active
FBW	FARMASI BEKALAN WAD	Pharmacy	10/03/2014 01:13:26 PM	20/06/2018 02:31:08 PM	Active
CDR	FARMASI REKONSTITUSI UBAT SITOTOKSIK	Pharmacy	10/03/2014 01:13:26 PM	06/06/2018 08:42:21 AM	Active
MANF	FARMASI PENGELUARAN FARMASEUTIKAL	Pharmacy	10/03/2014 01:13:26 PM	05/06/2018 09:37:44 AM	Active
TPN	FARMASI NUTRISI PARENTERAL	Pharmacy	10/03/2014 01:13:26 PM	23/05/2018 08:10:38 AM	Active
FKP	FARMASI KLINIK PAKAR	Pharmacy	10/03/2014 01:13:26 PM	23/05/2018 02:45:01 PM	Active
FS	FARMASI SATELIT	Pharmacy	10/03/2014 01:13:26 PM	15/05/2018 09:31:49 AM	Active
STAC	KLINIK SEJAHTERA	Multidiscipline	10/03/2014 01:13:26 PM	23/05/2018 11:16:16 AM	Active

Figure 3.13.1-1 Unit Catalogue List Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Unit Catalogue List'

STEP 4

To search for existing Unit Catalogue List record, you may search by criteria as follow:

- Unit Name
- Unit Code
- Department Name

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.13.1-2

UNIT CATALOGUE

Unit Code: FKP Unit Name: FARMASI KLINIK PAKAR
 Department Code: 28 Department Name: Pharmacy
 Unit Group Level: 2

UNIT CATALOGUE DETAILS

Item Group: DRUG Status: Active
 Drug/Non Drug Code: Drug/Non Drug Description: Copy Catalog Refresh Add Items
 Ward/Unit Stock: All Standard Item: All
 Below buffer level: All Stock Availability: All

Item Class:

<input type="checkbox"/> Cannula Tubing	<input type="checkbox"/> Cytotoxic	<input type="checkbox"/> Diagnostic	<input type="checkbox"/> Disinfectant	<input type="checkbox"/> Dressing Plaster
<input type="checkbox"/> External Preparation	<input type="checkbox"/> General Item	<input type="checkbox"/> IV/IP/IRR Solution	<input type="checkbox"/> Implant	<input type="checkbox"/> Inhalers, Eye/Ear/Nose Preparations
<input type="checkbox"/> Injectables	<input type="checkbox"/> Instrument	<input type="checkbox"/> Internal Preparation	<input type="checkbox"/> Lab Apparatus	<input type="checkbox"/> Lab Chemical
<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Parenteral Nutrition	<input type="checkbox"/> Personal Protective Equipment	<input type="checkbox"/> Psychotropic/Narcotic
<input type="checkbox"/> Radiological Item	<input type="checkbox"/> Radiopharmaceuticals	<input type="checkbox"/> Raw Material	<input type="checkbox"/> Reagent	<input type="checkbox"/> Rehabilitation Devices
<input type="checkbox"/> Renal/Nephrology	<input type="checkbox"/> Respiratory Devices	<input type="checkbox"/> Surgical Tools	<input type="checkbox"/> Tablet/Capsule	<input type="checkbox"/> Vaccine

Item Sub Class(Drug): Unhide Item Subclass

Search [1 - 10 / 390]

Item Group	Item Sub Class	Drug/Non Drug Code	Store Code	Drug/Non Drug Description	SKU	Stock Available	Reserve Qty(SKU)	Min Indent Qty	Min Issue Qty	Min Storage Qty	Buffer Level Qty	Max Storage Qty	Ward/Unit Stock	Standard Item	Unit Catalogue Status
Drug	Internal Preparation	J05AH02000L8001		Oseltamivir 60mg/5ml Oral Suspe (12mg/ml) 7	ml	500	0	100	100	100	1,000	2,000	No	Yes	Active
Drug	Tablet/Capsule	J01CE02500T1001XX	A (B-3)	Phenoxymethyl Penicillin 125 mg Tablet	tablet	4,000	0	1	1	1,000	2,000	4,000	No	Yes	Active
Drug	Injectables	B01AB10520P5001b		Tinzaparin Na 4.500 anti-Xa IU (0.45ml) Injection (10 000 IU/ml)	PFSy	200	0	10	1	30	50	200	No	Yes	Active

Figure 3.13.1-2 Unit Catalogue

To edit Drug/Non Drug Information

STEP 7

Double click on a list of Drug/Non Drug and Unit Catalogue screen will be displayed as Figure 3.13.1-3

UNIT CATALOGUE

Item Group: Drug Item Sub Class: Internal Preparation **8**

Store Code: Store Name: Drug/Non Drug Code: J05AH02000L8001 Drug/Non Drug Name: Oseltamivir 60mg/5ml Oral Suspensi

Buffer Level Qty: 1,000 SKU: ml

Min Indent Qty: 100 Min Issue Qty: 100

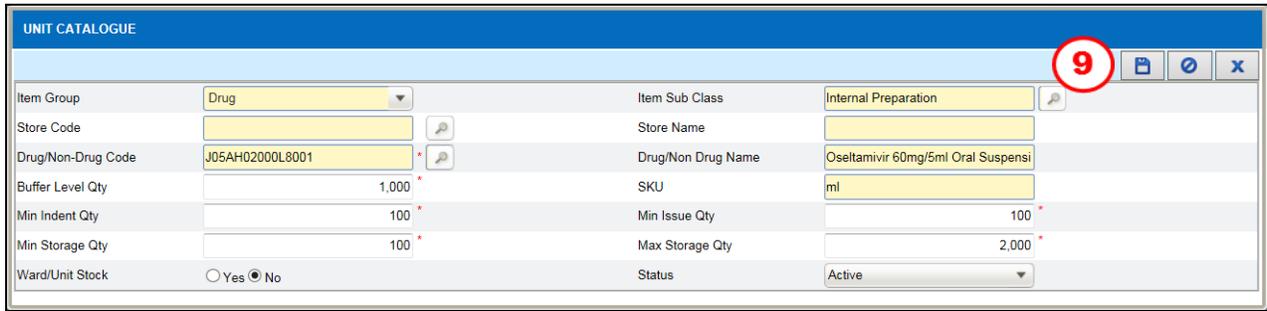
Min Storage Qty: 100 Max Storage Qty: 2,000

Ward/Unit Stock: Yes No Status: Active

Figure 3.13.1-3 Unit Catalogue

STEP 8

Click on the  button to edit the record



UNIT CATALOGUE			
Item Group	Drug	Item Sub Class	Internal Preparation
Store Code		Store Name	
Drug/Non-Drug Code	J05AH02000L8001	Drug/Non Drug Name	Osetamivir 60mg/5ml Oral Suspensi
Buffer Level Qty	1,000	SKU	ml
Min Indent Qty	100	Min Issue Qty	100
Min Storage Qty	100	Max Storage Qty	2,000
Ward/Unit Stock	<input type="radio"/> Yes <input checked="" type="radio"/> No	Status	Active

Figure 3.13.1-4 Unit Catalogue

Note

User is allowed to edit:

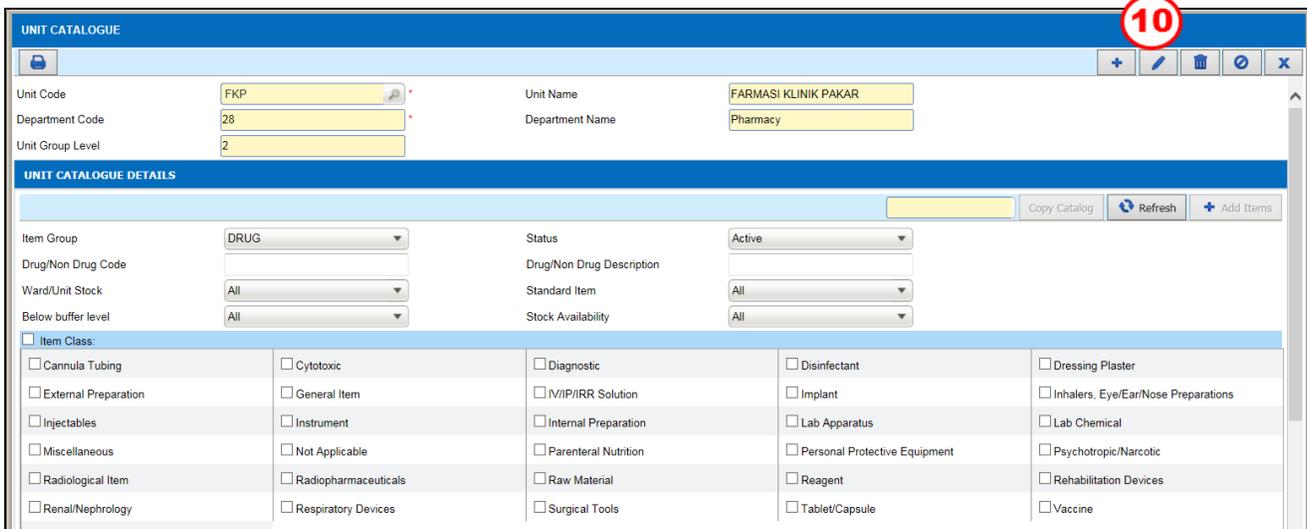
- Buffer Level Qty
- Min Indent Qty
- Min Issue Qty
- Min Storage Qty
- Max Storage Qty
- Ward/Unit Stock
- Status

