# Pharmacy Information System (PhIS)
# and
# Clinic Pharmacy System (CPS)

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## User Manual

## PF Reports

**Version : 13th Edition**
**Document ID : U. MANUAL_PF_REPORTS**

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*Reference ID : U. MANUAL_PF_REPORTS-13th E*

*Application reference: PhIS & CPS v2.6.1*

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# 1.0 Introduction

## 1.1 Overview of PhIS

Pharmacy Information System or better known as PhIS is a complete and comprehensive system that integrates pharmacy related services that geared toward pharmacy excellence. This implementation would transform most of the current manual process to electronic system would benefit facility end user in the health care sector.

There are 12 modules to assist service delivery by the health care sector which comprises of:

1. Order Management
2. Inpatient Pharmacy
3. Outpatient Pharmacy
4. Medication Counselling
5. Ward Pharmacy
6. Pharmacy Inventory
7. Manufacturing of Cytotoxic Drug Reconstitution (CDR), Parenteral Nutrition (PN), IV Admixture & Eye Drop, Radiopharmaceuticals and Extemporaneous
8. Adverse Drug Reaction & Drug Allergic Card (ADR & DAC)
9. Clinical Pharmacokinetics Services (TDM)
10. Drug Information & Consumer Education (DICE)
11. Medication Therapy Adherence Clinic (MTAC)
12. Data Mining (PhARM)

## 1.2 Purpose and Objectives

This user manual outlines the PF Reports module and its key features and functionalities. The primary objective is to guide users through the process of completing PhIS application process.

User will understand the following activities in detail:

- PF Reports Inventory
- PF Reports Clinical
- PF Reports Pharmacy

## 1.3 Organised Sections

These are the sections within this document:

- Section 1 : Introduction
- Section 2 : Application Standard Features
- Section 3 : PF Reports
- Section 4 : Acronyms

# 2.0 Application Standard Features

## 2.1 PhIS Legend

| Standard Legend | | | |
|---|---|---|---|
| LOGIN | Login to PhIS | Logout | Logout from PhIS |
| | Reset Login Screen | | Expand Menu |
| Home | Display Home Tab | | Expand Module |
| | Close All Open Tabs | | Refresh Screen |
| | Add/Create New Record | | Show Help |
| * | Mandatory Field | | Calendar Icon |
| | Close Window | | Radio Button |
| | Edit Record | | Cancel |
| | Save | Add Item | Add Item to the list |
| Export to Excel | Export and Open Report in Excel Format | | Automatically Display/Retrieve Box |
| Request | Request for Approval | Cancel Request | Cancel the Request |
| Send for Approval | Send for Approval | Approve | Approve Transaction |
| Change Password | Change Login Password | | Collapse Menu |
| | Collapse Module | Search | Search Record |
| | Print | | Search Icon |
| | Checkbox | | Delete Record |
| Delete | Delete Item from the list | | Empty Text Box |
| | Dropdown Box | Reject | Reject Transaction |

| Module Legend | | | |
|---|---|---|---|
| Export to Excel | Export to Excel | | |

***Note***

*To learn more about Login Information, kindly click Login Information Modules for descriptive step.*

# 3.0 PF Reports

## Overview

This module will be used by the user at the Pharmacy Store/Pharmacy Sub-Stores to generate a report/enquiry

## User Group

This module is intended for user at the Pharmacy Store, Sub Store and Unit/Ward (subject to user assigned by the facility).

## Functional Diagram

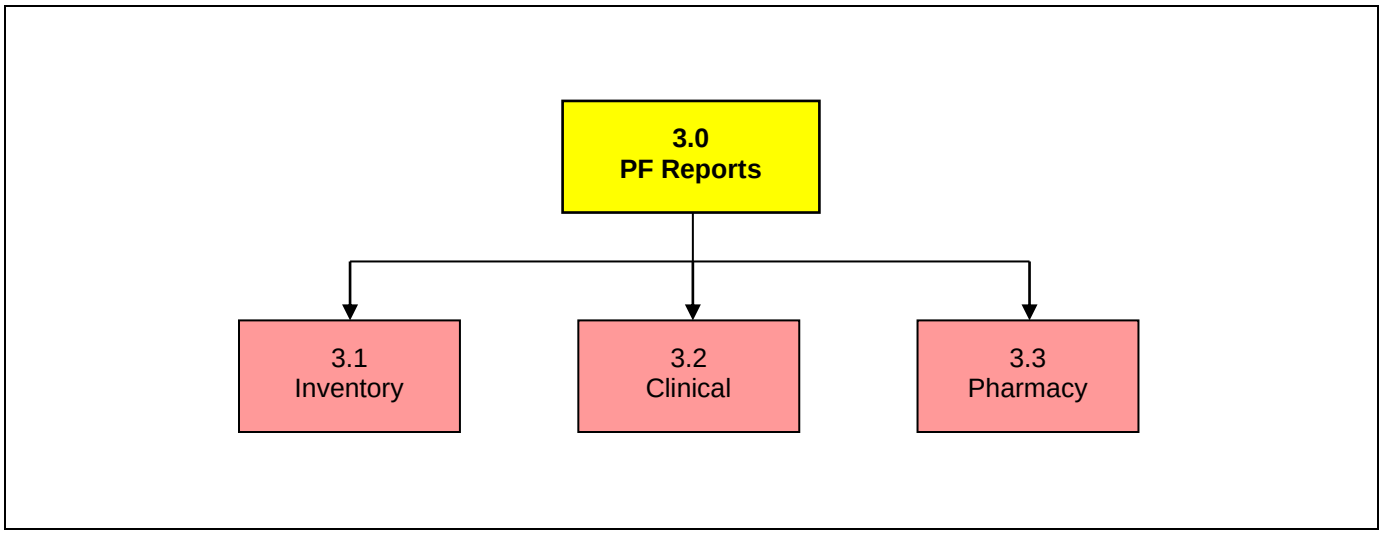



**Figure 3.0-1**

## Functional Description

PF Reports comprises of Three (3) main functions:

- **Inventory**
- **Clinical**
- **Pharmacy**

## 3.1 Inventory

### 3.1.1 PF 1

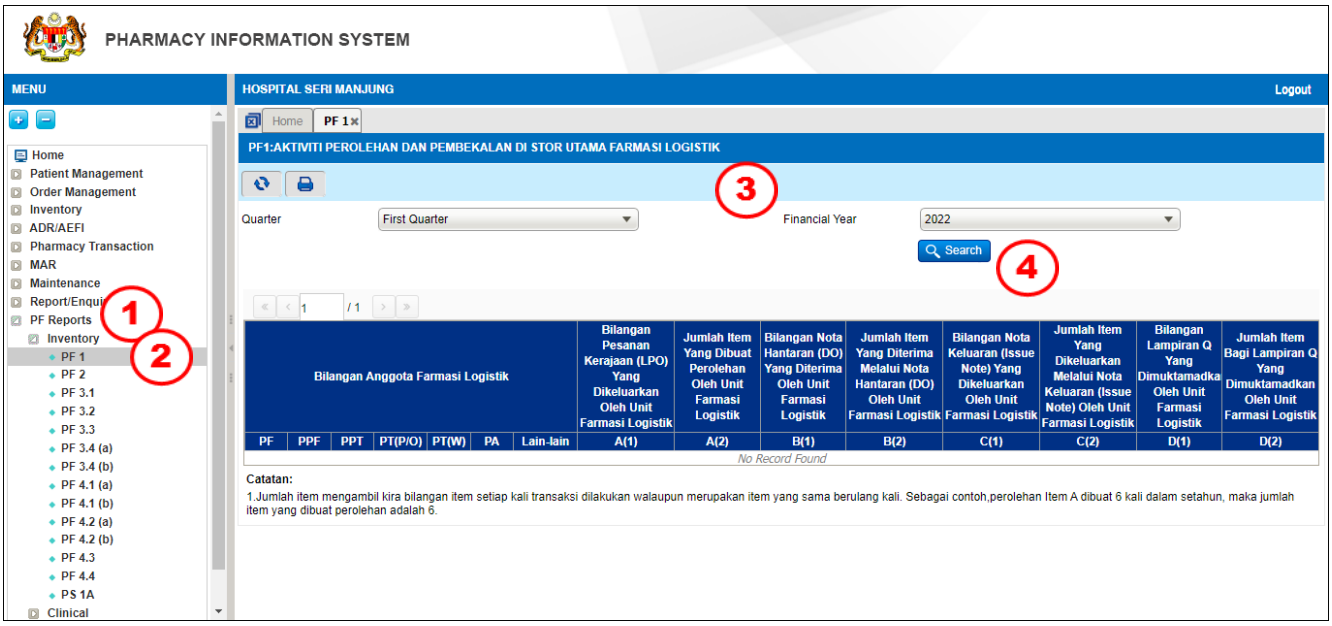



**Figure 3.1.1-1 PF 1**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 1'

**STEP 3**
Search PF 1 record by criteria as follow:

a) Quarter
b) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

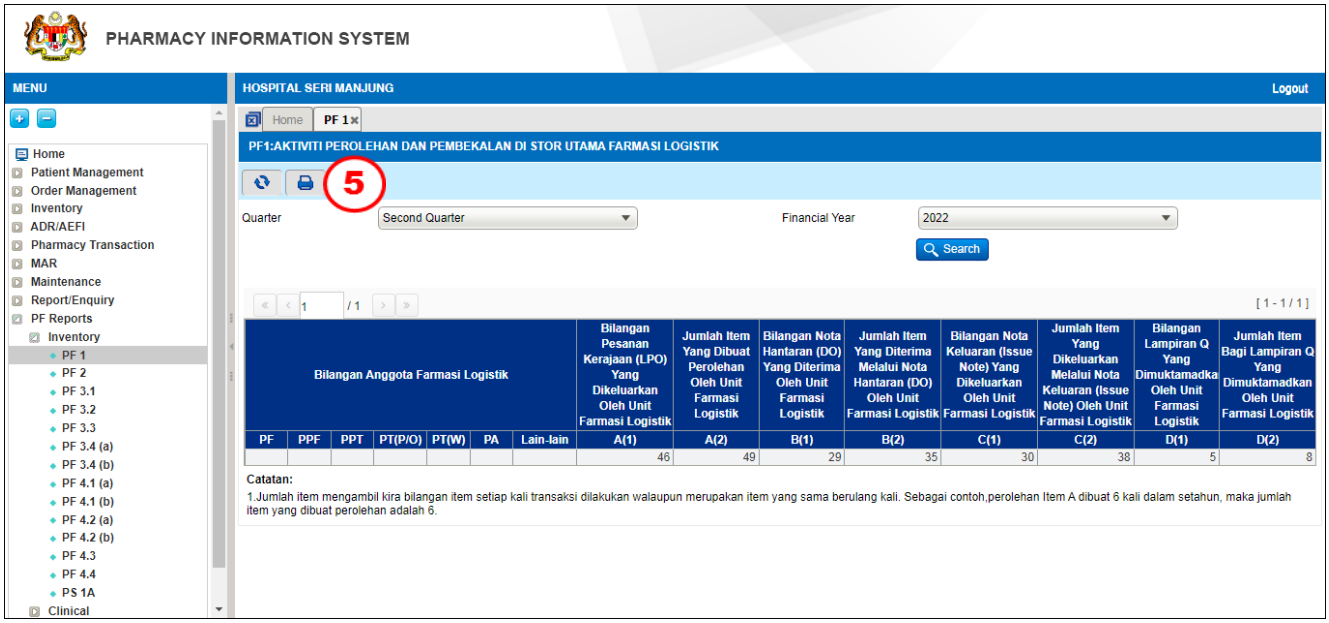



**Figure 3.1.1-2 PF 1**

**STEP 5**

Click on the button to view/print the record as Figure 3.1.1-3

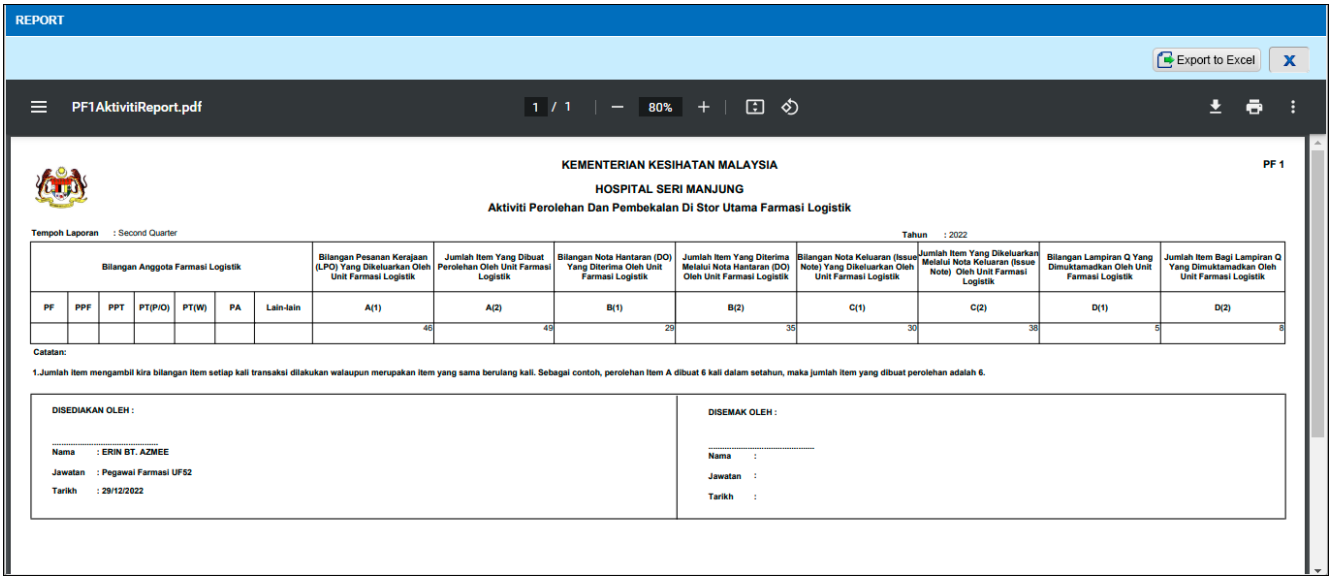



**Figure 3.1.1-3 PF 1**

***Note***

*Click on the* *button to save/view/print report in Excel format.*

### 3.1.2 PF 2

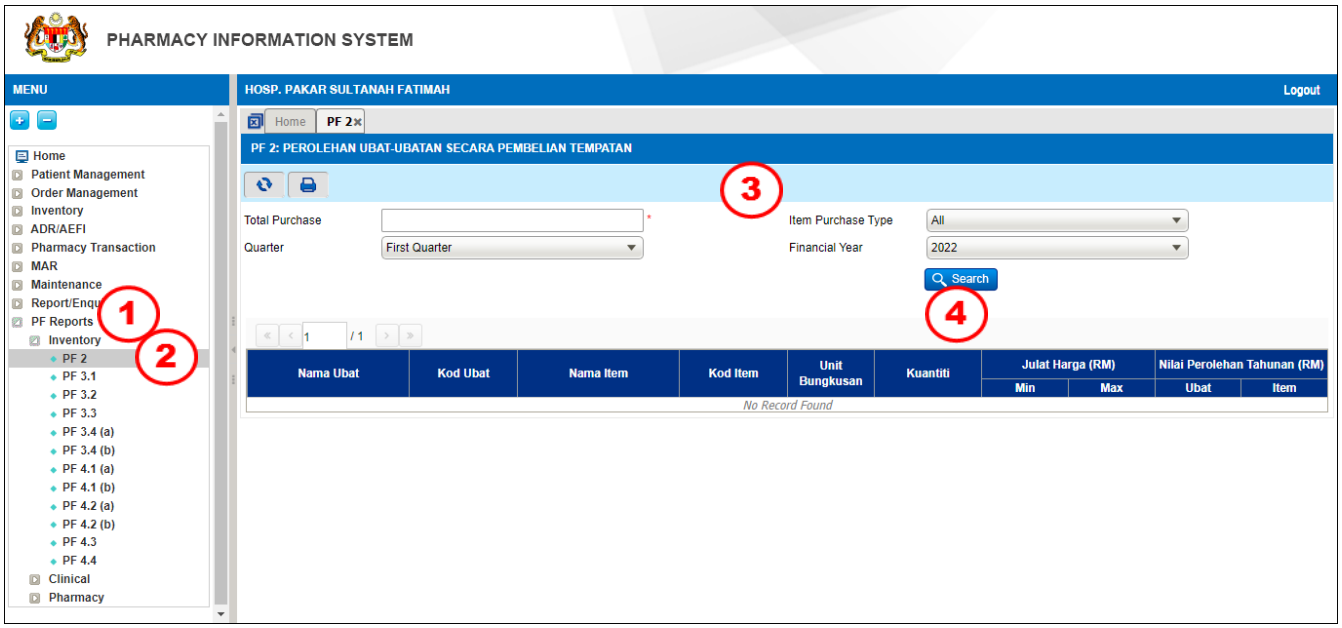



**Figure 3.1.2-1 PF 2**

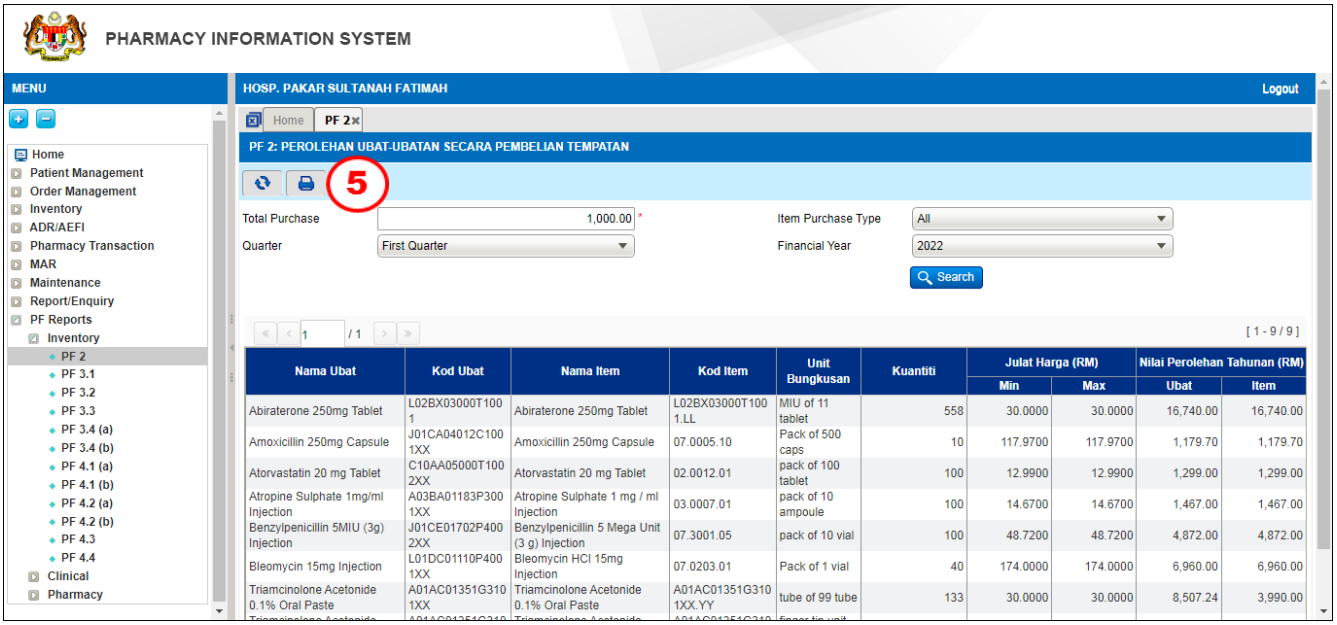
**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 2'

**STEP 3**
Search PF 2 record by criteria as follow:

c) Total Purchase
d) Quarter
e) Item Purchase Type
f) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

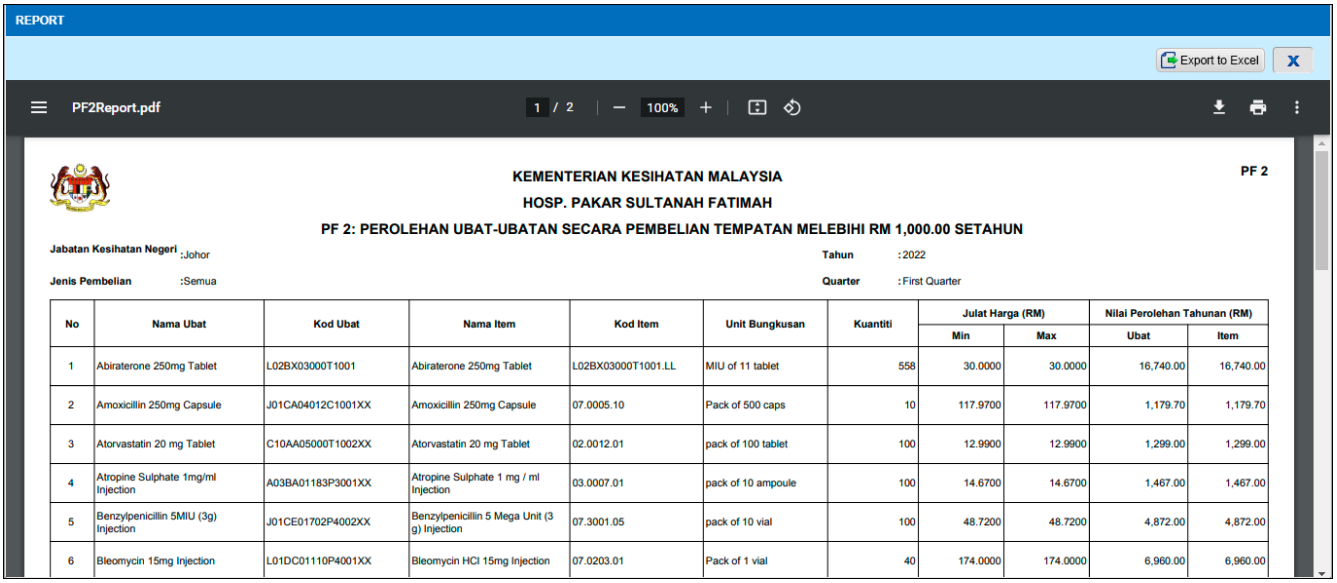



| Nama Ubat | Kod Ubat | Nama Item | Kod Item | Unit Bungkusan | Kuantiti | Julat Harga (RM) | | Nilai Perolehan Tahunan (RM) | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Min | Max | Ubat | Item |
| Abiraterone 250mg Tablet | L02BX03000T1001 | Abiraterone 250mg Tablet | L02BX03000T1001.LL | MIU of 11 tablet | 558 | 30.0000 | 30.0000 | 16,740.00 | 16,740.00 |
| Amoxicillin 250mg Capsule | J01CA04012C1001XX | Amoxicillin 250mg Capsule | 07.0005.10 | Pack of 500 caps | 10 | 117.9700 | 117.9700 | 1,179.70 | 1,179.70 |
| Atorvastatin 20 mg Tablet | C10AA05000T1002XX | Atorvastatin 20 mg Tablet | 02.0012.01 | pack of 100 tablet | 100 | 12.9900 | 12.9900 | 1,299.00 | 1,299.00 |
| Atropine Sulphate 1mg/ml Injection | A03BA01183P3001XX | Atropine Sulphate 1 mg / ml Injection | 03.0007.01 | pack of 10 ampoule | 100 | 14.6700 | 14.6700 | 1,467.00 | 1,467.00 |
| Benzylpenicillin 5MIU (3g) Injection | J01CE01702P4002XX | Benzylpenicillin 5 Mega Unit (3 g) Injection | 07.3001.05 | pack of 10 vial | 100 | 48.7200 | 48.7200 | 4,872.00 | 4,872.00 |
| Bleomycin 15mg Injection | L01DC01110P4001XX | Bleomycin HCl 15mg Injection | 07.0203.01 | Pack of 1 vial | 40 | 174.0000 | 174.0000 | 6,960.00 | 6,960.00 |
| Triamcinolone Acetonide 0.1% Oral Paste | A01AC01351G3101XX | Triamcinolone Acetonide 0.1% Oral Paste | A01AC01351G3101XX.YY | tube of 99 tube | 133 | 30.0000 | 30.0000 | 8,507.24 | 3,990.00 |

**Figure 3.1.2-2 PF 2**

**STEP 5**

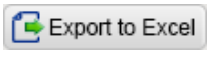
Click on the button to view/print the record as Figure 3.1.2-3




| No | Nama Ubat | Kod Ubat | Nama Item | Kod Item | Unit Bungkusan | Kuantiti | Julat Harga (RM) | | Nilai Perolehan Tahunan (RM) | |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Min | Max | Ubat | Item |
| 1 | Abiraterone 250mg Tablet | L02BX03000T1001 | Abiraterone 250mg Tablet | L02BX03000T1001.LL | MIU of 11 tablet | 558 | 30.0000 | 30.0000 | 16,740.00 | 16,740.00 |
| 2 | Amoxicillin 250mg Capsule | J01CA04012C1001XX | Amoxicillin 250mg Capsule | 07.0005.10 | Pack of 500 caps | 10 | 117.9700 | 117.9700 | 1,179.70 | 1,179.70 |
| 3 | Atorvastatin 20 mg Tablet | C10AA05000T1002XX | Atorvastatin 20 mg Tablet | 02.0012.01 | pack of 100 tablet | 100 | 12.9900 | 12.9900 | 1,299.00 | 1,299.00 |
| 4 | Atropine Sulphate 1mg/ml Injection | A03BA01183P3001XX | Atropine Sulphate 1 mg / ml Injection | 03.0007.01 | pack of 10 ampoule | 100 | 14.6700 | 14.6700 | 1,467.00 | 1,467.00 |
| 5 | Benzylpenicillin 5MIU (3g) Injection | J01CE01702P4002XX | Benzylpenicillin 5 Mega Unit (3 g) Injection | 07.3001.05 | pack of 10 vial | 100 | 48.7200 | 48.7200 | 4,872.00 | 4,872.00 |
| 6 | Bleomycin 15mg Injection | L01DC01110P4001XX | Bleomycin HCl 15mg Injection | 07.0203.01 | Pack of 1 vial | 40 | 174.0000 | 174.0000 | 6,960.00 | 6,960.00 |

**Figure 3.1.2-3 PF 2**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.1.3 PF 3.1

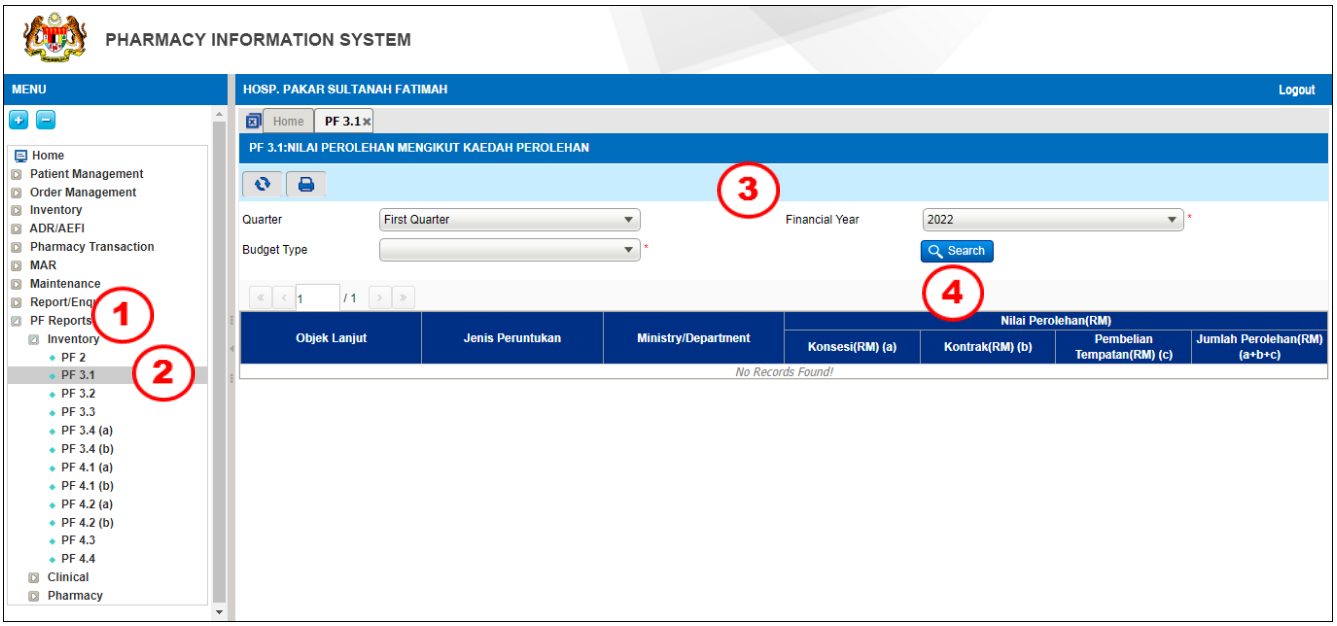



**Figure 3.1.3-1 PF 3.1**

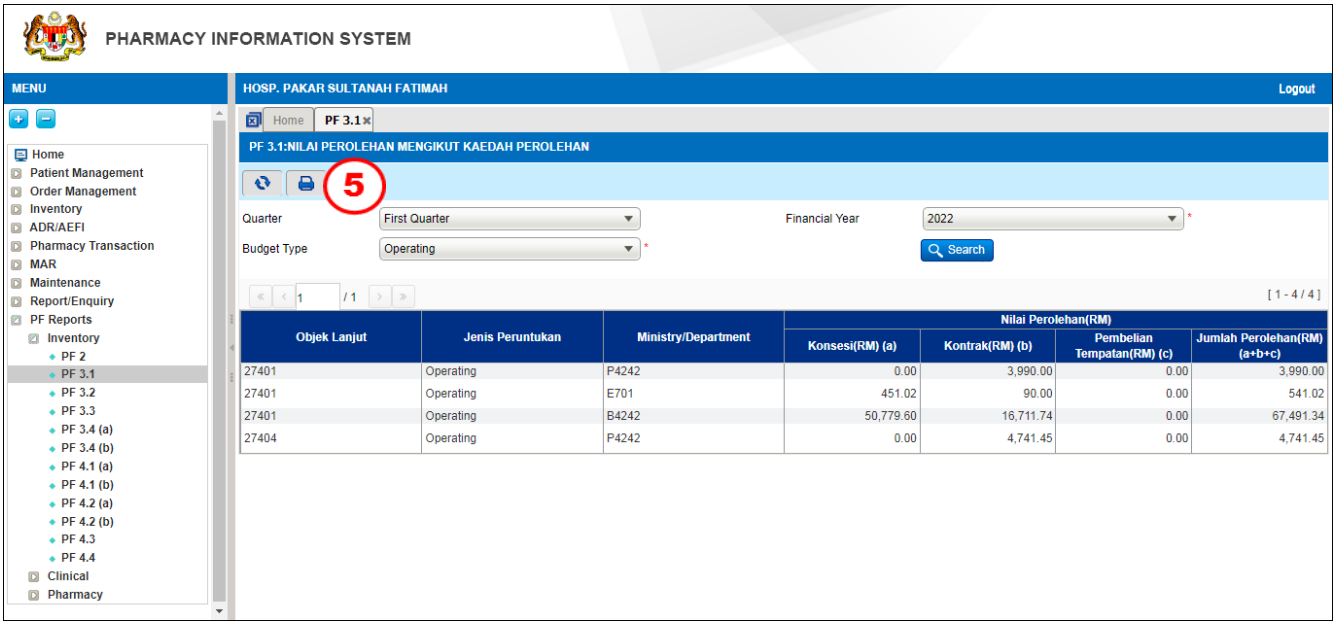
**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 3.1'

**STEP 3**
Search PF 3.1 record by criteria as follow:

a) Quarter
b) Budget Type
c) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

