

Pharmacy Information System (PHIS) and Clinic Pharmacy System (CPS)

User Manual Methadone Dispensing

Version	: 13th Edition
Document ID	: U. MANUAL_METHADONE DISPENSING



PhIS & CPS Project
User Manual – Methadone Dispensing



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Reference ID : PB_U. MANUAL_METHADONE DISPENSING-13th E

Application reference: PhIS & CPS v2.6.1



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1.0 Introduction

1.1 Overview of PhIS

Pharmacy Information System or better known as PhIS, is a complete and comprehensive system that integrates pharmacy related services geared towards pharmacy excellence. PhIS implementation would transform most of current manual process to electronic system would benefit facility end user in the health care sector.

There are 12 modules to assist services delivery by the health care sector which comprises of:

1. Order Management
2. Inpatient Pharmacy
3. Outpatient Pharmacy
4. Medication Counselling
5. Ward Pharmacy
6. Pharmacy Inventory
7. Manufacturing of Cytotoxic Drug Reconstitution, Parenteral Nutrition, IV Admixture & Eye Drop , Radiopharmaceuticals and Extemporaneous
8. Adverse Drug Reaction & Drug Allergic (ADR & DAC)
9. Clinical Pharmacokinetics Services (TDM)
10. Drug Information & Consumer Education (DICE)
11. Medication Therapy Adherence Clinic (MTAC)
12. Data Mining (PhARM)

1.2 Purpose and Objectives

This user manual outlines the Methadone Dispensing module and its key features and functionalities. The primary objective is to guide user through the process of completing PhIS application process.

User will understand the following activities in details:

- Methadone Dispensing
- Methadone Counselling Reporting
- Methadone MTAC Reporting

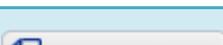
1.3 Organized Sections

These are the sections within this document:

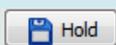
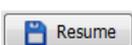
- Section 1: Introduction
- Section 2: Application Standard Features
- Section 3: Methadone Dispensing
- Section 4: Acronyms
- Section 5: Links to Clinical Modules

2.0 Application Standard Features

2.1 PhIS Legend

Standard Legend			
	Login to PhIS		Logout from PhIS
	Change Login Password		Reset Login Screen
	Expand Menu		Collapse Menu
	Display Home Tab		Expand Module
	Collapse Module		Close All Open Tabs
	Refresh Screen		Search Record
	Add/Create New Record		Show Help
	Print	*	Mandatory Field
	Calendar Icon		Search Icon
	Close Window		Radio Button
	Checkbox		Edit Record
	Cancel		Delete Record
	Save		Export and Open Report in Excel Format



Methadone Dispensing Module Legend			
	Update Patient's Height and Weight		Print Original Prescription
	Preview		Dispense
	Hold		Print
	Resume		Calendar

Note

To learn more about Login Information, kindly click [Login Information](#) module for descriptive steps

3.0 Methadone Dispensing

Methadone Dispensing

Methadone dispensing function is to record and save all methadone related information. At this screen, information related with the patient, prescription and the methadone prepared are also provided.

User Group

This module is intended for pharmacist and assistant pharmacist (subject to user assign by the facility)

Functional Diagram

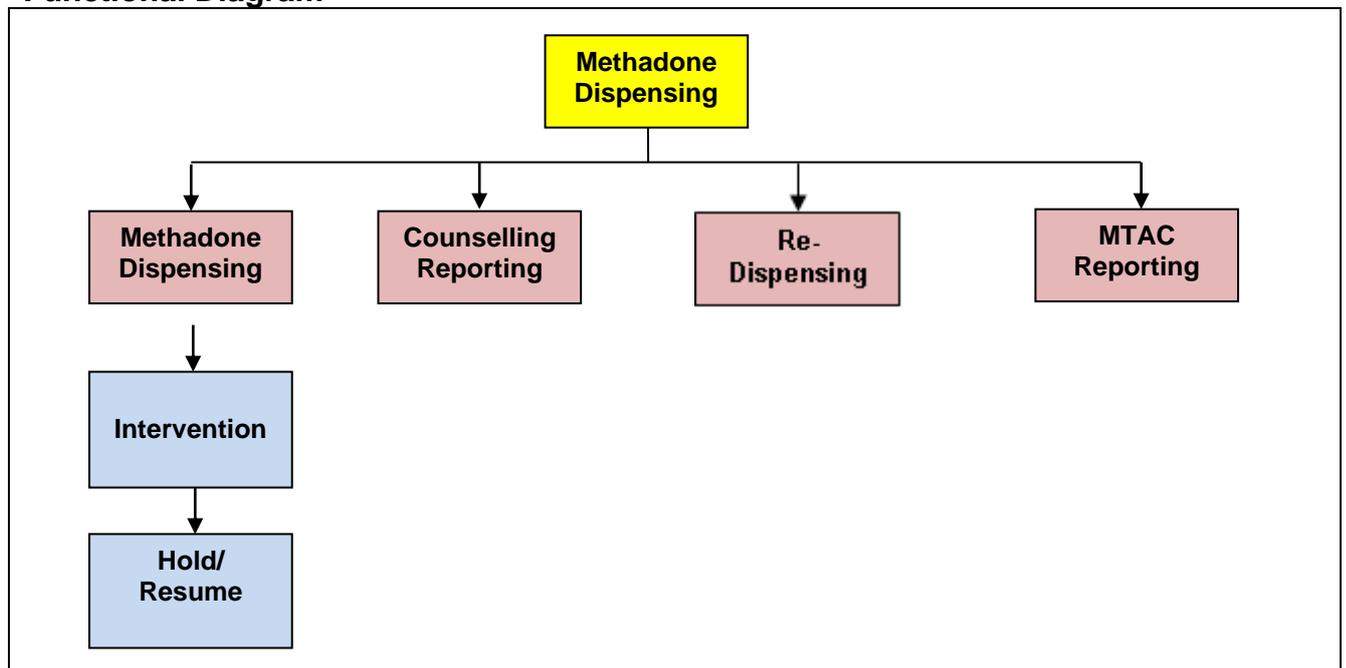


Figure 3.0-1

3.1 Methadone Dispensing

This function will allow the user to dispense methadone to the patient after the order is confirmed. Methadone drug does not screening and preparation stage.

Figure 3.1-1 Methadone Dispensing Listing Page

STEP 1

Click on 'Methadone Dispensing' sub menu

Note

Various search criteria are provided as below:

Basic Search			
No	Field	Description	Remark
a	Show All		Able to view all patient record
b	Dispensing Location	Dispensing location. (It will list down all active location)	Able to filter and search patient's record by dispensing location
c	Order Type	-All -Normal -SPUB -Discharge	Able to filter and search patient's record by order type
d	Mode of Services	All -Appointment Card -Email and Take -Fax and Take -Normal Collection -Comm App in Smart Phone -Telephone and Take -UMP -Others	Able to filter and search patient's record by mode of services
e	Patient Name	Name of patient	Able to filter and search by patient's name

f	MRN	Patient Medical Record Number	Search option: • Type the MRN either full or partial: <i>Example: HPSF00001234 or "1234"</i>
g	Order Status	-All -New Order -Partial Supply	Able to filter and search patient's record by order status
h	IC Number/Other Identification	Identification number	Able to filter and search patient's record by identification number
i	Prescription Status		Able to filter and search patient's record by Prescription Status
Advanced Search			
a	Order Location	Order location. (It will list down all active location)	Able to filter and search patient's record by order location
b	Order Location Type	-All -Clinic -Day Care -ER -Nursing Unit -Pharmacy	Able to filter and search patient's record by order location type
c	Order Date from	Order Date from	Able to filter and search patient's record by order date from
d	Order Date To	Order Date To	Able to filter and search patient's record by order date to
e	Queue Date	Queue Date	Able to filter and search patient's record by queue date
f	Queue Series	-All -Normal -Express -Special -Others	Able to filter and search patient's record by queue series
g	Queue No	Queue No	Able to filter and search patient's record by queue no
h	Prescription Status	-Hold -Expired -In Progress -Ucollected	Able to filter and search patient's record by Prescription status
i	Next collection Date From/To	Date from /to	Able to filter and search by next collection date range
j	Next Dispensing At	-All -Pharmacy Counter -Ward -Lockup -Others -AADK -Home -Prison	Able to filter by next dispensing location