STEP 9



Click on the  button to save the edited record

To add Drug/Non Drug



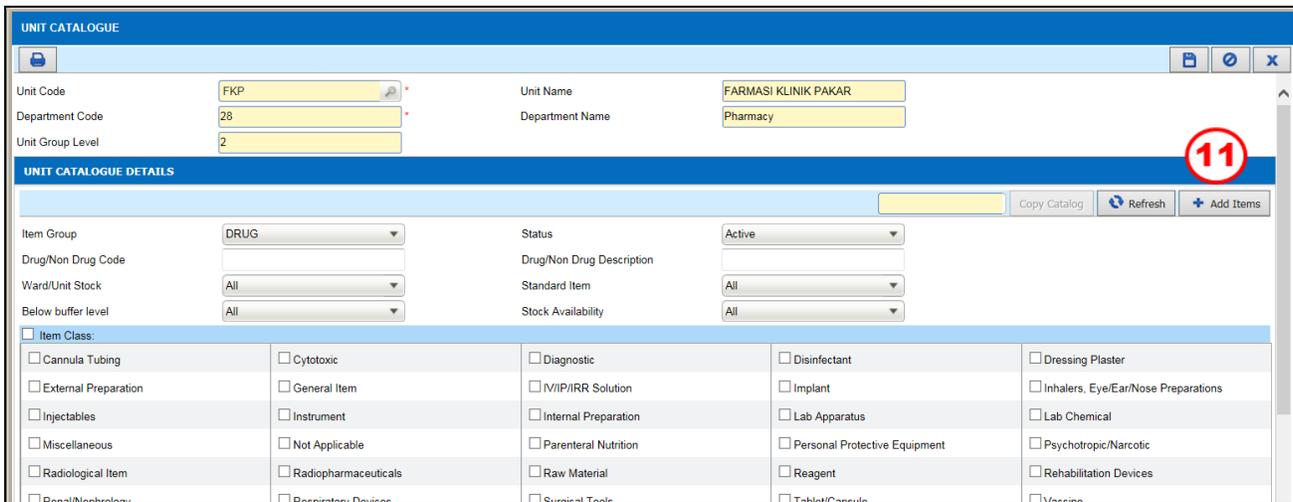
UNIT CATALOGUE																																	
Unit Code	FKP	Unit Name	FARMASI KLINIK PAKAR																														
Department Code	28	Department Name	Pharmacy																														
Unit Group Level	2																																
UNIT CATALOGUE DETAILS																																	
Item Group	DRUG	Status	Active																														
Drug/Non Drug Code		Drug/Non Drug Description																															
Ward/Unit Stock	All	Standard Item	All																														
Below buffer level	All	Stock Availability	All																														
<input type="checkbox"/> Item Class: <table border="0"> <tr> <td><input type="checkbox"/> Cannula Tubing</td> <td><input type="checkbox"/> Cytotoxic</td> <td><input type="checkbox"/> Diagnostic</td> <td><input type="checkbox"/> Disinfectant</td> <td><input type="checkbox"/> Dressing Plaster</td> </tr> <tr> <td><input type="checkbox"/> External Preparation</td> <td><input type="checkbox"/> General Item</td> <td><input type="checkbox"/> I/IV/IR/S Solution</td> <td><input type="checkbox"/> Implant</td> <td><input type="checkbox"/> Inhalers, Eye/Ear/Nose Preparations</td> </tr> <tr> <td><input type="checkbox"/> Injectables</td> <td><input type="checkbox"/> Instrument</td> <td><input type="checkbox"/> Internal Preparation</td> <td><input type="checkbox"/> Lab Apparatus</td> <td><input type="checkbox"/> Lab Chemical</td> </tr> <tr> <td><input type="checkbox"/> Miscellaneous</td> <td><input type="checkbox"/> Not Applicable</td> <td><input type="checkbox"/> Parenteral Nutrition</td> <td><input type="checkbox"/> Personal Protective Equipment</td> <td><input type="checkbox"/> Psychotropic/Narcotic</td> </tr> <tr> <td><input type="checkbox"/> Radiological Item</td> <td><input type="checkbox"/> Radiopharmaceuticals</td> <td><input type="checkbox"/> Raw Material</td> <td><input type="checkbox"/> Reagent</td> <td><input type="checkbox"/> Rehabilitation Devices</td> </tr> <tr> <td><input type="checkbox"/> Renal/Nephrology</td> <td><input type="checkbox"/> Respiratory Devices</td> <td><input type="checkbox"/> Surgical Tools</td> <td><input type="checkbox"/> Tablet/Capsule</td> <td><input type="checkbox"/> Vaccine</td> </tr> </table>				<input type="checkbox"/> Cannula Tubing	<input type="checkbox"/> Cytotoxic	<input type="checkbox"/> Diagnostic	<input type="checkbox"/> Disinfectant	<input type="checkbox"/> Dressing Plaster	<input type="checkbox"/> External Preparation	<input type="checkbox"/> General Item	<input type="checkbox"/> I/IV/IR/S Solution	<input type="checkbox"/> Implant	<input type="checkbox"/> Inhalers, Eye/Ear/Nose Preparations	<input type="checkbox"/> Injectables	<input type="checkbox"/> Instrument	<input type="checkbox"/> Internal Preparation	<input type="checkbox"/> Lab Apparatus	<input type="checkbox"/> Lab Chemical	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Parenteral Nutrition	<input type="checkbox"/> Personal Protective Equipment	<input type="checkbox"/> Psychotropic/Narcotic	<input type="checkbox"/> Radiological Item	<input type="checkbox"/> Radiopharmaceuticals	<input type="checkbox"/> Raw Material	<input type="checkbox"/> Reagent	<input type="checkbox"/> Rehabilitation Devices	<input type="checkbox"/> Renal/Nephrology	<input type="checkbox"/> Respiratory Devices	<input type="checkbox"/> Surgical Tools	<input type="checkbox"/> Tablet/Capsule	<input type="checkbox"/> Vaccine
<input type="checkbox"/> Cannula Tubing	<input type="checkbox"/> Cytotoxic	<input type="checkbox"/> Diagnostic	<input type="checkbox"/> Disinfectant	<input type="checkbox"/> Dressing Plaster																													
<input type="checkbox"/> External Preparation	<input type="checkbox"/> General Item	<input type="checkbox"/> I/IV/IR/S Solution	<input type="checkbox"/> Implant	<input type="checkbox"/> Inhalers, Eye/Ear/Nose Preparations																													
<input type="checkbox"/> Injectables	<input type="checkbox"/> Instrument	<input type="checkbox"/> Internal Preparation	<input type="checkbox"/> Lab Apparatus	<input type="checkbox"/> Lab Chemical																													
<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Parenteral Nutrition	<input type="checkbox"/> Personal Protective Equipment	<input type="checkbox"/> Psychotropic/Narcotic																													
<input type="checkbox"/> Radiological Item	<input type="checkbox"/> Radiopharmaceuticals	<input type="checkbox"/> Raw Material	<input type="checkbox"/> Reagent	<input type="checkbox"/> Rehabilitation Devices																													
<input type="checkbox"/> Renal/Nephrology	<input type="checkbox"/> Respiratory Devices	<input type="checkbox"/> Surgical Tools	<input type="checkbox"/> Tablet/Capsule	<input type="checkbox"/> Vaccine																													

Figure 3.13.1-5 Unit Catalogue

STEP 10



Click on the  button to edit the record



UNIT CATALOGUE

Unit Code: FKP | Unit Name: FARMASI KLINIK PAKAR
 Department Code: 28 | Department Name: Pharmacy
 Unit Group Level: 2

UNIT CATALOGUE DETAILS

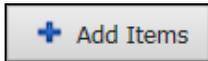
Item Group: DRUG | Status: Active
 Drug/Non Drug Code: | Drug/Non Drug Description: |
 Ward/Unit Stock: All | Standard Item: All
 Below buffer level: All | Stock Availability: All

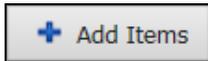
Item Class:

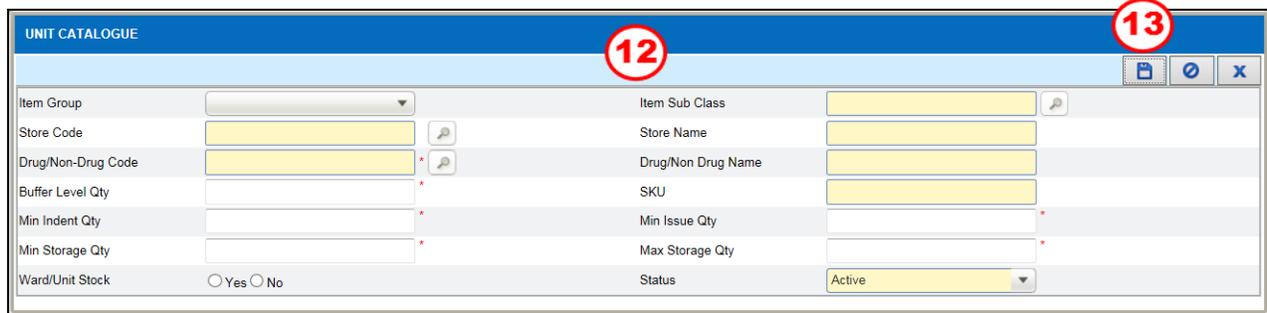
<input type="checkbox"/> Cannula Tubing	<input type="checkbox"/> Cytotoxic	<input type="checkbox"/> Diagnostic	<input type="checkbox"/> Disinfectant	<input type="checkbox"/> Dressing Plaster
<input type="checkbox"/> External Preparation	<input type="checkbox"/> General Item	<input type="checkbox"/> IV/IP/IRR Solution	<input type="checkbox"/> Implant	<input type="checkbox"/> Inhalers, Eye/Ear/Nose Preparations
<input type="checkbox"/> Injectables	<input type="checkbox"/> Instrument	<input type="checkbox"/> Internal Preparation	<input type="checkbox"/> Lab Apparatus	<input type="checkbox"/> Lab Chemical
<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Parenteral Nutrition	<input type="checkbox"/> Personal Protective Equipment	<input type="checkbox"/> Psychotropic/Narcotic
<input type="checkbox"/> Radiological Item	<input type="checkbox"/> Radiopharmaceuticals	<input type="checkbox"/> Raw Material	<input type="checkbox"/> Reagent	<input type="checkbox"/> Rehabilitation Devices
<input type="checkbox"/> Renal/Nephrology	<input type="checkbox"/> Respiratory Devices	<input type="checkbox"/> Surgical Tools	<input type="checkbox"/> Tablet/Capsule	<input type="checkbox"/> Vaccine

Figure 3.13.1-6 Unit Catalogue

STEP 11



Click on the  button to add new Drug/Non Drug information



UNIT CATALOGUE

Item Group: | Item Sub Class: |
 Store Code: | Store Name: |
 Drug/Non-Drug Code: | Drug/Non Drug Name: |
 Buffer Level Qty: | SKU: |
 Min Indent Qty: | Min Issue Qty: |
 Min Storage Qty: | Max Storage Qty: |
 Ward/Unit Stock: Yes No | Status: Active

Figure 3.13.1-7 Unit Catalogue

STEP 12

Fill in all the information

- a) Item Group
- b) Item Sub Class (optional)
- c) Store Code (optional)
- d) Drug/Non-Drug Code
- e) Buffer Level Qty
- f) Min Indent Qty
- g) Min Issue Qty
- h) Min Storage Qty
- i) Max Storage Qty
- j) Ward/Unit Stock

STEP 13



Click on the  button to save the record

3.13.2 Create New Unit Catalogue List

To create new Unit Catalogue List record, perform the step below:

PHARMACY INFORMATION SYSTEM
HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Unit Catalogue List

Unit Code	Unit Name	Department Name	Created Date	Updated Date	Status
TDM	UNIT FARMAKOKINETIK KLINIKAL	Pharmacy	04/08/2015 12:01:57 PM	12/09/2017 02:46:57 PM	Active
JSD	JABATAN SAJIAN & DIETETIK	Dietetic and Food Services	18/08/2014 10:48:38 AM	04/01/2016 02:34:19 PM	Active
STOR 1	FARMASI LOGISTIK	Pharmacy	06/01/2016 09:12:58 AM	19/07/2017 11:52:57 AM	Active
FBW	FARMASI BEKALAN WAD	Pharmacy	10/03/2014 01:13:26 PM	20/06/2018 02:31:08 PM	Active
CDR	FARMASI REKONSTITUSI UBAT SITOTOKSIK	Pharmacy	10/03/2014 01:13:26 PM	06/06/2018 08:42:21 AM	Active
MANF	FARMASI PENGELUARAN FARMASEUTIKAL	Pharmacy	10/03/2014 01:13:26 PM	05/06/2018 09:37:44 AM	Active
TPN	FARMASI NUTRISI PARENTERAL	Pharmacy	10/03/2014 01:13:26 PM	23/05/2018 08:10:38 AM	Active
FKP	FARMASI KLINIK PAKAR	Pharmacy	10/03/2014 01:13:26 PM	23/05/2018 02:45:01 PM	Active
FS	FARMASI SATELIT	Pharmacy	10/03/2014 01:13:26 PM	15/05/2018 09:31:49 AM	Active
STAC	KLINIK SEJAHTERA	Multidiscipline	10/03/2014 01:13:26 PM	23/05/2018 11:16:16 AM	Active

Figure 3.13.2-1 Unit Catalogue List Listing Page

STEP 1



Click on the  button and the Unit Catalogues screen will be displayed as Figure 3.13.2-1

UNIT CATALOGUE

Unit Code: ANEC
 Department Code: 02
 Unit Group Level: 3
 Unit Name: KLINIK ANAESTHESIA
 Department Name: Anaesthesia and Intensive Care

UNIT CATALOGUE DETAILS

Item Group: DRUG
 Status: Active
 Drug/Non Drug Code:
 Drug/Non Drug Description:
 Ward/Unit Stock: All
 Standard Item: All
 Below buffer level: All
 Stock Availability: All

Item Class:
 Cannula Tubing
 Cytotoxic
 Diagnostic
 Disinfectant
 Dressing Plaster
 External Preparation
 General Item
 IV/IP/IRR Solution
 Implant
 Inhalers, Eye/Ear/Nose Preparations
 Injectables
 Instrument
 Internal Preparation
 Lab Apparatus
 Lab Chemical
 Miscellaneous
 Not Applicable
 Parenteral Nutrition
 Personal Protective Equipment
 Psychotropic/Narcotic
 Radiological Item
 Radiopharmaceuticals
 Raw Material
 Reagent
 Rehabilitation Devices
 Renal/Nephrology
 Respiratory Devices
 Surgical Tools
 Tablet/Capsule
 Vaccine

Item Sub Class(Drug): Unhide Item Subclass

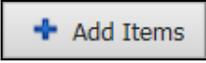
Item Group	Item Sub Class	Drug/Non Drug Code	Store Code	Drug/Non Drug Description	SKU	Stock Available	Reserve Qty(SKU)	Min Indent Qty	Min Issue Qty	Min Storage Qty	Buffer Level Qty	Max Storage Qty	Ward/Unit Stock	Standard Item	Unit Catalogue Status
No record found															