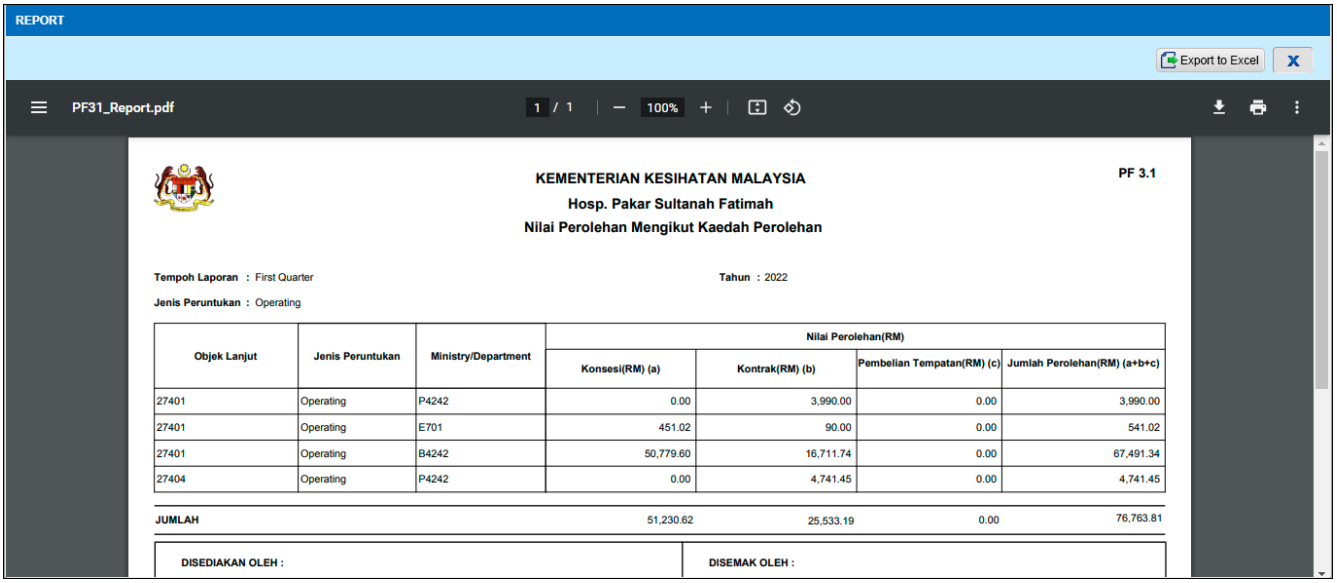



| Objek Lanjut | Jenis Peruntukan | Ministry/Department | Nilai Perolehan(RM) | | | |
|---|---|---|---|---|---|---|
| | | | Konsesi(RM) (a) | Kontrak(RM) (b) | Pembelian Tempatan(RM) (c) | Jumlah Perolehan(RM) (a+b+c) |
| 27401 | Operating | P4242 | 0.00 | 3,990.00 | 0.00 | 3,990.00 |
| 27401 | Operating | E701 | 451.02 | 90.00 | 0.00 | 541.02 |
| 27401 | Operating | B4242 | 50,779.60 | 16,711.74 | 0.00 | 67,491.34 |
| 27404 | Operating | P4242 | 0.00 | 4,741.45 | 0.00 | 4,741.45 |

**Figure 3.1.3-2 PF 3.1**

**STEP 5**

Click on the button to view/print the record as Figure 3.1.3-3




| Objek Lanjut | Jenis Peruntukan | Ministry/Department | Nilai Perolehan(RM) | | | |
|---|---|---|---|---|---|---|
| | | | Konsesi(RM) (a) | Kontrak(RM) (b) | Pembelian Tempatan(RM) (c) | Jumlah Perolehan(RM) (a+b+c) |
| 27401 | Operating | P4242 | 0.00 | 3,990.00 | 0.00 | 3,990.00 |
| 27401 | Operating | E701 | 451.02 | 90.00 | 0.00 | 541.02 |
| 27401 | Operating | B4242 | 50,779.60 | 16,711.74 | 0.00 | 67,491.34 |
| 27404 | Operating | P4242 | 0.00 | 4,741.45 | 0.00 | 4,741.45 |
| JUMLAH | | | 51,230.62 | 25,533.19 | 0.00 | 76,763.81 |

**Figure 3.1.3-3 PF 3.1**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.1.4 PF 3.2

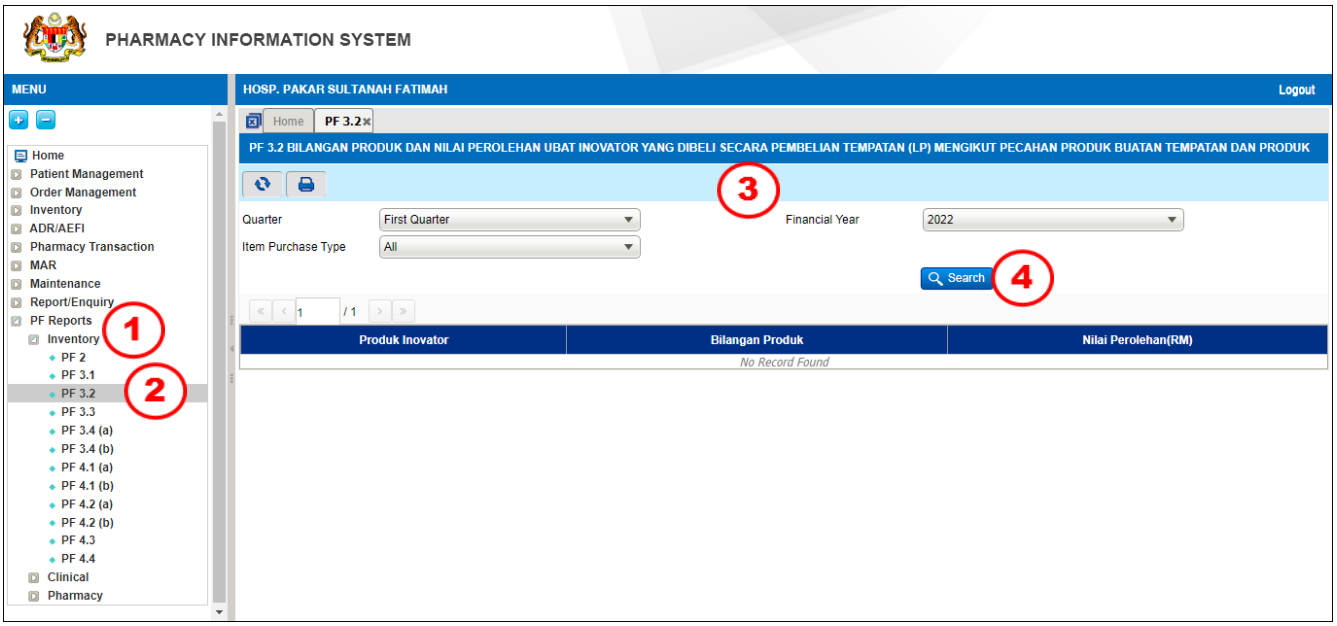



**Figure 3.1.4-1 PF 3.2**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 3.2'

**STEP 3**
Search PF 3.2 record by criteria as follow:

a) Quarter
b) Item Purchase Type
c) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

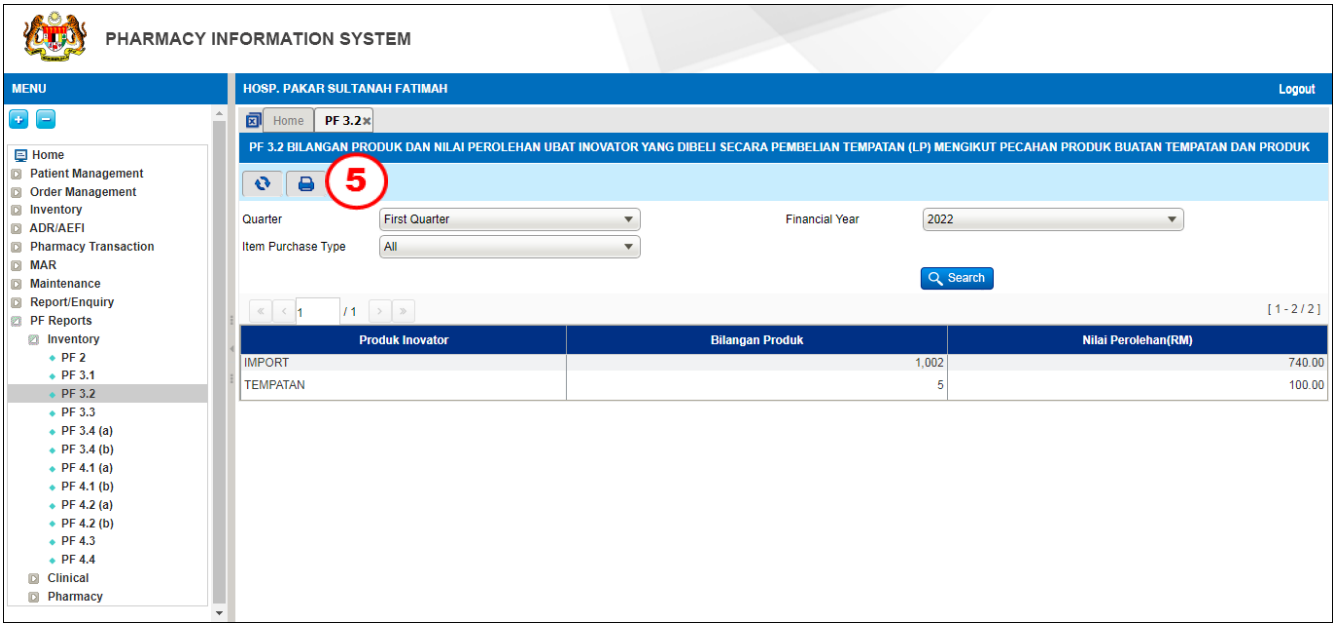



**Figure 3.1.4-2 PF 3.2**

**STEP 5**

Click on the button to view/print the record as Figure 3.1.4-3

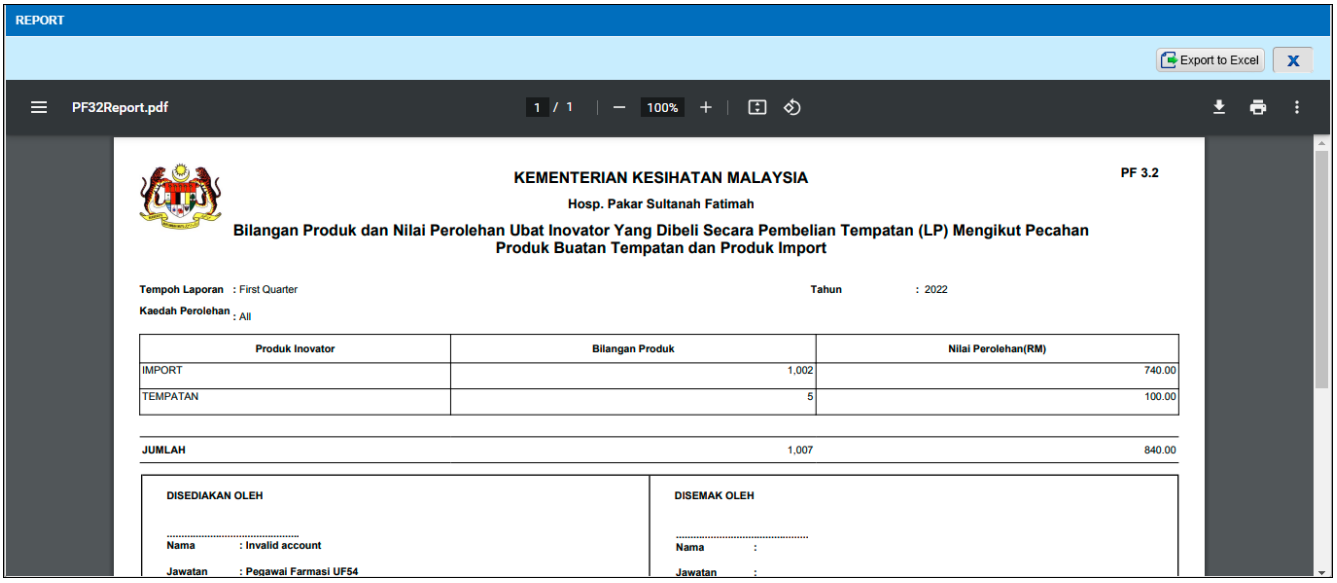



**Figure 3.1.4-3 PF 3.2**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.1.5 PF 3.3

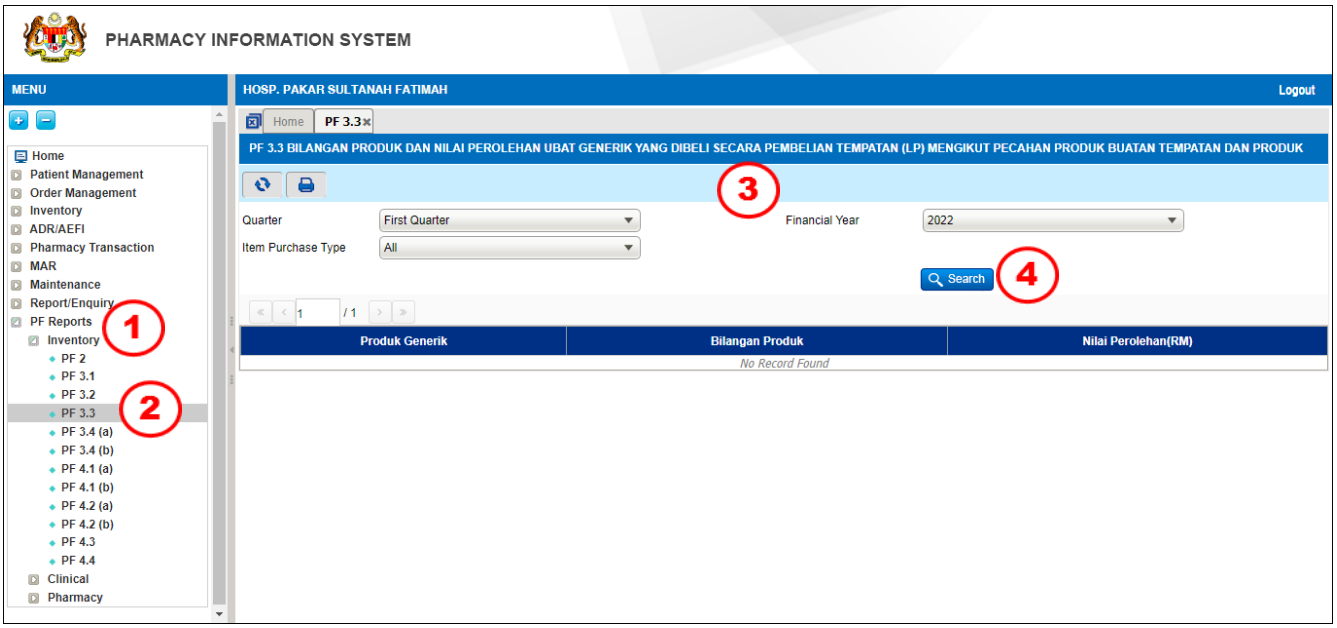



**Figure 3.1.5-1 PF 3.3**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 3.3'

**STEP 3**
Search PF 3.3 record by criteria as follow:

a) Quarter
b) Item Purchase Type
c) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

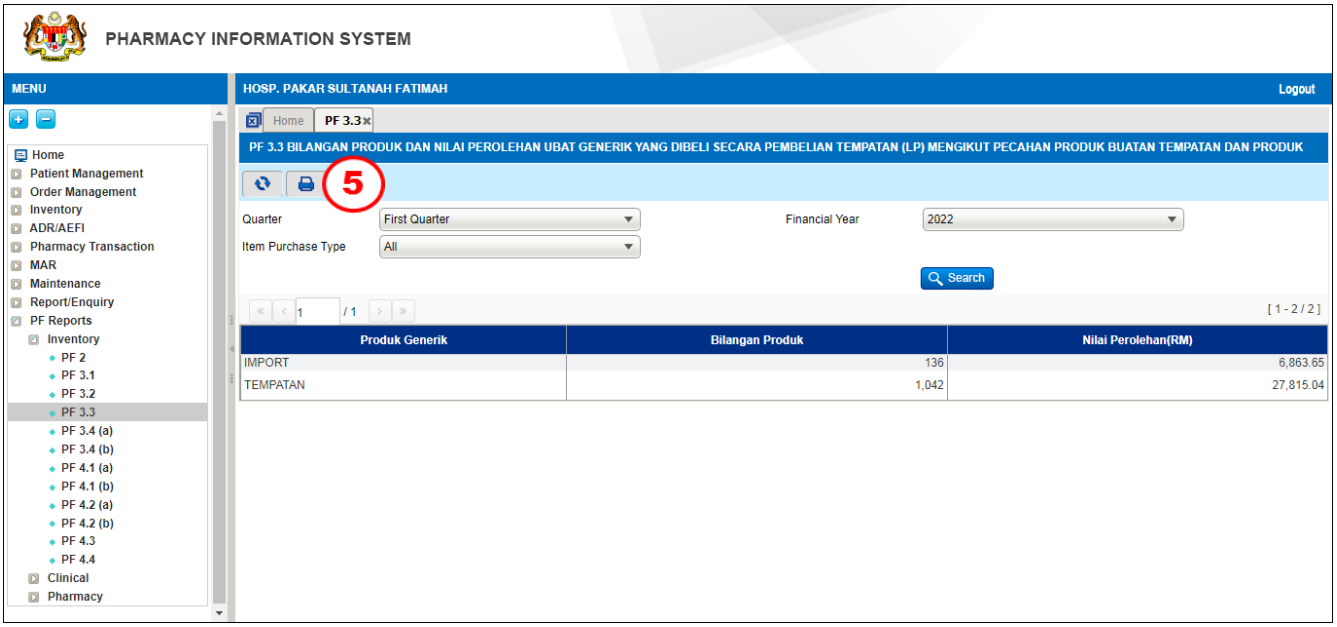



**Figure 3.1.5-2 PF 3.3**

**STEP 5**

Click on the button to view/print the record as Figure 3.1.5-3

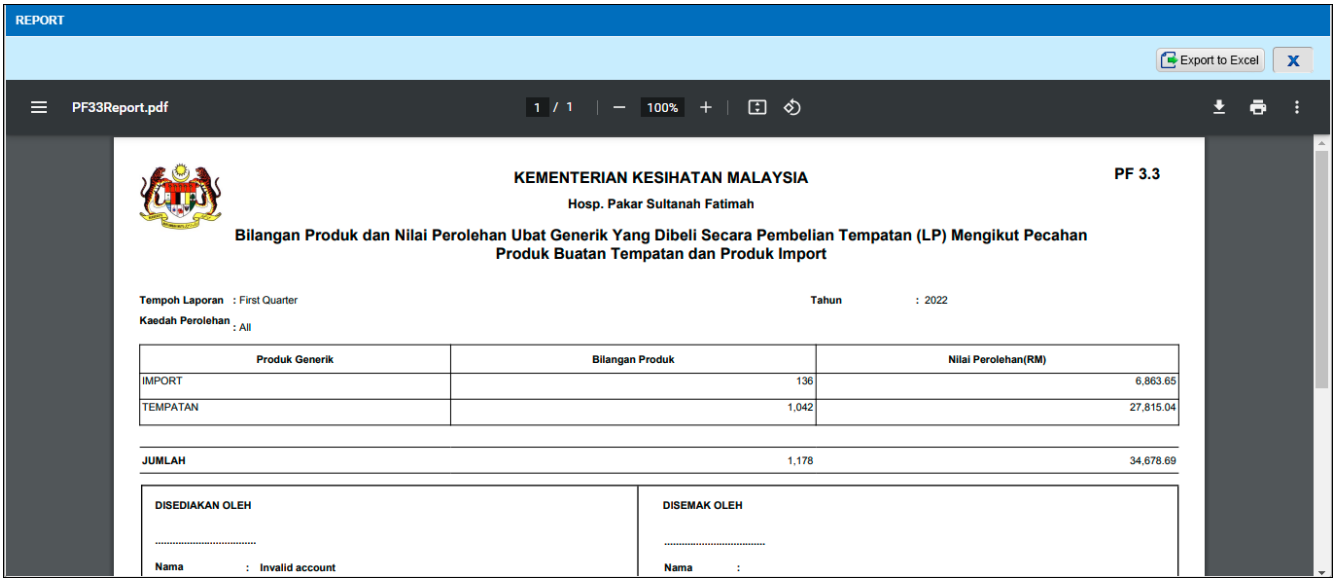



**Figure 3.1.5-3 PF 3.3**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.1.6 PF 3.4 (a)

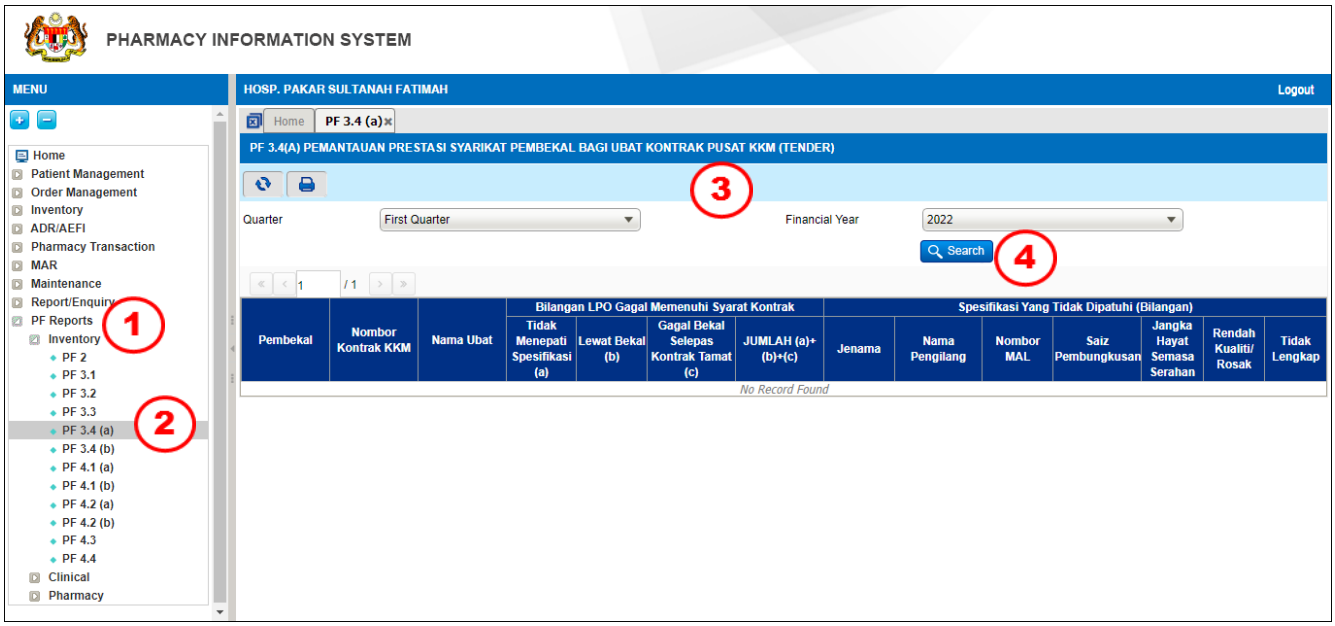



**Figure 3.1.6-1 PF 3.4 (a)**

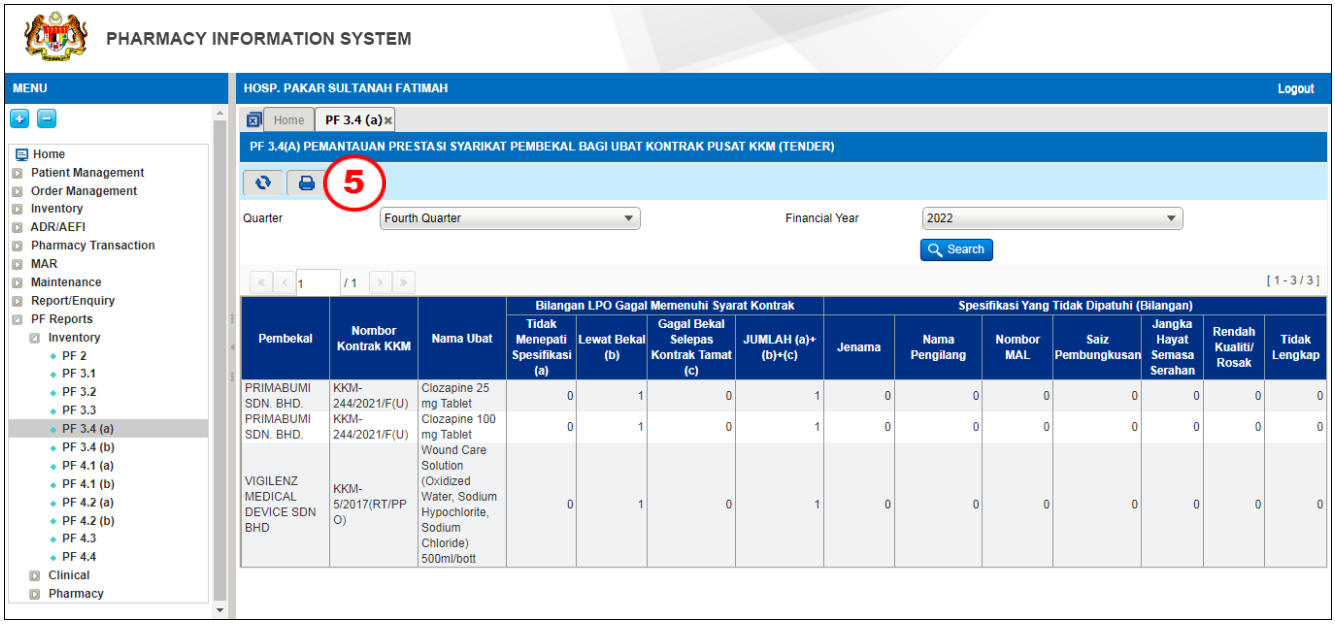
**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 3.4 (a)'

**STEP 3**
Search PF 3.4 (a) record by criteria as follow:

a) Quarter
b) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

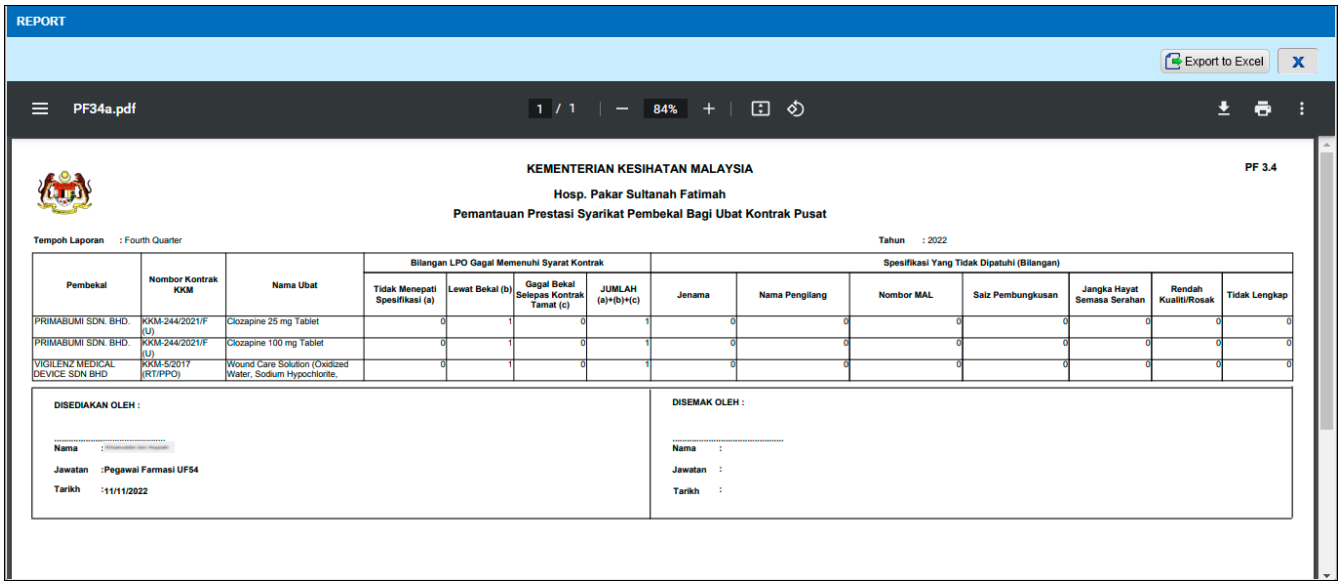



| Pembekal | Nombor Kontrak KKM | Nama Ubat | Bilangan LPO Gagal Memenuhi Syarat Kontrak | | | | Spesifikasi Yang Tidak Dipatuhi (Bilangan) | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Tidak Menepati Spesifikasi (a) | Lewat Bekal (b) | Gagal Bekal Selepas Kontrak Tamat (c) | JUMLAH (a)+(b)+(c) | Jenama | Nama Pengilang | Nombor MAL | Saiz Pembungkusan | Jangka Hayat Semasa Serahan | Rendah Kualiti/ Rosak | Tidak Lengkap |
| PRIMABUMI SDN. BHD. | KKM-244/2021/F(U) | Clozapine 25 mg Tablet | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PRIMABUMI SDN. BHD. | KKM-244/2021/F(U) | Clozapine 100 mg Tablet | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| VIGILENZ MEDICAL DEVICE SDN BHD | KKM-5/2017(RT/PPO) | Wound Care Solution (Oxidized Water, Sodium Hypochlorite, Sodium Chloride) 500ml/bott | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

**Figure 3.1.6-2 PF 3.4 (a)**

**STEP 5**

Click on the button to view/print the record as Figure 3.1.6-3




| Pembekal | Nombor Kontrak KKM | Nama Ubat | Bilangan LPO Gagal Memenuhi Syarat Kontrak | | | | Spesifikasi Yang Tidak Dipatuhi (Bilangan) | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Tidak Menepati Spesifikasi (a) | Lewat Bekal (b) | Gagal Bekal Selepas Kontrak Tamat (c) | JUMLAH (a)+(b)+(c) | Jenama | Nama Pengilang | Nombor MAL | Saiz Pembungkusan | Jangka Hayat Semasa Serahan | Rendah Kualiti/Rosak | Tidak Lengkap |
| PRIMABUMI SDN. BHD. | KKM-244/2021/F (U) | Clozapine 25 mg Tablet | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PRIMABUMI SDN. BHD. | KKM-244/2021/F (U) | Clozapine 100 mg Tablet | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| VIGILENZ MEDICAL DEVICE SDN BHD | KKM-5/2017 (RT/PPO) | Wound Care Solution (Oxidized Water, Sodium Hypochlorite, | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