Table 3.1-1

STEP 2

Click on the  button to search the patient

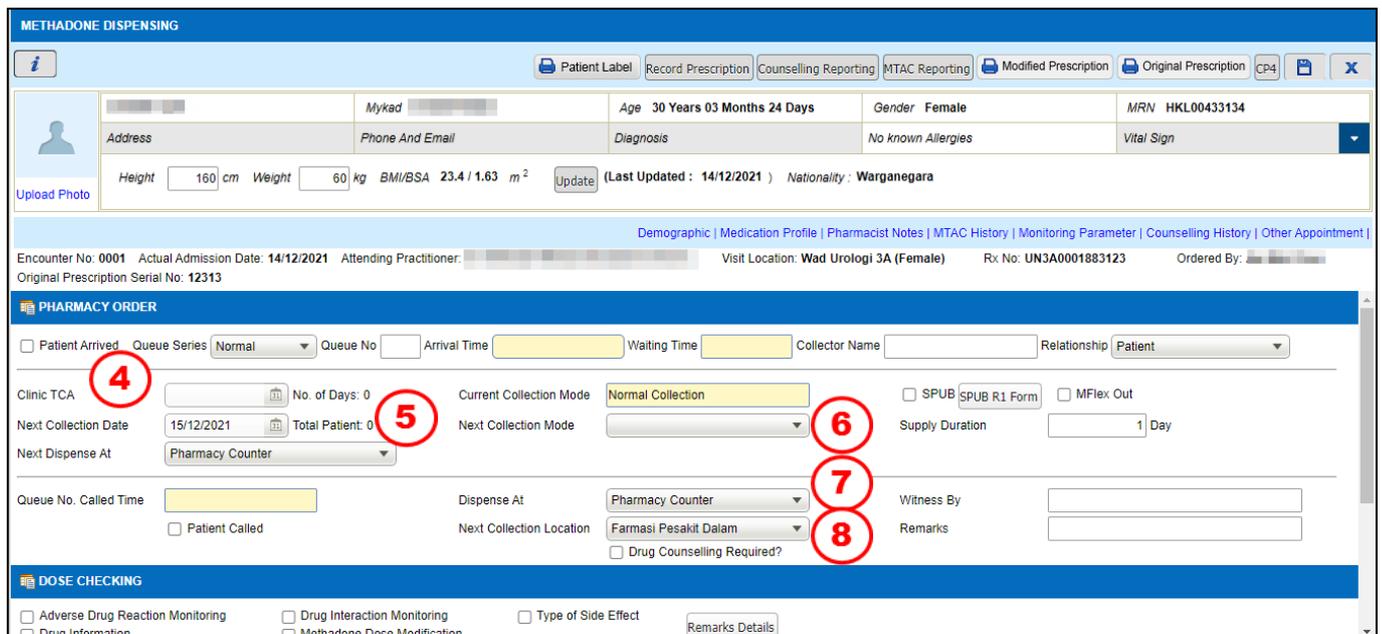
Note

- Search result of current order patient list will be displayed:
- Queue No

- MRN
- Patient Name
- Order Date Time
- Order Location
- Current Collection Mode
- Prescription Status
- Arrival Time
- Waiting Time
- Acknowledge patient arrival as in [Outpatient Pharmacy Section 3.1 Acknowledgement](#).
- User can also order drugs from methadone dispensing screen by clicking on the **Medication Order** button. User will be diverted to medication order/Record prescription screen. Refer to [Medication Order module](#).
- Methadone order from TPC will flow directly to PhIS system

STEP 3

Double click on the selected patient and patient detail information will be shown as per Figure 3.1-2



METHADONE DISPENSING

Mykad: [Redacted] Age: 30 Years 03 Months 24 Days Gender: Female MRN: HKL00433134
 Address: [Redacted] Phone And Email: [Redacted] Diagnosis: [Redacted] No known Allergies Vital Sign: [Redacted]
 Height: 160 cm Weight: 60 kg BMI/BSA: 23.4 / 1.63 m² (Last Updated: 14/12/2021) Nationality: Warganegara

Demographic | Medication Profile | Pharmacist Notes | MTAC History | Monitoring Parameter | Counseling History | Other Appointment |

Encounter No: 0001 Actual Admission Date: 14/12/2021 Attending Practitioner: [Redacted] Visit Location: Wad Urologi 3A (Female) Rx No: UN3A0001883123 Ordered By: [Redacted]
 Original Prescription Serial No: 12313

PHARMACY ORDER

Patient Arrived Queue Series: Normal Queue No: [Redacted] Arrival Time: [Redacted] Waiting Time: [Redacted] Collector Name: [Redacted] Relationship: Patient

Clinic TCA: [Redacted] No. of Days: 0 Current Collection Mode: Normal Collection SPUB (SPUB R1 Form) MFlex: Out
 Next Collection Date: 15/12/2021 Total Patient: 0 Next Collection Mode: [Redacted] Supply Duration: 1 Day
 Next Dispense At: Pharmacy Counter

Queue No. Called Time: [Redacted] Dispense At: Pharmacy Counter Witness By: [Redacted]
 Patient Called Next Collection Location: Farmasi Pesakit Dalam Remarks: [Redacted]
 Drug Counselling Required?

DOSE CHECKING

Adverse Drug Reaction Monitoring Drug Interaction Monitoring Type of Side Effect
 Drug Information Methadone Dose Modification

Figure 3.1-2 Methadone Dispensing Screen

STEP 4

Select date from the **Clinic TCA** calendar

STEP 5

Select date from the **Next Collection Date** calendar

STEP 6

Select the **Next Collection Mode** from the drop down:

- Comm App in Smart Phone
- Fax and Take
- Email and Take
- Appointment Card
- UMP
- Telephone and Take



- Others
- Normal Collection
- Leave and collect
- Home Visit
- Comm. Apps in Smart Phone
- Locker4U
- Walk-In/Without Appointment

STEP 7

Select the **Dispense at** from the drop down:

- Lock Up
- Others
- Pharmacy Counter
- Ward
- AADK
- Prison
- Home

STEP 8

Select the **Next Collection Location** from the drop down

Note

- *Changes on the Next Collection Date will not affect the Clinic TCA. Total patient is the number of patients scheduled on the selected date.*
- *The Supply Duration is default to 1 day yet editable*

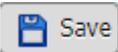
STEP 9

Select the **Dose Checking** if applicable by clicking at the checkbox and click to enter remarks as per Figure 3.1-4

Figure 3.1-3 Methadone Dispensing Screen

Figure 3.1-4 Methadone Dose Checking Remarks Details

Note

Key in remarks and click  button to save record or  button to cancel

STEP 10

Allocate the **No. of Dose** in the Reserve Quantity

Note

- SPUB check box is for user to refer the prescription to other facility. If SPUB is checked, next collection mode is not required to be filled in. User can also refer to M1M by selecting the M1M checkbox.
- User can also perform other functions such as Intervention and Hold/Resume. Refer steps in [Outpatient Pharmacy module](#).

STEP 11

Click on the  button to preview and print the drug label as per Figure 3.1-5

HOSPITAL KUALA LUMPUR (Tel: 0326155555)	
HKL00235242	Farmasi Pesakit Dalam
METHADONE SYRUP Ubat Minum. Goncang Botol Dahulu. Minum ubat ini sekaligus.	Mesti diambil/ditelan oleh: 
TARIKH: 24/10/2019	
MASA: 8.00 AM	
DOSE: 50 mg	
Boleh menyebabkan kemudaratan/kematian jika diambil oleh orang lain.	
UBAT TERKAWAL JAUHI DARIPADA KANAK-KANAK 23/10/2019 02:16 PM	

Figure 3.1-5 Methadone Drug Label

Note

- The **Dispense UOM Qty** will be calculated automatically when user entered value into DOT and TA as per Figure 3.1-6
- Example:
 - DOT = 1 means 1 serving (5mg/ml)
 - TA = 2 means 2 serving (10mg/ml)

PRESCRIPTION											
ENGLISH Worksheet Balance Medication Sheet Re-Dispense Label Label Dispense											
Alert	Drug Name	Order Detail	Order Qty	Reserve Qty		Dispense UOM Qty	Balance	Missed Dose	Remarks	Drug Counselling	Prev D
Drug Interaction	Methadone 5mg/ml Syrup	10 ml, OD, 7 Days 23/10/2019 02:15 PM - 30/10/2019 02:15 PM	70 ml	No. of Dose DOT <input type="text" value="1"/>	Reserve Qty = 30 ml (150 mg)	30 millilitre	40 ml (4 day(s))		Remarks	<input type="checkbox"/> Detail	0 m
				TA <input type="text" value="2"/>							

Figure 3.1-6 Reserve Quantity Column

- Set the **Next Collection Date** as it will be used to calculate the **Missed Dose** if the patient did not collect the Methadone drug.