Figure 3.13.2-2 Unit Catalogue

STEP 2

Select **Unit Code** from  button

STEP 3

Click on the  button to add Drug/Non Drug and Unit Catalogue screen will displayed as Figure 3.13.2-3

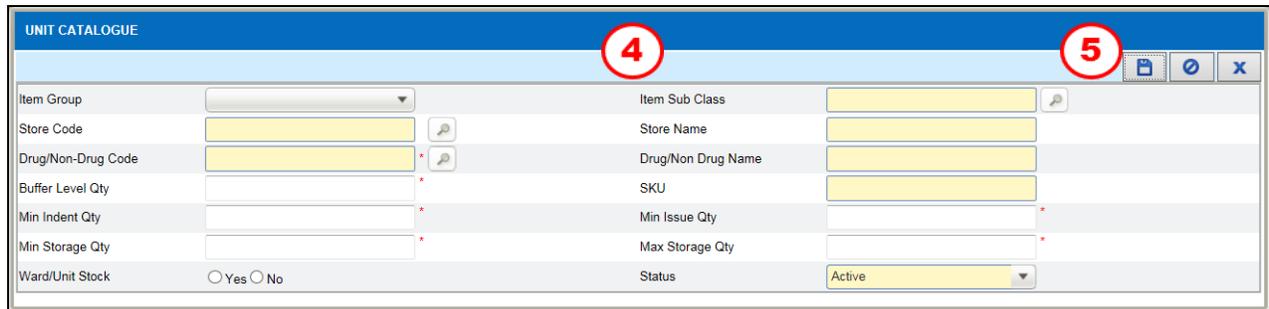


Figure 3.13.2-3 Unit Catalogue

STEP 4

Fill in all the information

- a) Item Group
- b) Item Sub Class (optional)
- c) Store Code (optional)
- d) Drug/Non-Drug Code
- e) Buffer Level Qty
- f) Min Indent Qty
- g) Min Issue Qty
- h) Min Storage Qty
- i) Max Storage Qty
- j) Ward/Unit Stock

STEP 5

Click on the  button to save the record

Note

Repeat from **STEP 3** until **STEP 5** to add multiple Drug/Non Drug Information

UNIT CATALOGUE

6

Unit Code:

Department Code:

Unit Group Level:

Unit Name:

Department Name:

UNIT CATALOGUE DETAILS

Copy Catalog
 Refresh
 Add Items

Item Group:

Drug/Non Drug Code:

Ward/Unit Stock:

Below buffer level:

Status:

Drug/Non Drug Description:

Standard Item:

Stock Availability:

Item Class:

<input type="checkbox"/> Cannula Tubing	<input type="checkbox"/> Cytotoxic	<input type="checkbox"/> Diagnostic	<input type="checkbox"/> Disinfectant	<input type="checkbox"/> Dressing Plaster
<input type="checkbox"/> External Preparation	<input type="checkbox"/> General Item	<input type="checkbox"/> IV/IP/IRR Solution	<input type="checkbox"/> Implant	<input type="checkbox"/> Inhalers, Eye/Ear/Nose Preparations
<input type="checkbox"/> Injectables	<input type="checkbox"/> Instrument	<input type="checkbox"/> Internal Preparation	<input type="checkbox"/> Lab Apparatus	<input type="checkbox"/> Lab Chemical
<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Parenteral Nutrition	<input type="checkbox"/> Personal Protective Equipment	<input type="checkbox"/> Psychotropic/Narcotic
<input type="checkbox"/> Radiological Item	<input type="checkbox"/> Radiopharmaceuticals	<input type="checkbox"/> Raw Material	<input type="checkbox"/> Reagent	<input type="checkbox"/> Rehabilitation Devices
<input type="checkbox"/> Renal/Nephrology	<input type="checkbox"/> Respiratory Devices	<input type="checkbox"/> Surgical Tools	<input type="checkbox"/> Tablet/Capsule	<input type="checkbox"/> Vaccine

Item Sub Class(Drug):

Search

1	/ 1
---	-----

Item Group	Item Sub Class	Drug/Non Drug Code	Store Code	Drug/Non Drug Description	SKU	Stock Available	Reserve Qty(SKU)	Min Indent Qty	Min Issue Qty	Min Storage Qty	Buffer Level Qty	Max Storage Qty	Ward/Unit Stock	Standard Item	Unit Catalogue Status
No record found															

Figure 3.13.2-4 Unit Catalogue

Note

User is allowed to use Copy Catalog function to copy catalogue from other unit by click on the



STEP 6

Click on the

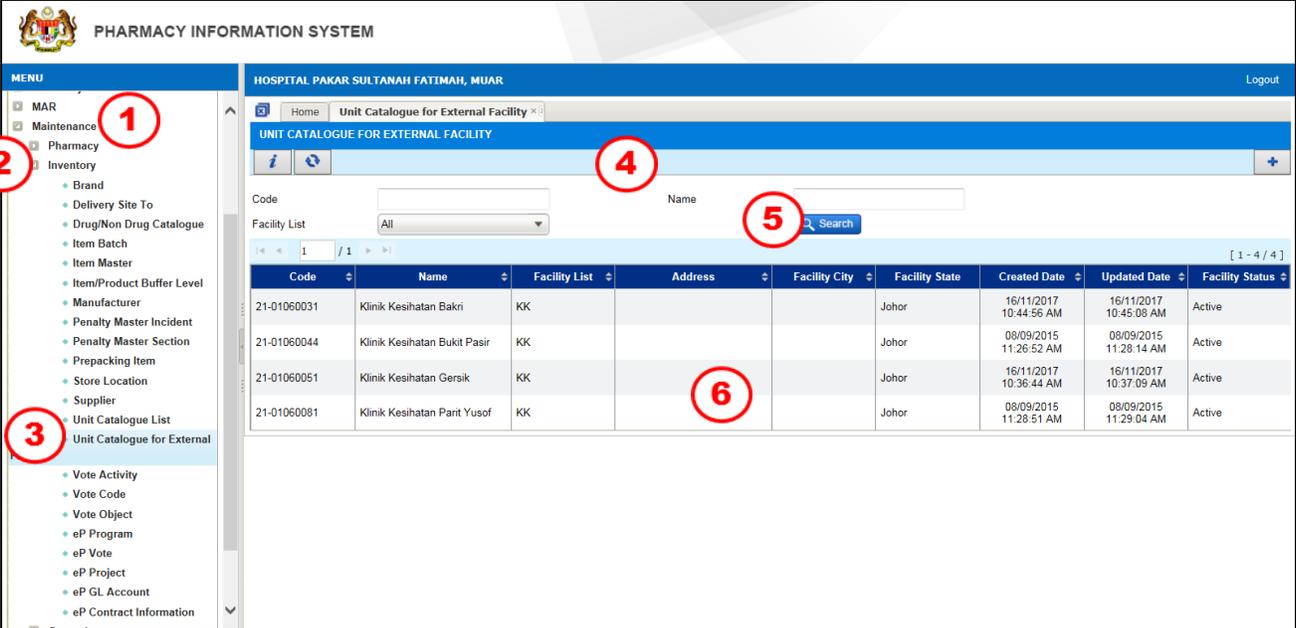


button to save the record

3.14 Unit Catalogue for External Facility

3.14.1 View/Edit Unit Catalogue for External Facility

To view and edit Catalogue for External Facility record, perform the step below:



The screenshot displays the 'PHARMACY INFORMATION SYSTEM' interface. The left-hand menu is expanded to show 'Inventory' (2) and 'Unit Catalogue for External Facility' (3). The main content area shows the 'UNIT CATALOGUE FOR EXTERNAL FACILITY' page for 'HOSPITAL PAKAR SULTANAH FATIMAH, MUAR'. It features search filters for 'Code', 'Name', and 'Facility List' (4), and a 'Search' button (5). Below the filters is a table listing facility records. The table has columns for Code, Name, Facility List, Address, Facility City, Facility State, Created Date, Updated Date, and Facility Status. One record is highlighted with a red circle (6).

Code	Name	Facility List	Address	Facility City	Facility State	Created Date	Updated Date	Facility Status
21-01060031	Klinik Kesihatan Bakri	KK			Johor	16/11/2017 10:44:56 AM	16/11/2017 10:45:08 AM	Active
21-01060044	Klinik Kesihatan Bukit Pasir	KK			Johor	08/09/2015 11:26:52 AM	08/09/2015 11:28:14 AM	Active
21-01060051	Klinik Kesihatan Gersik	KK			Johor	16/11/2017 10:36:44 AM	16/11/2017 10:37:09 AM	Active
21-01060081	Klinik Kesihatan Parit Yusof	KK			Johor	08/09/2015 11:28:51 AM	08/09/2015 11:29:04 AM	Active

Figure 3.14.1-1 Unit Catalogue for External Facility Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Unit Catalogue for External Facility'

STEP 4

To search for existing Unit Catalogue for External Facility record, you may search by criteria as follow:

- Code
- Name
- Facility List

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.14.1-2

UNIT CATALOGUE FOR EXTERNAL FACILITY								
Facility Code	21-01060031			PTJ Code	091301			
Unit Name	STOR FARMASI							
UNIT CATALOGUE FOR EXTERNAL FACILITY DETAILS								
Item Group	All			Item Sub Class				
Drug/Non Drug Code				Drug/Non Drug Description				
Catalogue Status	Active			Search				
								[1 - 4 / 4]
Item Group	Item Sub Class	Drug/Non Drug Code	Drug/Non Drug Description	SKU	Default Package Description	Standard Item	Unit Catalogue Status	
<input type="checkbox"/> Drug	Injectables	A10AD01000P5001d	Insulin regular/isophane (Insugen-30/70) 100 IU/mL Penfill	penfill	pack of 5 penfill cartridge	Yes	Active	
<input type="checkbox"/> Drug	Injectables	A10AC01000P5001d	Insulin isophane (Insugen-N) 100 IU/mL Penfill	penfill	pack of 5 penfill cartridge	Yes	Active	
<input type="checkbox"/> Drug	Injectables	A10AB01000P5001d	Insulin regular (Insugen-R) 100 IU/mL Penfill	penfill	pack of 5 penfill cartridge	Yes	Active	
<input type="checkbox"/> Drug	Tablet/Capsule	A02BA02110T1001XX	Ranitidine 150 mg Tablet	tablet	pack of 100 tablet	Yes	Active	

Figure 3.14.1-2 Unit Catalogue for External Facility

STEP 7

Double click on a list of Drug/Non Drug and Unit Catalogue for External Facility Details screen will be displayed as Figure 3.14.1-3

UNIT CATALOGUE FOR EXTERNAL FACILITY DETAILS					
Item Group	Drug		Item Sub Class	Injectables	
Drug/Non-Drug Code	A10AD01000P5001d		Drug/Non Drug Name	Insulin regular/isophane (Insugen-30	
Catalogue Status	Active		SKU	penfill	
Default Package Description	pack of 5 penfill cartridge				