**Figure 3.1.6-3 PF 3.4 (a)**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.1.7 PF 3.4 (b)

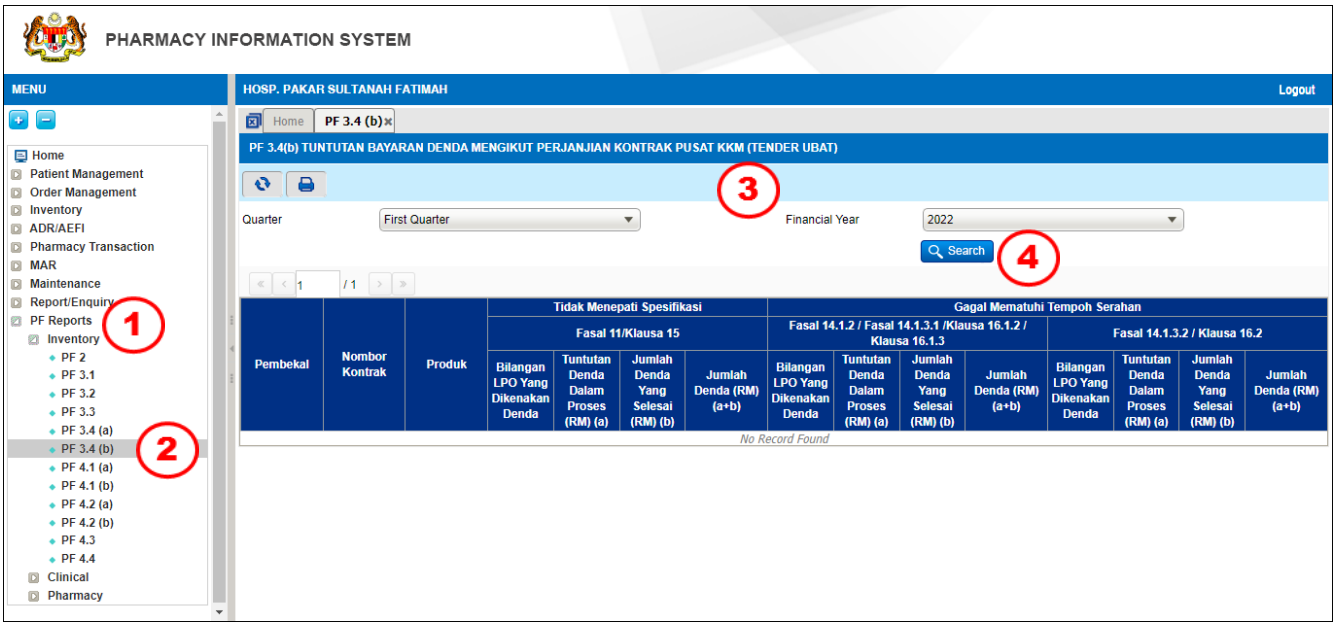



**Figure 3.1.7-1 PF 3.4 (b)**

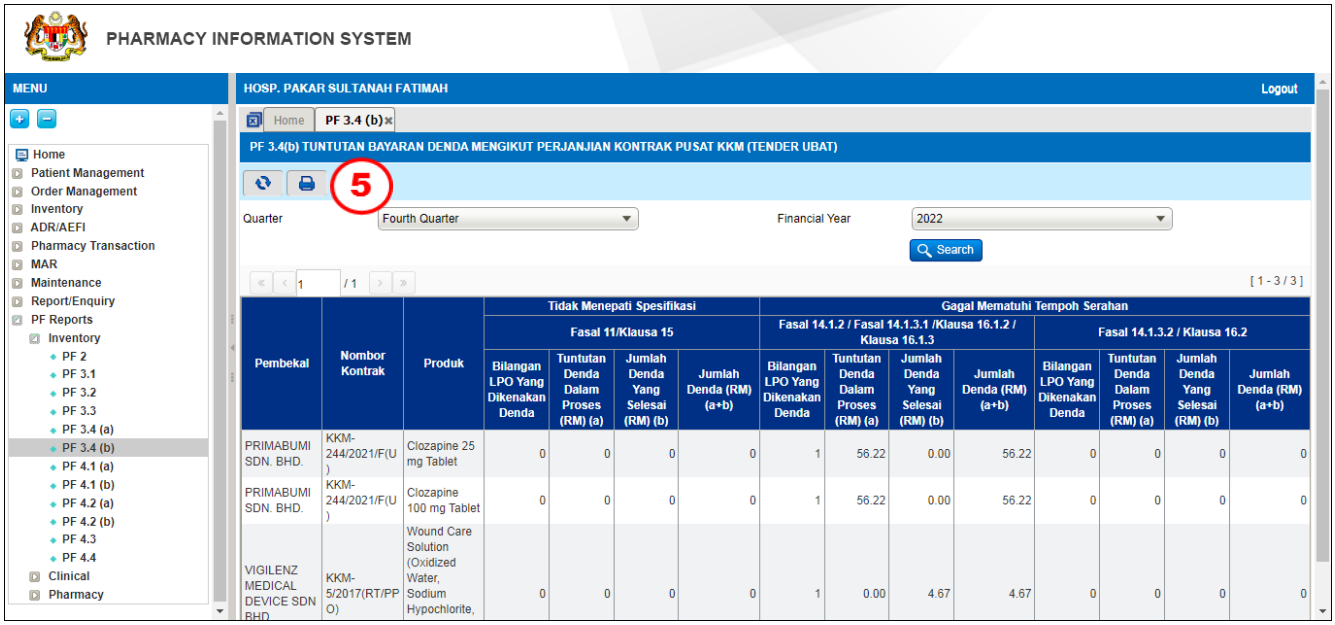
**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 3.4 (b)'

**STEP 3**
Search PF 3.4 (b) record by criteria as follow:

a) Quarter
b) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

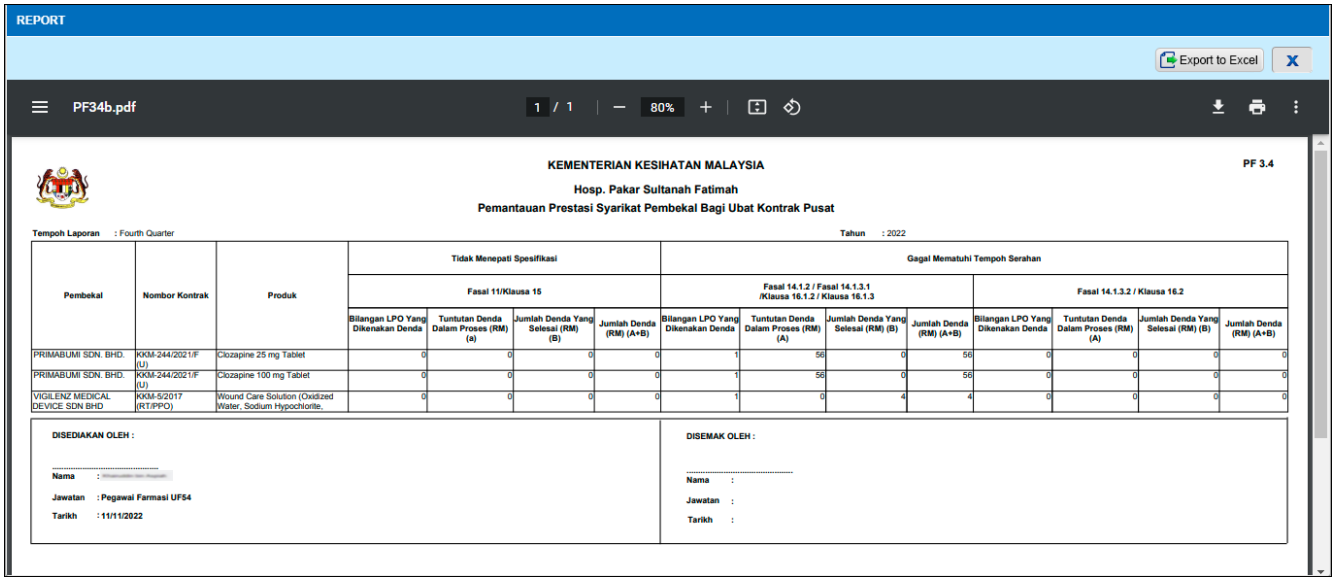



| Pembekal | Nombor Kontrak | Produk | Tidak Menepati Spesifikasi – Fasal 11/Klausa 15 | | | | Gagal Mematuhi Tempoh Serahan – Fasal 14.1.2 / Fasal 14.1.3.1 /Klausa 16.1.2 / Klausa 16.1.3 | | | | Gagal Mematuhi Tempoh Serahan – Fasal 14.1.3.2 / Klausa 16.2 | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Bilangan LPO Yang Dikenakan Denda | Tuntutan Denda Dalam Proses (RM) (a) | Jumlah Denda Yang Selesai (RM) (b) | Jumlah Denda (RM) (a+b) | Bilangan LPO Yang Dikenakan Denda | Tuntutan Denda Dalam Proses (RM) (a) | Jumlah Denda Yang Selesai (RM) (b) | Jumlah Denda (RM) (a+b) | Bilangan LPO Yang Dikenakan Denda | Tuntutan Denda Dalam Proses (RM) (a) | Jumlah Denda Yang Selesai (RM) (b) | Jumlah Denda (RM) (a+b) |
| PRIMABUMI SDN. BHD. | KKM-244/2021/F(U) | Clozapine 25 mg Tablet | 0 | 0 | 0 | 0 | 1 | 56.22 | 0.00 | 56.22 | 0 | 0 | 0 | 0 |
| PRIMABUMI SDN. BHD. | KKM-244/2021/F(U) | Clozapine 100 mg Tablet | 0 | 0 | 0 | 0 | 1 | 56.22 | 0.00 | 56.22 | 0 | 0 | 0 | 0 |
| VIGILENZ MEDICAL DEVICE SDN BHD. | KKM-5/2017(RT/PPO) | Wound Care Solution (Oxidized Water, Sodium Hypochlorite, | 0 | 0 | 0 | 0 | 1 | 0.00 | 4.67 | 4.67 | 0 | 0 | 0 | 0 |

**Figure 3.1.7-2 PF 3.4 (b)**

**STEP 5**

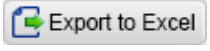
Click on the button to view/print the record as Figure 3.1.7-3




| Pembekal | Nombor Kontrak | Produk | Tidak Menepati Spesifikasi – Fasal 11/Klausa 15 | | | | Gagal Mematuhi Tempoh Serahan – Fasal 14.1.2 / Fasal 14.1.3.1 /Klausa 16.1.2 / Klausa 16.1.3 | | | | Gagal Mematuhi Tempoh Serahan – Fasal 14.1.3.2 / Klausa 16.2 | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Bilangan LPO Yang Dikenakan Denda | Tuntutan Denda Dalam Proses (RM) (a) | Jumlah Denda Yang Selesai (RM) (B) | Jumlah Denda (RM) (A+B) | Bilangan LPO Yang Dikenakan Denda | Tuntutan Denda Dalam Proses (RM) (A) | Jumlah Denda Yang Selesai (RM) (B) | Jumlah Denda (RM) (A+B) | Bilangan LPO Yang Dikenakan Denda | Tuntutan Denda Dalam Proses (RM) (A) | Jumlah Denda Yang Selesai (RM) (B) | Jumlah Denda (RM) (A+B) |
| PRIMABUMI SDN. BHD. | KKM-244/2021/F (U) | Clozapine 25 mg Tablet | 0 | 0 | 0 | 0 | 1 | 56 | 0 | 56 | 0 | 0 | 0 | 0 |
| PRIMABUMI SDN. BHD. | KKM-244/2021/F (U) | Clozapine 100 mg Tablet | 0 | 0 | 0 | 0 | 1 | 56 | 0 | 56 | 0 | 0 | 0 | 0 |
| VIGILENZ MEDICAL DEVICE SDN BHD | KKM-5/2017 (RT/PPO) | Wound Care Solution (Oxidized Water, Sodium Hypochlorite, | 0 | 0 | 0 | 0 | 1 | 0 | 4 | 4 | 0 | 0 | 0 | 0 |

**Figure 3.1.7-3 PF 3.4 (b)**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.1.8 PF 4.1 (a)

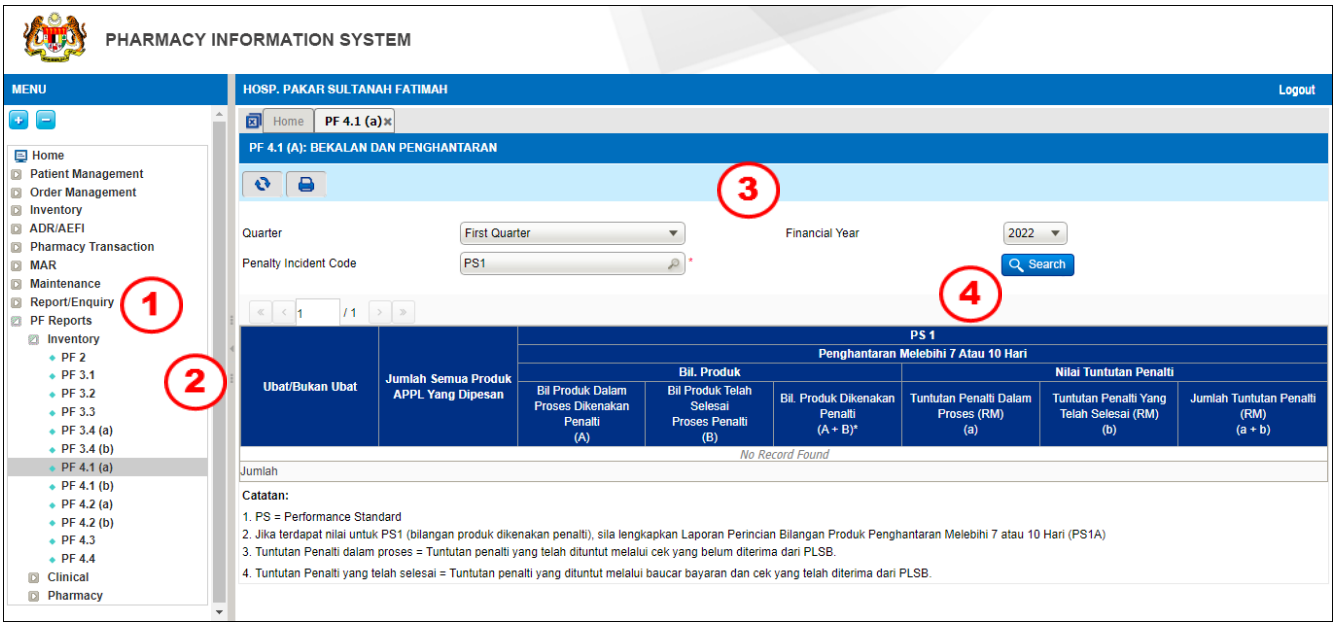



**Figure 3.1.8-1 PF 4.1 (a)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 4.1 (a)'

**STEP 3**
Search PF 4.1 (a) record by criteria as follow:

a) Quarter
b) Penalty Incident Code
c) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

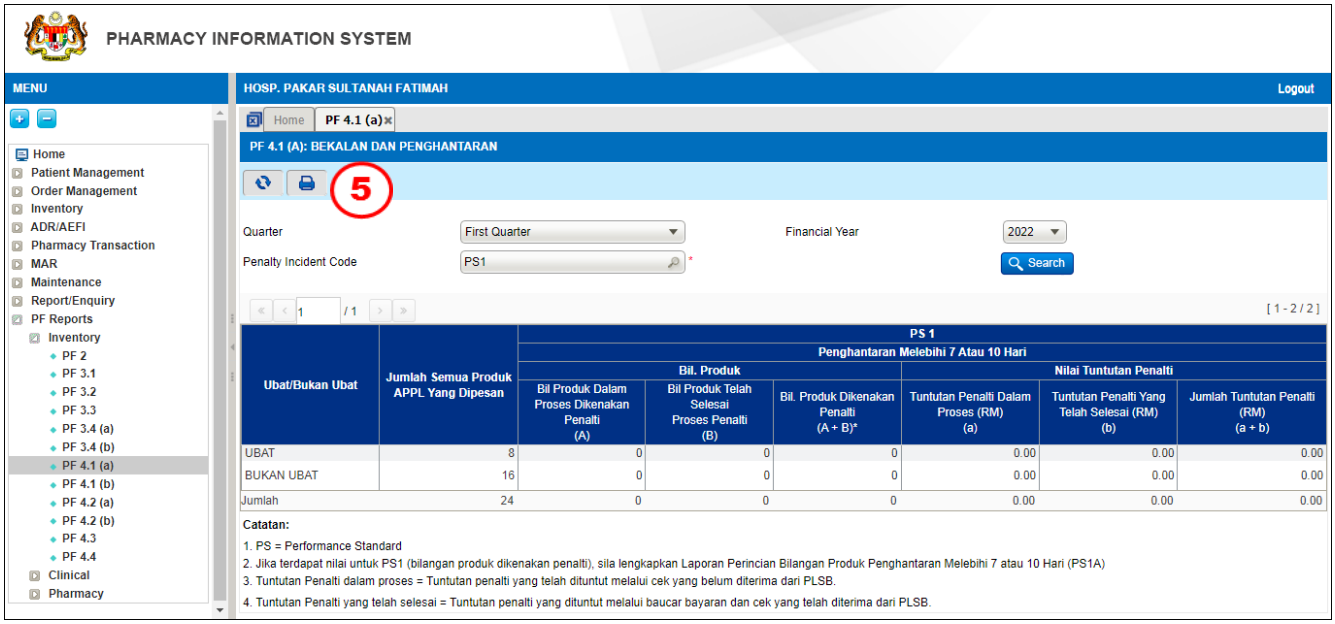



**Figure 3.1.8-2 PF 4.1 (a)**

**STEP 5**

Click on the button to view/print the record as Figure 3.1.8-3

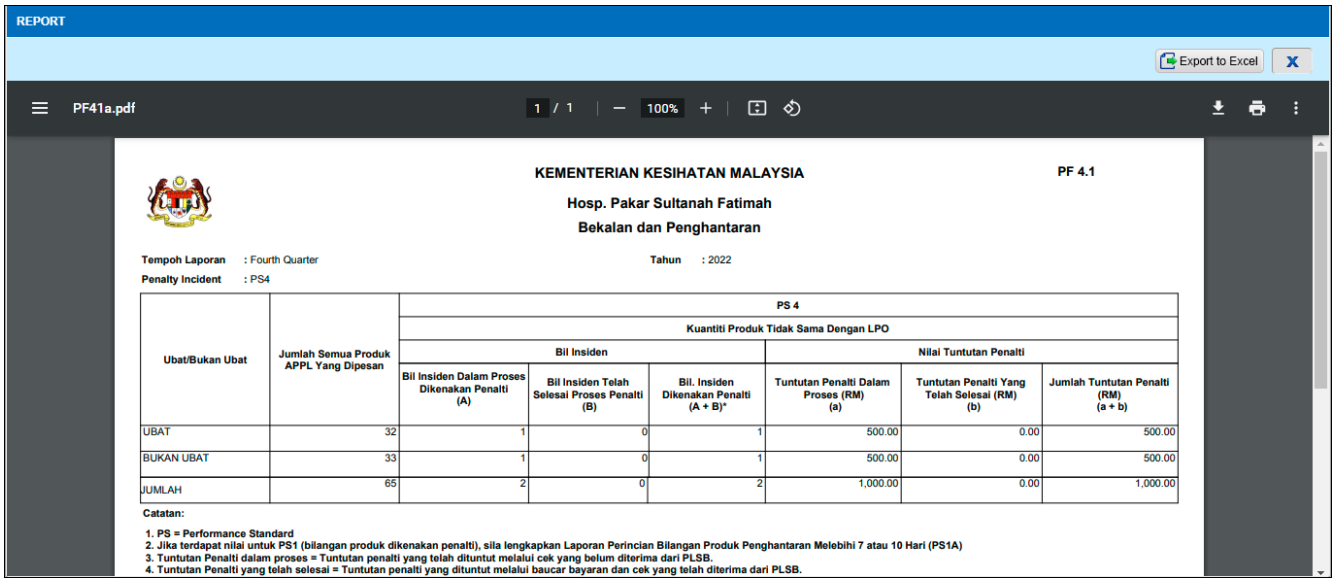
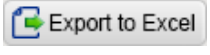



**Figure 3.1.8-3 PF 4.1 (a)**

***Note***

*Click on the*  *button to save/view/print report in Excel format.*

### 3.1.9 PF 4.1 (b)

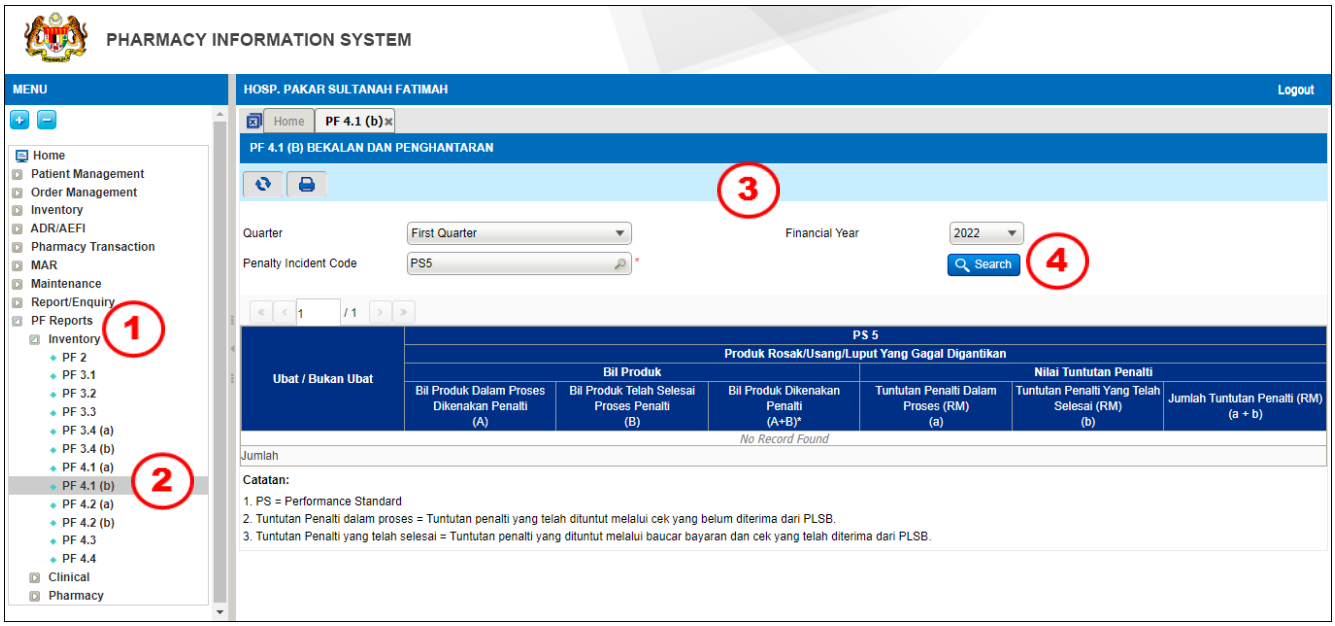



**Figure 3.1.9-1 PF 4.1 (b)**

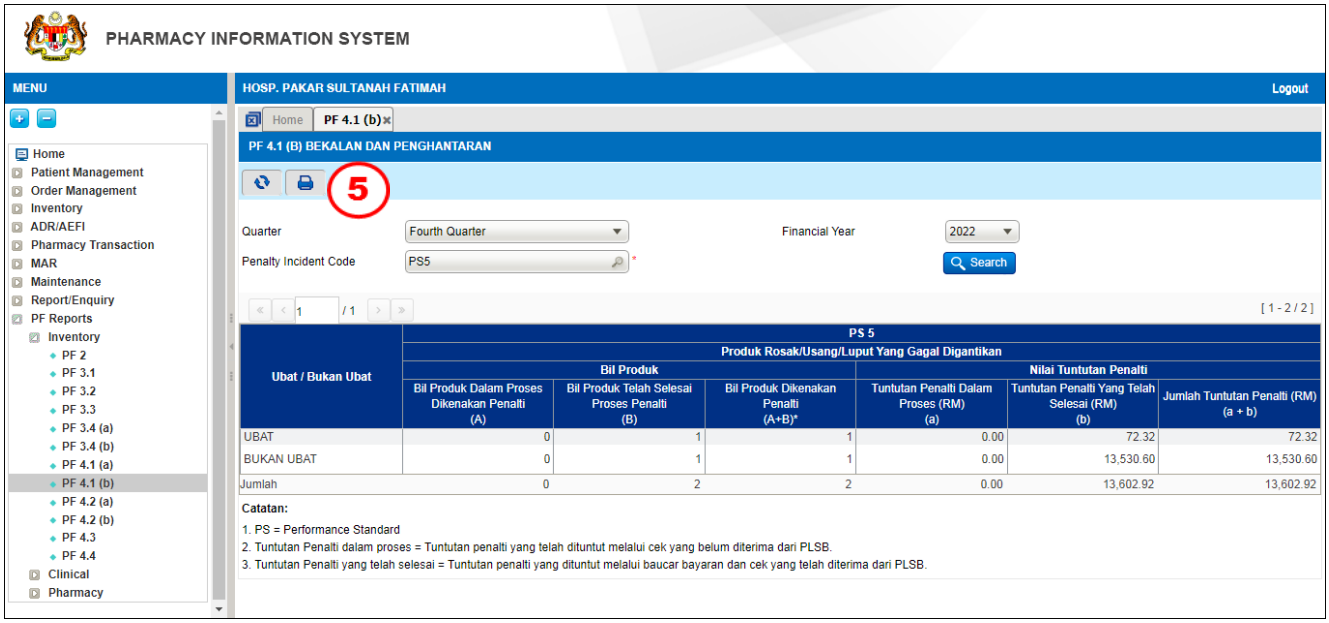
**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 4.1 (b)'

**STEP 3**
Search PF 4.1 (b) record by criteria as follow:

a) Quarter
b) Penalty Incident Code
c) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

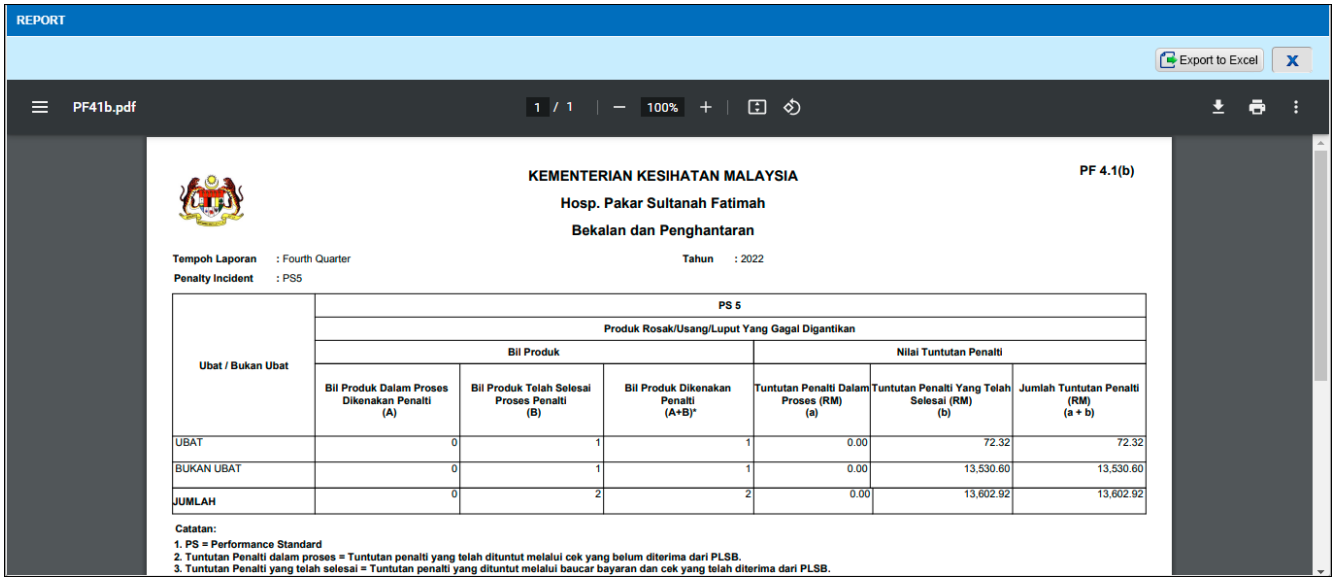



| Ubat / Bukan Ubat | PS 5 | | | | | |
|---|---|---|---|---|---|---|
| | Produk Rosak/Usang/Luput Yang Gagal Digantikan | | | | | |
| | Bil Produk | | | Nilai Tuntutan Penalti | | |
| | Bil Produk Dalam Proses Dikenakan Penalti (A) | Bil Produk Telah Selesai Proses Penalti (B) | Bil Produk Dikenakan Penalti (A+B)* | Tuntutan Penalti Dalam Proses (RM) (a) | Tuntutan Penalti Yang Telah Selesai (RM) (b) | Jumlah Tuntutan Penalti (RM) (a + b) |
| UBAT | 0 | 1 | 1 | 0.00 | 72.32 | 72.32 |
| BUKAN UBAT | 0 | 1 | 1 | 0.00 | 13,530.60 | 13,530.60 |
| Jumlah | 0 | 2 | 2 | 0.00 | 13,602.92 | 13,602.92 |

**Figure 3.1.9-2 PF 4.1 (b)**

**STEP 5**

Click on the button to view/print the record as Figure 3.1.8-3

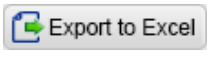



| Ubat / Bukan Ubat | PS 5 | | | | | |
|---|---|---|---|---|---|---|
| | Produk Rosak/Usang/Luput Yang Gagal Digantikan | | | | | |
| | Bil Produk | | | Nilai Tuntutan Penalti | | |
| | Bil Produk Dalam Proses Dikenakan Penalti (A) | Bil Produk Telah Selesai Proses Penalti (B) | Bil Produk Dikenakan Penalti (A+B)* | Tuntutan Penalti Dalam Proses (RM) (a) | Tuntutan Penalti Yang Telah Selesai (RM) (b) | Jumlah Tuntutan Penalti (RM) (a + b) |
| UBAT | 0 | 1 | 1 | 0.00 | 72.32 | 72.32 |
| BUKAN UBAT | 0 | 1 | 1 | 0.00 | 13,530.60 | 13,530.60 |
| JUMLAH | 0 | 2 | 2 | 0.00 | 13,602.92 | 13,602.92 |

Catatan:
1. PS = Performance Standard
2. Tuntutan Penalti dalam proses = Tuntutan penalti yang telah dituntut melalui cek yang belum diterima dari PLSB.
3. Tuntutan Penalti yang telah selesai = Tuntutan penalti yang dituntut melalui baucar bayaran dan cek yang telah diterima dari PLSB.