PRESCRIPTION											
ENGLISH Worksheet Balance Medication Sheet Re-Dispense Label Label Dispense											
Alert	Drug Name	Order Detail	Order Qty	Reserve Qty		Dispense UOM Qty	Balance	Missed Dose	Remarks	Drug Counselling	Prev D
<input type="checkbox"/> Drug Interaction	Methadone 5mg/ml Syrup	10 ml, OD, 7 Days 23/10/2019 02:15 PM - 30/10/2019 02:15 PM	70 ml	No. of Dose DOT <input type="text" value="1"/>	Reserve Qty TA <input type="text" value="1"/> = 20 ml (100 mg)	20 millilitre	50 ml (5 day(s))		Remarks	<input type="checkbox"/> Detail	0 m

Figure 3.1.1-7 Missed Dose Column

- Missed Dose** as in Figure 3.1-7 is calculated by using this formula:
 - To compare current date with 'next collection date' to get missed duration. Then, [Duration Missed X Frequency].
 Order start date = 01/12/2022, Order end date = 30/12/2022
 Dose = 5mg , Frequency=OD
 Next Collection Date = 16/12/2022 , patient supposed to come on 16/12/2022. Patient only turn up on 20/08/2015. (current date is 20/12/2022.)

 Missed duration = 20/12/2022 – 16/12/2022 = 4 days
 Missed dose = Duration missed x Frequency
 = 4 days x 1
 = 4 doses
 Current Date - Next Collection Date last record.
 (Duration x Frequency)
- Once the drug is allocated, user will be able to dispense the drug without going through the Verification and Preparation process.
- 0.5 decimal dispensing count enable in dispensing methadone

STEP 12

Click on the  button to dispense

Note

Once dispensed, Methadone prescription cannot be re-dispensed again on the same day, however Re-Dispensing can be performed on the next day

STEP 13

Enter the **Username** and **Password** to authorize

Note

Authorization ID is required once only per prescription and per login ID

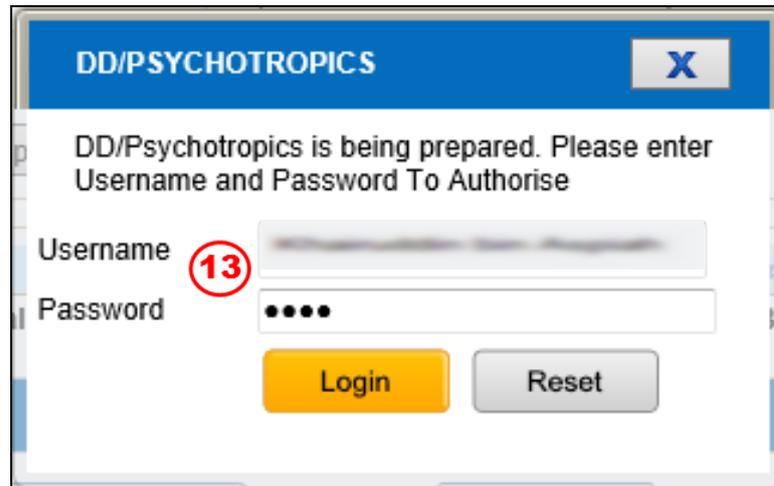


Figure 3.1-8 Authorization Alert Message

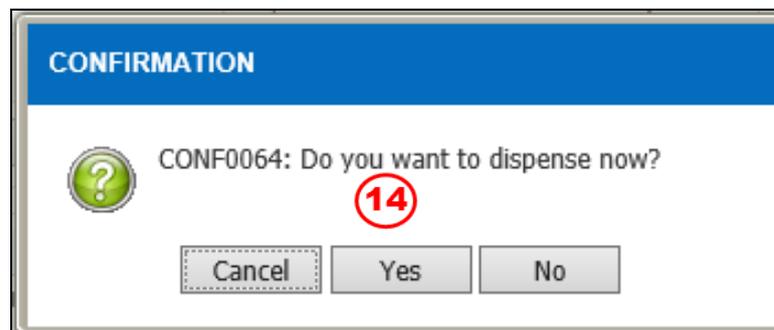
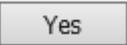


Figure 3.1-9 Authorization Alert Message

STEP 14

Click on the  button to confirm

3.2 Methadone Re-Dispensing

Re-dispense record for Methadone function is to allow user re-dispense methadone drug without using normal Re-Dispensing screen since the method of dispensing Methadone and label printing is different from the normal drug

METHADONE DISPENSING

Encounter No: 0001 Actual Admission Date: 14/12/2021 Attending Practitioner: Visit Location: Wad Urologi 3A (Female) Rx No: UN3A0001883123 Ordered By:

PHARMACY ORDER

DOSE CHECKING

Adverse Drug Reaction Monitoring Drug Interaction Monitoring Type of Side Effect
 Drug Information Methadone Dose Modification

PRESCRIPTION

Alert	Drug Name	Order Detail	Order Qty	Reserve Qty	Dispense UOM Qty	Balance	Missed Dose	Remarks	Drug Counselling	Prev Dis
Drug Interaction	Methadone 5mg/ml Syrup	5 ml, OD, 2 Days 14/12/2021 09:30 AM - 16/12/2021 09:30 AM	10 ml	No. of Dose Reserve Qty DOT 1 = 5 ml (25 mg) TA	5 millilitre	5 ml (1 day(s))		Remarks	<input type="checkbox"/> Detail	0 millilitre

Figure 3.2-1 Methadone Dispensing

STEP 1

Click at the **Re-Dispense** button and Methadone Re-dispensing screen will appear as in Figure 3.2-2

RE DISPENSING

Re-Dispense No: RD090719_00001 Dispense No: 051419_00002 Status: Draft

Selection	Rx No	Drug Name	Order Details	Order Qty	Disp Qty	Disp No	Re-Disp Qty	Reason	Remarks
<input checked="" type="checkbox"/>	OPD0000822087	Methadone 5mg/ml Syrup	5 mg, OD, 2 Months	60 ml	1 ml	051419_00002	No. of Dose Reserve Qty DOT 1 = 1 ml (5 mg) TA		Remarks

Figure 3.2-2 Methadone Re-Dispensing

STEP 2

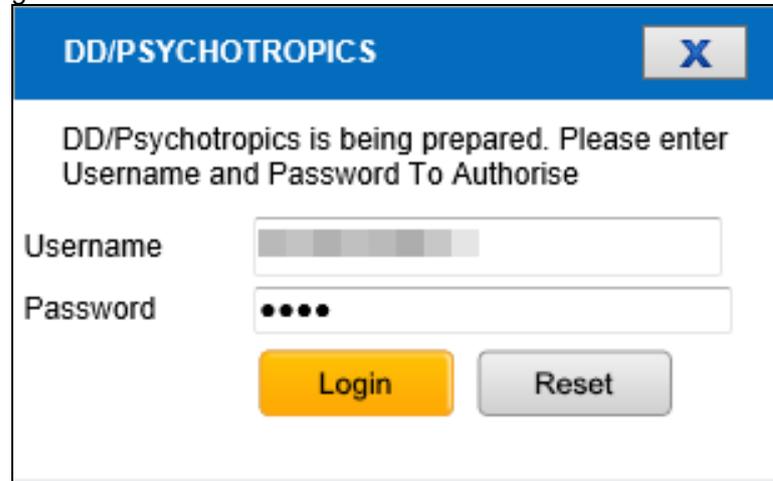
Select dose to re-dispense DOT and TA and select reason from the dropdown box.

STEP 3

Click at **Re-Dispense** button to confirm Re-dispensing

Note

A pop up window for authorise psychotropic drug will appear first. Enter login id and password for the authorise person as Figure 3.2-3

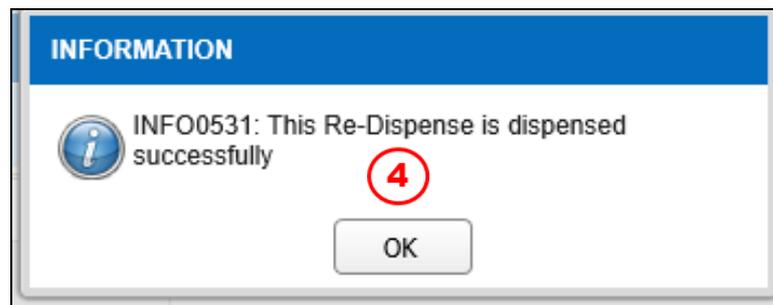


The image shows a software window titled "DD/PSYCHOTROPICS" with a close button (X) in the top right corner. The main text inside the window reads: "DD/Psychotropics is being prepared. Please enter Username and Password To Authorise". Below this text are two input fields: "Username" and "Password". The "Username" field contains a greyed-out placeholder. The "Password" field contains five black dots. At the bottom of the window, there are two buttons: a yellow "Login" button and a grey "Reset" button.