Figure 3.14.1-3 Unit Catalogue for External Facility

Note

User is allowed to edit Catalogue Status by click on the  button

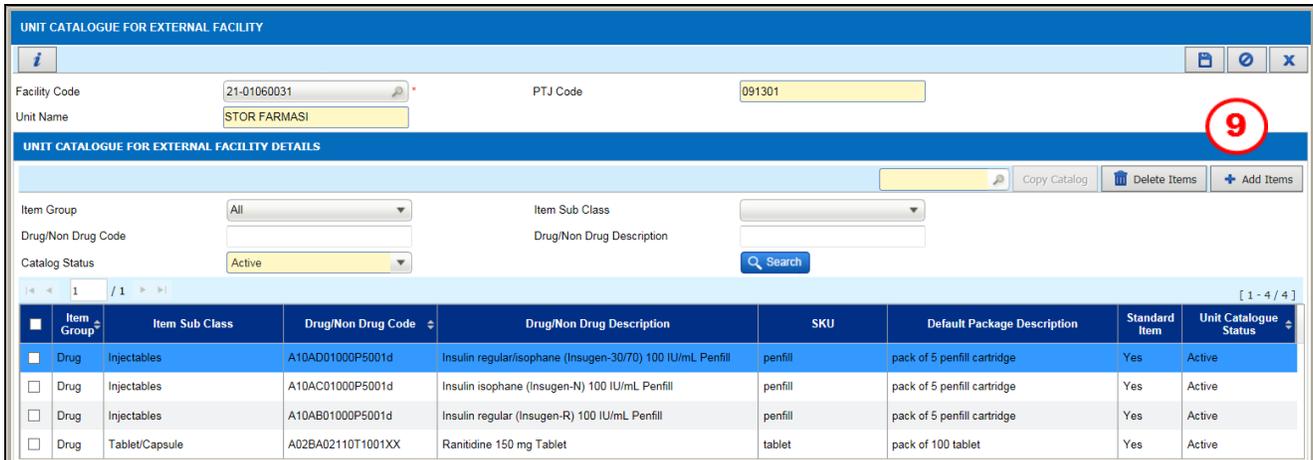
To add Drug/Non Drug

UNIT CATALOGUE FOR EXTERNAL FACILITY								
Facility Code	21-01060031			PTJ Code	091301			
Unit Name	STOR FARMASI							
UNIT CATALOGUE FOR EXTERNAL FACILITY DETAILS								
Item Group	All			Item Sub Class				
Drug/Non Drug Code				Drug/Non Drug Description				
Catalogue Status	Active			Search				
								[1 - 4 / 4]
Item Group	Item Sub Class	Drug/Non Drug Code	Drug/Non Drug Description	SKU	Default Package Description	Standard Item	Unit Catalogue Status	
<input type="checkbox"/> Drug	Injectables	A10AD01000P5001d	Insulin regular/isophane (Insugen-30/70) 100 IU/mL Penfill	penfill	pack of 5 penfill cartridge	Yes	Active	
<input type="checkbox"/> Drug	Injectables	A10AC01000P5001d	Insulin isophane (Insugen-N) 100 IU/mL Penfill	penfill	pack of 5 penfill cartridge	Yes	Active	
<input type="checkbox"/> Drug	Injectables	A10AB01000P5001d	Insulin regular (Insugen-R) 100 IU/mL Penfill	penfill	pack of 5 penfill cartridge	Yes	Active	
<input type="checkbox"/> Drug	Tablet/Capsule	A02BA02110T1001XX	Ranitidine 150 mg Tablet	tablet	pack of 100 tablet	Yes	Active	

Figure 3.14.1-4 Unit Catalogue for External Facility

STEP 8

Click on the  button to edit the record



UNIT CATALOGUE FOR EXTERNAL FACILITY

Facility Code: 21-01060031 PTJ Code: 091301
Unit Name: STOR FARMASI

UNIT CATALOGUE FOR EXTERNAL FACILITY DETAILS

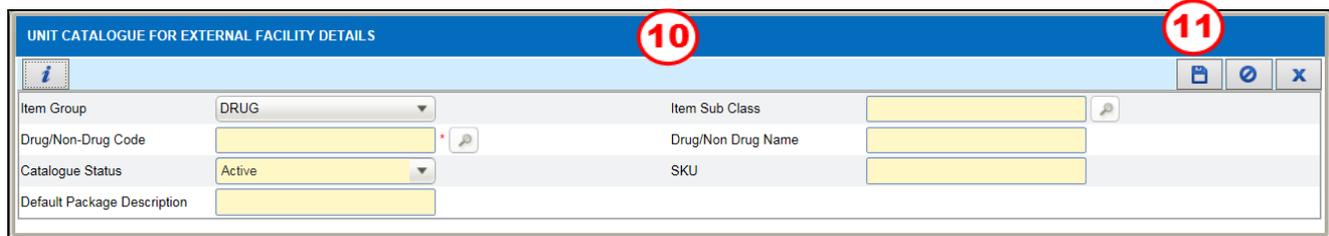
Item Group: All Item Sub Class: []
Drug/Non Drug Code: [] Drug/Non Drug Description: []
Catalogue Status: Active Search: []

Item Group	Item Sub Class	Drug/Non Drug Code	Drug/Non Drug Description	SKU	Default Package Description	Standard Item	Unit Catalogue Status
<input checked="" type="checkbox"/>	Drug	Injectables	A10AD01000P5001d	Insulin regular/isophane (Insugen-30/70) 100 IU/mL Penfill	penfill	pack of 5 penfill cartridge	Yes Active
<input type="checkbox"/>	Drug	Injectables	A10AC01000P5001d	Insulin isophane (Insugen-N) 100 IU/mL Penfill	penfill	pack of 5 penfill cartridge	Yes Active
<input type="checkbox"/>	Drug	Injectables	A10AB01000P5001d	Insulin regular (Insugen-R) 100 IU/mL Penfill	penfill	pack of 5 penfill cartridge	Yes Active
<input type="checkbox"/>	Drug	Tablet/Capsule	A02BA02110T1001XX	Ranitidine 150 mg Tablet	tablet	pack of 100 tablet	Yes Active

Figure 3.14.1-5 Unit Catalogue for External Facility

STEP 9

Click on the  button to add new Drug/Non Drug information



UNIT CATALOGUE FOR EXTERNAL FACILITY DETAILS

Item Group: DRUG Item Sub Class: []
Drug/Non-Drug Code: [] Drug/Non Drug Name: []
Catalogue Status: Active SKU: []
Default Package Description: []

Figure 3.14.1-6 Unit Catalogue for External Facility

STEP 10

Fill in all the information

- a) Item Group
- b) Item Sub Class (optional)
- c) Drug/Non-Drug Code

STEP 11

Click on the  button to save the record

3.14.2 Create New Unit Catalogue for External Facility

To create new Unit Catalogue for External Facility record, perform the step below:

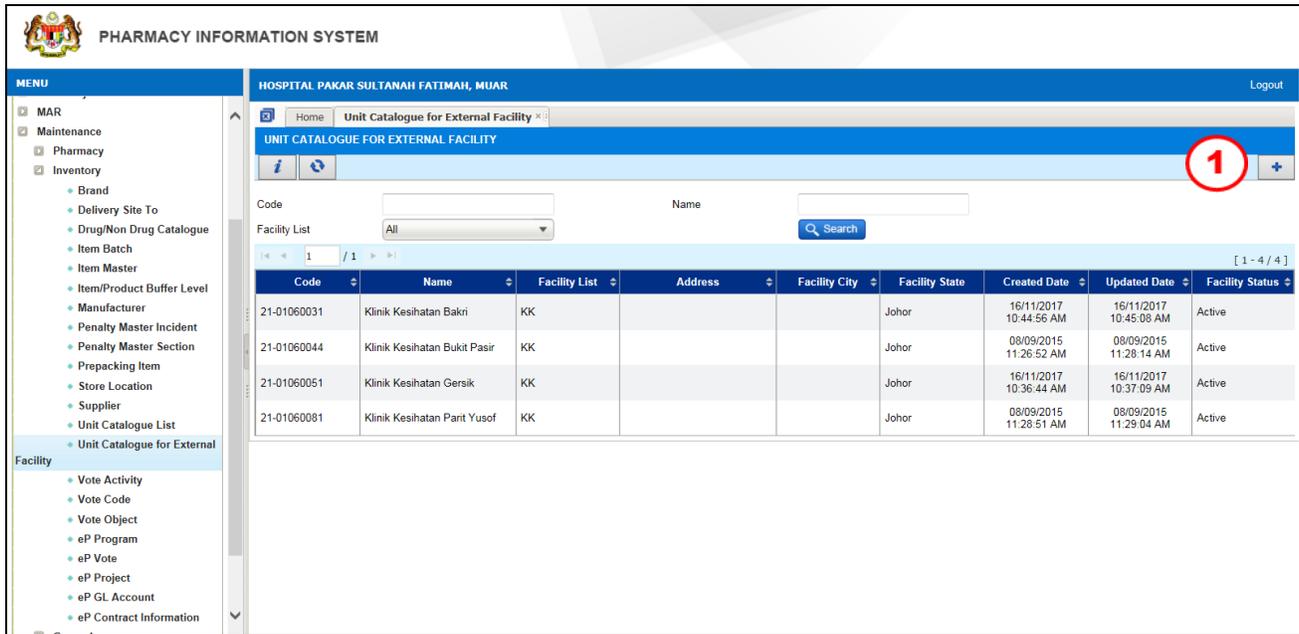


Figure 3.14.2-1 Unit Catalogue for External Facility Listing Page

STEP 1



Click on the  button and the Unit Catalogues for External Facility screen will be displayed as Figure 3.14.2-1

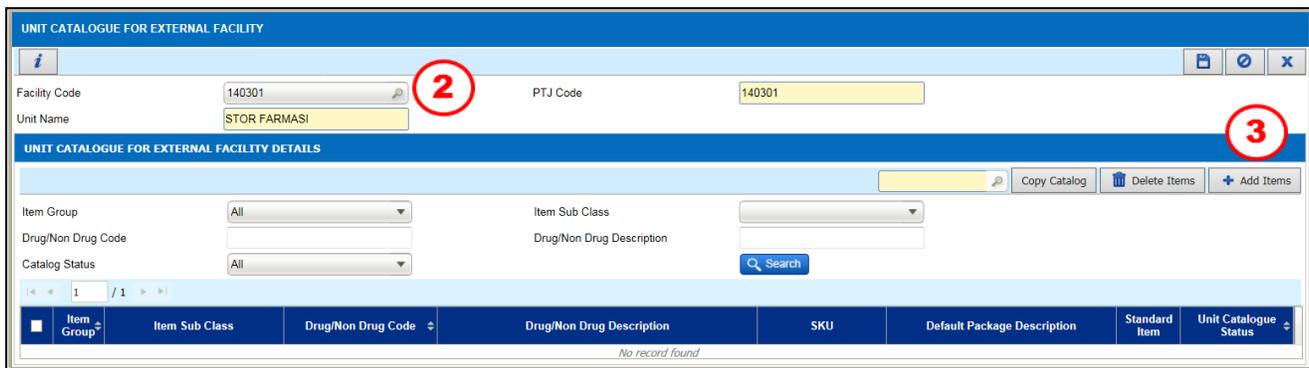


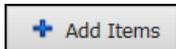
Figure 3.14.2-2 Unit Catalogue for External Facility

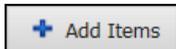
STEP 2



Select **Facility Code** from  button

STEP 3



Click on the  button to add Drug/Non Drug and Unit Catalogue for External Facility screen will be displayed as Figure 3.14.2-3

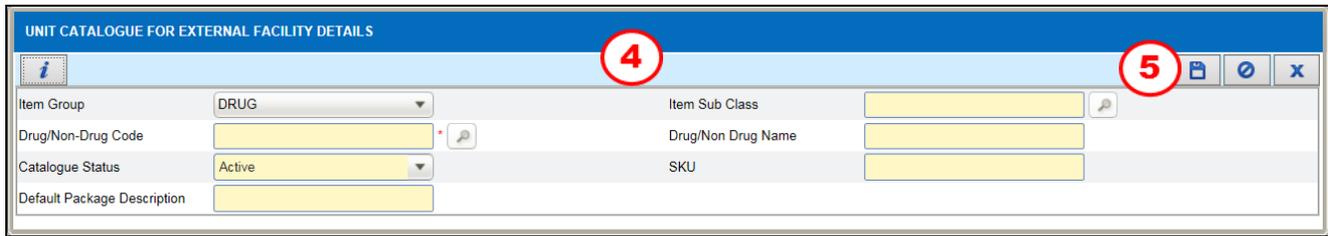


Figure 3.14.2-3 Unit Catalogue for External Facility

STEP 4

Fill in all the information

- a) Item Group
- b) Item Sub Class (optional)
- c) Drug/Non-Drug Code

STEP 5



Click on the  button to save the record

Note

Repeat from **STEP 3** until **STEP 5** to add multiple Drug/Non Drug Information