**Figure 3.1.9-3 PF 4.1 (b)**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.1.10 PF 4.2 (a)

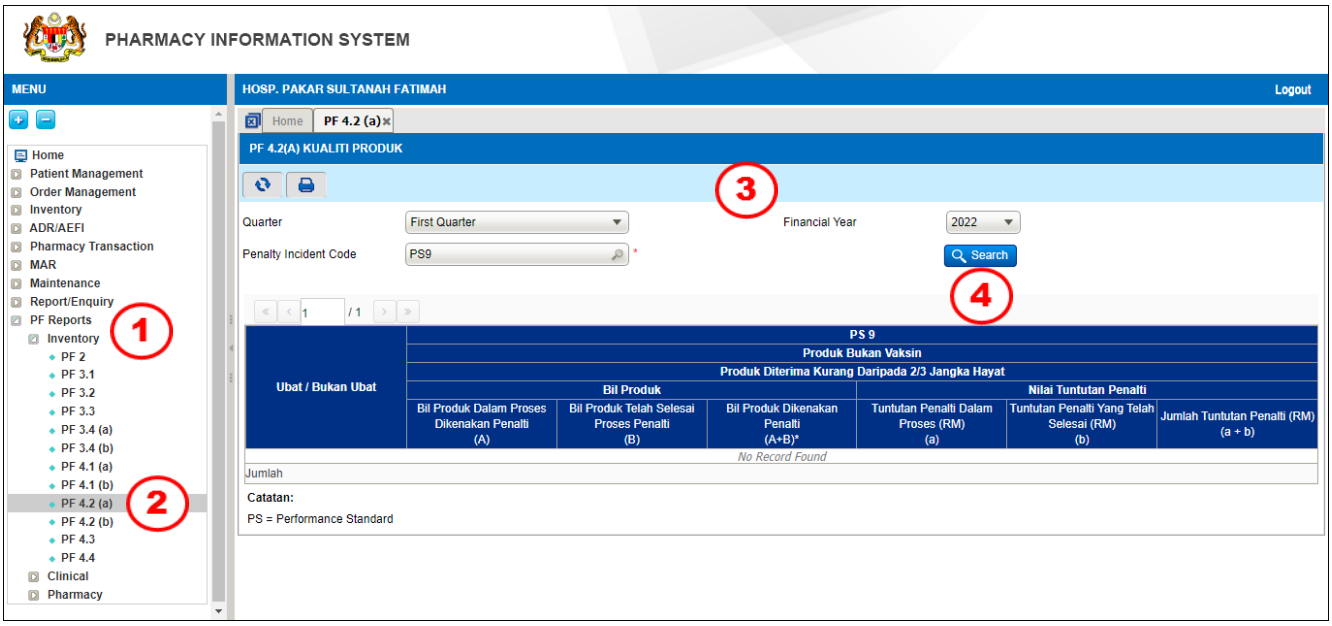



**Figure 3.1.10-1 PF 4.2 (a)**

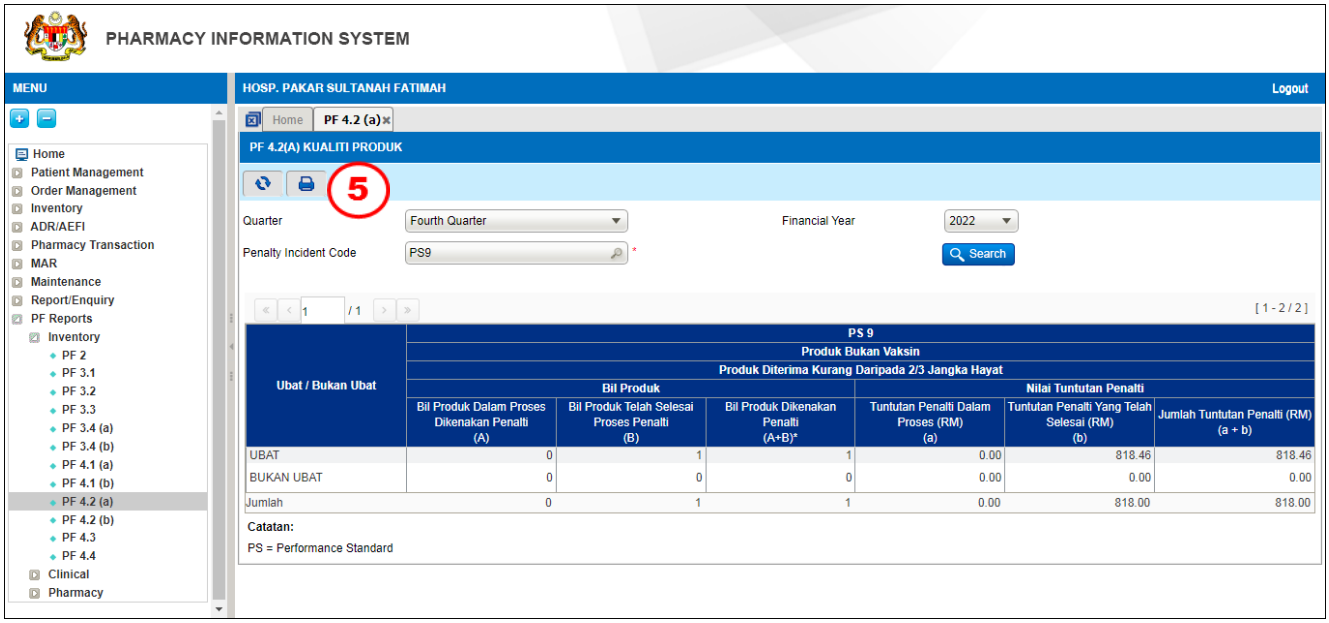
**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 4.2 (a)'

**STEP 3**
Search PF 4.2 (a) record by criteria as follow:

a) Quarter
b) Penalty Incident Code
c) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

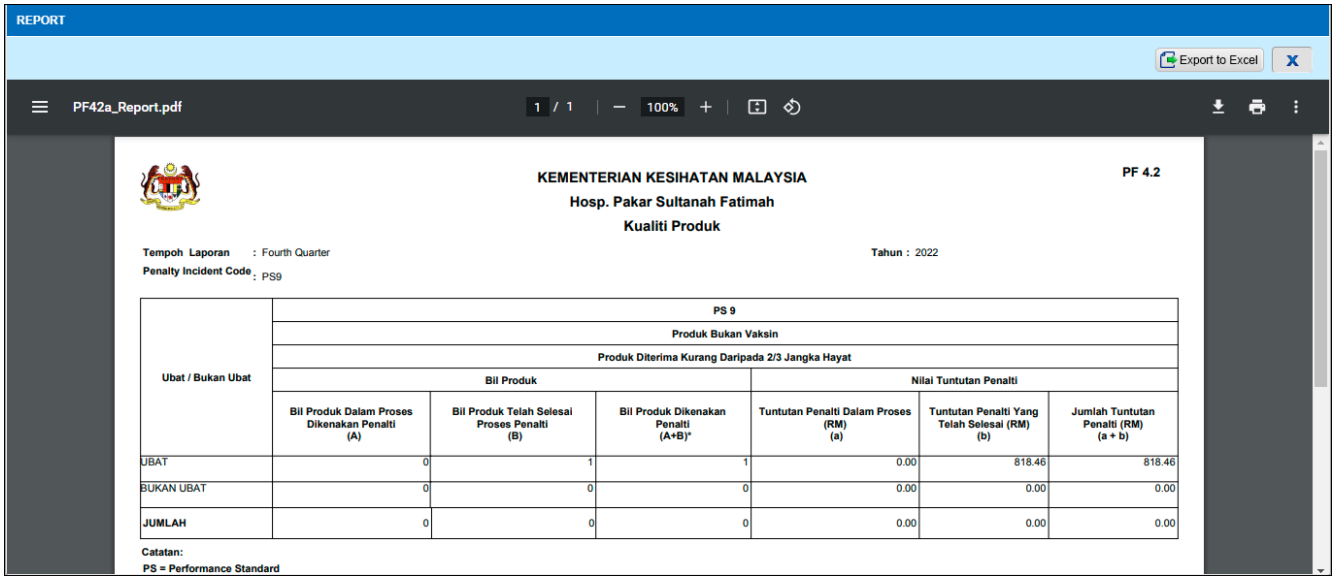



| Ubat / Bukan Ubat | PS 9 – Produk Bukan Vaksin – Produk Diterima Kurang Daripada 2/3 Jangka Hayat | | | | | |
|---|---|---|---|---|---|---|
| | Bil Produk | | | Nilai Tuntutan Penalti | | |
| | Bil Produk Dalam Proses Dikenakan Penalti (A) | Bil Produk Telah Selesai Proses Penalti (B) | Bil Produk Dikenakan Penalti (A+B)* | Tuntutan Penalti Dalam Proses (RM) (a) | Tuntutan Penalti Yang Telah Selesai (RM) (b) | Jumlah Tuntutan Penalti (RM) (a + b) |
| UBAT | 0 | 1 | 1 | 0.00 | 818.46 | 818.46 |
| BUKAN UBAT | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| Jumlah | 0 | 1 | 1 | 0.00 | 818.00 | 818.00 |

**Figure 3.1.10-2 PF 4.2 (a)**

**STEP 5**

Click on the button to view/print the record as Figure 3.1.10-3




| Ubat / Bukan Ubat | PS 9 – Produk Bukan Vaksin – Produk Diterima Kurang Daripada 2/3 Jangka Hayat | | | | | |
|---|---|---|---|---|---|---|
| | Bil Produk | | | Nilai Tuntutan Penalti | | |
| | Bil Produk Dalam Proses Dikenakan Penalti (A) | Bil Produk Telah Selesai Proses Penalti (B) | Bil Produk Dikenakan Penalti (A+B)* | Tuntutan Penalti Dalam Proses (RM) (a) | Tuntutan Penalti Yang Telah Selesai (RM) (b) | Jumlah Tuntutan Penalti (RM) (a + b) |
| UBAT | 0 | 1 | 1 | 0.00 | 818.46 | 818.46 |
| BUKAN UBAT | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| JUMLAH | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |

**Figure 3.1.10-3 PF 4.2 (a)**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.1.11 PF 4.2 (b)

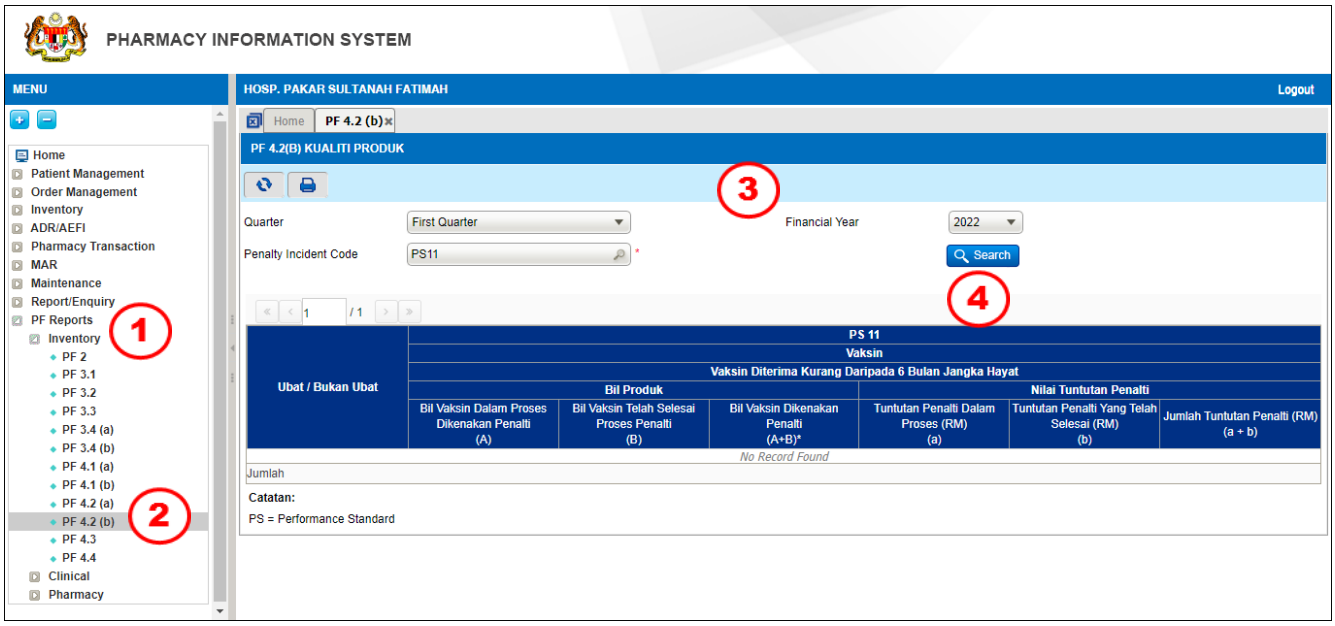



**Figure 3.1.11-1 PF 4.2 (b)**

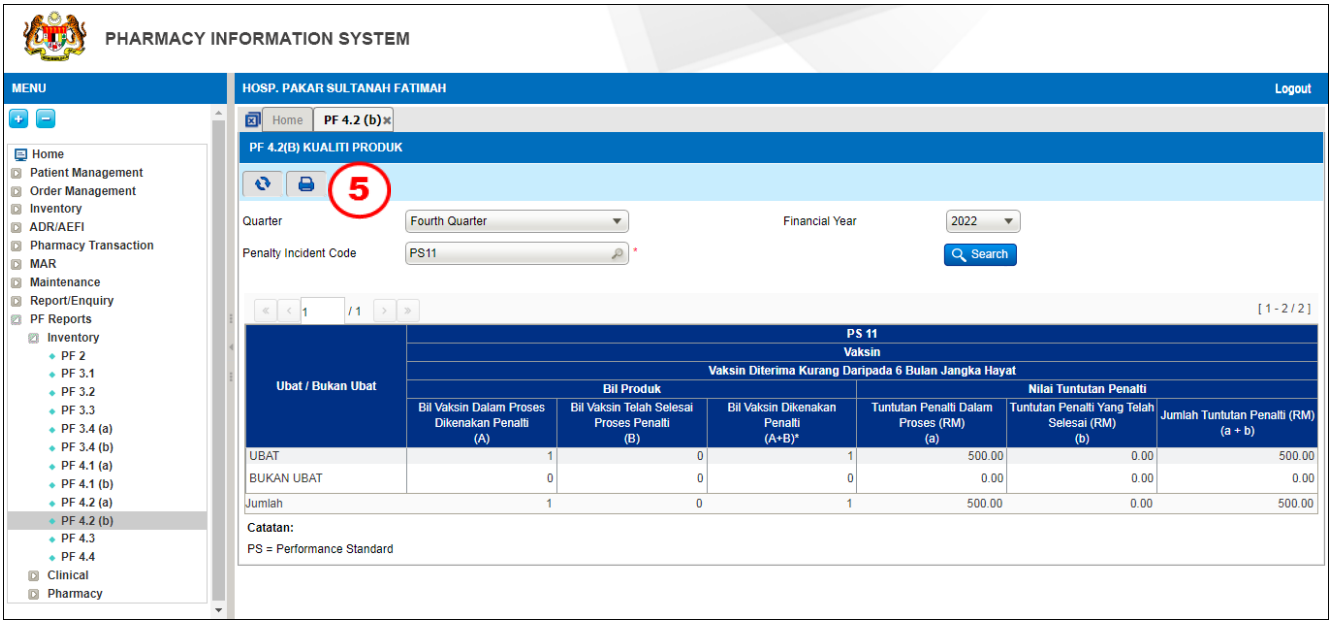
**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 4.2 (b)'

**STEP 3**
Search PF 4.2 (b) record by criteria as follow:

a) Quarter
b) Penalty Incident Code
c) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

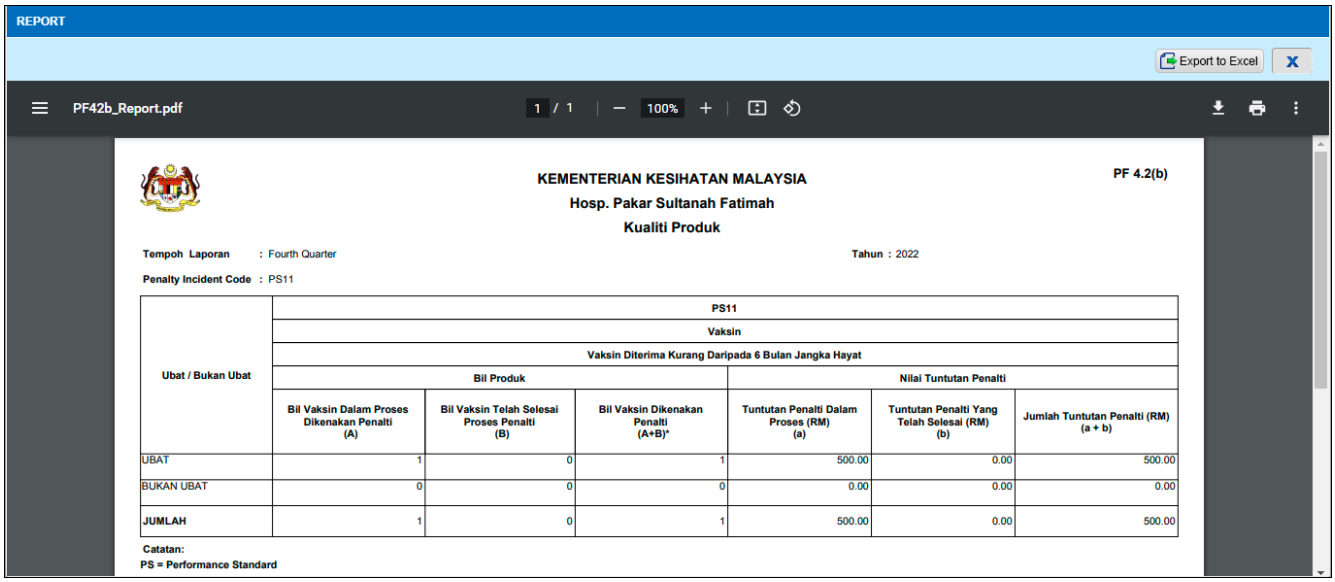



| Ubat / Bukan Ubat | PS 11 Vaksin Diterima Kurang Daripada 6 Bulan Jangka Hayat – Bil Produk: Bil Vaksin Dalam Proses Dikenakan Penalti (A) | Bil Vaksin Telah Selesai Proses Penalti (B) | Bil Vaksin Dikenakan Penalti (A+B)* | Nilai Tuntutan Penalti: Tuntutan Penalti Dalam Proses (RM) (a) | Tuntutan Penalti Yang Telah Selesai (RM) (b) | Jumlah Tuntutan Penalti (RM) (a + b) |
|---|---|---|---|---|---|---|
| UBAT | 1 | 0 | 1 | 500.00 | 0.00 | 500.00 |
| BUKAN UBAT | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| Jumlah | 1 | 0 | 1 | 500.00 | 0.00 | 500.00 |

**Figure 3.1.11-2 PF 4.2 (b)**

**STEP 5**

Click on the button to view/print the record as Figure 3.1.11-3

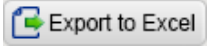



| Ubat / Bukan Ubat | PS11 Vaksin Diterima Kurang Daripada 6 Bulan Jangka Hayat – Bil Produk: Bil Vaksin Dalam Proses Dikenakan Penalti (A) | Bil Vaksin Telah Selesai Proses Penalti (B) | Bil Vaksin Dikenakan Penalti (A+B)* | Nilai Tuntutan Penalti: Tuntutan Penalti Dalam Proses (RM) (a) | Tuntutan Penalti Yang Telah Selesai (RM) (b) | Jumlah Tuntutan Penalti (RM) (a + b) |
|---|---|---|---|---|---|---|
| UBAT | 1 | 0 | 1 | 500.00 | 0.00 | 500.00 |
| BUKAN UBAT | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 |
| JUMLAH | 1 | 0 | 1 | 500.00 | 0.00 | 500.00 |

Catatan:
PS = Performance Standard

**Figure 3.1.11-3 PF 4.2 (b)**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.1.12 PF 4.3

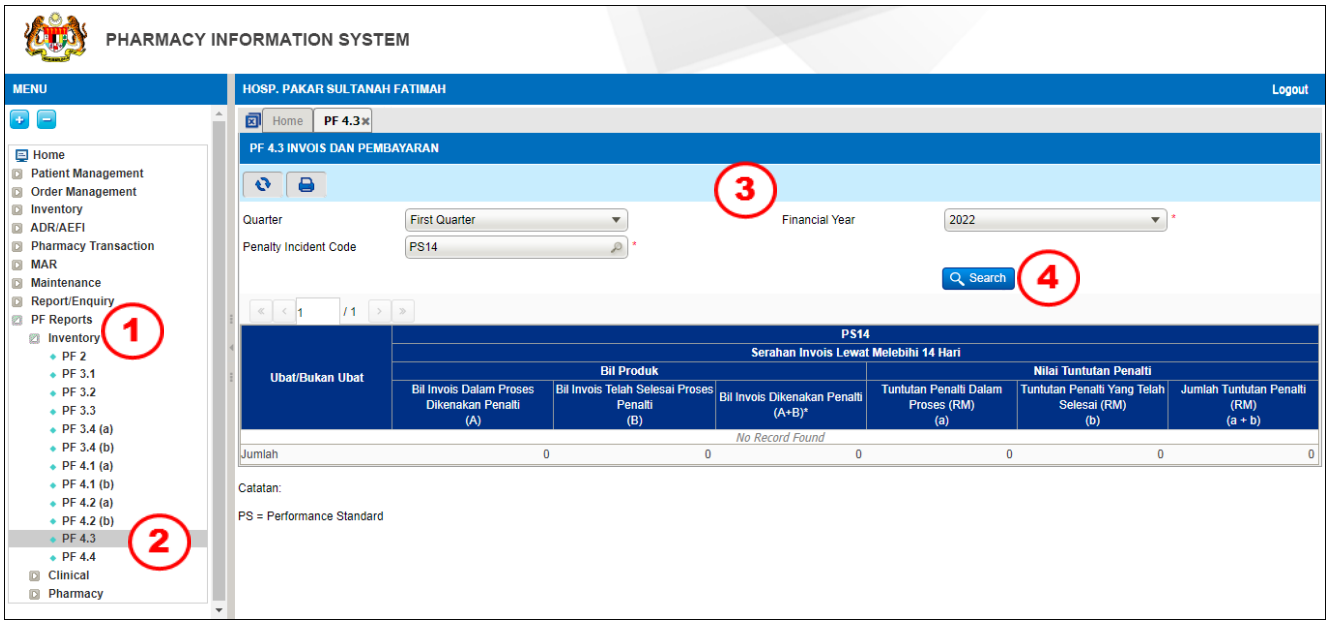



**Figure 3.1.12-1 PF 4.3**

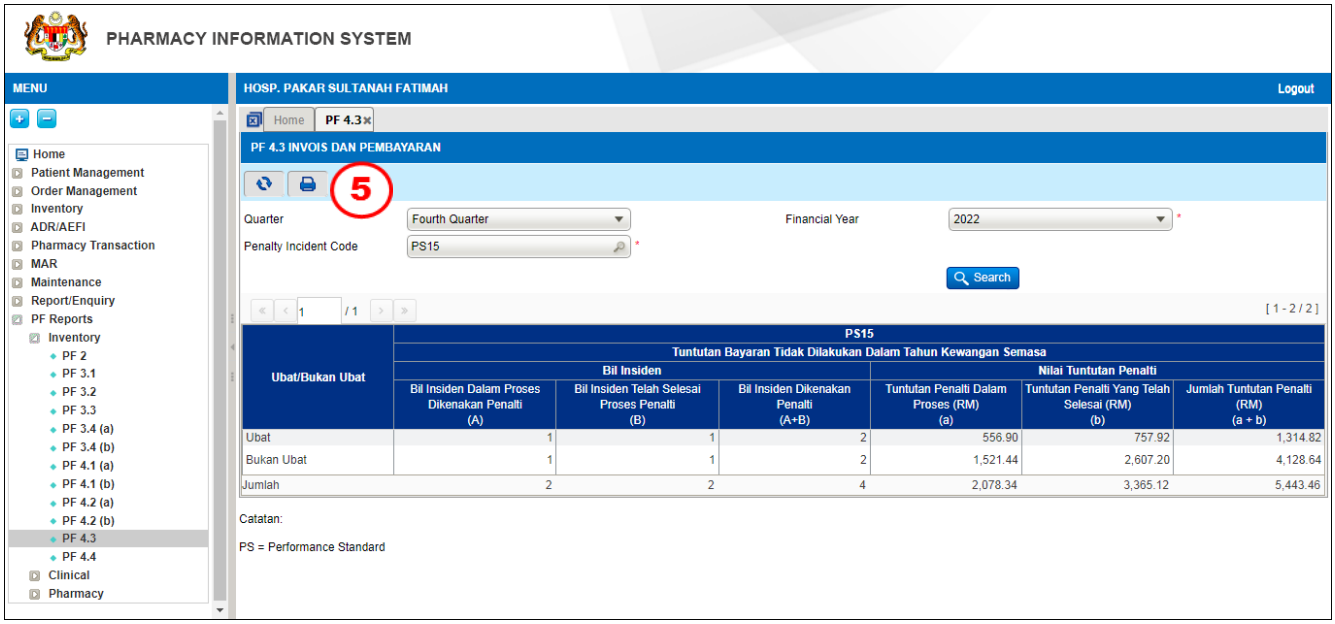
**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 4.3'

**STEP 3**
Search PF 4.3 record by criteria as follow:

a) Quarter
b) Penalty Incident Code
c) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

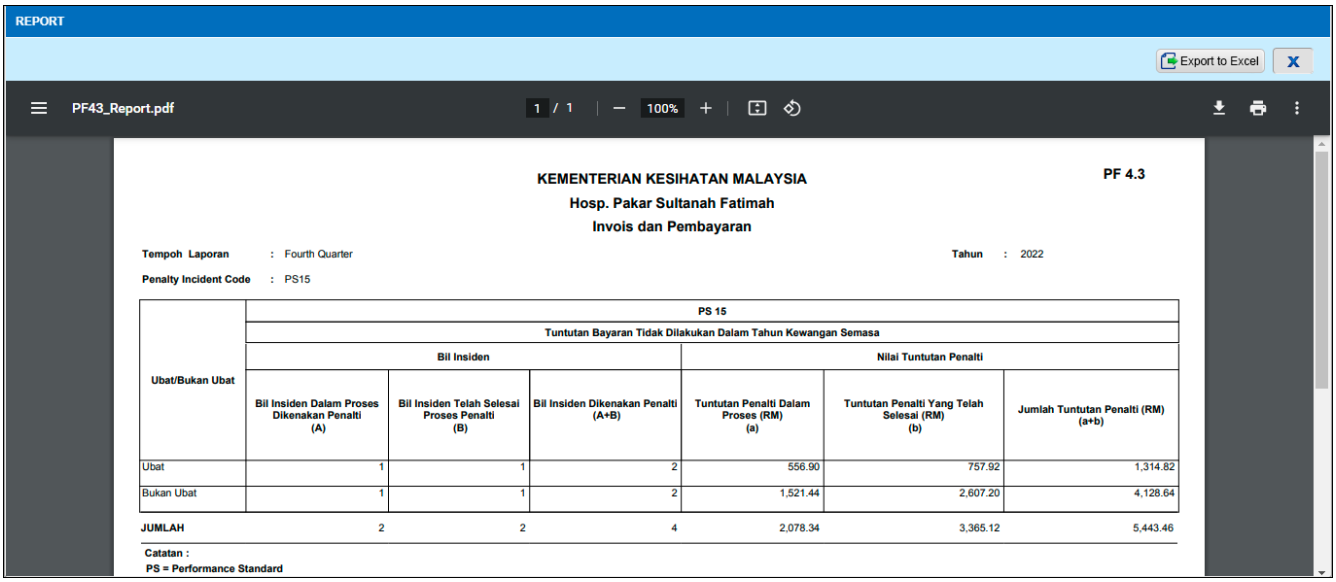



| Ubat/Bukan Ubat | PS15 | | | | | |
|---|---|---|---|---|---|---|
| | Tuntutan Bayaran Tidak Dilakukan Dalam Tahun Kewangan Semasa | | | | | |
| | Bil Insiden | | | Nilai Tuntutan Penalti | | |
| | Bil Insiden Dalam Proses Dikenakan Penalti (A) | Bil Insiden Telah Selesai Proses Penalti (B) | Bil Insiden Dikenakan Penalti (A+B) | Tuntutan Penalti Dalam Proses (RM) (a) | Tuntutan Penalti Yang Telah Selesai (RM) (b) | Jumlah Tuntutan Penalti (RM) (a + b) |
| Ubat | 1 | 1 | 2 | 556.90 | 757.92 | 1,314.82 |
| Bukan Ubat | 1 | 1 | 2 | 1,521.44 | 2,607.20 | 4,128.64 |
| Jumlah | 2 | 2 | 4 | 2,078.34 | 3,365.12 | 5,443.46 |

**Figure 3.1.12-2 PF 4.3**

**STEP 5**

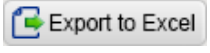
Click on the button to view/print the record as Figure 3.1.12-3




| Ubat/Bukan Ubat | PS 15 | | | | | |
|---|---|---|---|---|---|---|
| | Tuntutan Bayaran Tidak Dilakukan Dalam Tahun Kewangan Semasa | | | | | |
| | Bil Insiden | | | Nilai Tuntutan Penalti | | |
| | Bil Insiden Dalam Proses Dikenakan Penalti (A) | Bil Insiden Telah Selesai Proses Penalti (B) | Bil Insiden Dikenakan Penalti (A+B) | Tuntutan Penalti Dalam Proses (RM) (a) | Tuntutan Penalti Yang Telah Selesai (RM) (b) | Jumlah Tuntutan Penalti (RM) (a+b) |
| Ubat | 1 | 1 | 2 | 556.90 | 757.92 | 1,314.82 |
| Bukan Ubat | 1 | 1 | 2 | 1,521.44 | 2,607.20 | 4,128.64 |
| JUMLAH | 2 | 2 | 4 | 2,078.34 | 3,365.12 | 5,443.46 |

**Figure 3.1.12-3 PF 4.3**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.1.13 PF 4.4

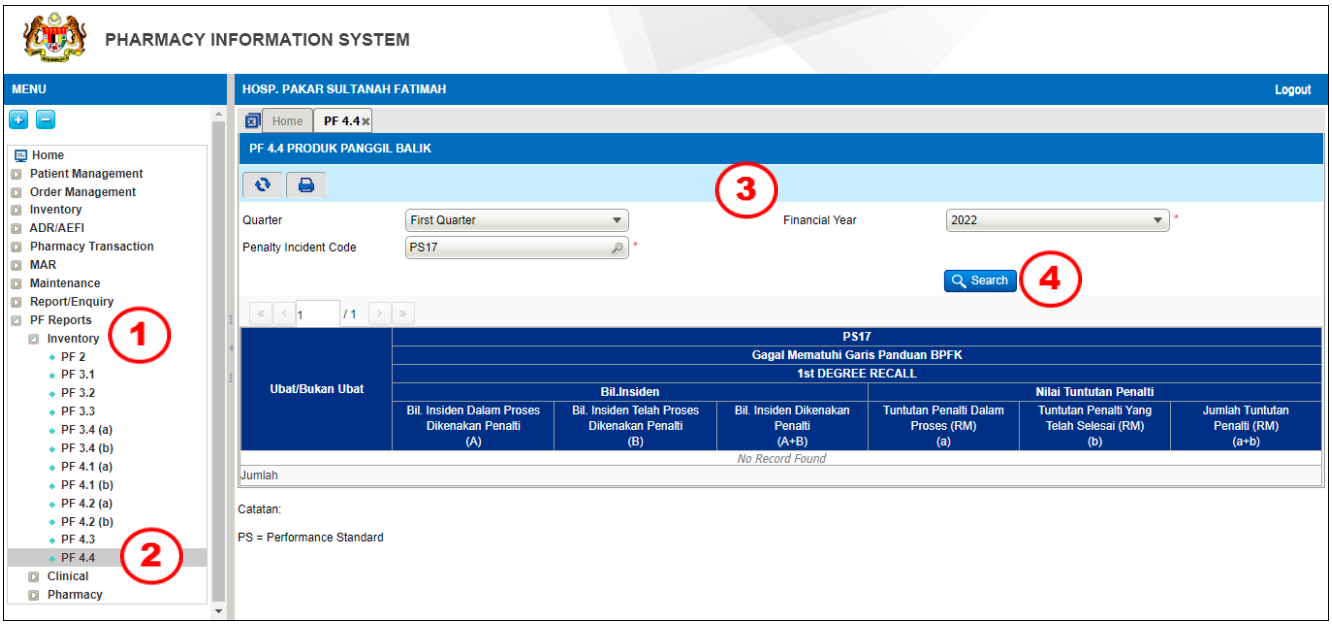



**Figure 3.1.13-1 PF 4.4**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 4.4'

**STEP 3**
Search PF 4.4 record by criteria as follow:

a) Quarter
b) Penalty Incident Code
c) Financial Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

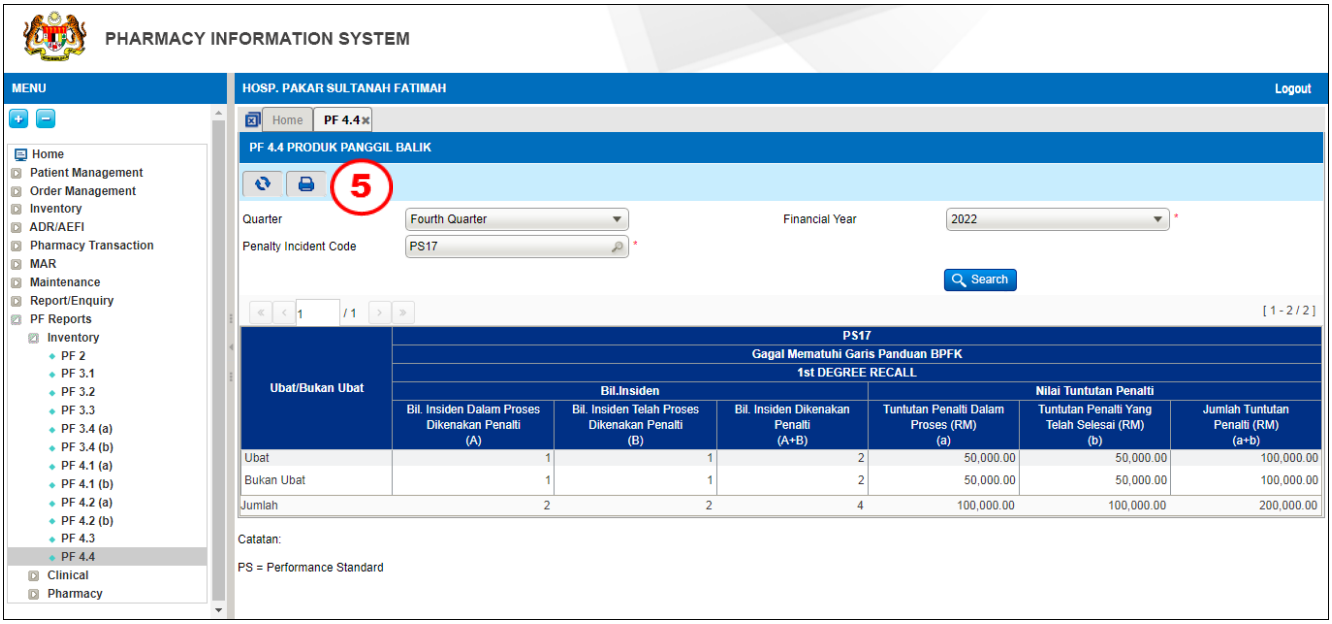



**Figure 3.1.13-2 PF 4.4**

**STEP 5**

Click on the button to view/print the record as Figure 3.1.13-3

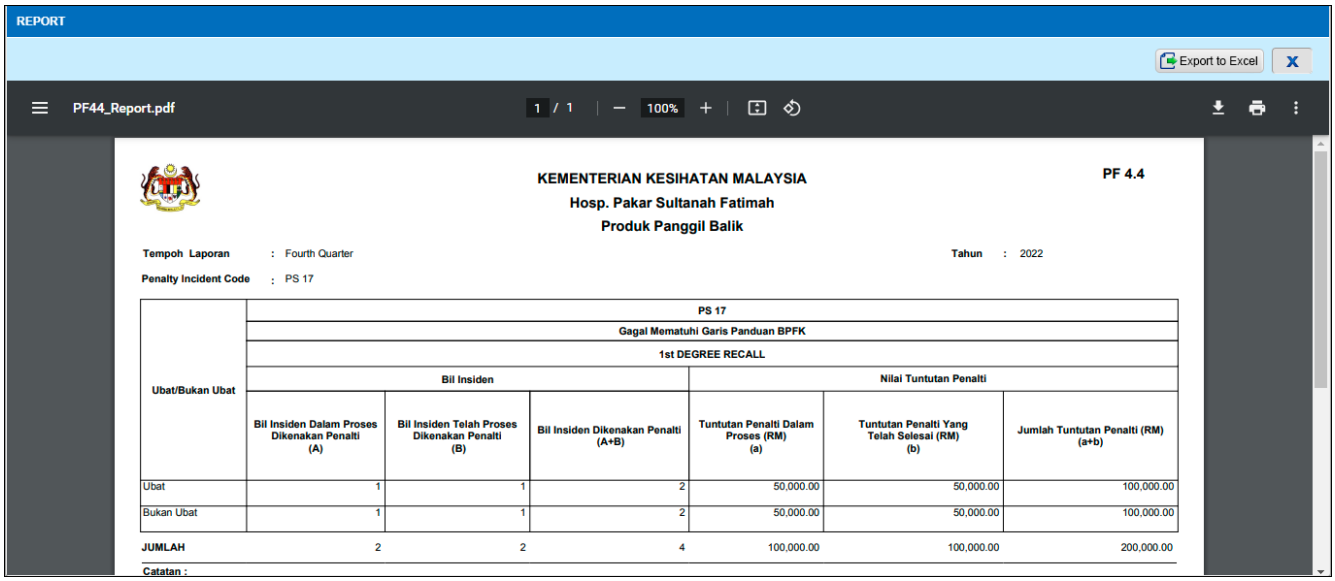
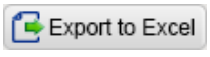