Figure 3.2-3 DD/Psychotropic Drugs Authorization

STEP 4

Click  button to confirm re-dispensing of methadone drug

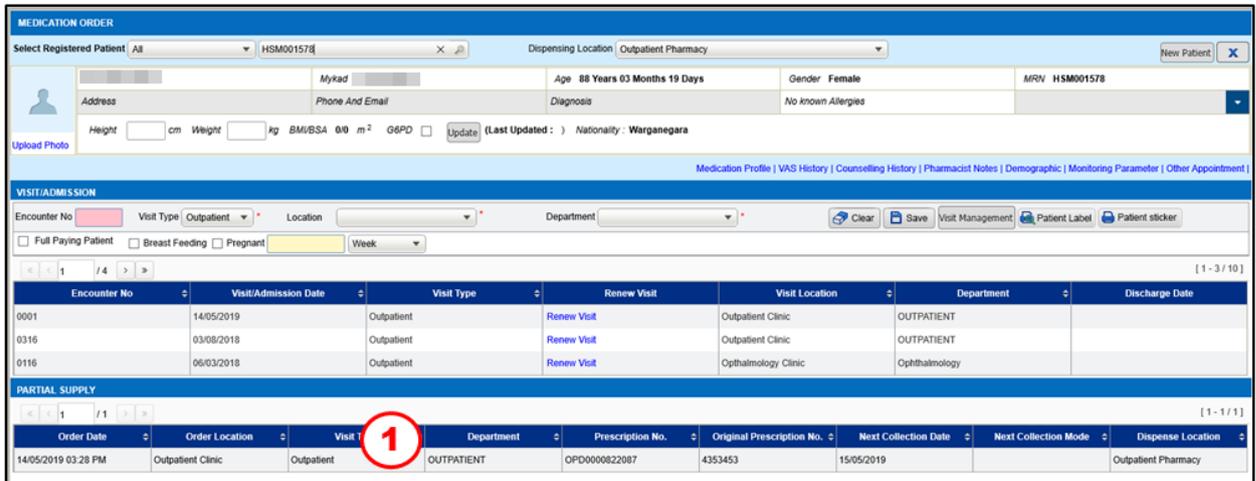


The image shows an "INFORMATION" window with a blue header. The main text reads: "INFO0531: This Re-Dispense is dispensed successfully". To the left of the text is an information icon (a lowercase 'i' in a blue circle). To the right of the text is a red circle containing the number "4". At the bottom center of the window is a grey "OK" button.

Figure 3.2-4 Confirmation

3.3 Methadone Partial Supply

The Partial dispense record for Methadone function is to directly dispense Methadone drugs from Record Prescription/Partial Supply listing page. System will automatically open Methadone Dispensing screen without the need to close the listing page and open Methadone Dispensing from the main menu



Encounter No	Visit/Admission Date	Visit Type	Renew Visit	Visit Location	Department	Discharge Date
0001	14/05/2019	Outpatient	Renew Visit	Outpatient Clinic	OUTPATIENT	
0316	03/08/2018	Outpatient	Renew Visit	Outpatient Clinic	OUTPATIENT	
0116	06/03/2018	Outpatient	Renew Visit	Ophthalmology Clinic	Ophthalmology	

Order Date	Order Location	Visit	Department	Prescription No.	Original Prescription No.	Next Collection Date	Next Collection Mode	Dispense Location
14/05/2019 03:28 PM	Outpatient Clinic	Outpatient	OUTPATIENT	OPD0000822087	4353453	15/05/2019		Outpatient Pharmacy

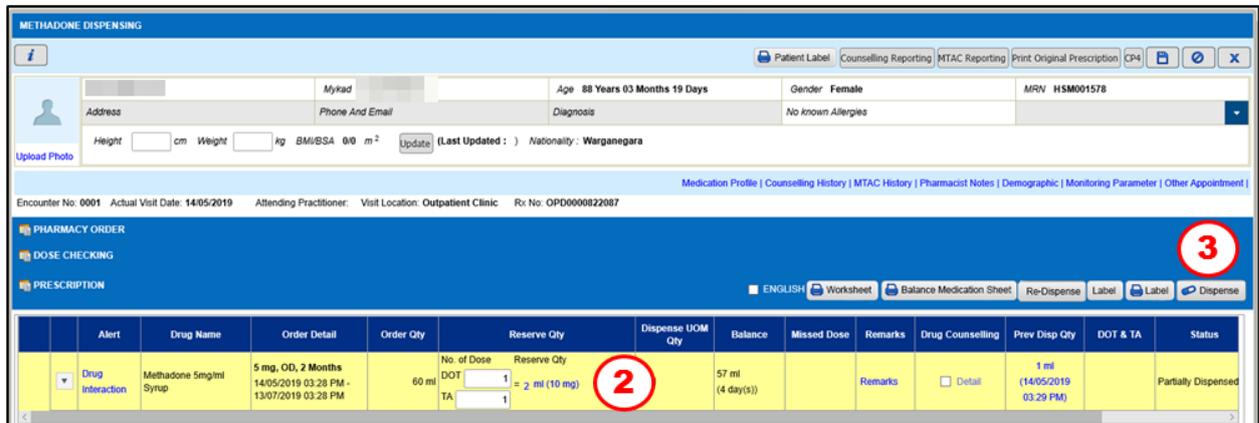
Figure 3.3-1 Record Prescription

STEP 1

Click at partial supply record from Record Prescription screen.

Note

Automatically system will open Methadone dispensing if its Methadone drug only as shown in Figure 3.3-2



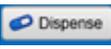
Alert	Drug Name	Order Detail	Order Qty	Reserve Qty	Dispense UOM Qty	Balance	Missed Dose	Remarks	Drug Counselling	Prev Disp Qty	DOT & TA	Status
Drug Interaction	Methadone 5mg/ml Syrup	5 mg, OD, 2 Months 14/05/2019 03:28 PM - 13/07/2019 03:28 PM	60 ml	No. of Dose DOT: 1 Reserve Qty = 2 ml (10 mg)	57 ml (4 day(s))			Remarks	<input type="checkbox"/> Detail	1 ml (14/05/2019 03:29 PM)		Partially Dispensed

Figure 3.3-2 Methadone Dispensing

STEP 2

Select dose to reserve at DOT

STEP 3

Click at  button to dispense partial supply methadone drug.

Note

A pop up window for authorise psychotropic drug will appear first. Enter login id and password for the authorise person as Figure 3.3-3

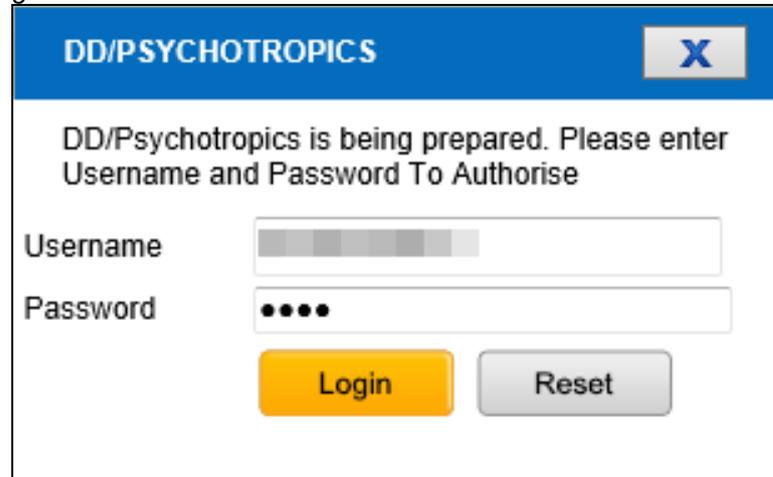
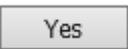