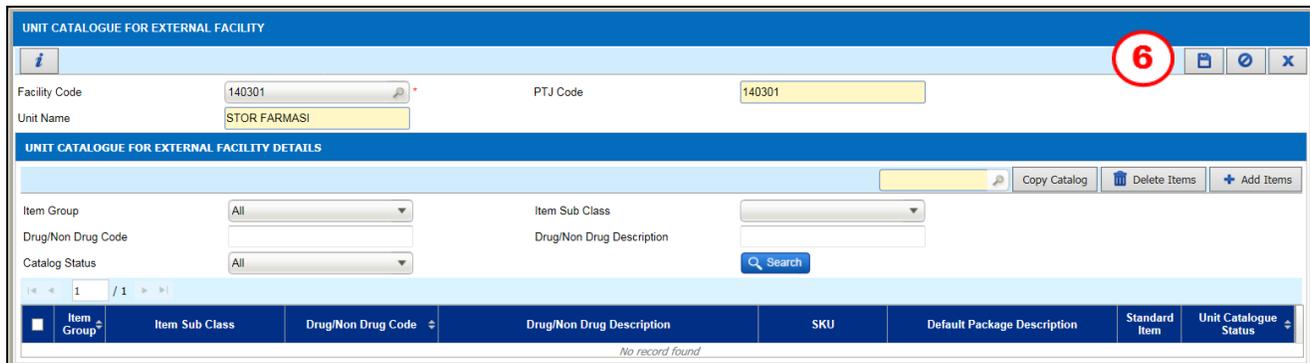


Figure 3.14.2-4 Unit Catalogue for External Facility

Note

User is allowed to use Copy Catalog function to copy catalogue from other facility by click on the  button

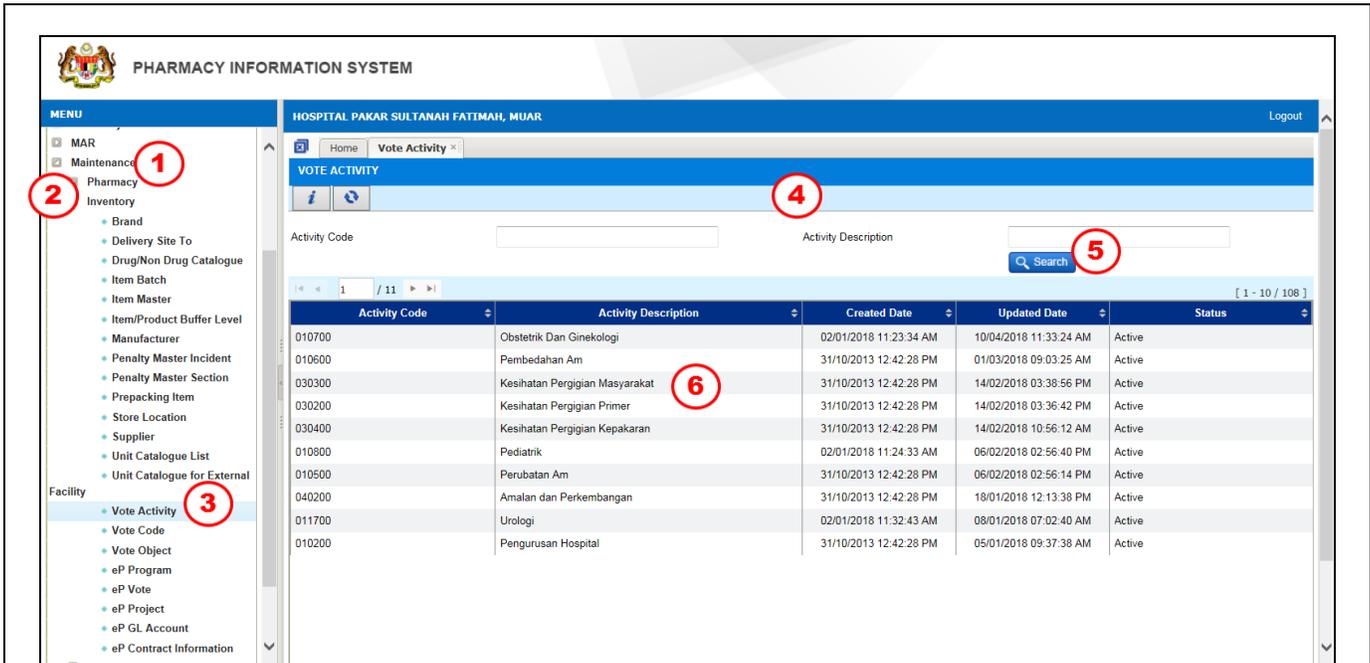
STEP 6



Click on the  button to save the record

3.15 Vote Activity

To view Vote Activity record, perform the step below:



The screenshot shows the 'PHARMACY INFORMATION SYSTEM' interface for 'HOSPITAL PAKAR SULTANAH FATIMAH, MUAR'. The left menu is expanded to 'Inventory', and 'Vote Activity' is selected. The main area displays a table of Vote Activity records. A search bar is visible at the top right of the main area.

Activity Code	Activity Description	Created Date	Updated Date	Status
010700	Obstetrik Dan Ginekologi	02/01/2018 11:23:34 AM	10/04/2018 11:33:24 AM	Active
010600	Pembedahan Am	31/10/2013 12:42:28 PM	01/03/2018 09:03:25 AM	Active
030300	Kesihatan Pergigian Masyarakat	31/10/2013 12:42:28 PM	14/02/2018 03:38:56 PM	Active
030200	Kesihatan Pergigian Primer	31/10/2013 12:42:28 PM	14/02/2018 03:36:42 PM	Active
030400	Kesihatan Pergigian Keparakan	31/10/2013 12:42:28 PM	14/02/2018 10:56:12 AM	Active
010800	Pediatrik	02/01/2018 11:24:33 AM	06/02/2018 02:56:40 PM	Active
010500	Perubatan Am	31/10/2013 12:42:28 PM	06/02/2018 02:56:14 PM	Active
040200	Amalan dan Perkembangan	31/10/2013 12:42:28 PM	18/01/2018 12:13:38 PM	Active
011700	Urologi	02/01/2018 11:32:43 AM	08/01/2018 07:02:40 AM	Active
010200	Pengurusan Hospital	31/10/2013 12:42:28 PM	05/01/2018 09:37:38 AM	Active

Figure 3.15-1 Vote Activity Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Vote Activity'

STEP 4

To search for existing Vote Activity entry, you may search by criteria as follow:

- Activity Code
- Activity Description

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.15-2

VOTE ACTIVITY

i
X

Status: Active

Activity Code: 010700 * Activity Description: Obstetrik Dan Ginekologi *

1 / 1
[1 - 6 / 6]

Sub Activity Code	Sub Activity Description	Status
94	A5	Active
95	A4	Active
96	A3	Active
97	A2	Active
98	A1	Active
99	Obstetrik Dan Ginekologi	Active

Figure 3.15-2 Vote Activity

STEP 7

Double click on the Sub Activity Code to view Vote Sub Activity information as shown in Figure 3.15-3

VOTE SUB ACTIVITY

X

Sub Activity Code: 97 *

Status: Active

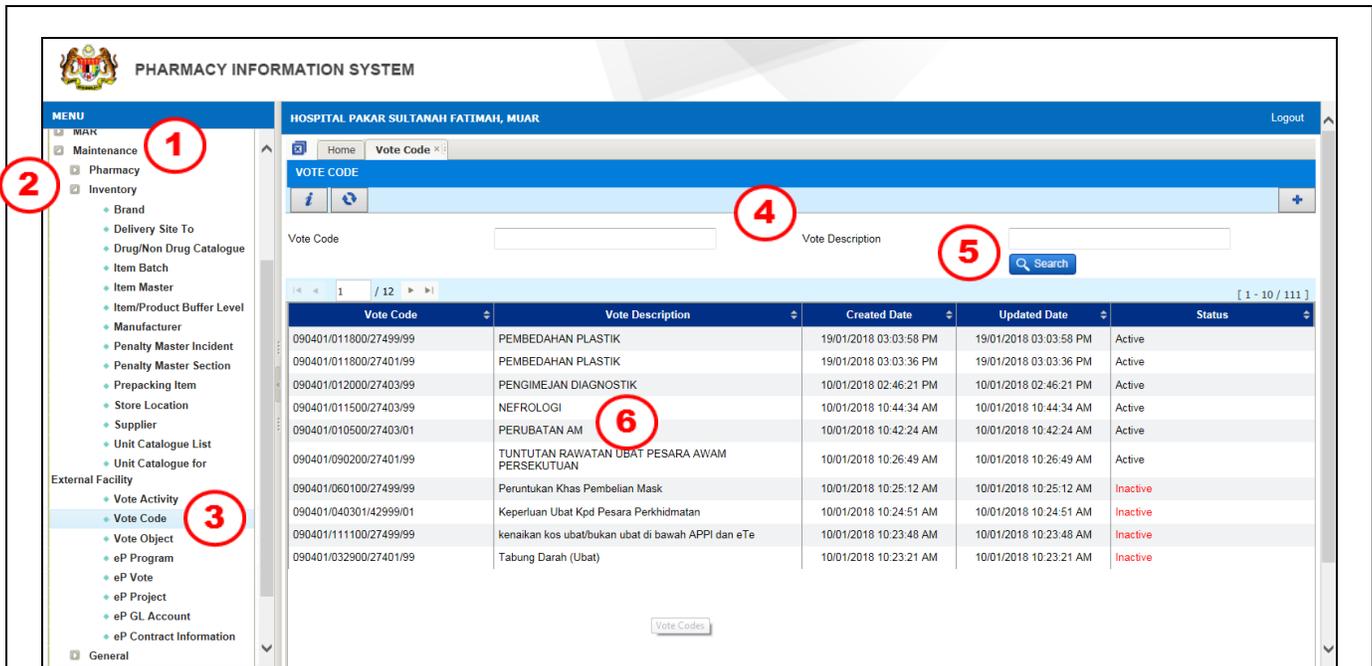
Sub Activity Description: A2 *

Figure 3.15-2 Vote Sub Activity

3.16 Vote Code

3.16.1 View/Edit Vote Code

To view and edit Vote Code record, perform the steps below:



Vote Code	Vote Description	Created Date	Updated Date	Status
090401/011800/27499/99	PEMBEDAHAN PLASTIK	19/01/2018 03:03:58 PM	19/01/2018 03:03:58 PM	Active
090401/011800/27401/99	PEMBEDAHAN PLASTIK	19/01/2018 03:03:36 PM	19/01/2018 03:03:36 PM	Active
090401/012000/27403/99	PENGIMEJAN DIAGNOSTIK	10/01/2018 02:46:21 PM	10/01/2018 02:46:21 PM	Active
090401/011500/27403/99	NEFROLOGI	10/01/2018 10:44:34 AM	10/01/2018 10:44:34 AM	Active
090401/010500/27403/01	PERUBATAN AM	10/01/2018 10:42:24 AM	10/01/2018 10:42:24 AM	Active
090401/090200/27401/99	TUNTUTAN RAWATAN UBAT PESARA AWAM PERSEKUTUAN	10/01/2018 10:26:49 AM	10/01/2018 10:26:49 AM	Active
090401/060100/27499/99	Peruntukan Khas Pembelian Mask	10/01/2018 10:25:12 AM	10/01/2018 10:25:12 AM	Inactive
090401/040301/42999/01	Keperluan Ubat Kpd Pesara Perkhidmatan	10/01/2018 10:24:51 AM	10/01/2018 10:24:51 AM	Inactive
090401/111100/27499/99	kenaikan kos ubat/bukan ubat di bawah APPI dan eTe	10/01/2018 10:23:48 AM	10/01/2018 10:23:48 AM	Inactive
090401/032900/27401/99	Tabung Darah (Ubat)	10/01/2018 10:23:21 AM	10/01/2018 10:23:21 AM	Inactive

Figure 3.16.1-1 Vote Code Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Vote Code'

STEP 4

To search for existing Vote Activity entry, you may search by criteria as follow:

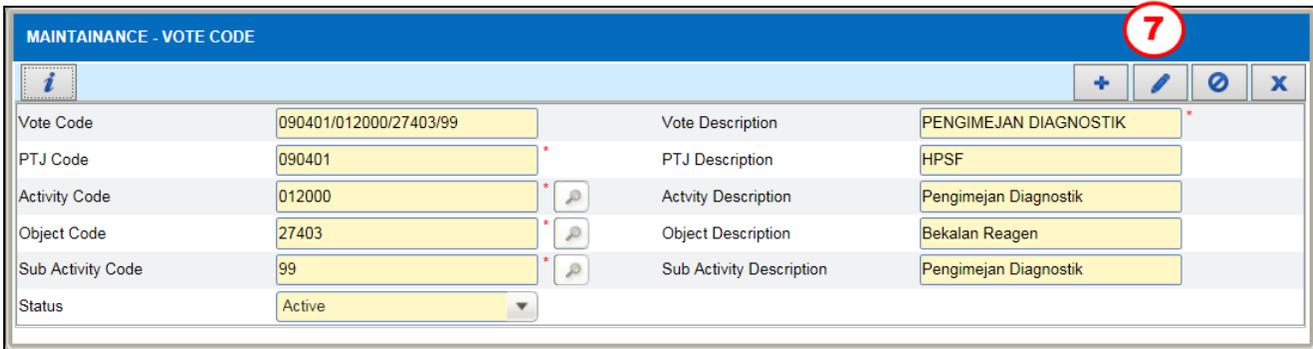
- Vote Code
- Vote Description

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.16.1-2



The screenshot shows a web form titled "MAINTAINANCE - VOTE CODE". The form contains several fields for data entry, each with a yellow background and a red asterisk indicating it is required. The fields are: Vote Code (090401/012000/27403/99), PTJ Code (090401), Activity Code (012000), Object Code (27403), Sub Activity Code (99), and Status (Active). The descriptions for each code are: Vote Description (PENGIMEJAN DIAGNOSTIK), PTJ Description (HPSF), Activity Description (Pengimejan Diagnostik), Object Description (Bekalan Reagen), and Sub Activity Description (Pengimejan Diagnostik). In the top right corner, there is a toolbar with icons for information, add, edit, refresh, and delete. A red circle with the number "7" is placed over the edit icon.