**Figure 3.1.13-3 PF 4.4**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.1.14 PF 1A

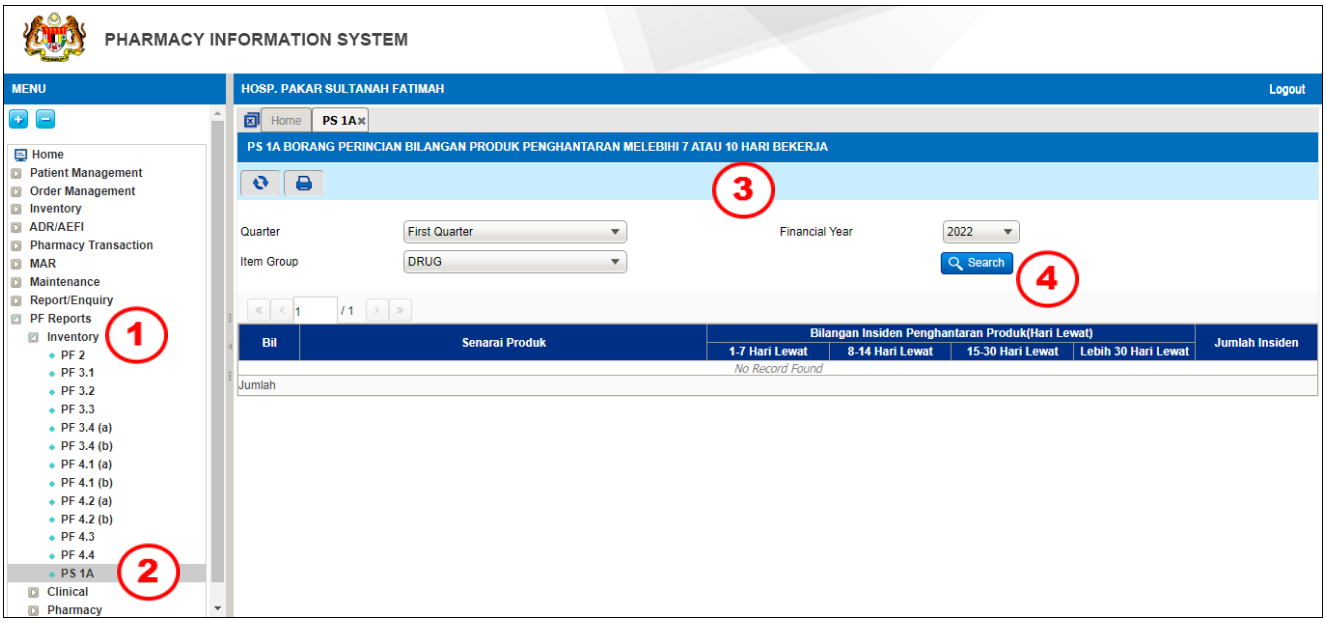



**Figure 3.1.14-1 PF 1A**

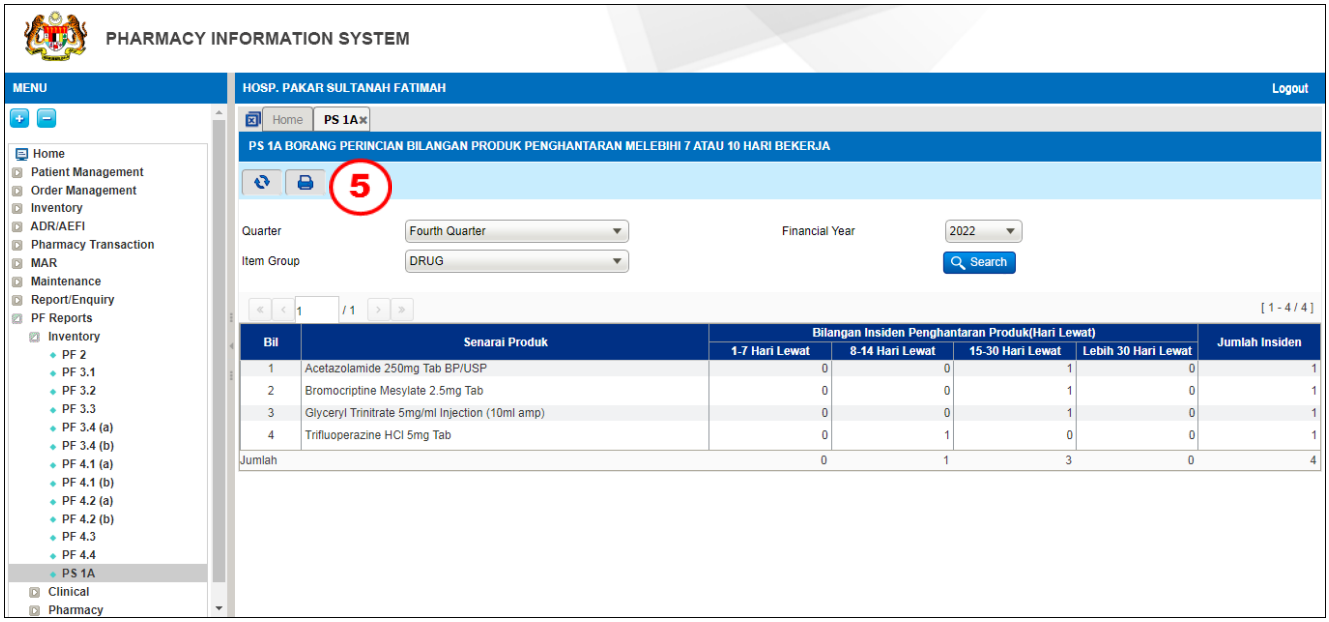
**STEP 1**
Click on 'PF Reports' menu and follow by 'Inventory' sub-menu

**STEP 2**
Click on 'PF 1A'

**STEP 3**
Search PF 1A record by criteria as follow:

a) Quarter
b) Financial Year
c) Item Group

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

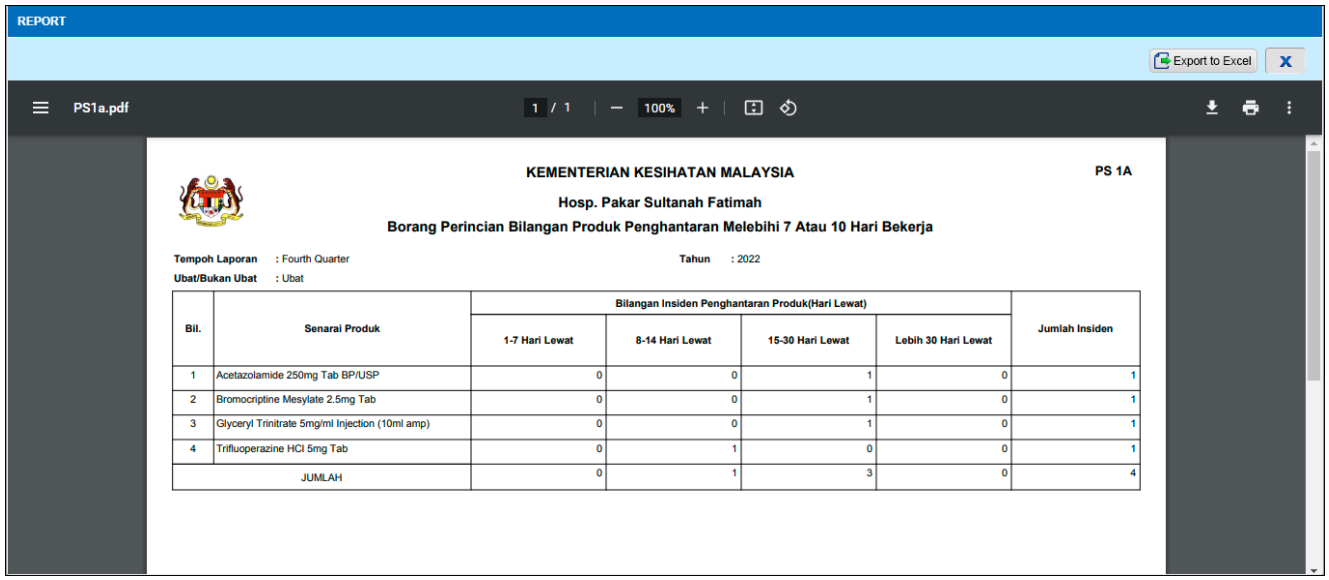



| Bil | Senarai Produk | Bilangan Insiden Penghantaran Produk(Hari Lewat) | | | | Jumlah Insiden |
|---|---|---|---|---|---|---|
| | | 1-7 Hari Lewat | 8-14 Hari Lewat | 15-30 Hari Lewat | Lebih 30 Hari Lewat | |
| 1 | Acetazolamide 250mg Tab BP/USP | 0 | 0 | 1 | 0 | 1 |
| 2 | Bromocriptine Mesylate 2.5mg Tab | 0 | 0 | 1 | 0 | 1 |
| 3 | Glyceryl Trinitrate 5mg/ml Injection (10ml amp) | 0 | 0 | 1 | 0 | 1 |
| 4 | Trifluoperazine HCl 5mg Tab | 0 | 1 | 0 | 0 | 1 |
| Jumlah | | 0 | 1 | 3 | 0 | 4 |

**Figure 3.1.14-2 PF 1A**

**STEP 5**

Click on the button to view/print the record as Figure 3.1.14-3




KEMENTERIAN KESIHATAN MALAYSIA

PS 1A

Hosp. Pakar Sultanah Fatimah

Borang Perincian Bilangan Produk Penghantaran Melebihi 7 Atau 10 Hari Bekerja

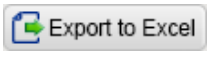
**Tempoh Laporan** : Fourth Quarter **Tahun** : 2022

**Ubat/Bukan Ubat** : Ubat

| Bil. | Senarai Produk | Bilangan Insiden Penghantaran Produk(Hari Lewat) | | | | Jumlah Insiden |
|---|---|---|---|---|---|---|
| | | 1-7 Hari Lewat | 8-14 Hari Lewat | 15-30 Hari Lewat | Lebih 30 Hari Lewat | |
| 1 | Acetazolamide 250mg Tab BP/USP | 0 | 0 | 1 | 0 | 1 |
| 2 | Bromocriptine Mesylate 2.5mg Tab | 0 | 0 | 1 | 0 | 1 |
| 3 | Glyceryl Trinitrate 5mg/ml Injection (10ml amp) | 0 | 0 | 1 | 0 | 1 |
| 4 | Trifluoperazine HCl 5mg Tab | 0 | 1 | 0 | 0 | 1 |
| JUMLAH | | 0 | 1 | 3 | 0 | 4 |

**Figure 3.1.14-3 PF 1A**

***Note***

*Click on the* 


*button to save/view/print report in Excel format.*

## 3.2 Clinical

### 3.2.1 PF 5.5 (a)

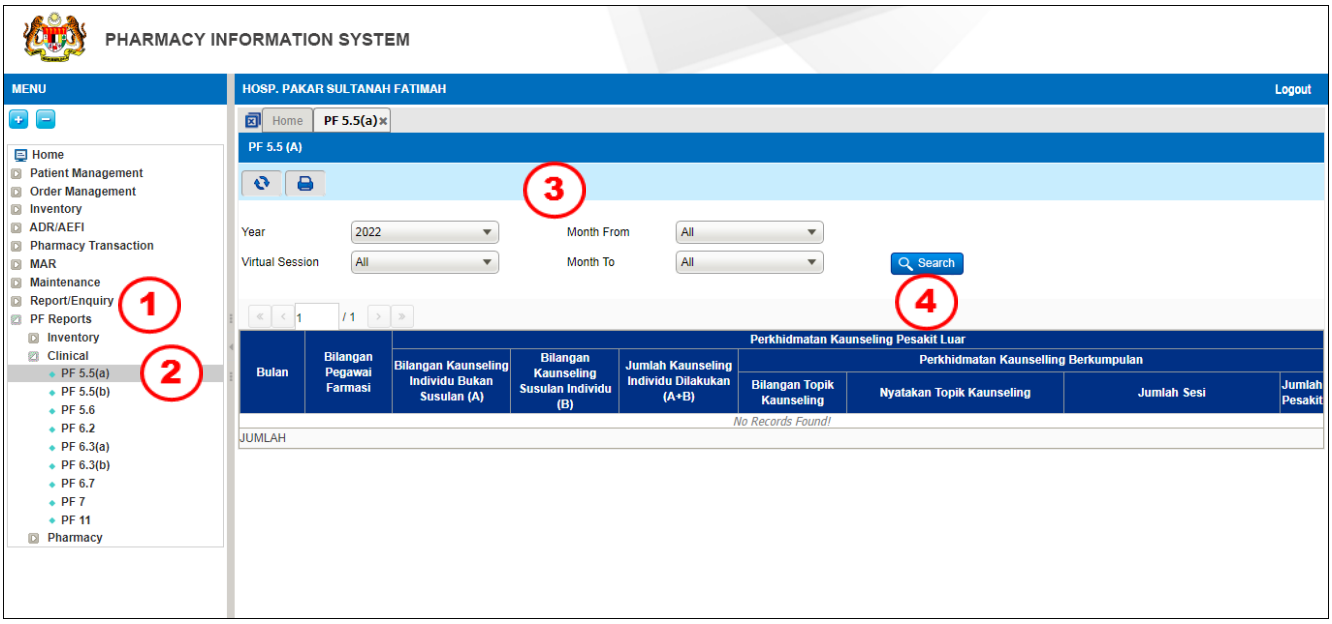



**Figure 3.2.1-1 PF 5.5 (a)**

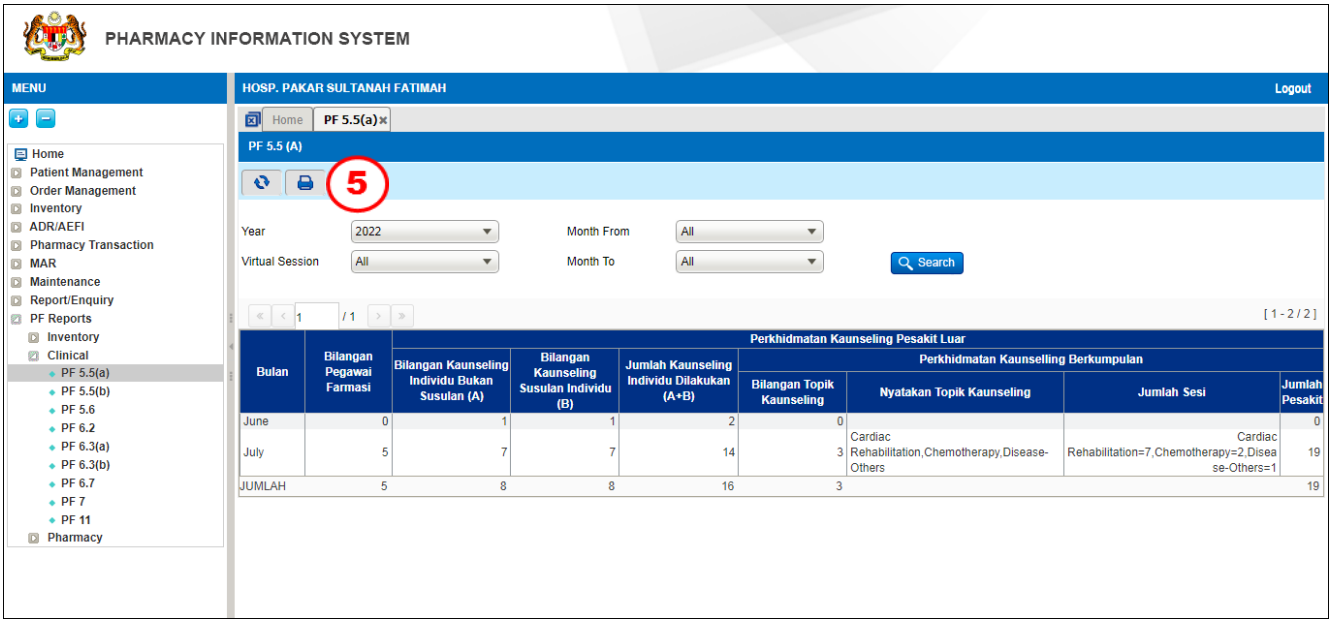
**STEP 1**
Click on 'PF Reports' menu and follow by 'Clinical'

**STEP 2**
Click on 'PF 5.5 (a)'

**STEP 3**
Search PF 5.5 (a) record by criteria as follow:

a) Year
b) Virtual Session
c) Month From
d) Month To

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

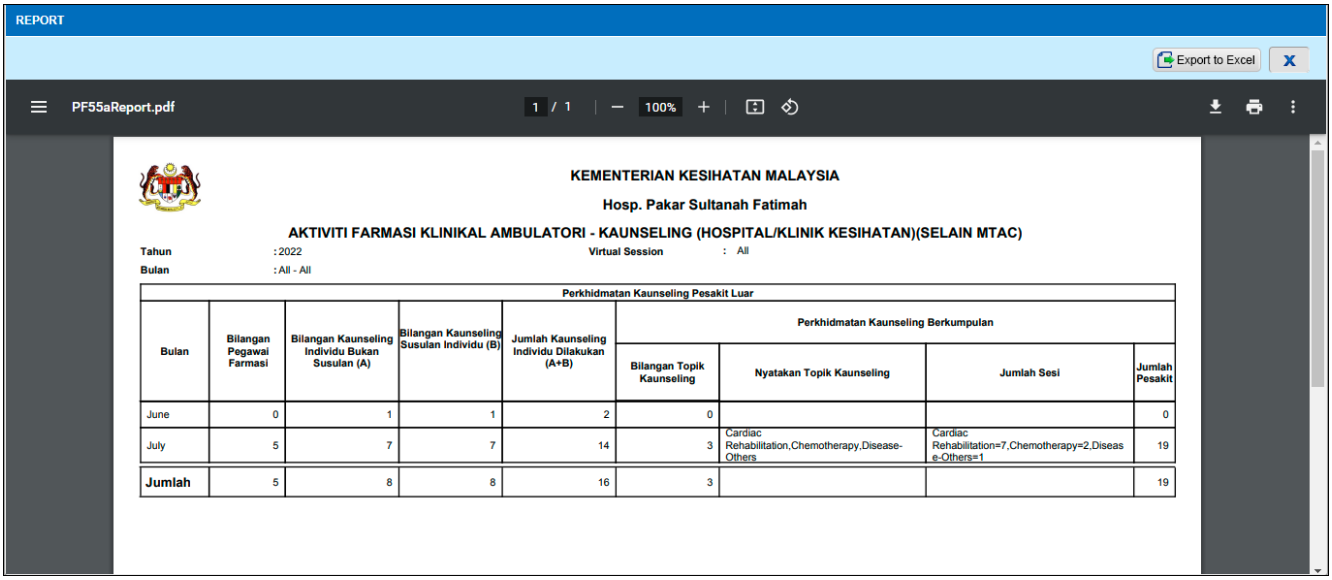



| Bulan | Bilangan Pegawai Farmasi | Perkhidmatan Kaunseling Pesakit Luar | | | | | |
|---|---|---|---|---|---|---|---|
| | | Bilangan Kaunseling Individu Bukan Susulan (A) | Bilangan Kaunseling Susulan Individu (B) | Jumlah Kaunseling Individu Dilakukan (A+B) | Perkhidmatan Kaunselling Berkumpulan | | |
| | | | | | Bilangan Topik Kaunseling | Nyatakan Topik Kaunseling | Jumlah Sesi | Jumlah Pesakit |
| June | 0 | 1 | 1 | 2 | 0 | | | 0 |
| July | 5 | 7 | 7 | 14 | 3 | Cardiac Rehabilitation,Chemotherapy,Disease-Others | Cardiac Rehabilitation=7,Chemotherapy=2,Disease-Others=1 | 19 |
| JUMLAH | 5 | 8 | 8 | 16 | 3 | | | 19 |

**Figure 3.2.1-2 PF 5.5 (a)**

**STEP 5**

Click on the button to view/print the record as Figure 3.2.1-3




| Bulan | Bilangan Pegawai Farmasi | Perkhidmatan Kaunseling Pesakit Luar | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | Bilangan Kaunseling Individu Bukan Susulan (A) | Bilangan Kaunseling Susulan Individu (B) | Jumlah Kaunseling Individu Dilakukan (A+B) | Perkhidmatan Kaunseling Berkumpulan | | | |
| | | | | | Bilangan Topik Kaunseling | Nyatakan Topik Kaunseling | Jumlah Sesi | Jumlah Pesakit |
| June | 0 | 1 | 1 | 2 | 0 | | | 0 |
| July | 5 | 7 | 7 | 14 | 3 | Cardiac Rehabilitation,Chemotherapy,Disease-Others | Cardiac Rehabilitation=7,Chemotherapy=2,Disease-Others=1 | 19 |
| **Jumlah** | 5 | 8 | 8 | 16 | 3 | | | 19 |

**Figure 3.2.1-3 PF 5.5 (a)**

***Note***

*Click on the* *button to save/view/print report in Excel format.*

### 3.2.2 PF 5.5 (b)

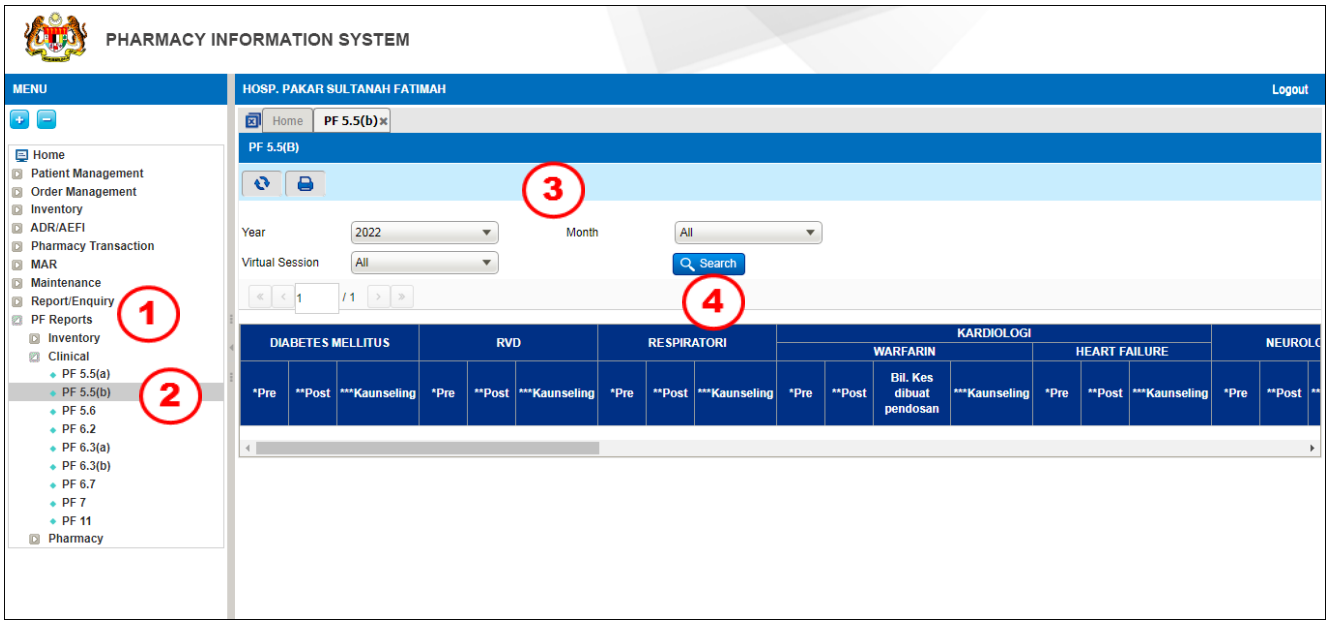



**Figure 3.2.2-1 PF 5.5 (b)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Clinical'

**STEP 2**
Click on 'PF 5.5 (b)'

**STEP 3**
Search PF 5.5 (b) record by criteria as follow:

a) Year
b) Virtual Session
c) Month

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

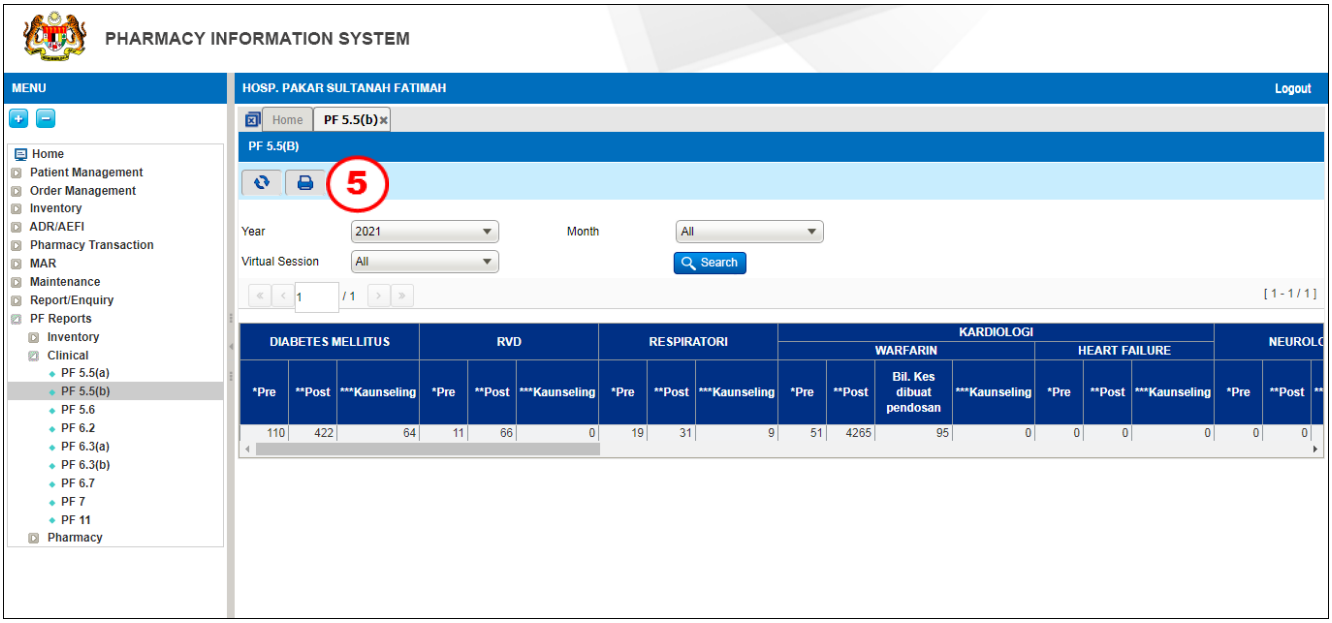



**Figure 3.2.2-2 PF 5.5 (b)**

**STEP 5**

Click on the button to view/print the record as Figure 3.2.2-3

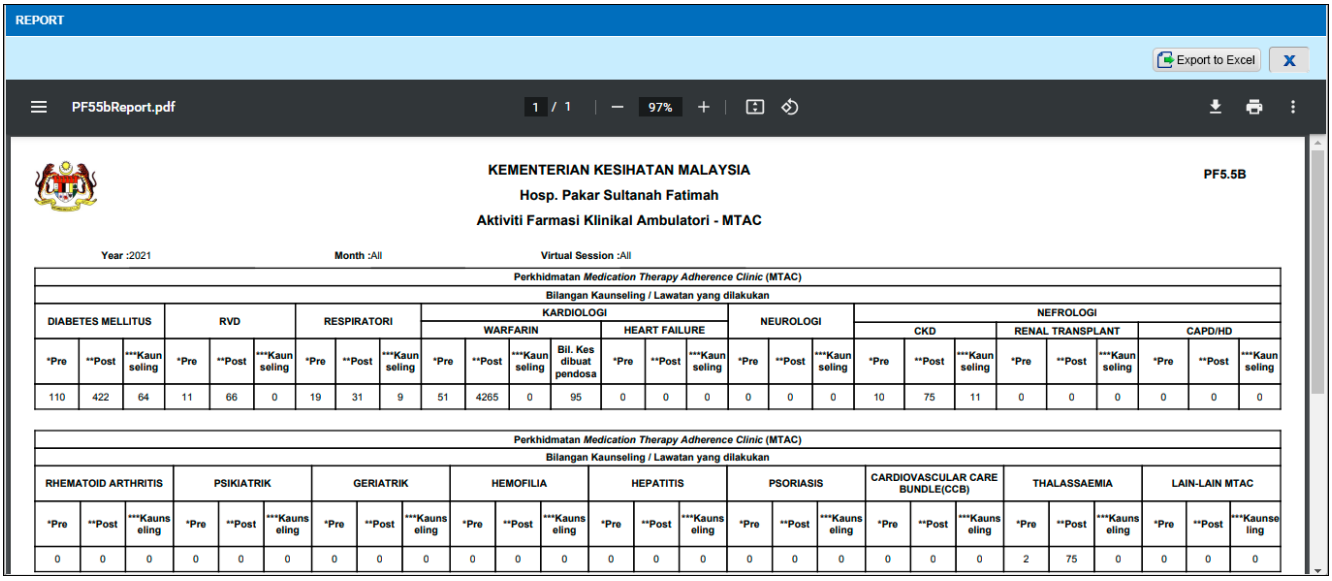
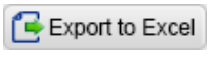