Figure 3.3-3 DD/Psychotropic Drugs Authorization

STEP 4

Click  button to dispense partial supply of methadone drug

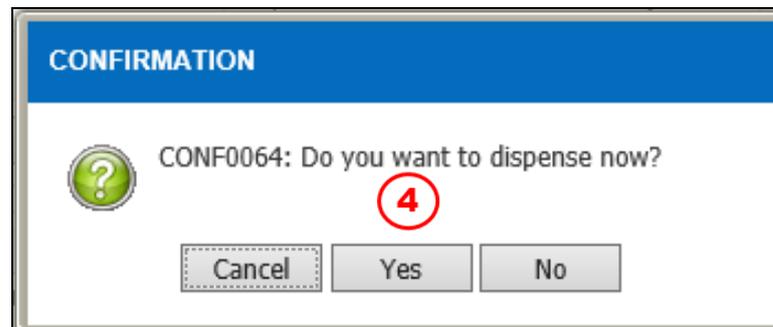
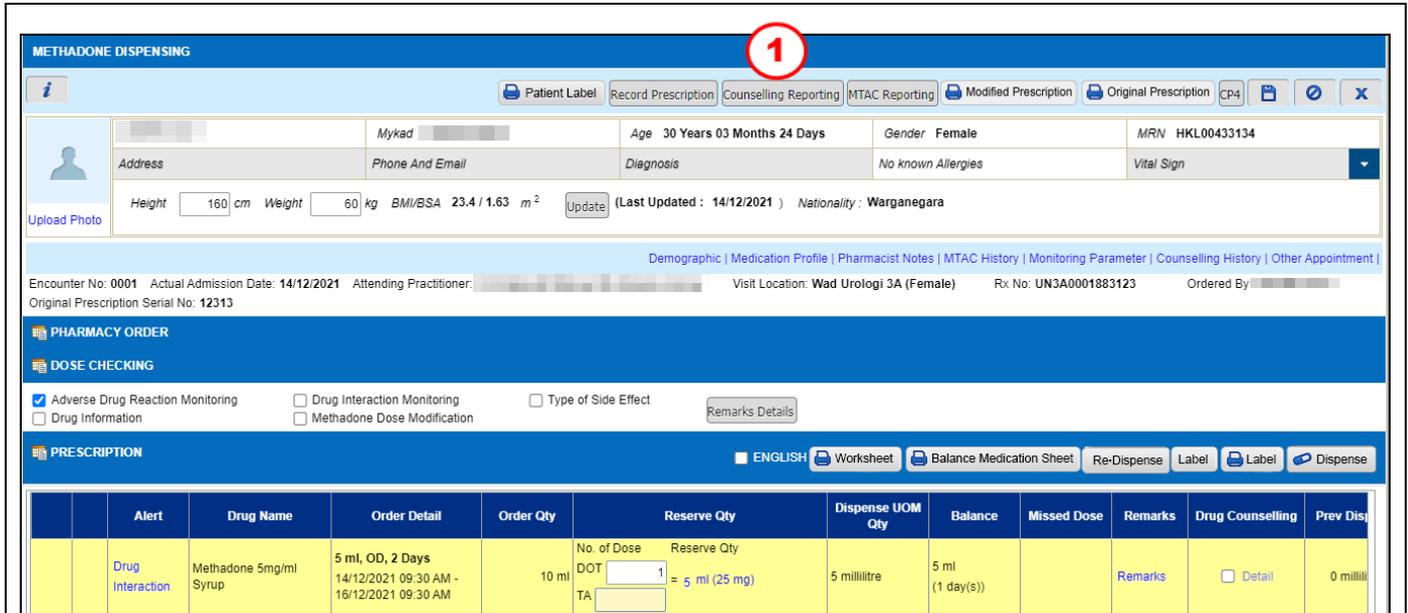


Figure 3.3-4 Confirmation

3.4 Counseling Reporting

The Medication Counseling module is provided to all the patients. The ultimate goal to be achieved during patient medication counseling is to provide information directed at encouraging safe and appropriate use of medication.



METHADONE DISPENSING

Buttons: Patient Label, Record Prescription, **Counseling Reporting**, MTAC Reporting, Modified Prescription, Original Prescription, CP4

Encounter No: 0001 Actual Admission Date: 14/12/2021 Attending Practitioner: Visit Location: Wad Urologi 3A (Female) Rx No: UN3A0001883123 Ordered By:

PHARMACY ORDER

DOSE CHECKING

Adverse Drug Reaction Monitoring Drug Interaction Monitoring Type of Side Effect Drug Information Methadone Dose Modification

PRESCRIPTION

Alert	Drug Name	Order Detail	Order Qty	Reserve Qty	Dispense UOM Qty	Balance	Missed Dose	Remarks	Drug Counselling	Prev Disp
Drug Interaction	Methadone 5mg/ml Syrup	5 ml, OD, 2 Days 14/12/2021 09:30 AM - 16/12/2021 09:30 AM	10 ml	No. of Dose DOT 1 Reserve Qty = 5 ml (25 mg)	5 millilitre	5 ml (1 day(s))		Remarks	<input type="checkbox"/> Detail	0 millilitre

Figure 3.4-1 Methadone Dispensing

Note

Repeat step 1 and 3 as [Section 3.1.1 Methadone Dispensing](#) before performs Methadone Counseling Reporting.

STEP 1

Click on the  button and the medication counseling reporting screen will appear as per Figure 3-4-2

MEDICATION COUNSELLING REPORTING (INDIVIDUAL)


 Upload Photo

Mykad [REDACTED]

Age 30 Years 03 Months 24 Days

Gender Female

MRN HKL00433134

Address [REDACTED]

Phone And Email [REDACTED]

Diagnosis [REDACTED]

No known Allergies

Vital Sign [REDACTED]

Height cm Weight kg BMI/BSA 23.4 / 1.63 m² (Last Updated : 14/12/2021) Nationality : Warganegara

[Medication Profile](#) | [Counselling History](#) | [Pharmacist Notes](#) | [Demographic](#) | [Monitoring Parameter](#) | [Other Appointment](#)

Counselling No : MC2100015216 | Counselling Type : Methadone Pharmacy | Virtual Session : : No

Patient Demographics
Order Details
Counselling Reporting
Monitoring Parameter
CP1
CP4
Vital Sign
MyMAAT

TOPIC AND SUBTOPIC

No	Topic	Subtopic	Remarks
1	Methadone Replacement Therapy		

ASSESSMENT

Assessment History

Social History
 Smoking Yes Sticks/Day For
 No
 Ex-smoker
 Second-hand Smoker
 Alcohol Drinking Yes Amount
 No
 Ex-Alcoholic
 Drug Abuse Yes
 No

Family History
 Marital Status
 No. Of Children
 Lives With

Figure 3.4-2 Medication Counselling Reporting Screen

Note

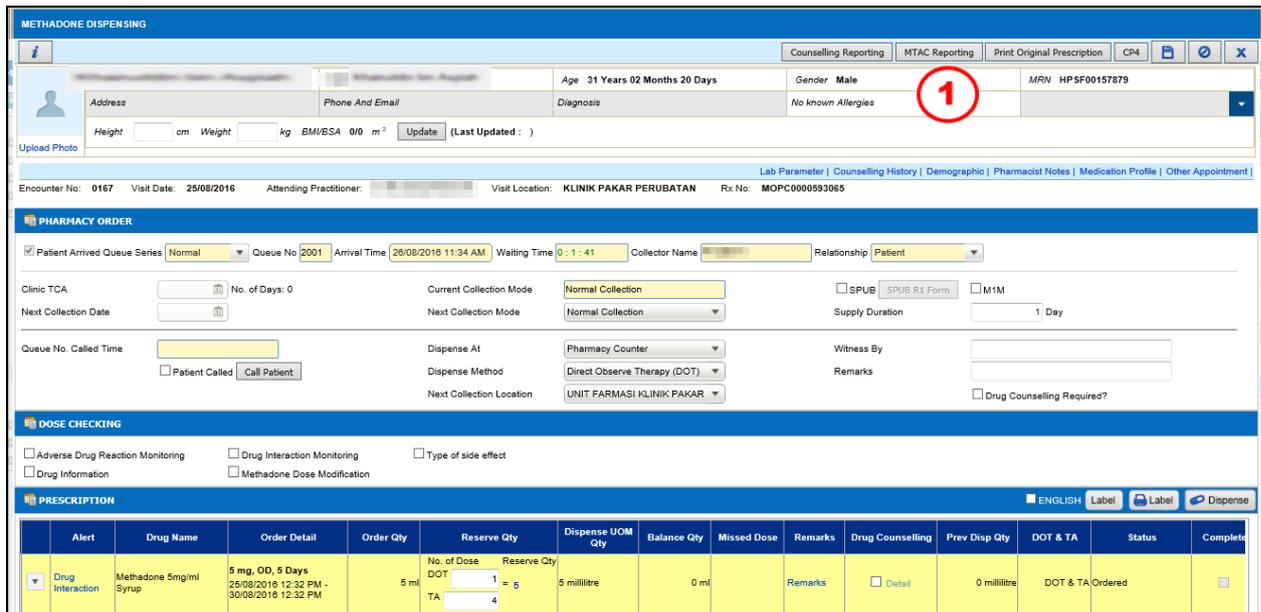
- User may proceed the medication counseling as usual. Refer steps in [Medication Counseling module](#).
- Enter the required information and save the information in every section.