Vote Code	090401/012000/27403/99	Vote Description	PENGIMEJAN DIAGNOSTIK
PTJ Code	090401	PTJ Description	HPSF
Activity Code	012000	Activity Description	Pengimejan Diagnostik
Object Code	27403	Object Description	Bekalan Reagen
Sub Activity Code	99	Sub Activity Description	Pengimejan Diagnostik
Status	Active		

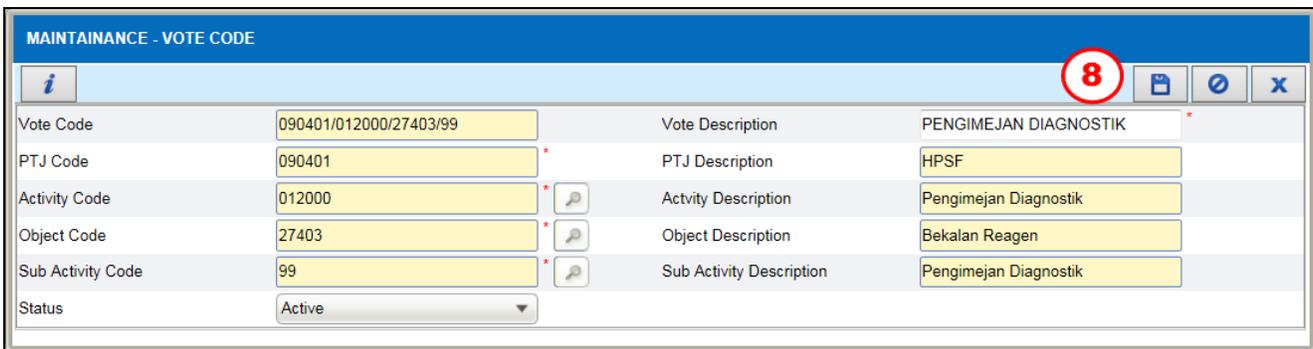
Figure 3.16.1-2 Maintainance - Vote Code

STEP 7

Click on the  button to edit the record

Note

List of details that can be edited are Vote Description and Status. (Refer to Figure 3.16.1-3)



This screenshot is identical to Figure 3.16.1-2, showing the "MAINTAINANCE - VOTE CODE" form. However, a red circle with the number "8" is placed over the save icon (a floppy disk) in the top right toolbar.

Figure 3.16.1-3 Maintainance - Vote Code

STEP 8

Click on the  button to save the record

3.16.2 Create New Vote Code

To create new Vote Code record, perform the steps below:

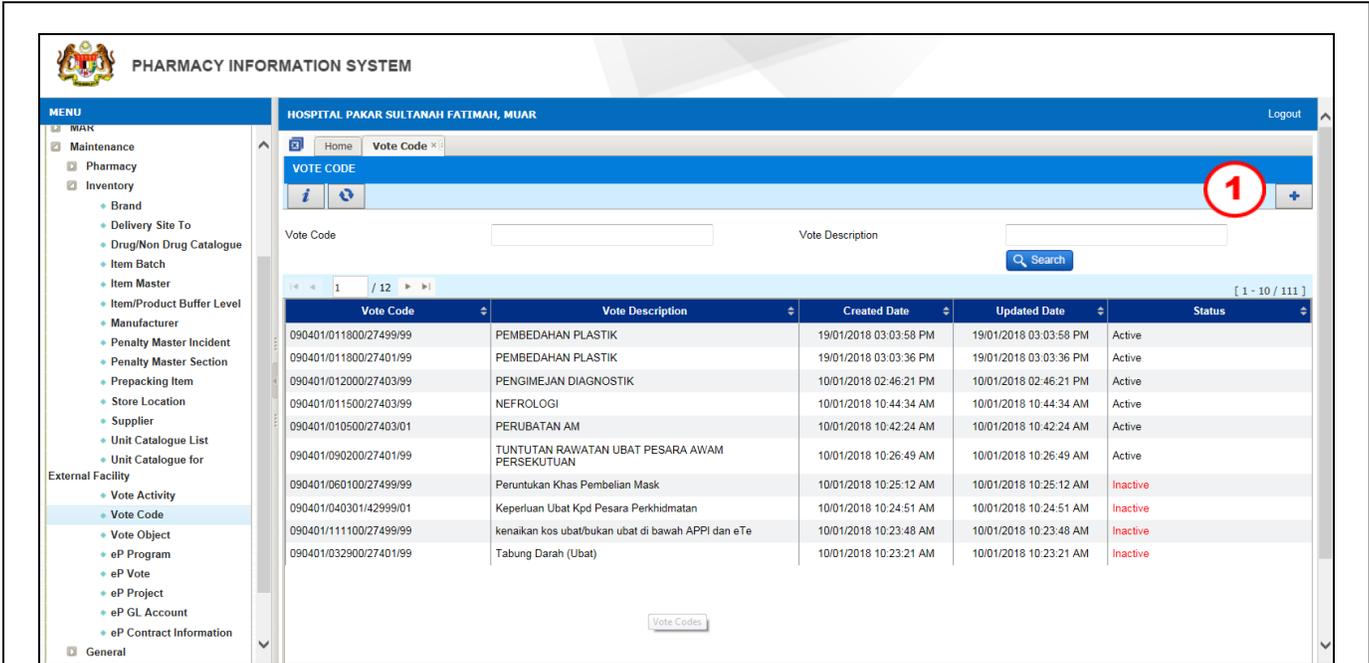


Figure 3.16.2-1 Vote Code Listing Page

STEP 1



Click on the  button and the Maintenance-Vote Code screen will be displayed as Figure 3.16.2-2

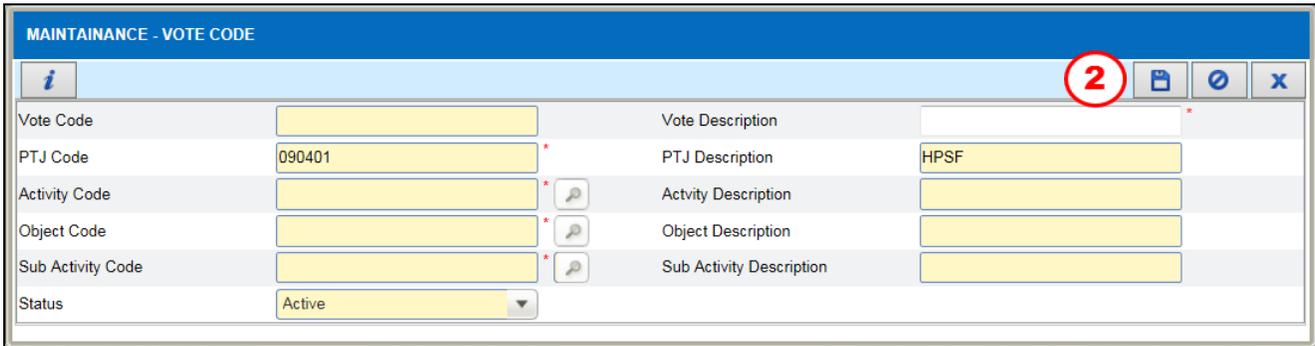


Figure 3.16.2-2 Maintenance - Vote Code

Note

Key in the details:

- a) Vote Description.
- b) Activity Code.
- c) Object Code.
- d) Sub Activity Code.

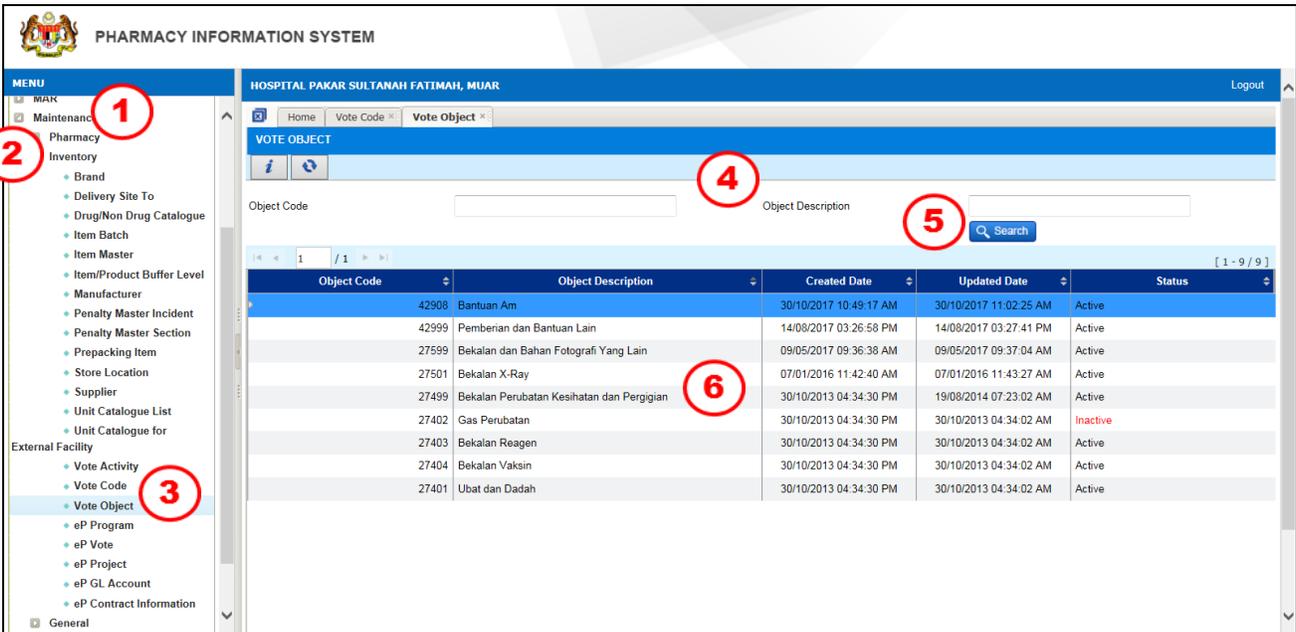
STEP 2



Click on the  button to save the transaction.