**Figure 3.2.2-3 PF 5.5 (b)**

***Note***

*Click on the*  *button to save/view/print report in Excel format.*

### 3.2.3 PF 5.6

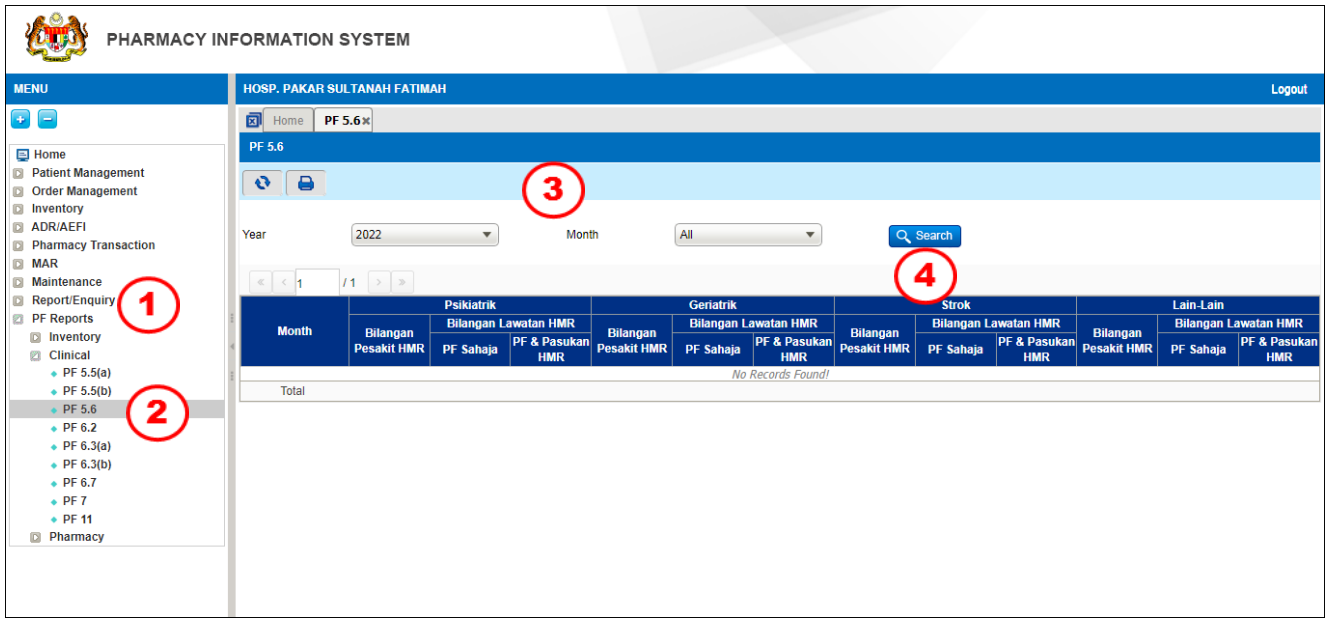



**Figure 3.2.3-1 PF 5.6**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Clinical'

**STEP 2**
Click on 'PF 5.6'

**STEP 3**
Search PF 5.6 record by criteria as follow:

a) Year
b) Month

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

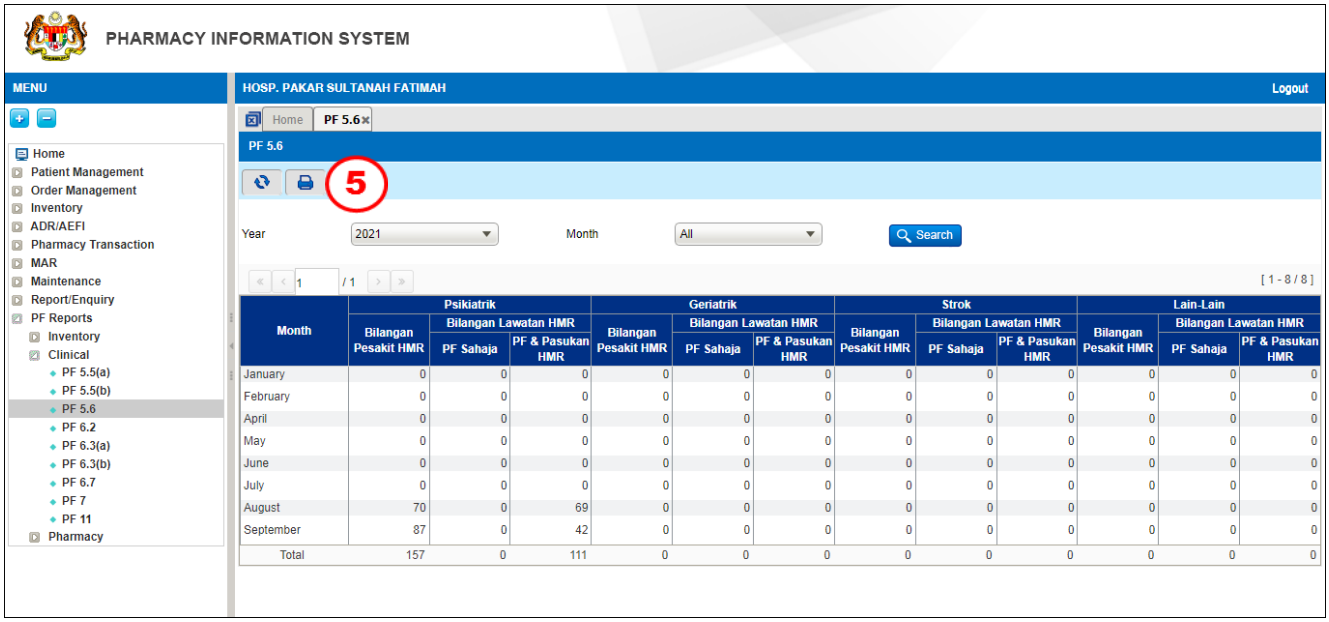



**Figure 3.2.3-2 PF 5.6**

**STEP 5**

Click on the button to view/print the record as Figure 3.2.3-3

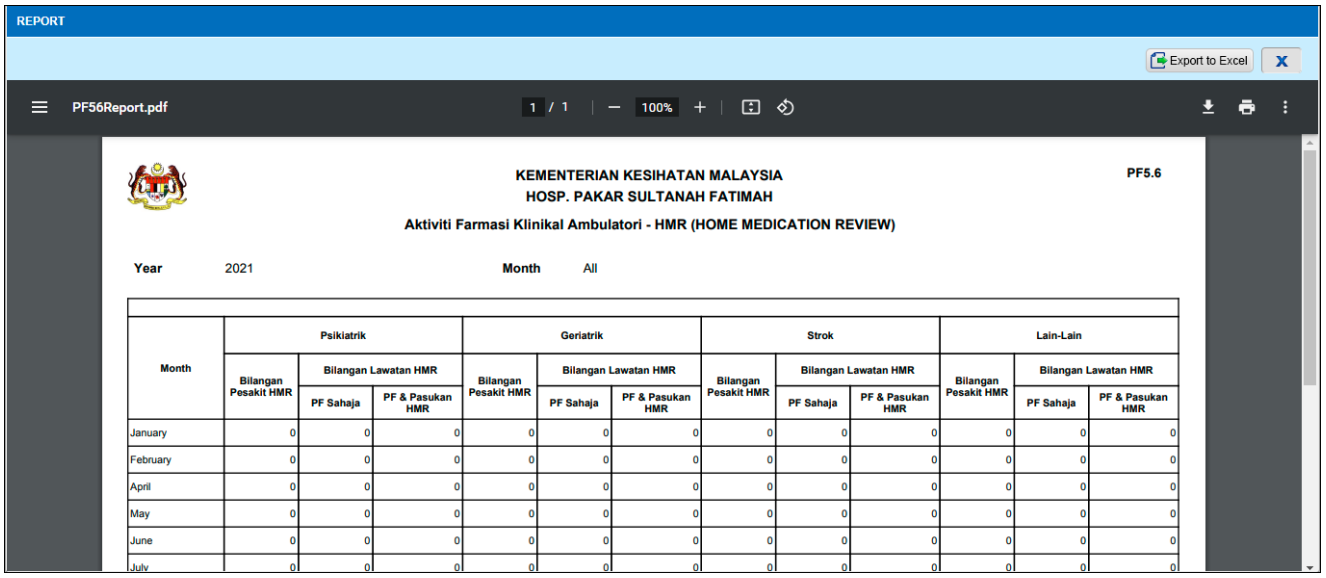
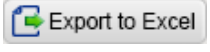



**Figure 3.2.3-3 PF 5.6**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.2.4 PF 6.2

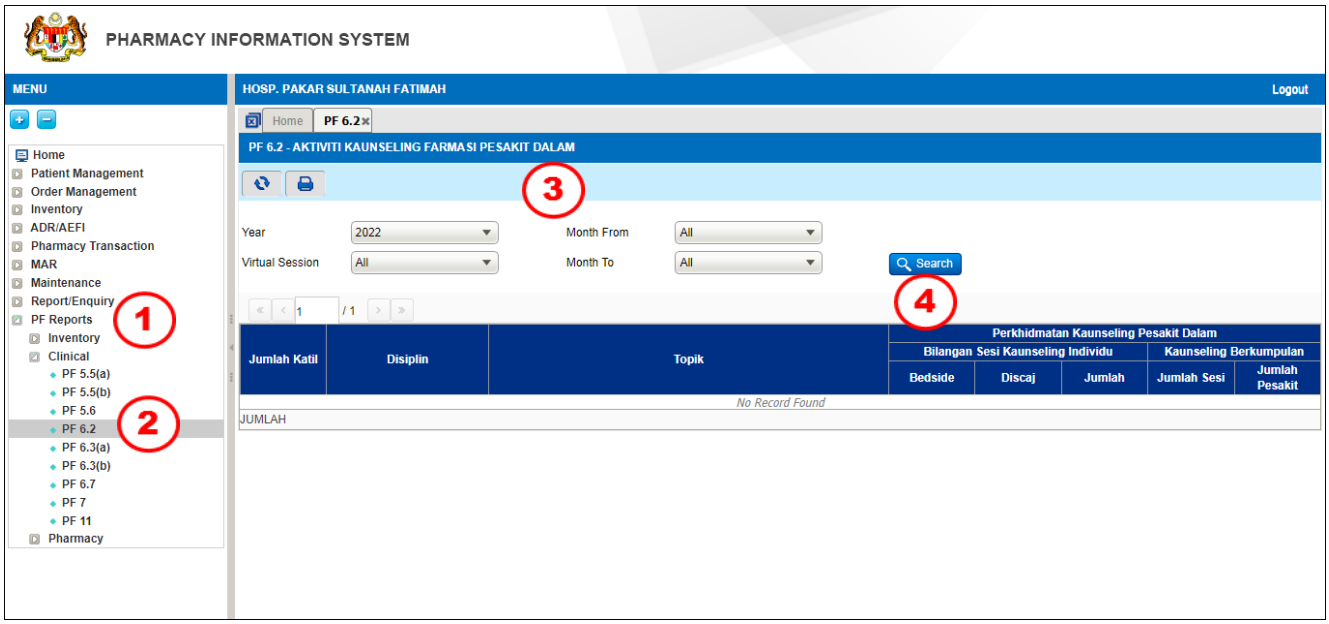



**Figure 3.2.4-1 PF 6.2**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Clinical'

**STEP 2**
Click on 'PF 6.2'

**STEP 3**
Search PF 6.2 record by criteria as follow:

a) Year
b) Virtual Session
c) Month From
d) Month To

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

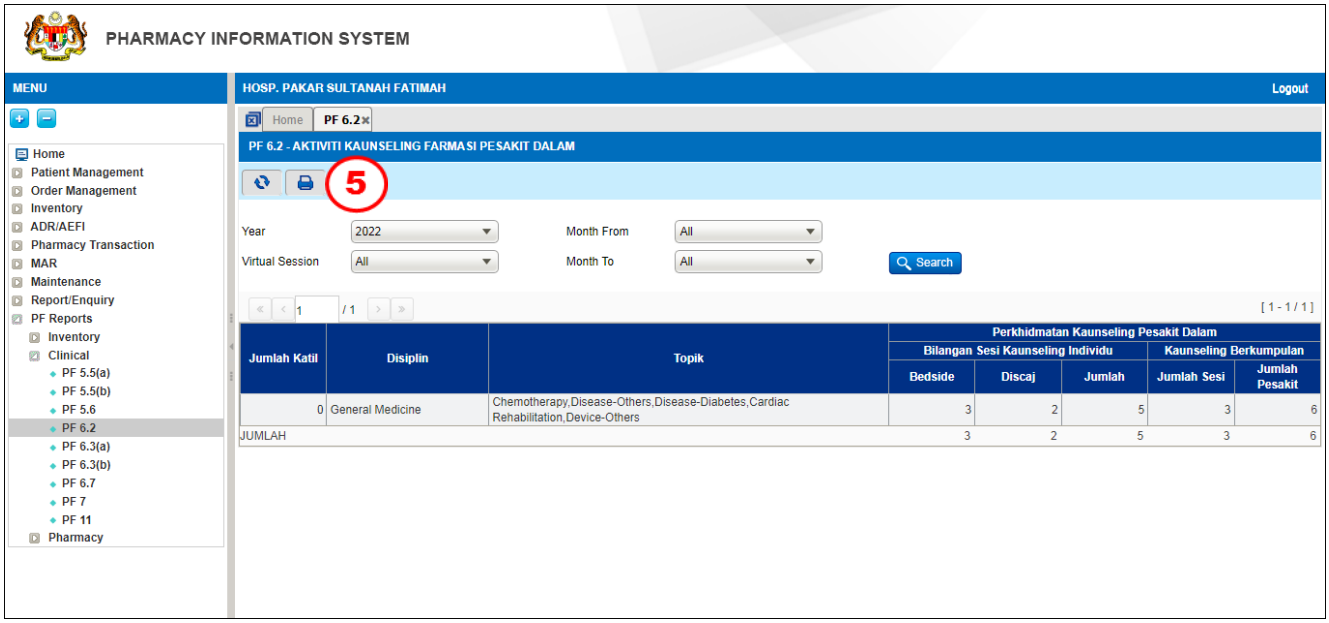



**Figure 3.2.4-2 PF 6.2**

**STEP 5**

Click on the button to view/print the record as Figure 3.2.4-3

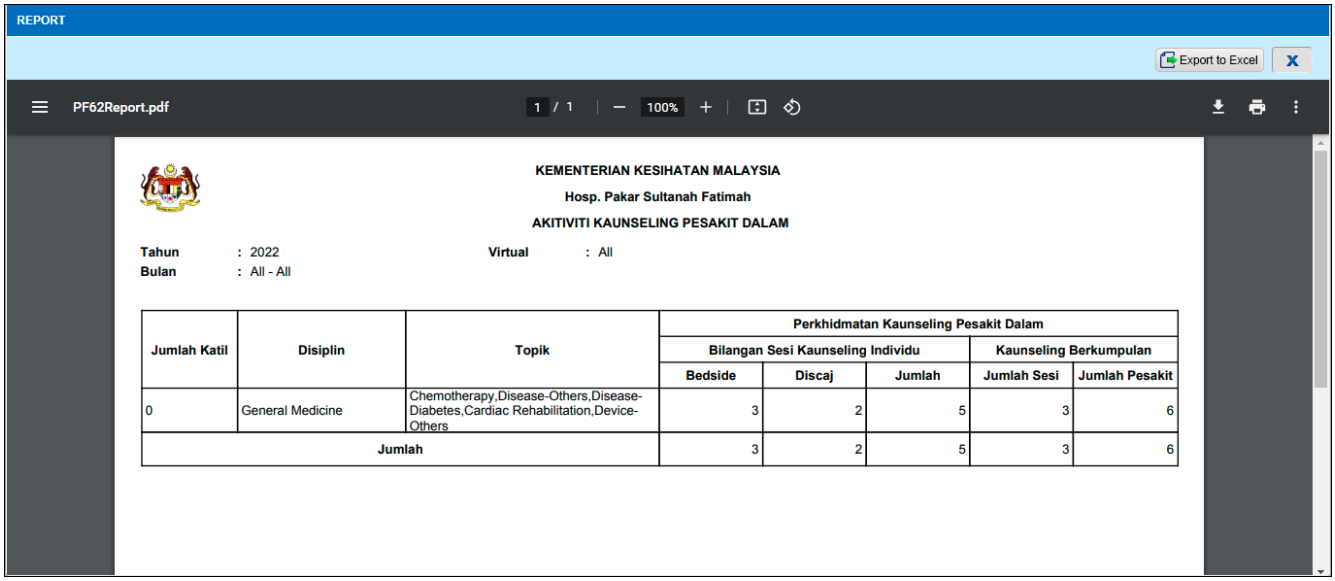



**Figure 3.2.4-3 PF 6.2**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.2.5 PF 6.3 (a)

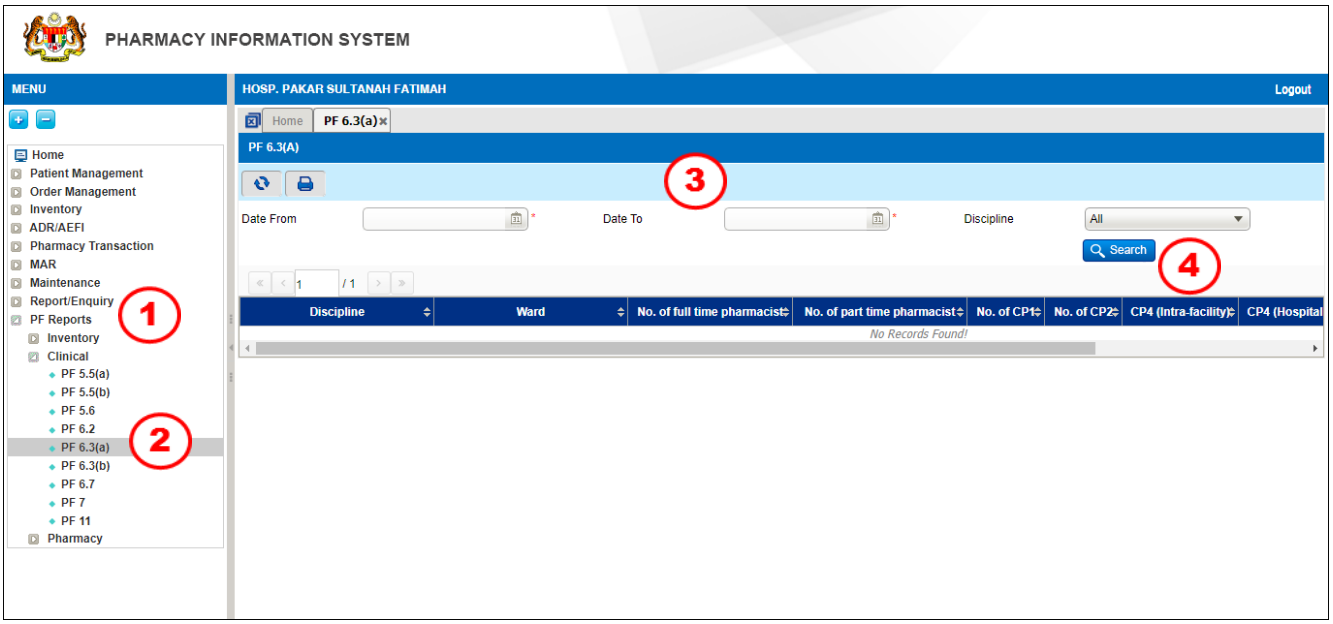



**Figure 3.2.5-1 PF 6.3 (a)**

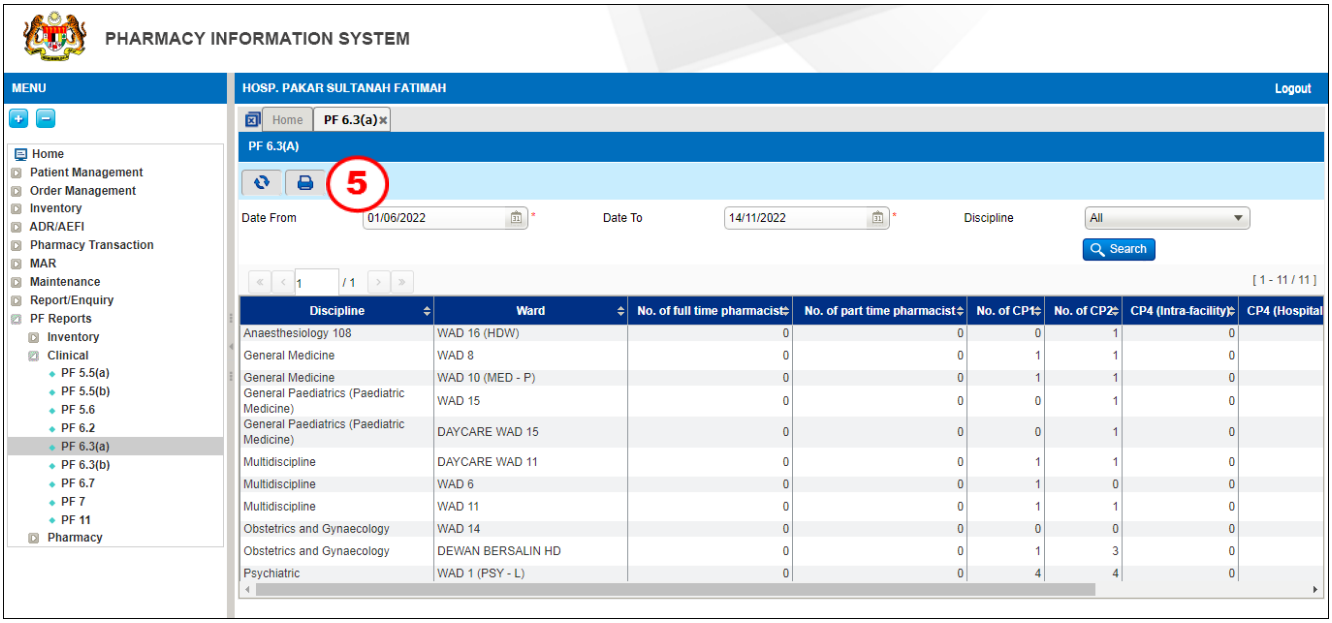
**STEP 1**
Click on 'PF Reports' menu and follow by 'Clinical'

**STEP 2**
Click on 'PF 6.3 (a)'

**STEP 3**
Search PF 6.3 (a) record by criteria as follow:

a) Date From
b) Date To
c) Discipline

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

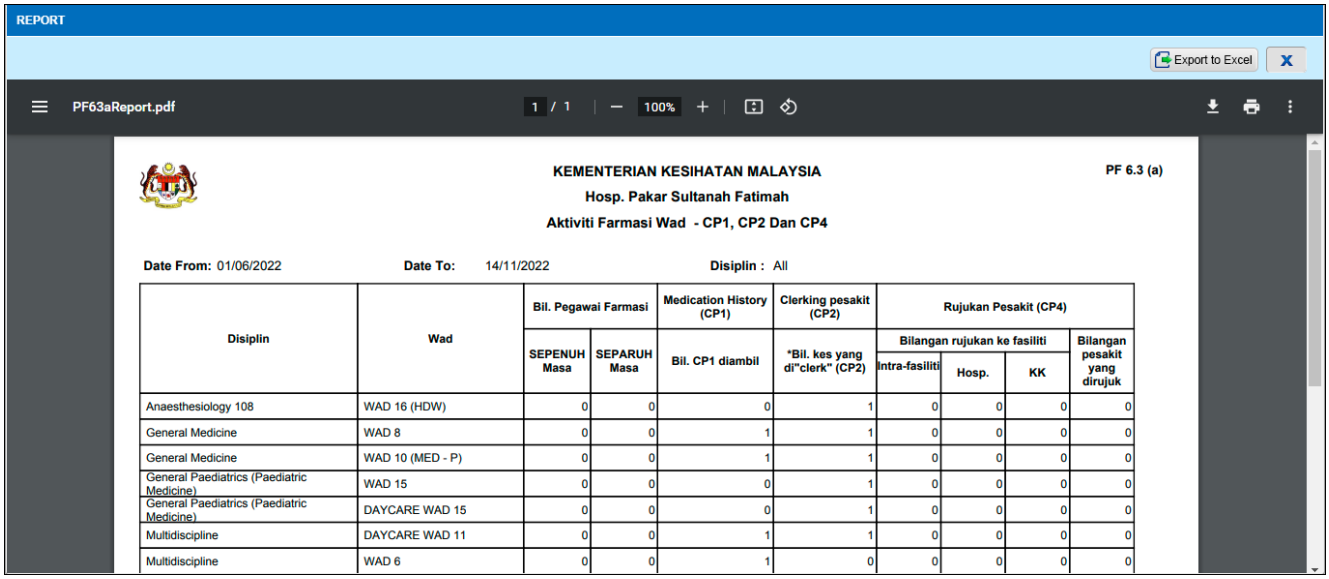



| Discipline | Ward | No. of full time pharmacist | No. of part time pharmacist | No. of CP1 | No. of CP2 | CP4 (Intra-facility) | CP4 (Hospital |
|---|---|---|---|---|---|---|---|
| Anaesthesiology 108 | WAD 16 (HDW) | 0 | 0 | 0 | 1 | 0 | |
| General Medicine | WAD 8 | 0 | 0 | 1 | 1 | 0 | |
| General Medicine | WAD 10 (MED - P) | 0 | 0 | 1 | 1 | 0 | |
| General Paediatrics (Paediatric Medicine) | WAD 15 | 0 | 0 | 0 | 1 | 0 | |
| General Paediatrics (Paediatric Medicine) | DAYCARE WAD 15 | 0 | 0 | 0 | 1 | 0 | |
| Multidiscipline | DAYCARE WAD 11 | 0 | 0 | 1 | 1 | 0 | |
| Multidiscipline | WAD 6 | 0 | 0 | 1 | 0 | 0 | |
| Multidiscipline | WAD 11 | 0 | 0 | 1 | 1 | 0 | |
| Obstetrics and Gynaecology | WAD 14 | 0 | 0 | 0 | 0 | 0 | |
| Obstetrics and Gynaecology | DEWAN BERSALIN HD | 0 | 0 | 1 | 3 | 0 | |
| Psychiatric | WAD 1 (PSY - L) | 0 | 0 | 4 | 4 | 0 | |

**Figure 3.2.5-2 PF 6.3 (a)**

**STEP 5**

Click on the button to view/print the record as Figure 3.2.5-3




KEMENTERIAN KESIHATAN MALAYSIA
Hosp. Pakar Sultanah Fatimah
Aktiviti Farmasi Wad - CP1, CP2 Dan CP4

PF 6.3 (a)

**Date From:** 01/06/2022 **Date To:** 14/11/2022 **Disiplin :** All

| Disiplin | Wad | Bil. Pegawai Farmasi | | Medication History (CP1) | Clerking pesakit (CP2) | Rujukan Pesakit (CP4) | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | SEPENUH Masa | SEPARUH Masa | Bil. CP1 diambil | *Bil. kes yang di"clerk" (CP2) | Bilangan rujukan ke fasiliti | | | Bilangan pesakit yang dirujuk |
| | | | | | | Intra-fasiliti | Hosp. | KK | |
| Anaesthesiology 108 | WAD 16 (HDW) | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 |
| General Medicine | WAD 8 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 |
| General Medicine | WAD 10 (MED - P) | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 |
| General Paediatrics (Paediatric Medicine) | WAD 15 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 |
| General Paediatrics (Paediatric Medicine) | DAYCARE WAD 15 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 |
| Multidiscipline | DAYCARE WAD 11 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 |
| Multidiscipline | WAD 6 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 |

**Figure 3.2.5-3 PF 6.3 (a)**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.2.6 PF 6.3 (b)

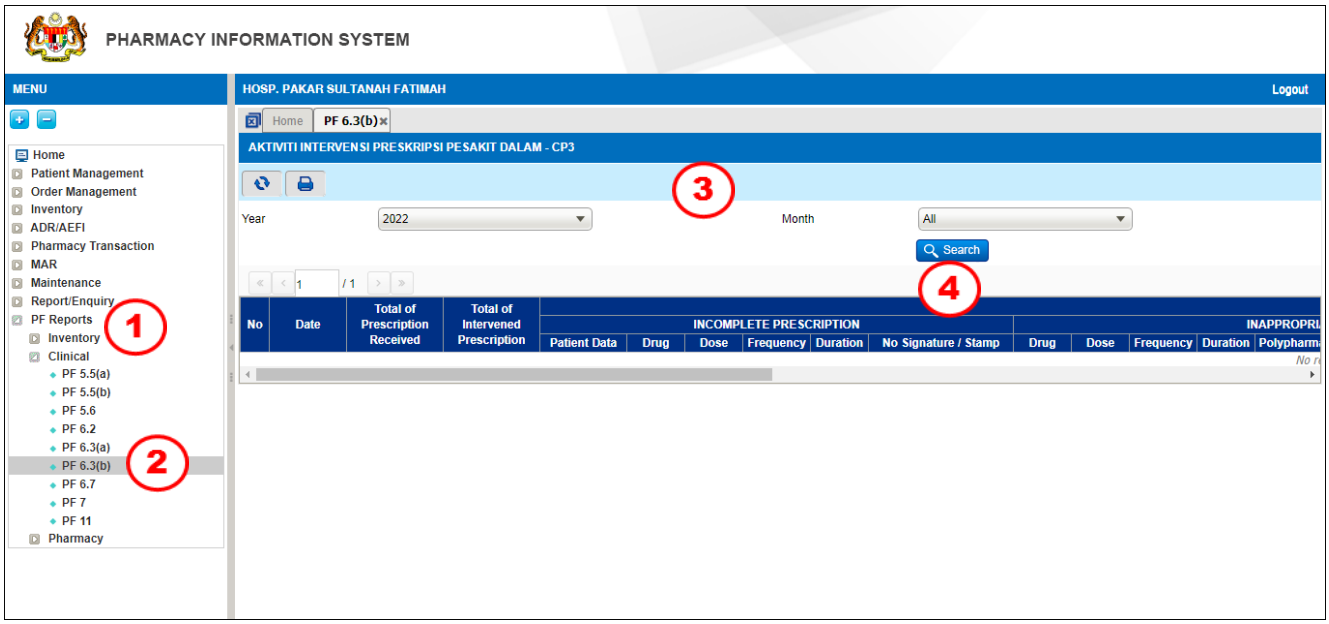



**Figure 3.2.6-1 PF 6.3 (b)**

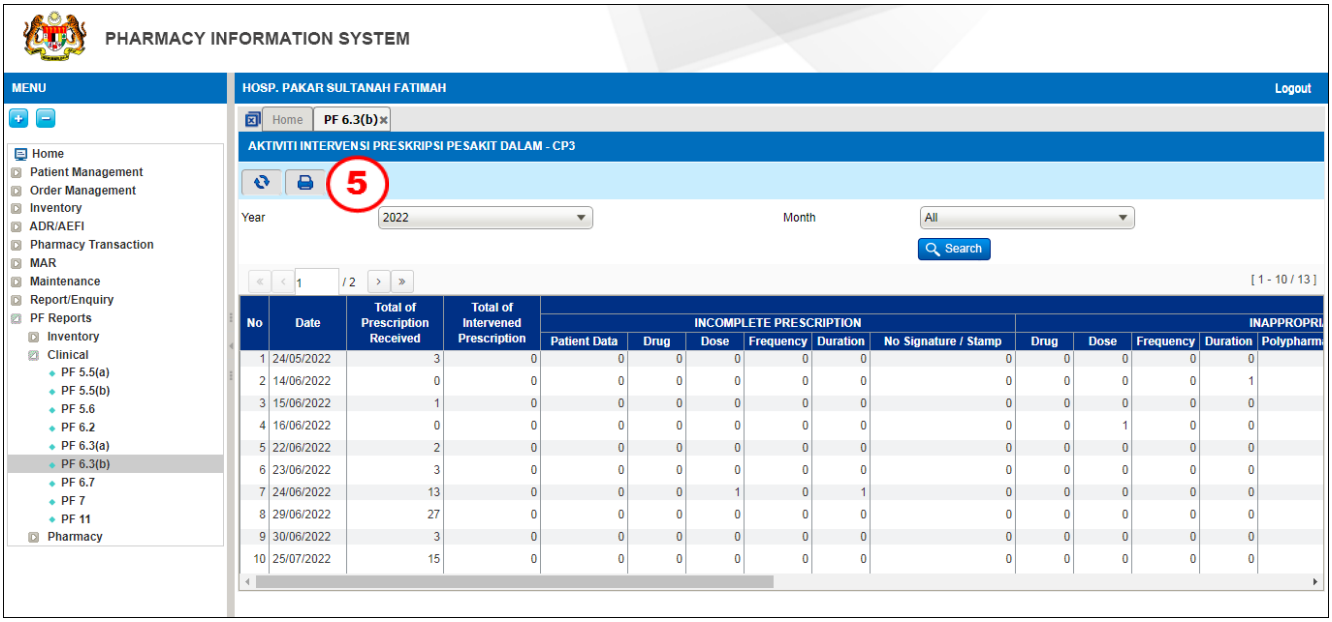
**STEP 1**
Click on 'PF Reports' menu and follow by 'Clinical'