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3.5 Methadone MTAC Reporting

The MTAC module emphasis on medication management to improve quality and safety. Implementing safe, organized, and efficient drug-dispensing systems is essential to control costs and assuring that the medical prescription is safely followed as requested and within the relevant deadline. An appropriate dispensing system and cost-effectiveness of patient care. MTAC is operated to drug therapy monitoring and patient’s education in improving their ability to successfully manage disease condition and reducing medication error.



METHADONE DISPENSING

Counselling Reporting | **MTAC Reporting** | Print Original Prescription | CP4

Age: 31 Years 02 Months 20 Days | Gender: Male | MRN: HPSF00157879

Address: | Phone And Email: | Diagnosis: No known Allergies

Height: cm | Weight: kg | BMI/BSA: 0/0 m² | Update (Last Updated:)

Encounter No: 0167 | Visit Date: 25/08/2016 | Attending Practitioner: | Visit Location: KLINIK PAKAR PERUBATAN | Rx No: MOPC0000593065

PHARMACY ORDER

Patient Arrived Queue Series: Normal | Queue No: 2001 | Arrival Time: 28/08/2016 11:34 AM | Waiting Time: 0 : 1 : 41 | Collector Name: | Relationship: Patient

Clinic TCA: | No. of Days: 0 | Current Collection Mode: Normal Collection | SPUB | SPUB R1 Form | M1M

Next Collection Date: | Next Collection Mode: Normal Collection | Supply Duration: 1 Day

Queue No. Called Time: | Patient Called | | Dispense At: Pharmacy Counter | Witness By: |

Patient Called | Dispense Method: Direct Observe Therapy (DOT) | Remarks: |

Next Collection Location: UNIT FARMASI KLINIK PAKAR | Drug Counselling Required?

DOSE CHECKING

Adverse Drug Reaction Monitoring | Drug Interaction Monitoring | Type of side effect

Drug Information | Methadone Dose Modification

PRESCRIPTION

Alert	Drug Name	Order Detail	Order Qty	Reserve Qty	Dispense UOM Qty	Balance Qty	Missed Dose	Remarks	Drug Counselling	Prev Disp Qty	DOT & TA	Status	Complete
Drug Interaction	Methadone 5mg/ml Syrup	5 mg, OD, 5 Days 25/08/2016 12:32 PM - 30/08/2016 12:32 PM	5 ml	No. of Dose DOT: 1 = 5 TA: 4	5 millilitre	0 ml		Remarks	<input type="checkbox"/> Detail	0 millilitre	DOT & TA Ordered		<input type="checkbox"/>

Figure 3.5-1 Methadone Dispensing

Note

Repeat step 1 to 3 as [Section 3.1.1 Methadone Dispensing](#) before performs MTAC Reporting

STEP 1

Click on the  button and an alert message to create the patient visit as per Figure 3.5-2 will appear if the patient does not have current MTAC visit.

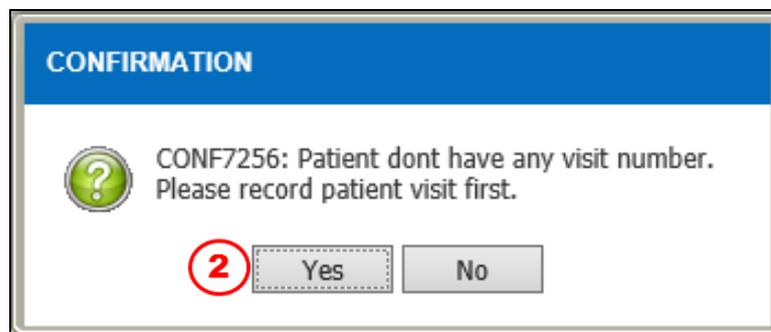
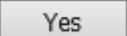
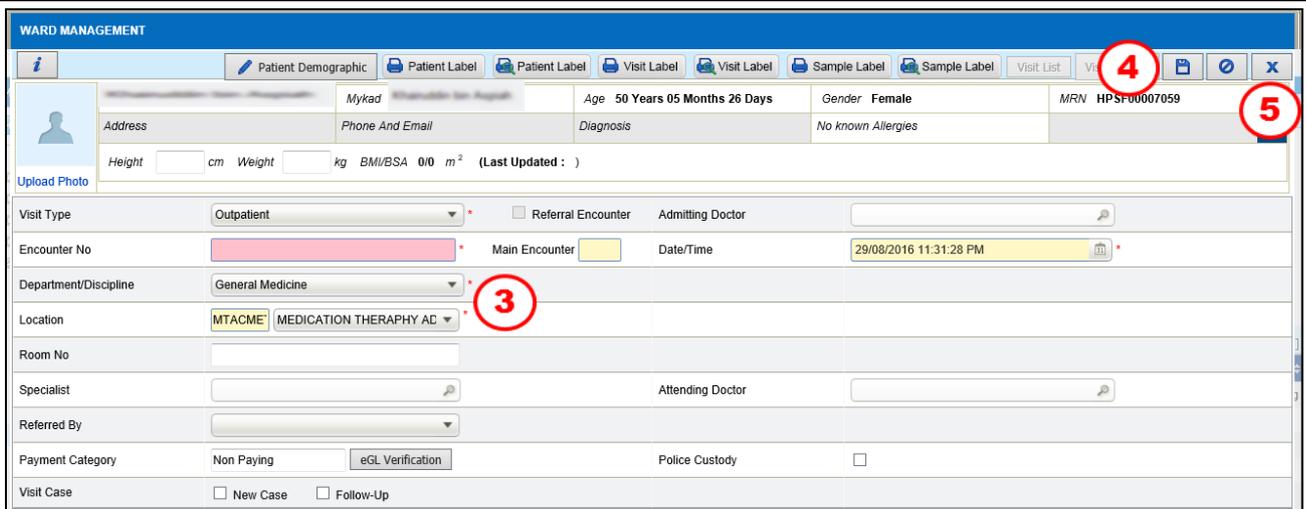


Figure 3.5-2 Confirmation Alert Message

STEP 2

Click on the  button to create visit



WARD MANAGEMENT

Mykad: Age: 50 Years 05 Months 26 Days Gender: Female MRN: HPSF00007059

Address: Phone And Email: Diagnosis: No known Allergies

Height: cm Weight: kg BMI/BSA: 0/0 m² (Last Updated:)

Visit Type: Outpatient Referral Encounter Admitting Doctor:

Encounter No: Main Encounter: Date/Time: 29/08/2016 11:31:28 PM

Department/Discipline: General Medicine

Location: MTACME MEDICATION THERAPY AD

Room No:

Specialist: Attending Doctor:

Referred By:

Payment Category: Non Paying Police Custody:

Visit Case: New Case Follow-Up

Figure 3.5-3 Ward Management Screen

STEP 3

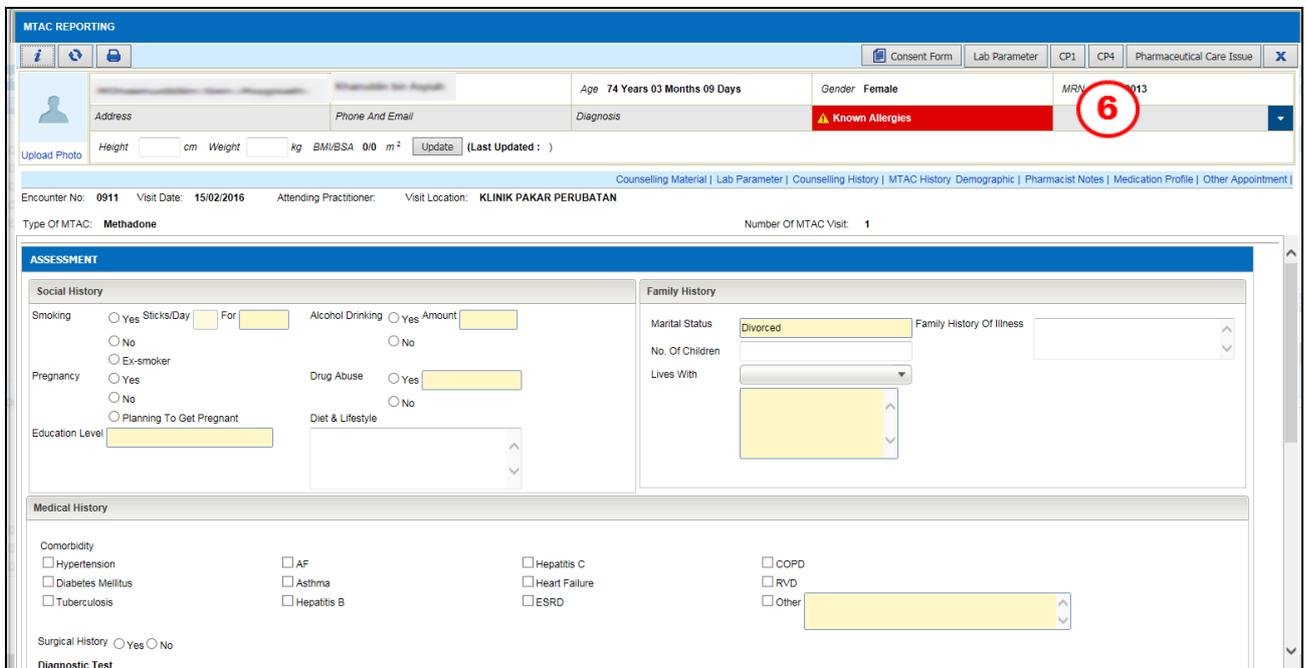
Select the **Department/Discipline** and **Location** to create MTAC visit