3.17 Vote Object

To view Vote Object record, perform the steps below:



PHARMACY INFORMATION SYSTEM

HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Home Vote Code × Vote Object ×

VOTE OBJECT

Object Code Object Description

Object Code	Object Description	Created Date	Updated Date	Status
42908	Bantuan Am	30/10/2017 10:49:17 AM	30/10/2017 11:02:25 AM	Active
42999	Pemberian dan Bantuan Lain	14/08/2017 03:26:58 PM	14/08/2017 03:27:41 PM	Active
27599	Bekalan dan Bahan Fotografi Yang Lain	09/05/2017 09:36:38 AM	09/05/2017 09:37:04 AM	Active
27501	Bekalan X-Ray	07/01/2016 11:42:40 AM	07/01/2016 11:43:27 AM	Active
27499	Bekalan Perubatan Kesihatan dan Pergigian	30/10/2013 04:34:30 PM	19/08/2014 07:23:02 AM	Active
27402	Gas Perubatan	30/10/2013 04:34:30 PM	30/10/2013 04:34:02 AM	Inactive
27403	Bekalan Reagen	30/10/2013 04:34:30 PM	30/10/2013 04:34:02 AM	Active
27404	Bekalan Vaksin	30/10/2013 04:34:30 PM	30/10/2013 04:34:02 AM	Active
27401	Ubat dan Dadah	30/10/2013 04:34:30 PM	30/10/2013 04:34:02 AM	Active

Figure 3.17-1 Vote Object Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'Vote Object'

STEP 4

To search for existing Vote Object record, you may search by criteria as follow:

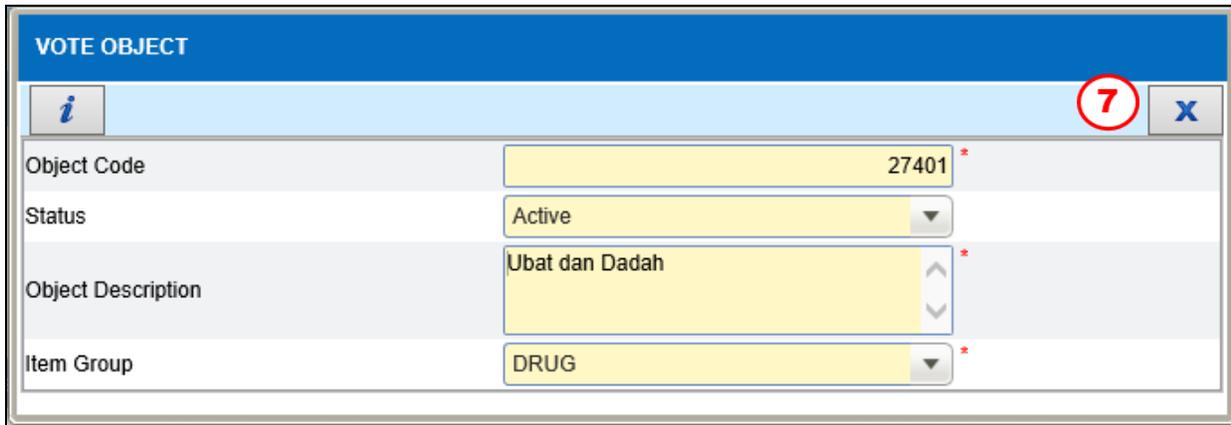
- Object Code
- Object Description

STEP 5

Click on the  button after input criteria.

STEP 6

Double click on the selected record and the details will be displayed. The result display will be based on the entered criteria as shown in Figure 3.17-2



VOTE OBJECT	
Object Code	27401 *
Status	Active
Object Description	Ubat dan Dadah *
Item Group	DRUG *

Figure 3.17-2 Vote Object

Note

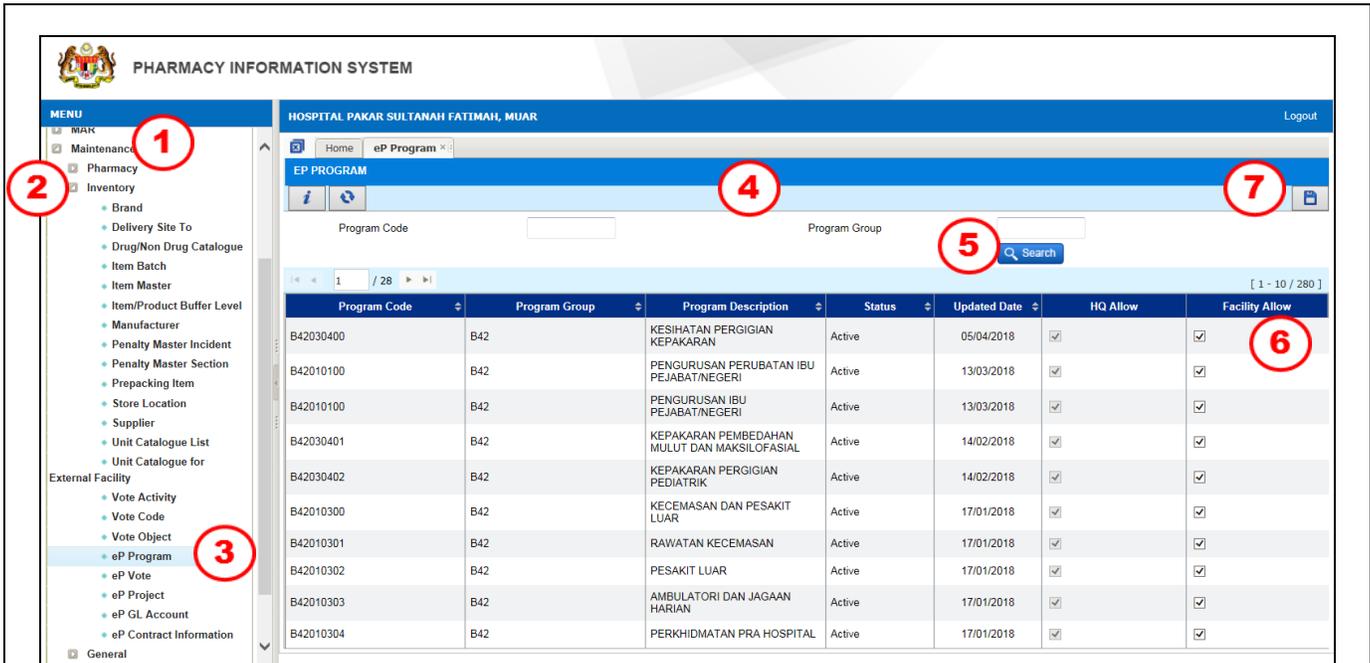
The Vote Object record is non-editable. Kindly contact HQ for any additional or modification of Vote Object data.

STEP 7

Click on the  button to return back to the Vote Object Listing Page

3.18 eP Program

To view and edit eP Program record, perform the steps below:



PHARMACY INFORMATION SYSTEM

HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Logout

Home eP Program

EP PROGRAM

Program Code Program Group Search

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Program Code	Program Group	Program Description	Status	Updated Date	HQ Allow	Facility Allow
B42030400	B42	KESIHATAN PERGIGIAN KEPAKARAN	Active	05/04/2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B42010100	B42	PENGURUSAN PERUBATAN IBU PEJABAT/NEGERI	Active	13/03/2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B42010100	B42	PENGURUSAN IBU PEJABAT/NEGERI	Active	13/03/2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B42030401	B42	KEPAKARAN PEMBEDAHAN MULUT DAN MAKSILOFASIAL	Active	14/02/2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B42030402	B42	KEPAKARAN PERGIGIAN PEDIATRIK	Active	14/02/2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B42010300	B42	KECEMASAN DAN PESAKIT LUAR	Active	17/01/2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B42010301	B42	RAWATAN KECEMASAN	Active	17/01/2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B42010302	B42	PESAKIT LUAR	Active	17/01/2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B42010303	B42	AMBULATORI DAN JAGAAN HARIAN	Active	17/01/2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B42010304	B42	PERKHIDMATAN PRA HOSPITAL	Active	17/01/2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Figure 3.18-1 eP Program

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'eP Program'

STEP 4

To search for existing eP Program record, you may search by criteria as follow:

- a) Program Code
- b) Program Group

STEP 5

Click on the  button after input criteria.

STEP 6

Select Facility Allow checkbox

Note

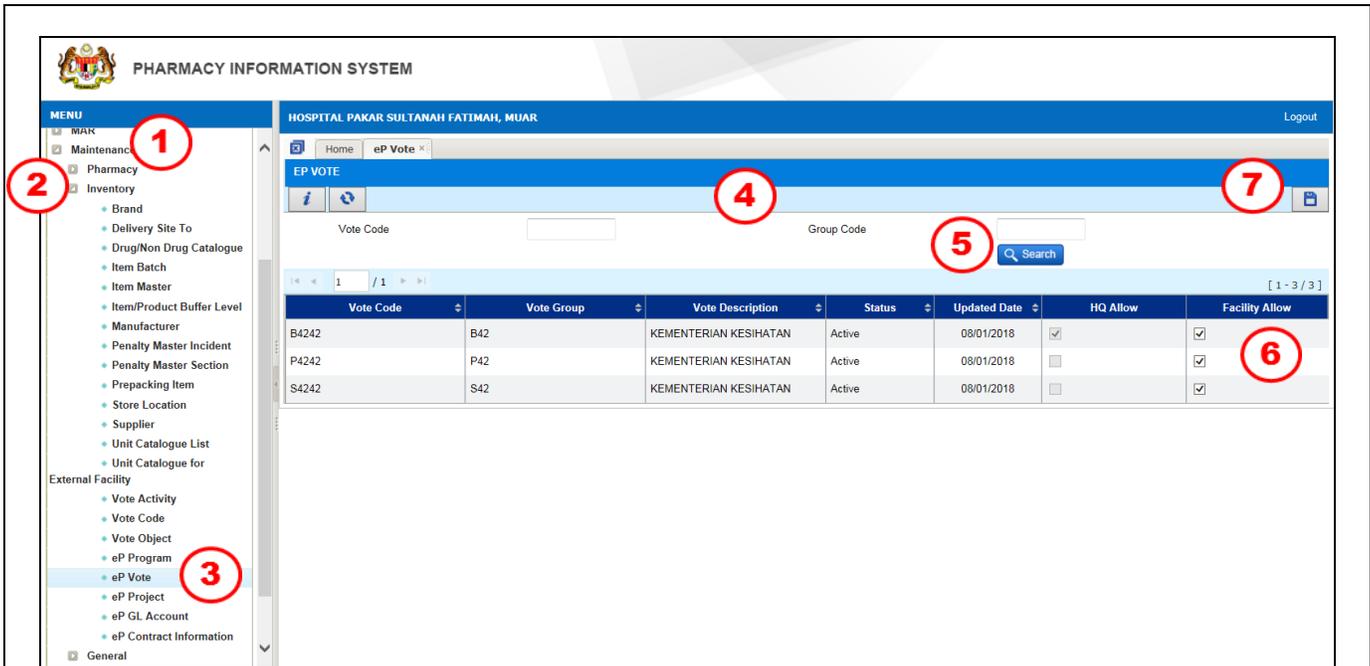
User is allowed to select multiple record

STEP 7

Click on the  button to save the record

3.19 eP Vote

To view and edit eP Vote record, perform the steps below:



PHARMACY INFORMATION SYSTEM

HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Logout

Home eP Vote

EP VOTE

Vote Code Group Code Search

Vote Code	Vote Group	Vote Description	Status	Updated Date	HQ Allow	Facility Allow
B4242	B42	KEMENTERIAN KESIHATAN	Active	08/01/2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
P4242	P42	KEMENTERIAN KESIHATAN	Active	08/01/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
S4242	S42	KEMENTERIAN KESIHATAN	Active	08/01/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Figure 3.19-1 eP Vote Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'eP Vote'

STEP 4

To search for existing eP Vote record, you may search by criteria as follow:

- Vote Code
- Group Code

STEP 5

Click on the  button after input criteria.