**STEP 2**
Click on 'PF 6.3 (b)'

**STEP 3**
Search PF 6.3 (b) record by criteria as follow:

a) Year
b) Month

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

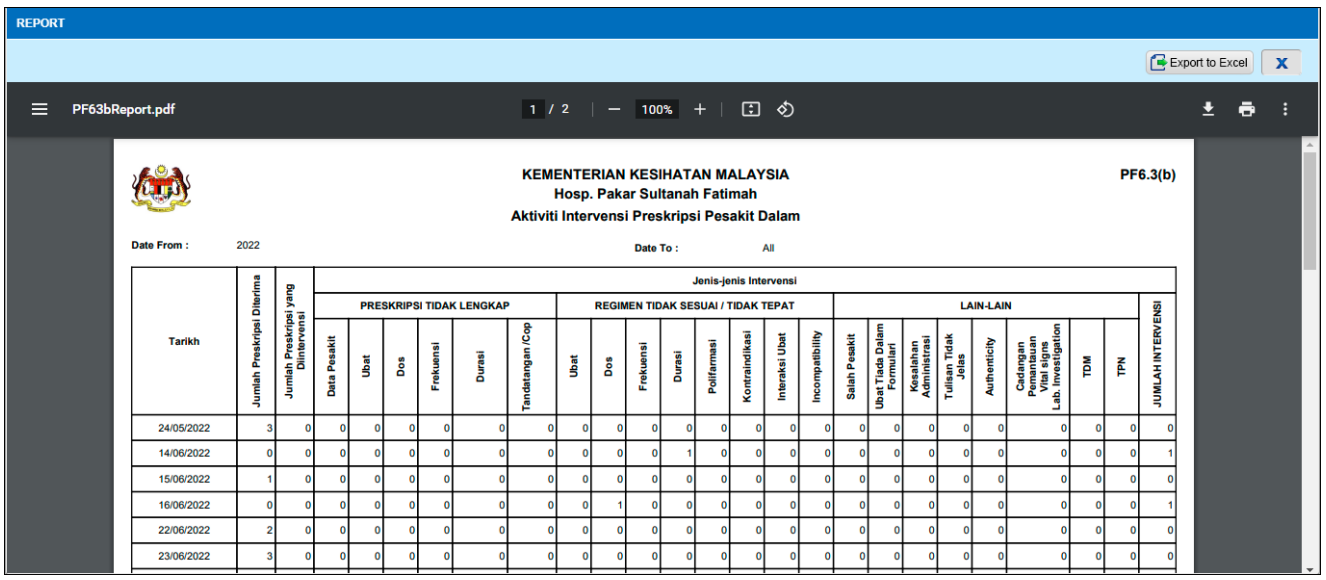



| No | Date | Total of Prescription Received | Total of Intervened Prescription | INCOMPLETE PRESCRIPTION | | | | | | INAPPROPRI | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | Patient Data | Drug | Dose | Frequency | Duration | No Signature / Stamp | Drug | Dose | Frequency | Duration | Polypharm |
| 1 | 24/05/2022 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 2 | 14/06/2022 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | |
| 3 | 15/06/2022 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 4 | 16/06/2022 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | |
| 5 | 22/06/2022 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 6 | 23/06/2022 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 7 | 24/06/2022 | 13 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | |
| 8 | 29/06/2022 | 27 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 9 | 30/06/2022 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 10 | 25/07/2022 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |

**Figure 3.2.6-2 PF 6.3 (b)**

**STEP 5**

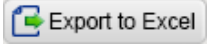
Click on the button to view/print the record as Figure 3.2.6-3




| Tarikh | Jumlah Preskripsi Diterima | Jumlah Preskripsi yang DIintervensi | Jenis-jenis Intervensi | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | PRESKRIPSI TIDAK LENGKAP | | | | | | REGIMEN TIDAK SESUAI / TIDAK TEPAT | | | | | | | LAIN-LAIN | | | | | | | | | | |
| | | | Data Pesakit | Ubat | Dos | Frekuensi | Durasi | Tandatangan /Cop | Ubat | Dos | Frekuensi | Durasi | Polifarmasi | Kontraindikasi | Interaksi Ubat | Incompatibility | Salah Pesakit | Ubat Tiada Dalam Formulari | Kesalahan Administrasi | Tulisan Tidak Jelas | Authenticity | Cadangan Pemantauan Vital signs Lab. Investigation | TDM | TPN | JUMLAH INTERVENSI |
| 24/05/2022 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 14/06/2022 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| 15/06/2022 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 16/06/2022 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| 22/06/2022 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 23/06/2022 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

**Figure 3.2.6-3 PF 6.3 (b)**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.2.7 PF 6.7

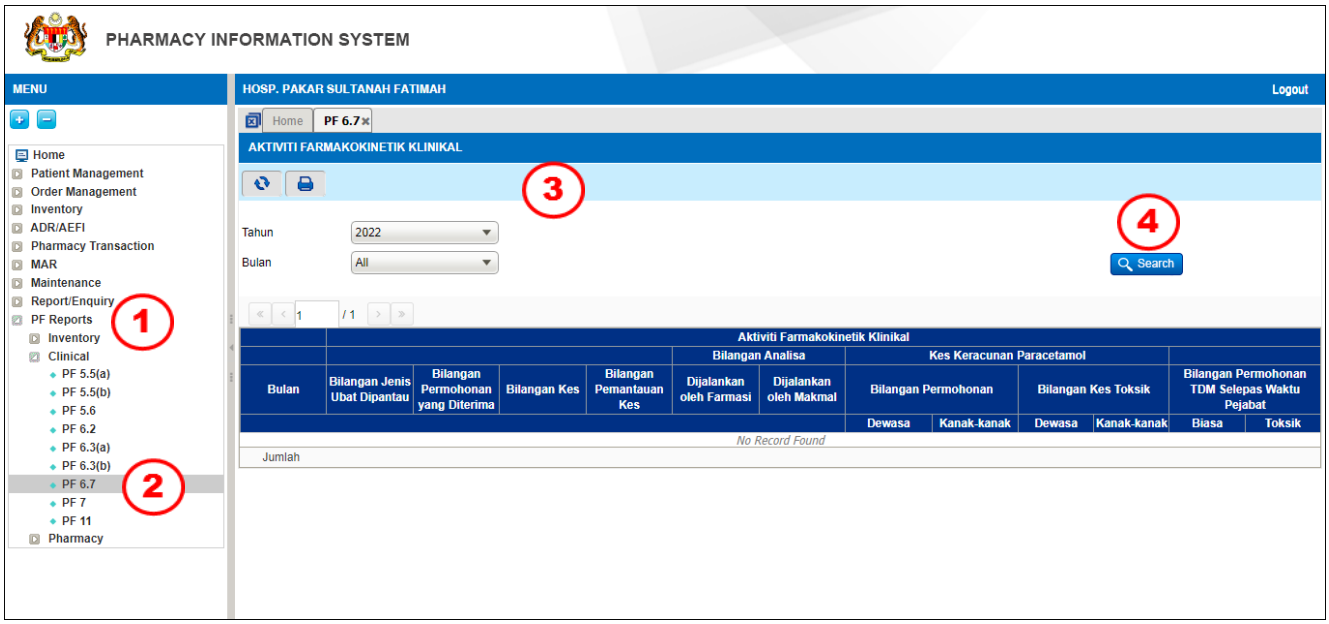



**Figure 3.2.7-1 PF 6.7**

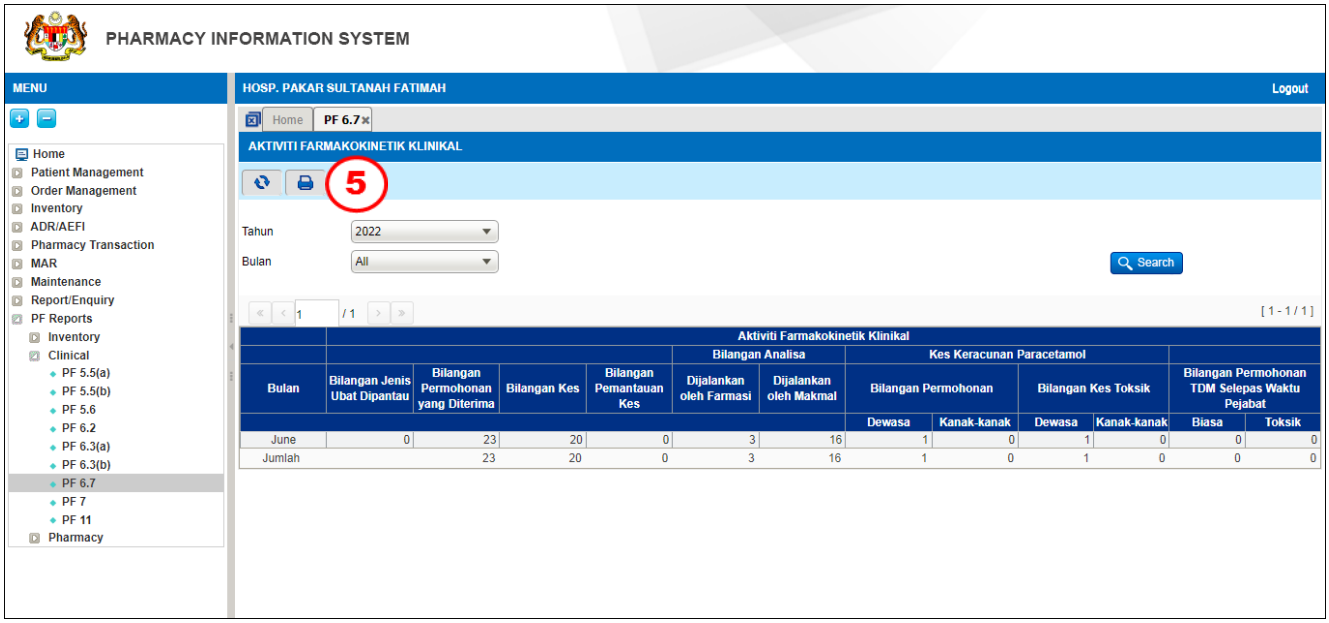
**STEP 1**
Click on 'PF Reports' menu and follow by 'Clinical'

**STEP 2**
Click on 'PF 6.7'

**STEP 3**
Search PF 6.7 record by criteria as follow:

a) Tahun
b) Bulan

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

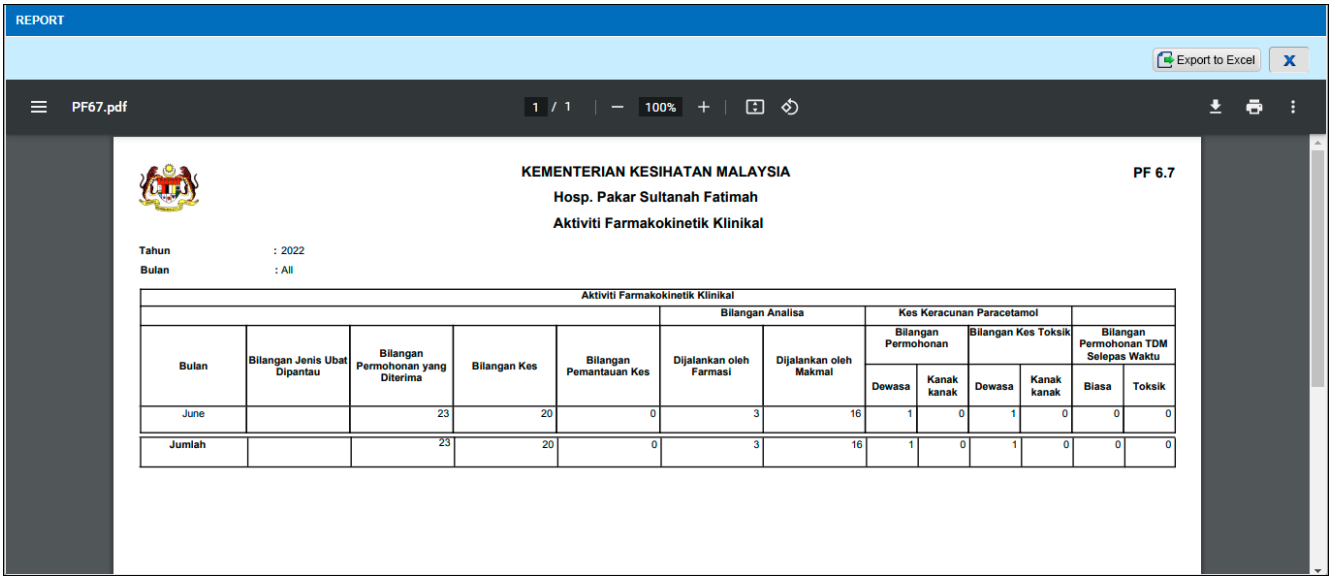



| Aktiviti Farmakokinetik Klinikal | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Bilangan Analisa | | Kes Keracunan Paracetamol | | | | | |
| Bulan | Bilangan Jenis Ubat Dipantau | Bilangan Permohonan yang Diterima | Bilangan Kes | Bilangan Pemantauan Kes | Dijalankan oleh Farmasi | Dijalankan oleh Makmal | Bilangan Permohonan | | Bilangan Kes Toksik | | Bilangan Permohonan TDM Selepas Waktu Pejabat | |
| | | | | | | | Dewasa | Kanak-kanak | Dewasa | Kanak-kanak | Biasa | Toksik |
| June | 0 | 23 | 20 | 0 | 3 | 16 | 1 | 0 | 1 | 0 | 0 | 0 |
| Jumlah | | 23 | 20 | 0 | 3 | 16 | 1 | 0 | 1 | 0 | 0 | 0 |

**Figure 3.2.7-2 PF 6.7**

**STEP 5**

Click on the button to view/print the record as Figure 3.2.7-3




| Aktiviti Farmakokinetik Klinikal | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Bilangan Analisa | | Kes Keracunan Paracetamol | | | | | |
| Bulan | Bilangan Jenis Ubat Dipantau | Bilangan Permohonan yang Diterima | Bilangan Kes | Bilangan Pemantauan Kes | Dijalankan oleh Farmasi | Dijalankan oleh Makmal | Bilangan Permohonan | | Bilangan Kes Toksik | | Bilangan Permohonan TDM Selepas Waktu | |
| | | | | | | | Dewasa | Kanak kanak | Dewasa | Kanak kanak | Biasa | Toksik |
| June | | 23 | 20 | 0 | 3 | 16 | 1 | 0 | 1 | 0 | 0 | 0 |
| Jumlah | | 23 | 20 | 0 | 3 | 16 | 1 | 0 | 1 | 0 | 0 | 0 |

**Figure 3.2.7-3 PF 6.7**

***Note***

*Click on the* *button to save/view/print report in Excel format.*

### 3.2.8 PF 7

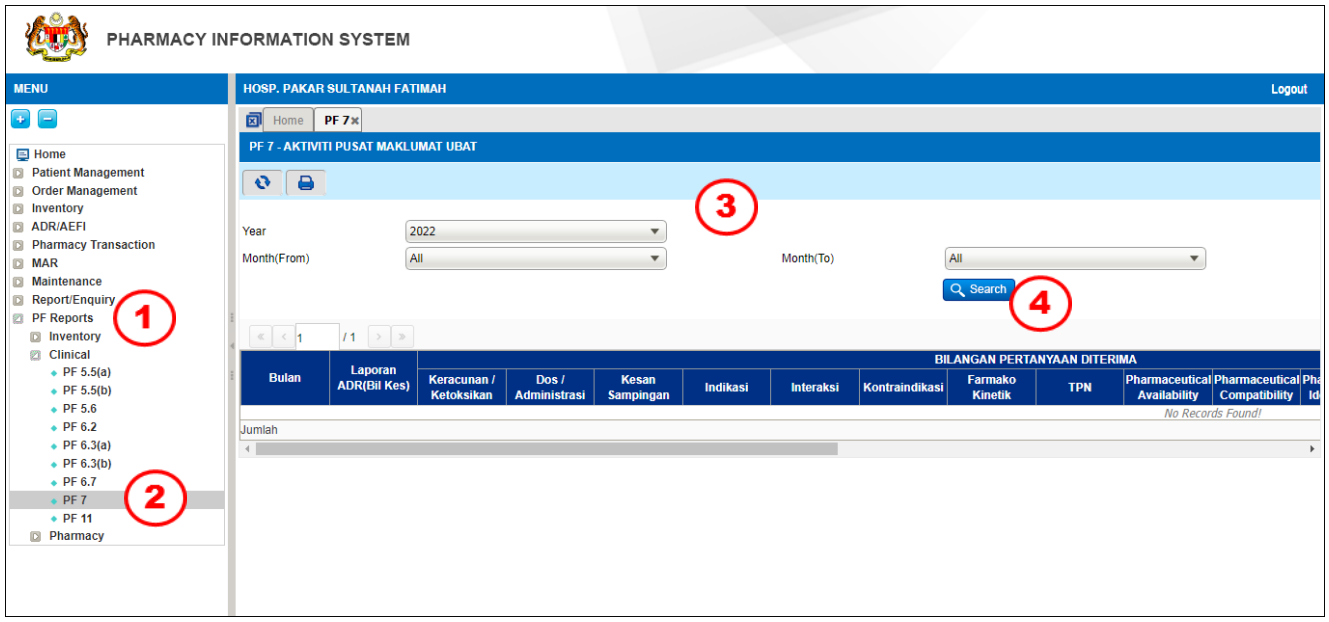



**Figure 3.2.8-1 PF 7**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Clinical'

**STEP 2**
Click on 'PF 7'

**STEP 3**
Search PF 7 record by criteria as follow:

c) Year
a) Month (From)
b) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

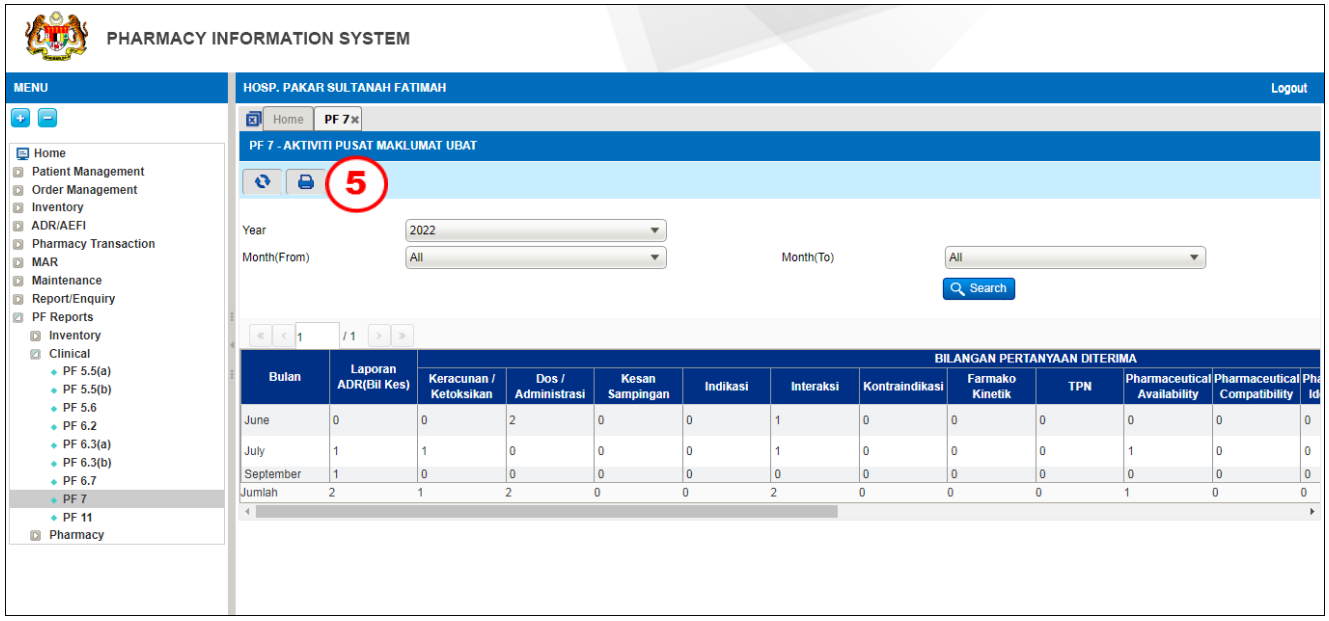



**Figure 3.2.8-2 PF 7**

**STEP 5**

Click on the button to view/print the record as Figure 3.2.8-3

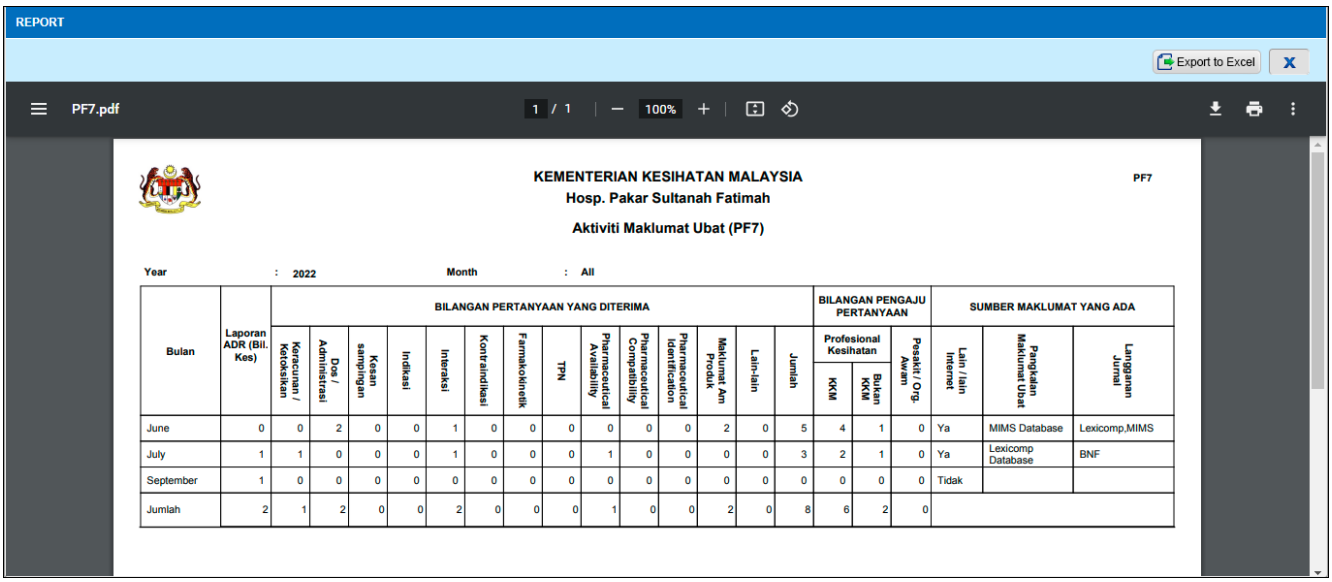



**Figure 3.2.8-3 PF 7**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.2.9 PF 11

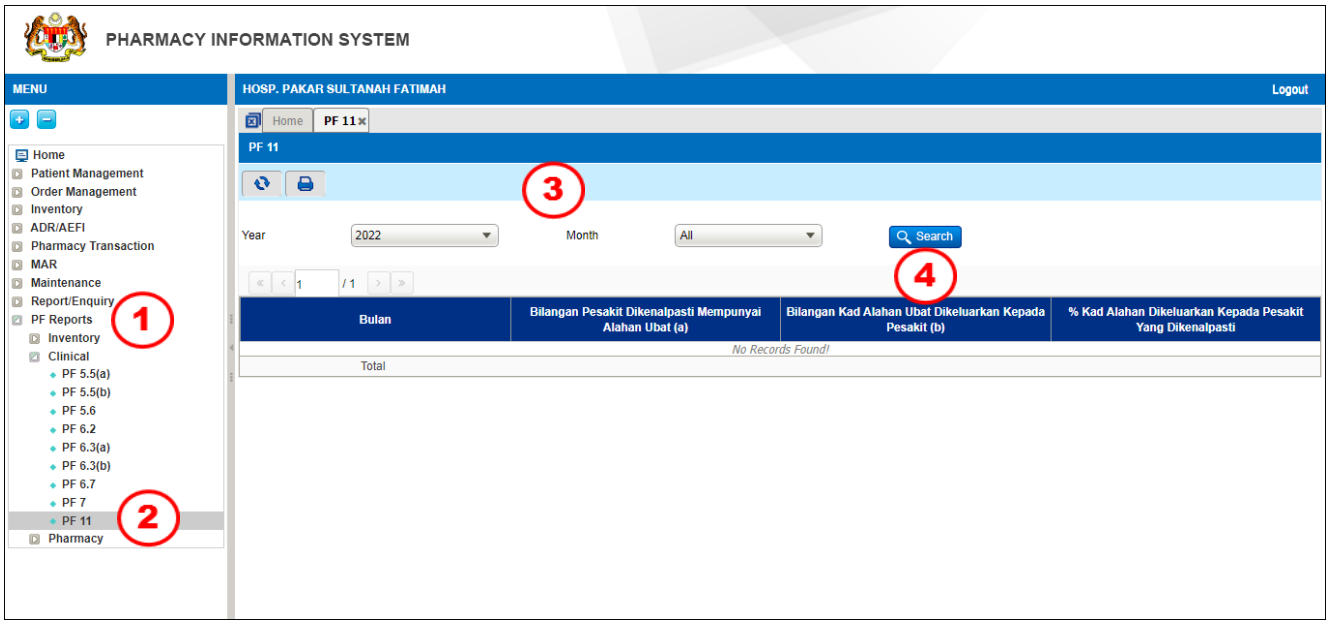



**Figure 3.2.9-1 PF 11**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Clinical'

**STEP 2**
Click on 'PF 11'

**STEP 3**
Search PF 11 record by criteria as follow:

a) Year
b) Month

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

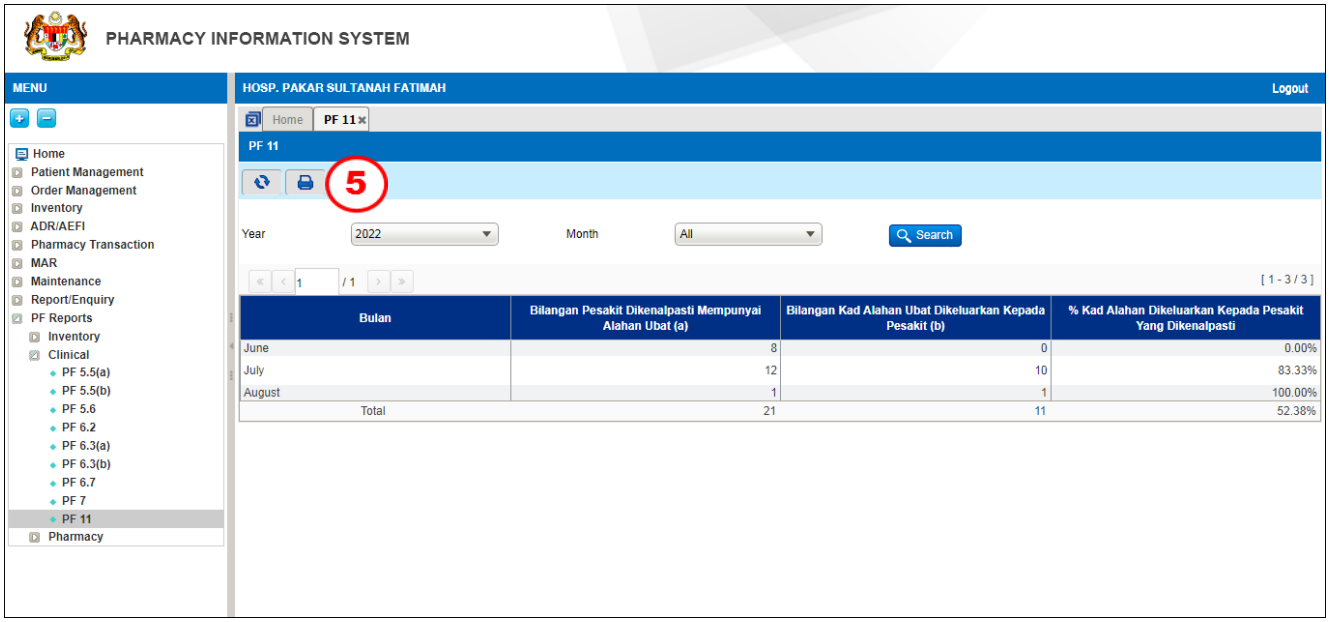



**Figure 3.2.9-2 PF 11**

**STEP 5**

Click on the button to view/print the record as Figure 3.2.9-3

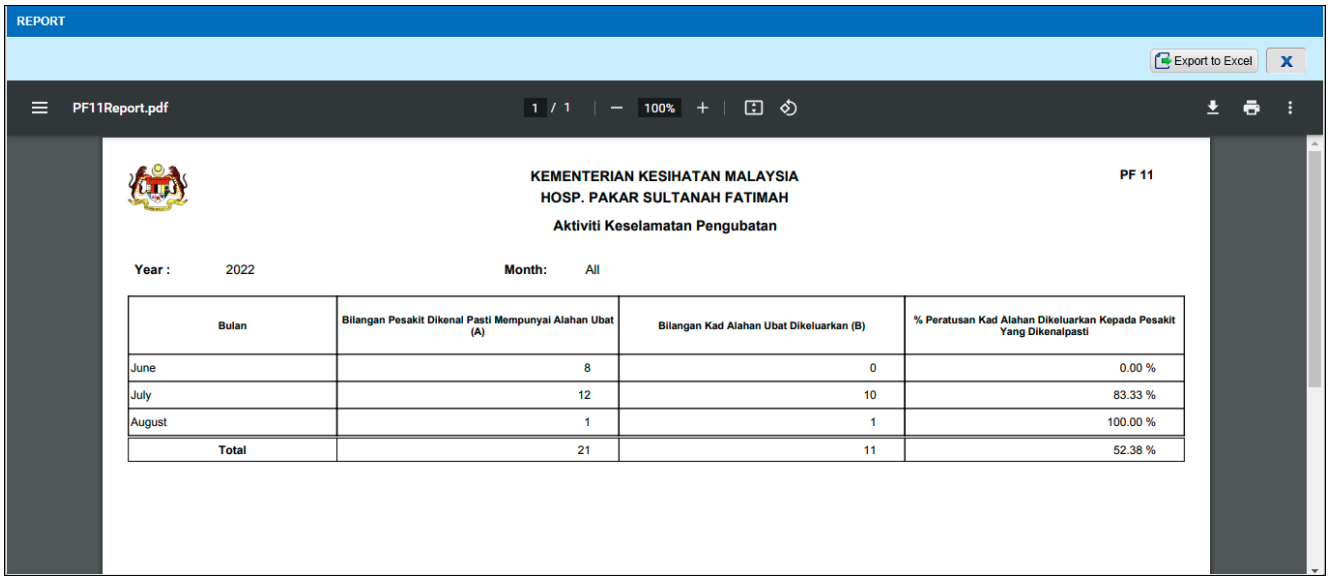
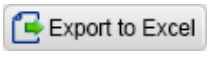