STEP 4

Click on the  button to save the visit

STEP 5

Click on the  button and the MTAC Reporting screen will appear as per Figure 3.5-4



MTAC REPORTING

Age: 74 Years 03 Months 09 Days Gender: Female MRN: 013

Address: Phone And Email: Diagnosis: **Known Allergies**

Height: cm Weight: kg BMI/BSA: 0/0 m² (Last Updated:)

Encounter No: 0911 Visit Date: 15/02/2016 Attending Practitioner: Visit Location: KLINIK PAKAR PERUBATAN

Type Of MTAC: Methadone Number Of MTAC Visit: 1

ASSESSMENT

Social History
 Smoking: Yes Sticks/Day: For: No Ex-smoker
 Alcohol Drinking: Yes Amount: No
 Pregnancy: Yes No Planning To Get Pregnant
 Drug Abuse: Yes No
 Education Level: Diet & Lifestyle:

Family History
 Marital Status: Divorced Family History Of Illness:
 No. Of Children:
 Lives With:

Medical History
 Comorbidity: Hypertension Diabetes Mellitus Tuberculosis AF Asthma Hepatitis B Hepatitis C Heart Failure ESRD COPD RVD Other:
 Surgical History: Yes No
 Diagnostic Test:

Figure 3.5-4 MTAC Reporting Main Screen

STEP 6

Click at  button and system will open CP4 screen as in Figure 3.5-5

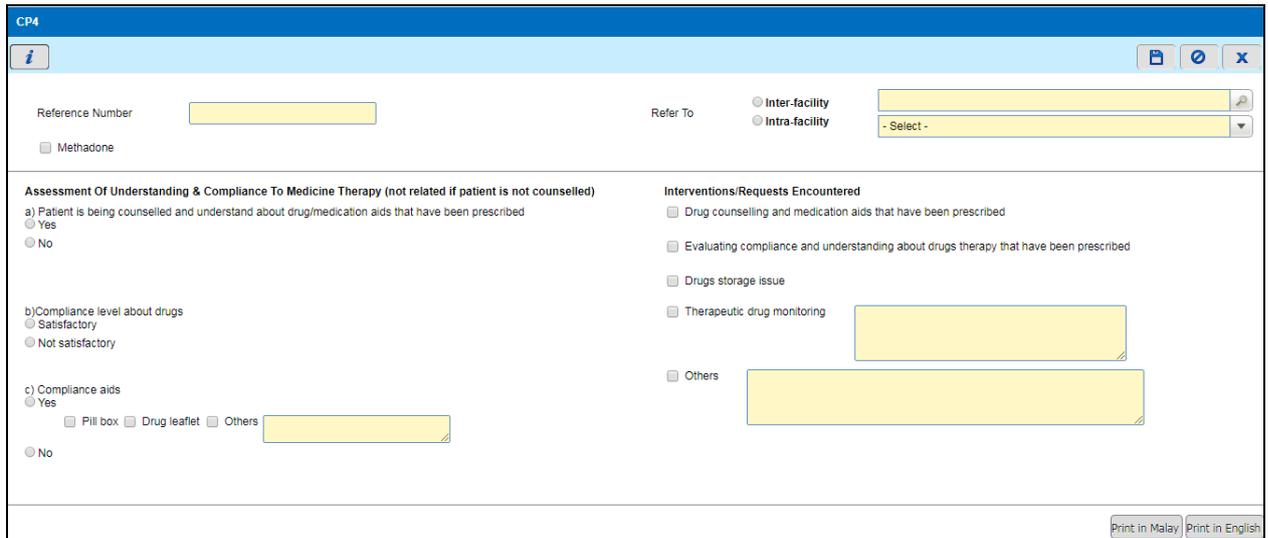
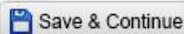


Figure 3.5-5 CP4 Screen

Note

- User may proceed the CP4 as usual. Refer steps in [MTAC Module](#)
- If MTAC visit already created, user will be diverted directly to **MTAC Reporting Screen** as per Figure 3.5-5
- In this MTAC Reporting screen, user will be able to create the MTAC report for methadone.
- Fill in the information as required. Each section has  button.
- Refer [MTAC module](#) for further details.

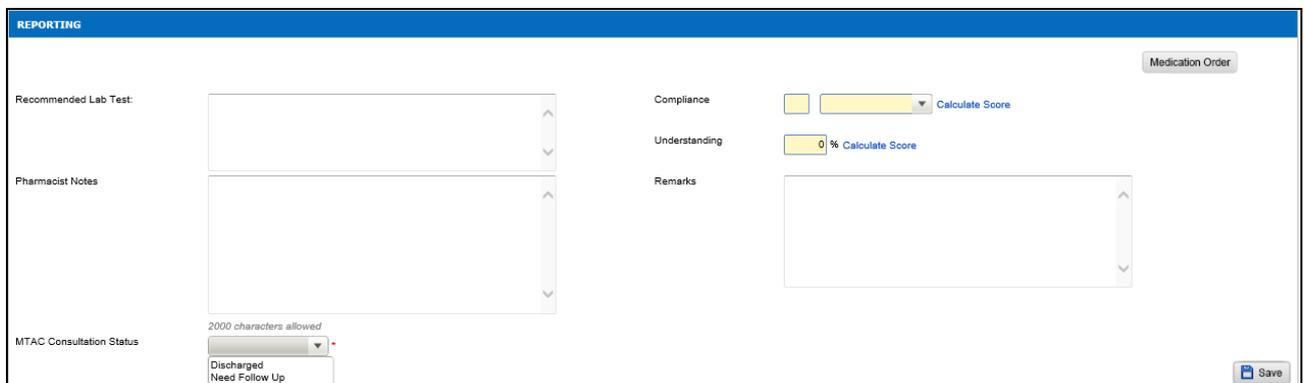


Figure 3.5-5 MTAC Reporting Screen

Note

- On the last section (**Reporting**) of this report, select **“Need Follow Up”** in order to reopen the report for next visit
- After choose MTAC report status as **Need Follow up**, user can click on the  button.
- This information will appear automatically when the user open back the MTAC report for the same patient.

3.6 Methadone Patient Details

To view methadone patients full details and add new patient details.

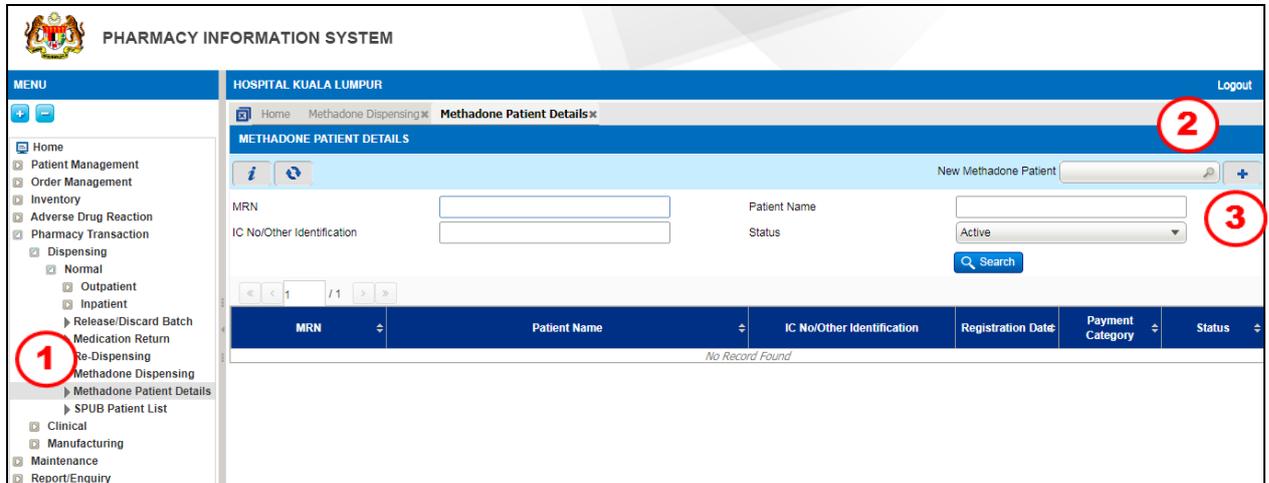


Figure 3.6-1 Methadone Dispensing Listing Page

STEP 1

Click on 'Methadone Patient Details' sub menu

STEP 2

Click on the  button to search the patient and screen will display as Figure 3.6-2