STEP 6

Select Facility Allow checkbox

Note

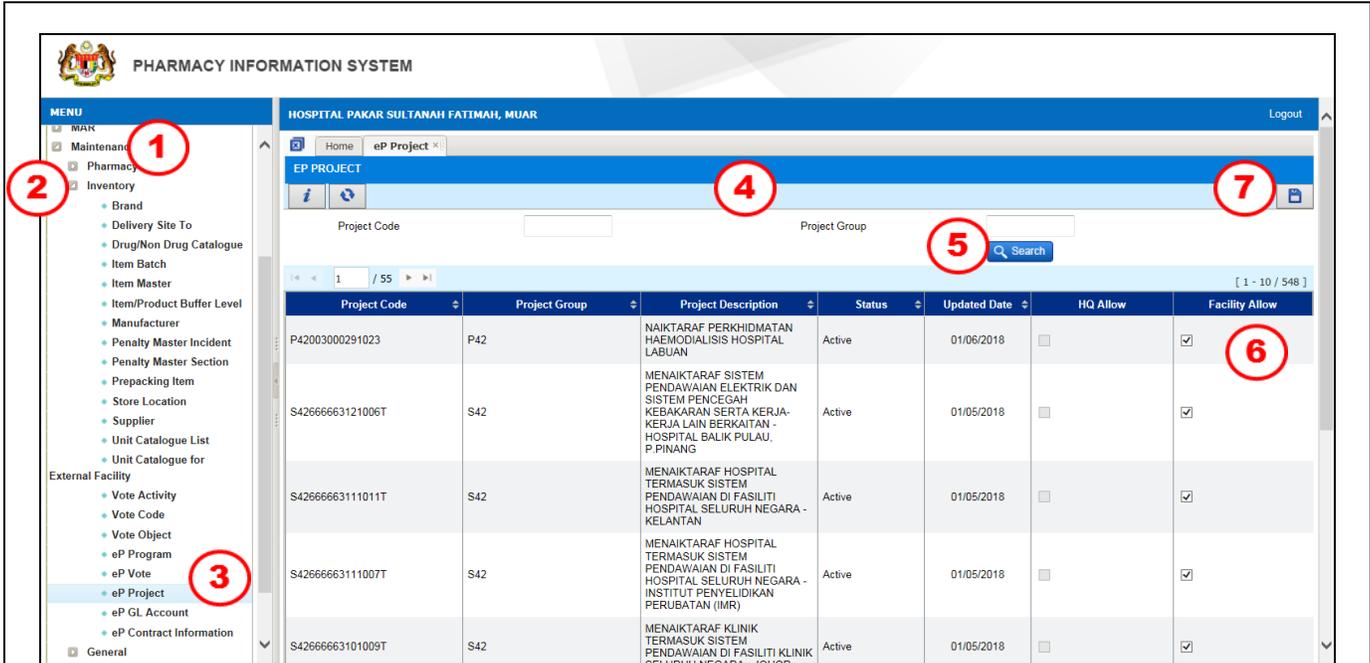
User is allowed to select multiple record

STEP 7

Click on the  button to save the record

3.20 eP Project

To view and edit eP Project record, perform the steps below:



Project Code	Project Group	Project Description	Status	Updated Date	HQ Allow	Facility Allow
P42003000291023	P42	NAIK TARAF PERKHIDMATAN HAEMODIALISIS HOSPITAL LABUAN	Active	01/06/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
S42666663121006T	S42	MENAIKTARAF SISTEM PENDAWAIAAN ELEKTRIK DAN SISTEM PENCEGAH KEBAKARAN SERTA KERJA-KERJA LAIN BERKAITAN - HOSPITAL BALIK PULAU, P. PINANG	Active	01/05/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
S4266666311011T	S42	MENAIKTARAF HOSPITAL TERMASUK SISTEM PENDAWAIAAN DI FASILITI HOSPITAL SELURUH NEGARA - KELANTAN	Active	01/05/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
S4266666311007T	S42	MENAIKTARAF HOSPITAL TERMASUK SISTEM PENDAWAIAAN DI FASILITI HOSPITAL SELURUH NEGARA - INSTITUT PENYELIDIKAN PERUBATAN (IMR)	Active	01/05/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
S42666663101009T	S42	MENAIKTARAF KLINIK TERMASUK SISTEM PENDAWAIAAN DI FASILITI KLINIK SELURUH NEGARA - JOHORE	Active	01/05/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Figure 3.20-1 eP Project Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'eP Project'

STEP 4

To search for existing eP Project record, you may search by criteria as follow:

- a) Project Code
- b) Project Group

STEP 5

Click on the  button after input criteria.

STEP 6

Select Facility Allow checkbox

Note

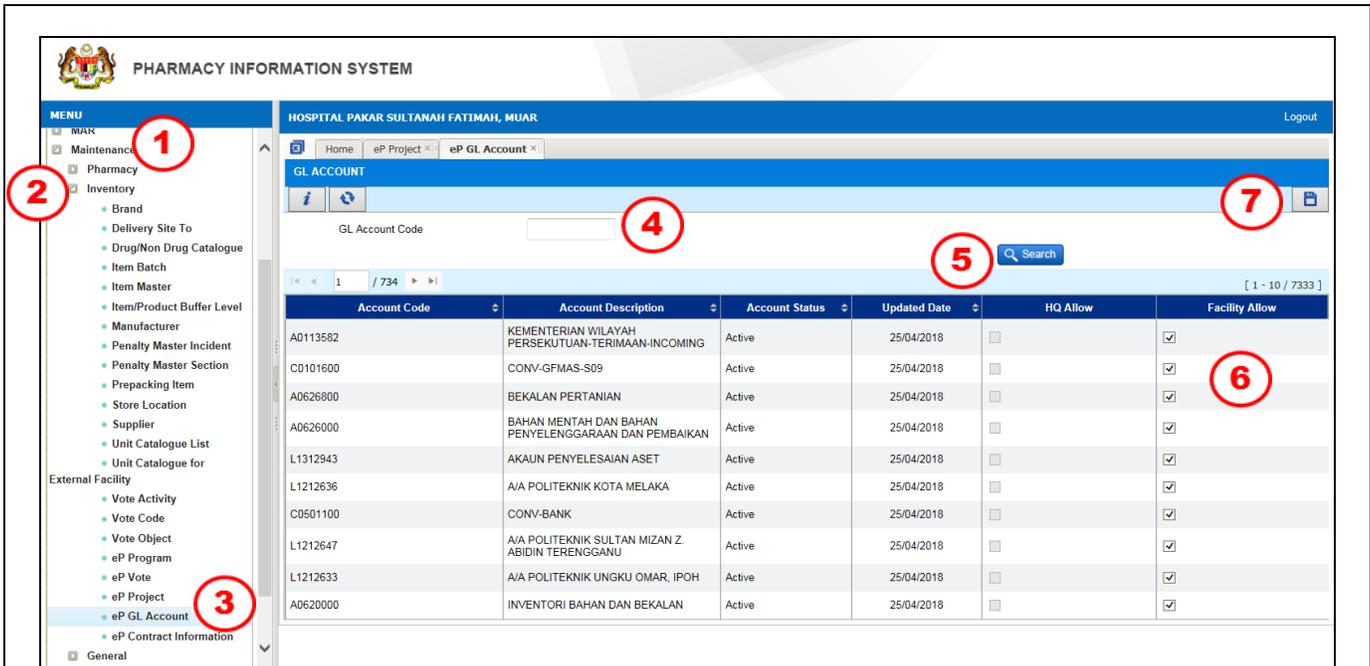
User is allowed to select multiple record

STEP 7

Click on the  button to save the record

3.21 eP GL Account

To view and edit eP GL Account record, perform the steps below:



PHARMACY INFORMATION SYSTEM

HOSPITAL PAKAR SULTANAH FATIMAH, MUAR

Logout

Home eP Project eP GL Account

GL ACCOUNT

GL Account Code

Search

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Account Code	Account Description	Account Status	Updated Date	HQ Allow	Facility Allow
A0113582	KEMENTERIAN WILAYAH PERSEKUTUAN-TERIMAAN-INCOMING	Active	25/04/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
C0101600	CONV-GFIMAS-S09	Active	25/04/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
A0626800	BEKALAN PERTANIAN	Active	25/04/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
A0626000	BAHAN MENTAH DAN BAHAN PENYELENGGARAAN DAN PEMBAIKAN	Active	25/04/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
L1312943	AKAUN PENYELESAIAN ASET	Active	25/04/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
L1212636	A/A POLITEKNIK KOTA MELAKA	Active	25/04/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
C0501100	CONV-BANK	Active	25/04/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
L1212647	A/A POLITEKNIK SULTAN MIZAN Z. ABIDIN TERENGGANU	Active	25/04/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
L1212633	A/A POLITEKNIK UNGKU OMAR, IPOH	Active	25/04/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>
A0620000	INVENTORI BAHAN DAN BEKALAN	Active	25/04/2018	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Figure 3.21-1 eP GL Account Listing Page

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'eP GL Account'

STEP 4

To search for existing eP GL Account record, you may search by GL Account Code

STEP 5

Click on the  button after input criteria.

STEP 6

Select Facility Allow checkbox

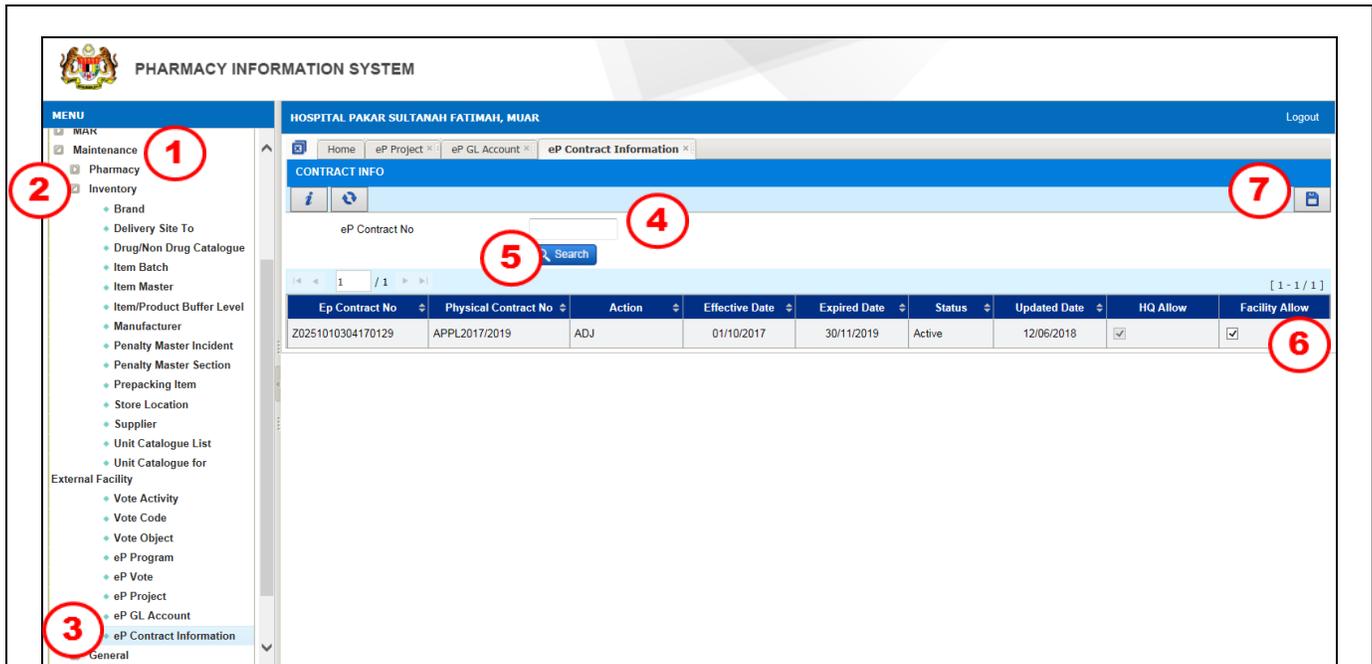
Note

User is allowed to select multiple record

STEP 7

Click on the  button to save the record

3.22 eP Contract Information



The screenshot shows the PHARMACY INFORMATION SYSTEM interface for HOSPITAL PAKAR SULTANAH FATIMAH, MUAR. The left menu is expanded to show 'Inventory' and 'eP Contract Information'. The main area displays a search bar for 'eP Contract No' and a table of contract information.

Ep Contract No	Physical Contract No	Action	Effective Date	Expired Date	Status	Updated Date	HQ Allow	Facility Allow
Z0251010304170129	APPL2017/2019	ADJ	01/10/2017	30/11/2019	Active	12/06/2018	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Figure 3.22-1 eP Contract Information

STEP 1

Go to 'Maintenance' menu

STEP 2

Click on 'Inventory'

STEP 3

Click on 'eP Contract Information'

STEP 4

To search for existing eP Contract Information, you may search by eP Contract No

STEP 5

Click on the  button after input criteria.

STEP 6

Select Facility Allow checkbox

Note

If there is more than 1 record, user allowed to select multiple record

STEP 7

Click on the  button to save the record

4.0 Acronyms

Abbreviation	Definition
MOH	Ministry of Health
KKM	Kementerian Kesihatan Malaysia
PhIS	Pharmacy Information System
CPS	Clinical Pharmacy System
PKU	Packaging Keeping Unit
SKU	Store Keeping Unit
TDM	Therapeutic Drug Monitoring
CDR	Cytotoxic Drug Reconstitution
APPL	Approved Product Purchase List
RPL	Recommended Purchase List
EPO	Electronic Purchase Order