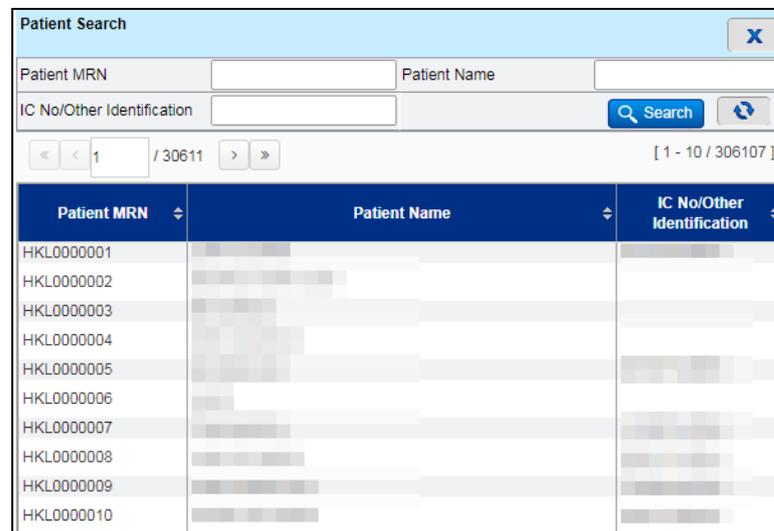


Figure 3.6-2 Patient Search

Note

- Search criteria will be displayed as below:
 - Patient MRN
 - Patient Name
 - IC No/Other Identification
- Double click to select patient from the list

STEP 3

Click on the  button and patient detail information will be shown as per Figure 3.6-3

MAKLUMAT PERIBADI PESAKIT METHADONE

	Mykad: <input type="text"/>	Age: 48 Years 09 Months 03 Days	Gender: Male	MRN: HKL200696
Address: <input type="text"/>		Phone And Email: <input type="text"/>		Diagnosis: <input type="text"/>
No known Allergies				
Height: <input type="text"/> cm Weight: <input type="text"/> kg BMI/BSA: 0/0 m ² <input type="button" value="Update"/> (Last Updated:) Nationality: Warganegara				

4

CONTACT DETAIL

Address 1: <input type="text"/>	Name: <input type="text"/>
Address 2: <input type="text"/>	ID Number: <input type="text"/>
Address 3: <input type="text"/>	Relationship: <input type="text"/>
Postcode: <input type="text"/>	Address 1: <input type="text"/>
State: <input type="text"/>	Address 2: <input type="text"/>
City: <input type="text"/>	Address 3: <input type="text"/>
Country: MALAYSIA	Postcode: <input type="text"/>
Contact Number(Mobile): 123456789	State: <input type="text"/>
Contact Number(House): <input type="text"/>	City: <input type="text"/>
Contact Number(Office): 123456789	Country: <input type="text"/>
	Contact Number(Mobile): <input type="text"/>
	Contact Number(House): <input type="text"/>

PATIENT DETAILS

Umr Mula Menagih: <input type="text"/> 4 Year(s)	Sebab Utama Menagih: MASALAH KELUARGA
Tempoh Menagih: <input type="text"/> 4 Year(s)	Referral Method to OST: MELALUI KAWAN
Doctor Name: 4	Frequency of Incarceration: Rehabilitation Center <input type="text"/> 4 time(s) Year <input type="text"/> 2
	Prison: <input type="text"/> 4 time(s) Year <input type="text"/> 2

Drug	Duration	Duration of Use
<input checked="" type="checkbox"/> ATS(eg.Methamphetamine, Ecstasy)	<input type="text"/> 0 Year(s) <input type="text"/> 2 Month(s)	<input type="text"/> 0 Year(s) <input type="text"/> 0 Month(s)
<input type="checkbox"/> Benzodiazepine	<input type="text"/> 0 Year(s) <input type="text"/> 0 Month(s)	<input type="text"/> 0 Year(s) <input type="text"/> 0 Month(s)
<input type="checkbox"/> Codeine	<input type="text"/> 0 Year(s) <input type="text"/> 0 Month(s)	
<input checked="" type="checkbox"/> Daun Ketum	<input type="text"/> 1 Year(s) <input type="text"/> 0 Month(s)	
<input type="checkbox"/> Ganja(Cannabis)	<input type="text"/> 0 Year(s) <input type="text"/> 0 Month(s)	<input type="text"/> 0 Year(s) <input type="text"/> 0 Month(s)
<input type="checkbox"/> Heroin	<input type="text"/> 0 Year(s) <input type="text"/> 0 Month(s)	<input type="text"/> 0 Year(s) <input type="text"/> 0 Month(s)
<input type="checkbox"/> LSD/Hallusinogen	<input type="text"/> 0 Year(s) <input type="text"/> 0 Month(s)	
<input type="checkbox"/> Morphine	<input type="text"/> 0 Year(s) <input type="text"/> 0 Month(s)	<input type="text"/> 0 Year(s) <input type="text"/> 0 Month(s)
Others: <input type="text"/>		

Figure 3.6-3 Methadone Dispensing Screen

STEP 4

Click on the  button to fill up the Contact details and Patient details

MAKLUMAT PERIBADI PESAKIT METHADONE					
	Age 22 Years 09 Months 25 Days	Gender Male	MRN HKL00000	5	
Address	Phone And Email	Diagnosis	No known Allergies		
Height <input type="text"/> cm	Weight <input type="text"/> kg	BMI/BSA 0/0 m ²	Update (Last Updated :)	Nationality : Warganegara	
CONTACT DETAIL					
Address 1	XXXXX	Name	<input type="text"/>		
Address 2	XXXXX	ID Number	-SELECT-	<input type="text"/>	
Address 3	XXXXX	Relationship	-SELECT-	<input type="text"/>	
Postcode	<input type="text"/>	Address 1	TEST		
State	SELANGOR	Address 2	<input type="text"/>		
City	Ampang	Address 3	<input type="text"/>		
Country	MALAYSIA	Postcode	<input type="text"/>		
Contact Number(Mobile)	123456789	State	SELANGOR		
Contact Number(House)	<input type="text"/>	City	Ampang		
Contact Number(Office)	123456789	Country	MALAYSIA		
		Contact Number(Mobile)	01212121212		
		Contact Number(House)	<input type="text"/>		
PATIENT DETAILS					

Figure 3.6-4 Maklumat Peribadi Pesakit Methadone

STEP 5

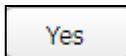


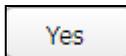
Click on the  button to save record and system will pop message as shown in Figure 3.6-5

CONFIRMATION	
	CONF0151: Are you sure you want to save?
Yes	No

Figure 3.6-5 Confirmation

Note



Click on the  button to confirm save record

4.0 Acronyms

Abbreviation	Definition
PhIS	Pharmacy Information System
CPS	Clinical Pharmacy System
PM	Patient Management
eGL	Electronic Guarantee Letter
HRMIS	Human Resource Management System
MRN	Medical Record Number
OP	Outpatient Pharmacy
MOH	Ministry of Health

5.0 Links to Clinical Modules

No	Module	PDF Links	No	Module	PDF Links
1	<i>Inpatient</i>	Click Here	12	<i>CDR Dispensing</i>	Click Here
2	<i>CDR Order</i>	Click Here	13	<i>Methadone Dispensing</i>	Click Here
3	<i>TDM Order</i>	Click Here	14	<i>PN Dispensing</i>	Click Here
4	<i>PN Order</i>	Click Here	15	<i>Order Management</i>	Click Here
5	<i>IV Order</i>	Click Here	16	<i>Patient Management</i>	Click Here
6	<i>Prepacking</i>	Click Here	17	<i>Radiopharmaceuticals</i>	Click Here
7	<i>Galenical</i>	Click Here	18	<i>Outpatient</i>	Click Here
8	<i>MTAC</i>	Click Here	19	<i>Special Drug Request</i>	Click Here
9	<i>ADR & DAC</i>	Click Here	20	<i>MAR</i>	Click Here
10	<i>Medication Counselling</i>	Click Here	21	<i>DICE</i>	Click Here
11	<i>Ward Pharmacy</i>	Click Here	22		