**Figure 3.2.9-3 PF 11**

***Note***

*Click on the*  *button to save/view/print report in Excel format.*

## 3.3 Pharmacy

### 3.3.1 PF 5.1 (a)

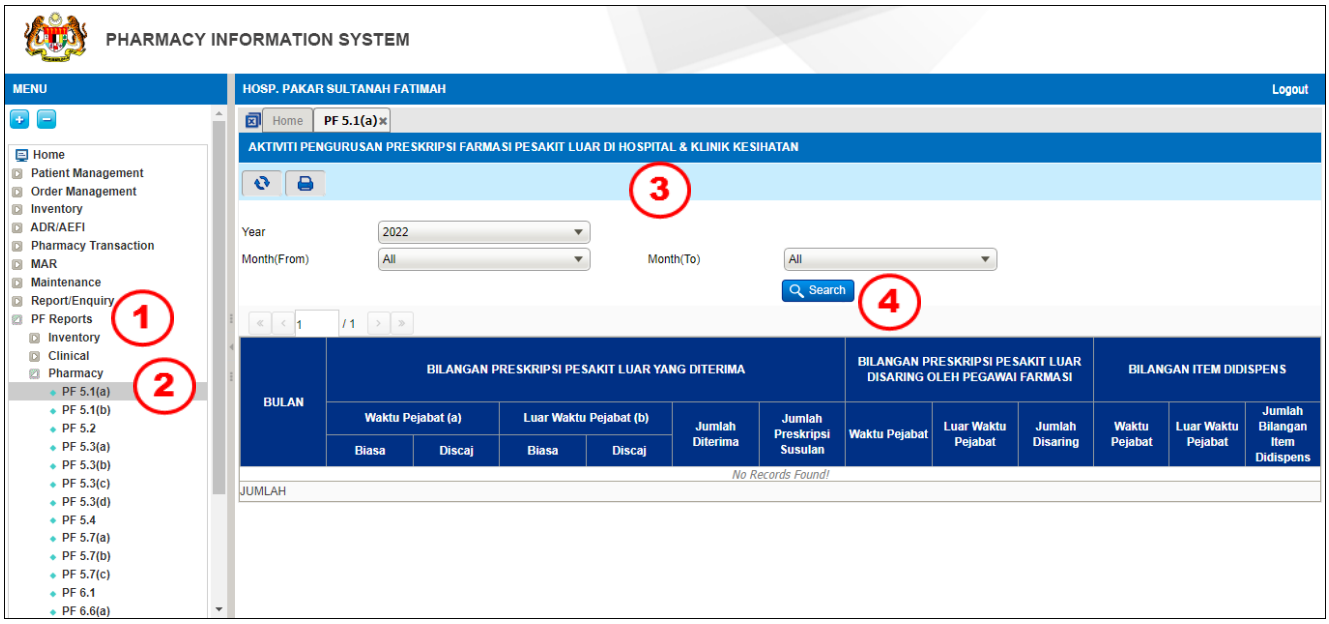



**Figure 3.3.1-1 PF 5.1 (a)**

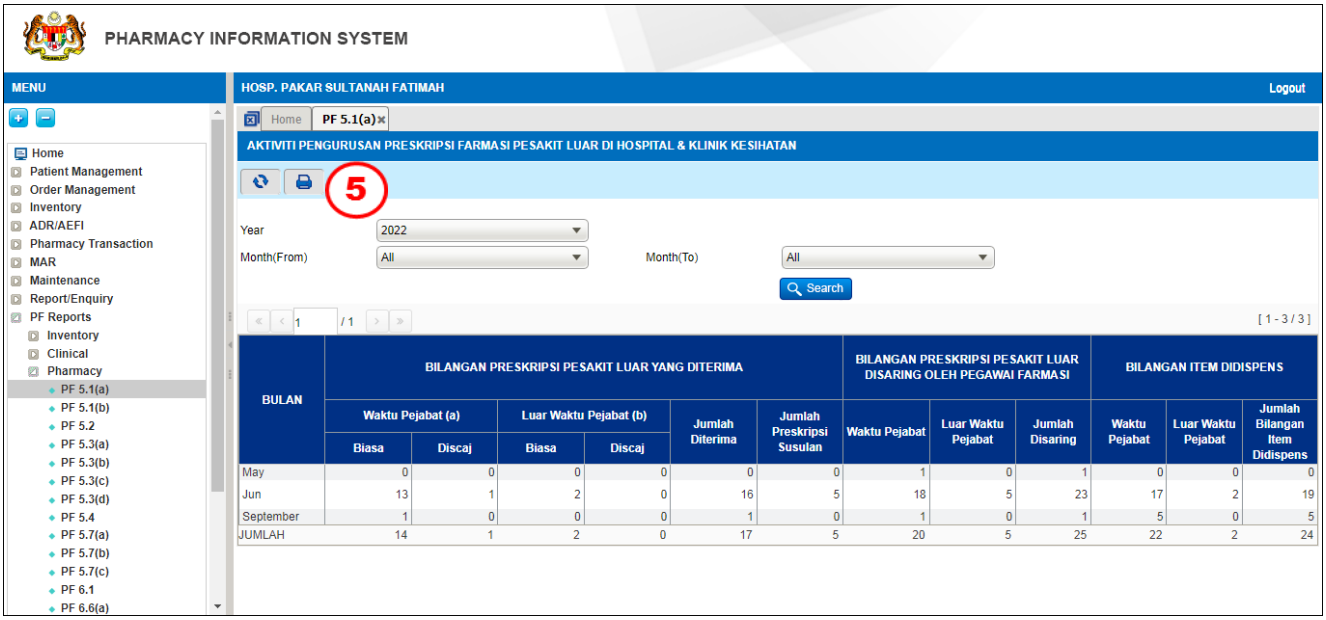
**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 5.1 (a)'

**STEP 3**
Search PF 5.1 (a) record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

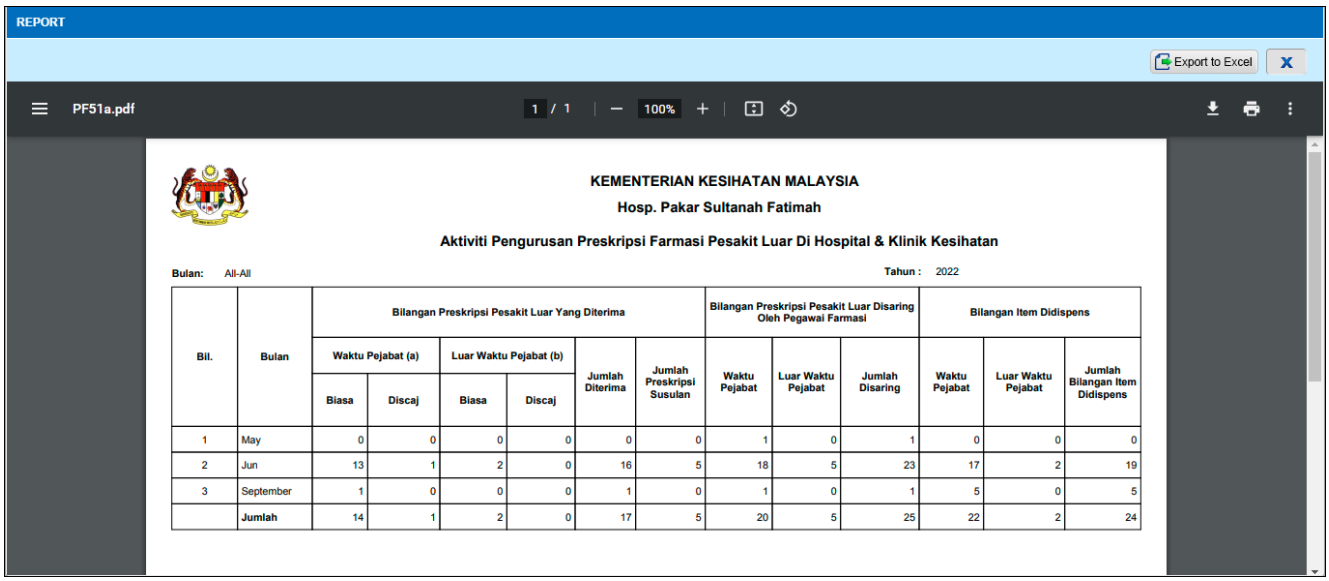



| BULAN | BILANGAN PRESKRIPSI PESAKIT LUAR YANG DITERIMA | | | | | | BILANGAN PRESKRIPSI PESAKIT LUAR DISARING OLEH PEGAWAI FARMASI | | | BILANGAN ITEM DIDISPENS | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Waktu Pejabat (a) | | Luar Waktu Pejabat (b) | | Jumlah Diterima | Jumlah Preskripsi Susulan | Waktu Pejabat | Luar Waktu Pejabat | Jumlah Disaring | Waktu Pejabat | Luar Waktu Pejabat | Jumlah Bilangan Item Didispens |
| | Biasa | Discaj | Biasa | Discaj | | | | | | | | |
| May | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 |
| Jun | 13 | 1 | 2 | 0 | 16 | 5 | 18 | 5 | 23 | 17 | 2 | 19 |
| September | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 5 | 0 | 5 |
| JUMLAH | 14 | 1 | 2 | 0 | 17 | 5 | 20 | 5 | 25 | 22 | 2 | 24 |

**Figure 3.3.1-2 PF 5.1 (a)**

**STEP 5**

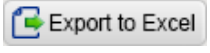
Click on the button to view/print the record as Figure 3.3.1-3




| Bil. | Bulan | Bilangan Preskripsi Pesakit Luar Yang Diterima | | | | | | Bilangan Preskripsi Pesakit Luar Disaring Oleh Pegawai Farmasi | | | Bilangan Item Didispens | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Waktu Pejabat (a) | | Luar Waktu Pejabat (b) | | Jumlah Diterima | Jumlah Preskripsi Susulan | Waktu Pejabat | Luar Waktu Pejabat | Jumlah Disaring | Waktu Pejabat | Luar Waktu Pejabat | Jumlah Bilangan Item Didispens |
| | | Biasa | Discaj | Biasa | Discaj | | | | | | | | |
| 1 | May | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 |
| 2 | Jun | 13 | 1 | 2 | 0 | 16 | 5 | 18 | 5 | 23 | 17 | 2 | 19 |
| 3 | September | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 5 | 0 | 5 |
| | Jumlah | 14 | 1 | 2 | 0 | 17 | 5 | 20 | 5 | 25 | 22 | 2 | 24 |

**Figure 3.3.1-3 PF 5.1 (a)**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.3.2 PF 5.1 (b)

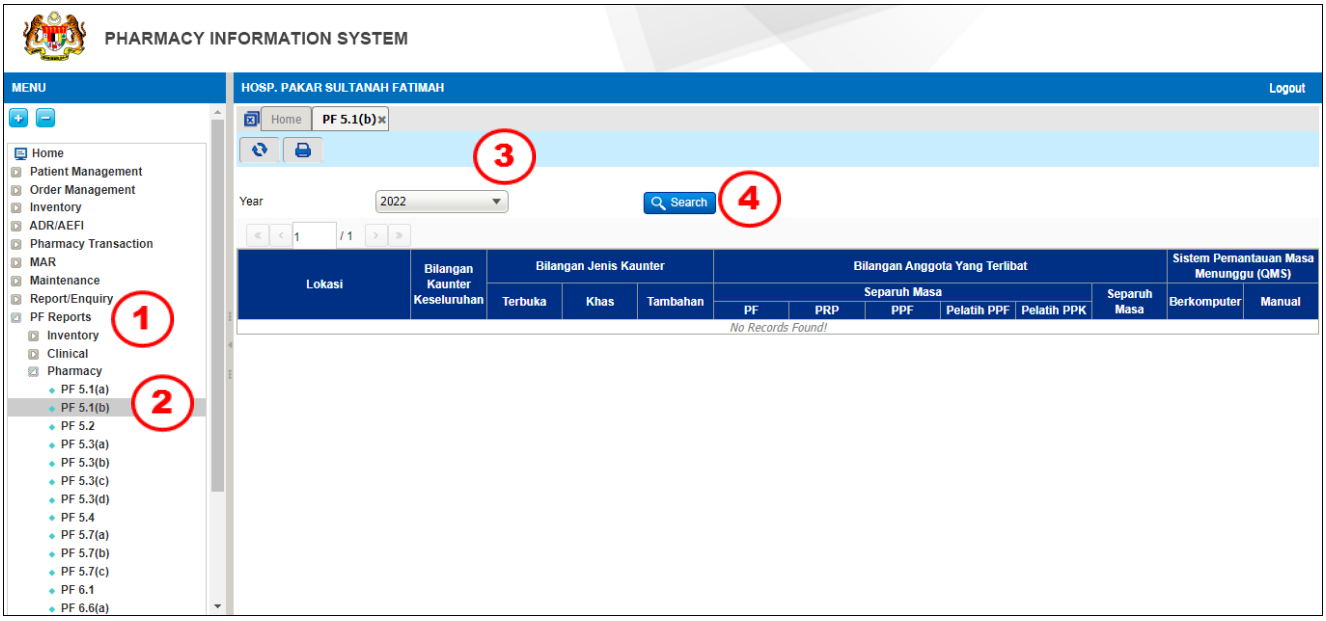



**Figure 3.3.2-1 PF 5.1 (b)**

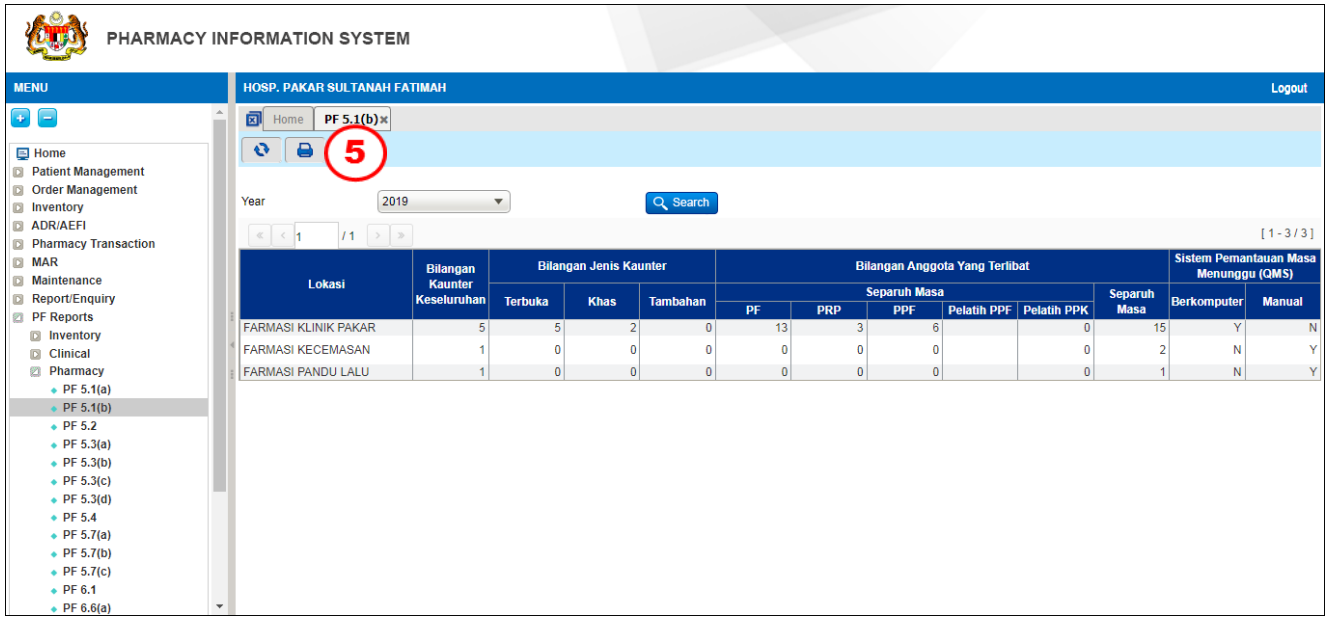
**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 5.1 (b)'

**STEP 3**
Search PF 5.1 (b) record by criteria as follow:

a) Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

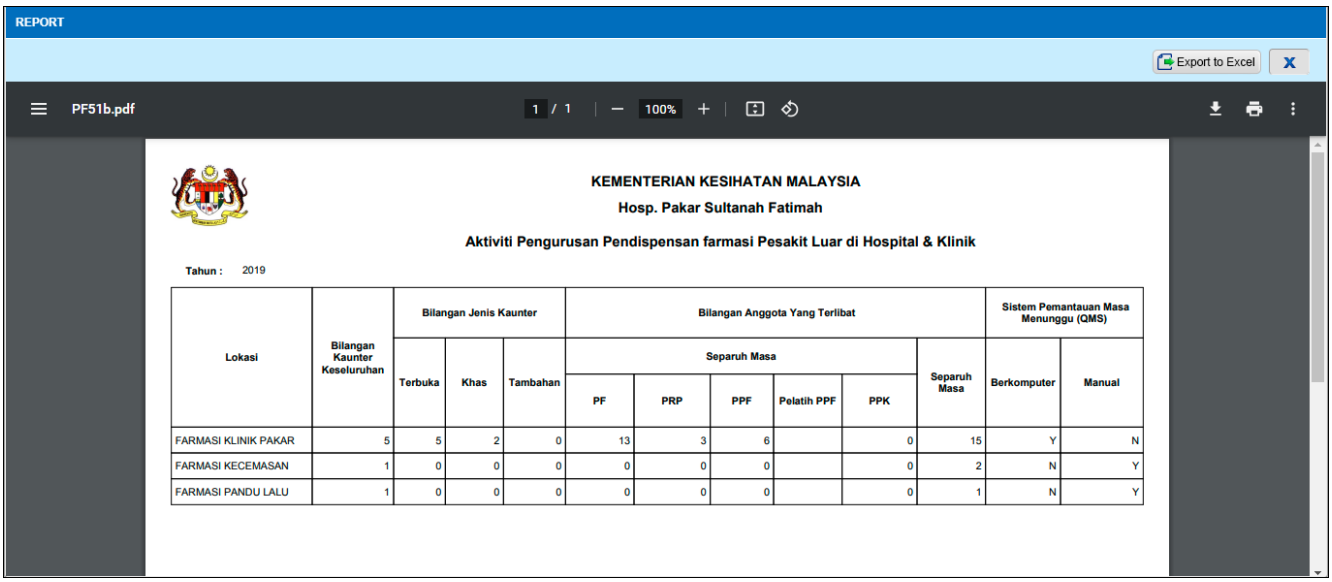



| Lokasi | Bilangan Kaunter Keseluruhan | Bilangan Jenis Kaunter | | | Bilangan Anggota Yang Terlibat | | | | | | Sistem Pemantauan Masa Menunggu (QMS) | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Separuh Masa | | | | | Separuh Masa | | |
| | | Terbuka | Khas | Tambahan | PF | PRP | PPF | Pelatih PPF | Pelatih PPK | | Berkomputer | Manual |
| FARMASI KLINIK PAKAR | 5 | 5 | 2 | 0 | 13 | 3 | 6 | | 0 | 15 | Y | N |
| FARMASI KECEMASAN | 1 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 2 | N | Y |
| FARMASI PANDU LALU | 1 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 1 | N | Y |

**Figure 3.3.2-2 PF 5.1 (b)**

**STEP 5**

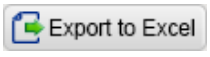
Click on the button to view/print the record as Figure 3.3.2-3




| Lokasi | Bilangan Kaunter Keseluruhan | Bilangan Jenis Kaunter | | | Bilangan Anggota Yang Terlibat | | | | | | Sistem Pemantauan Masa Menunggu (QMS) | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Separuh Masa | | | | | Separuh Masa | | |
| | | Terbuka | Khas | Tambahan | PF | PRP | PPF | Pelatih PPF | PPK | | Berkomputer | Manual |
| FARMASI KLINIK PAKAR | 5 | 5 | 2 | 0 | 13 | 3 | 6 | | 0 | 15 | Y | N |
| FARMASI KECEMASAN | 1 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 2 | N | Y |
| FARMASI PANDU LALU | 1 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 1 | N | Y |

**Figure 3.3.2-3 PF 5.1 (b)**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.3.3 PF 5.2

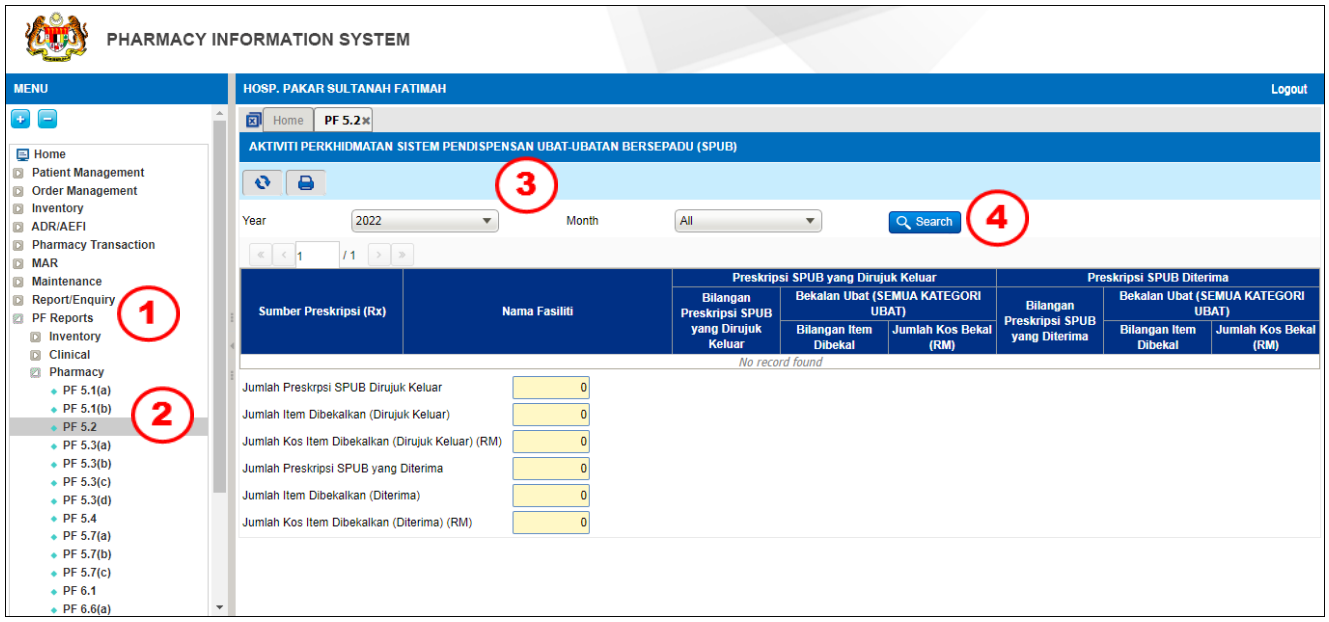



**Figure 3.3.3-1 PF 5.2**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 5.2'

**STEP 3**
Search PF 5.2 record by criteria as follow:

a) Year
b) Month

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

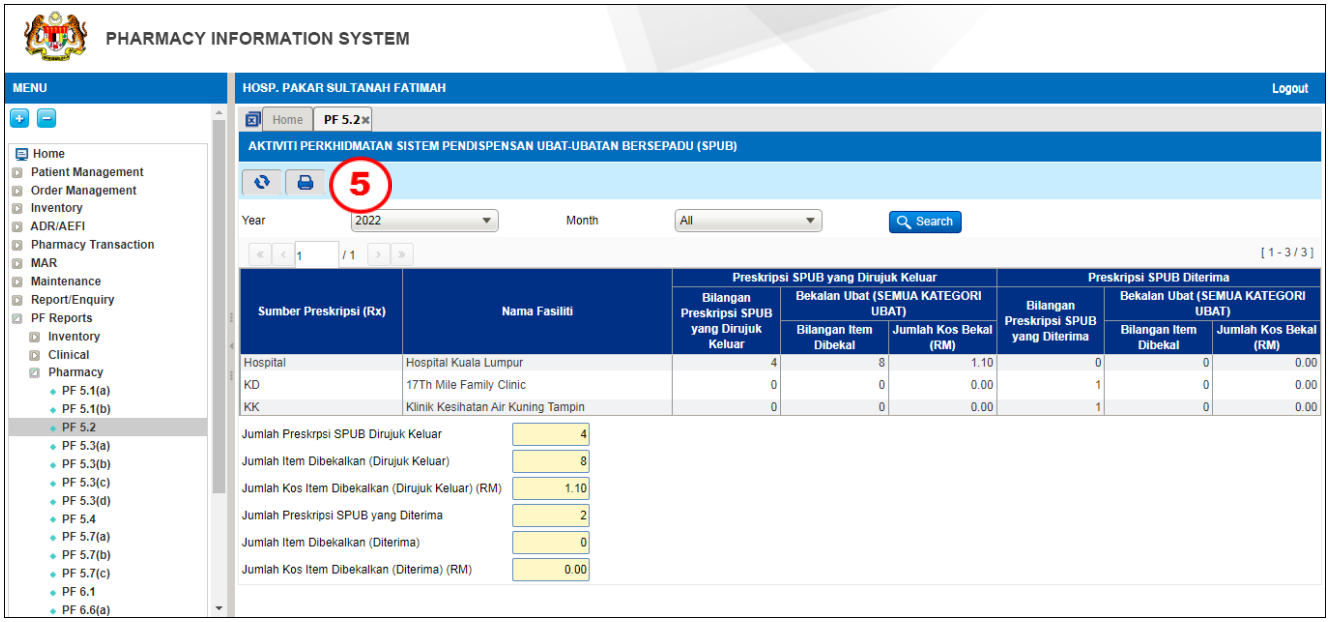



**Figure 3.3.3-2 PF 5.2**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.3-3

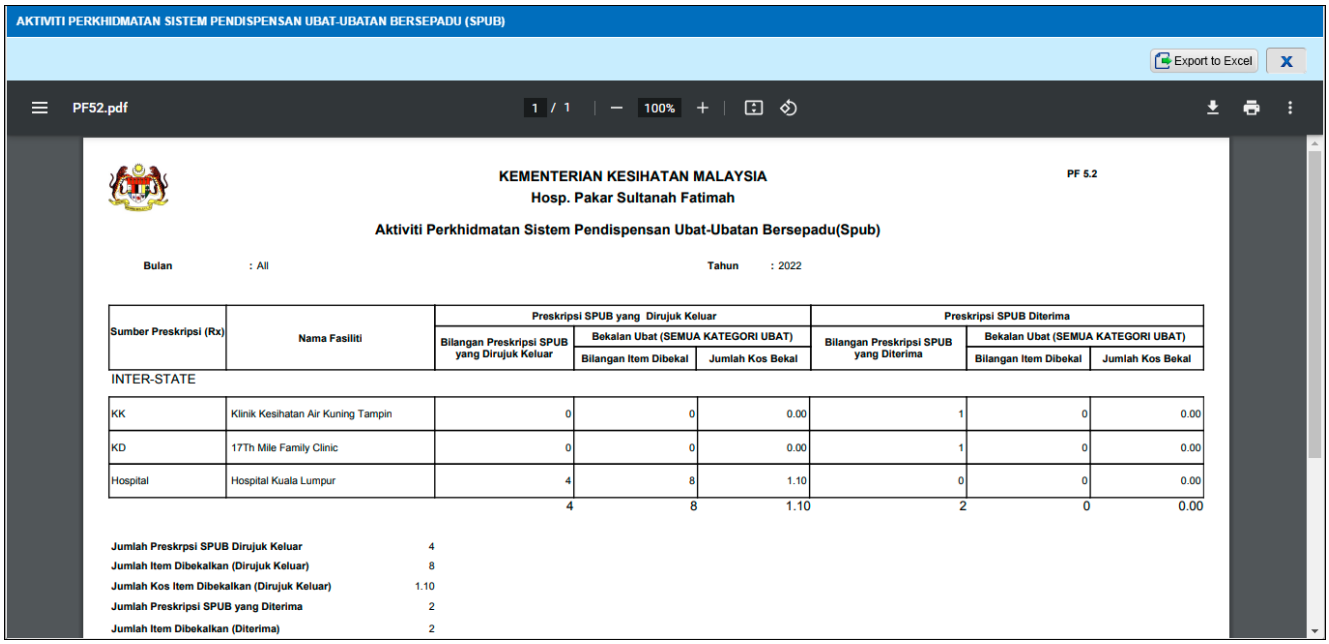



**Figure 3.3.3-3 PF 5.2**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.3.4 PF 5.3 (a)

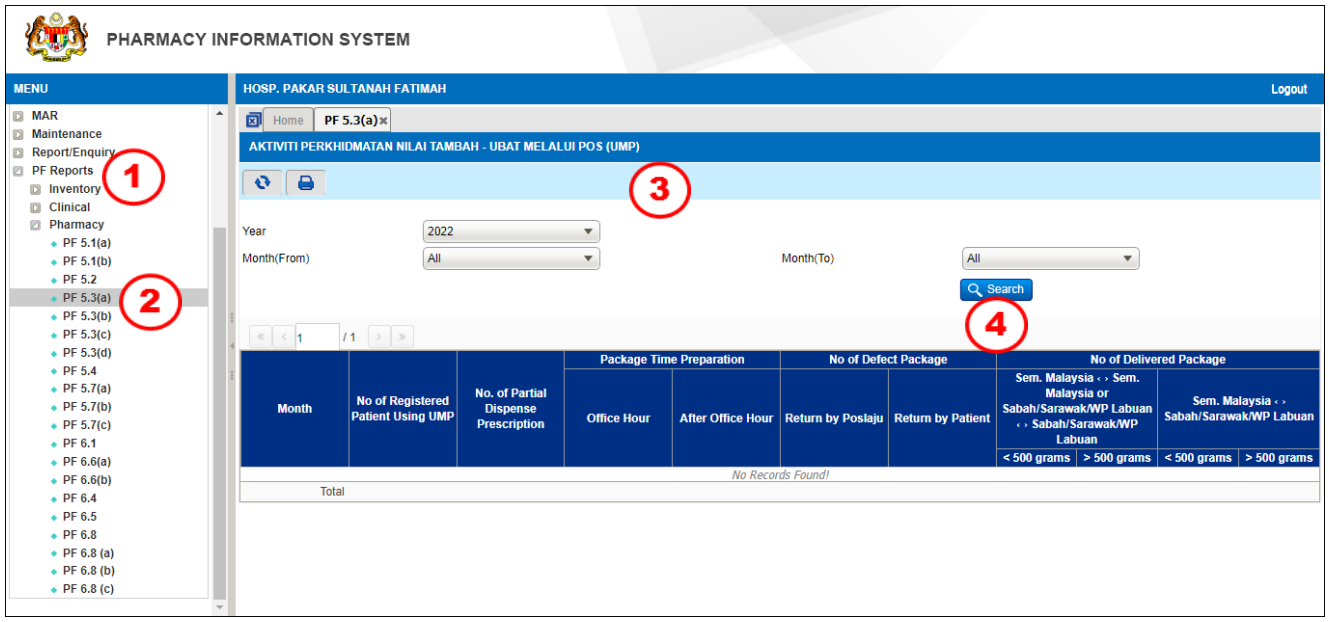



**Figure 3.3.4-1 PF 5.3 (a)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 5.3 (a)'

**STEP 3**
Search PF 5.3 (a) record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

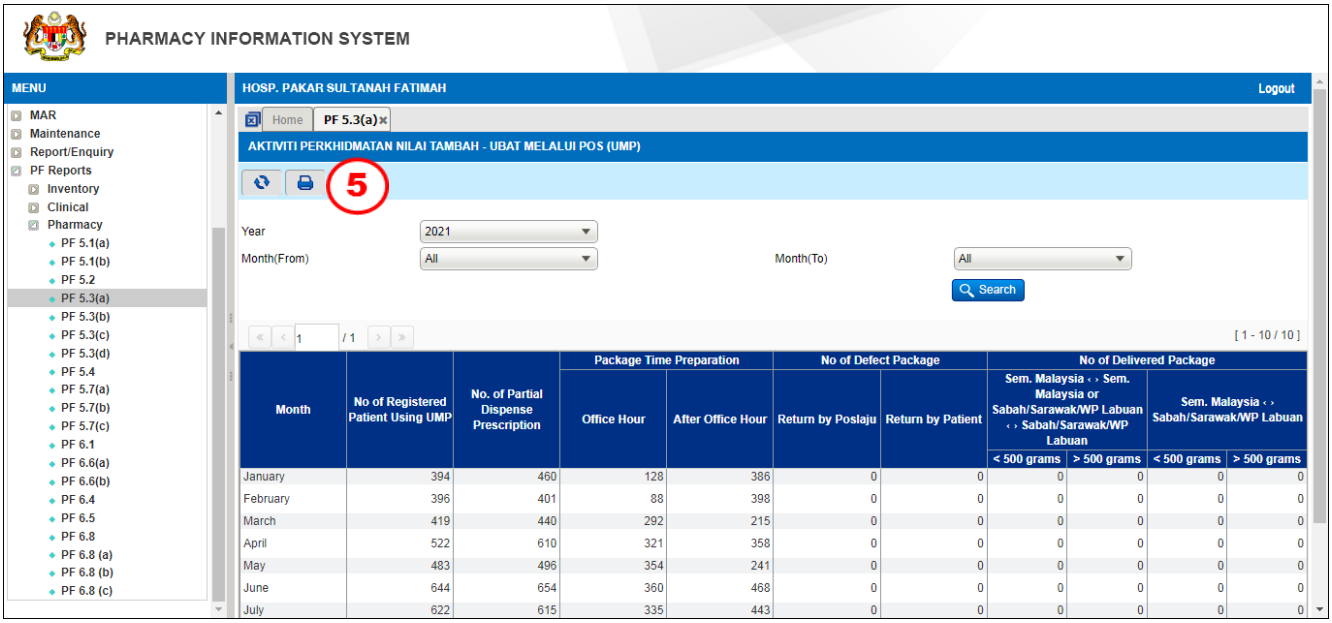



**Figure 3.3.4-2 PF 5.3 (a)**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.4-3

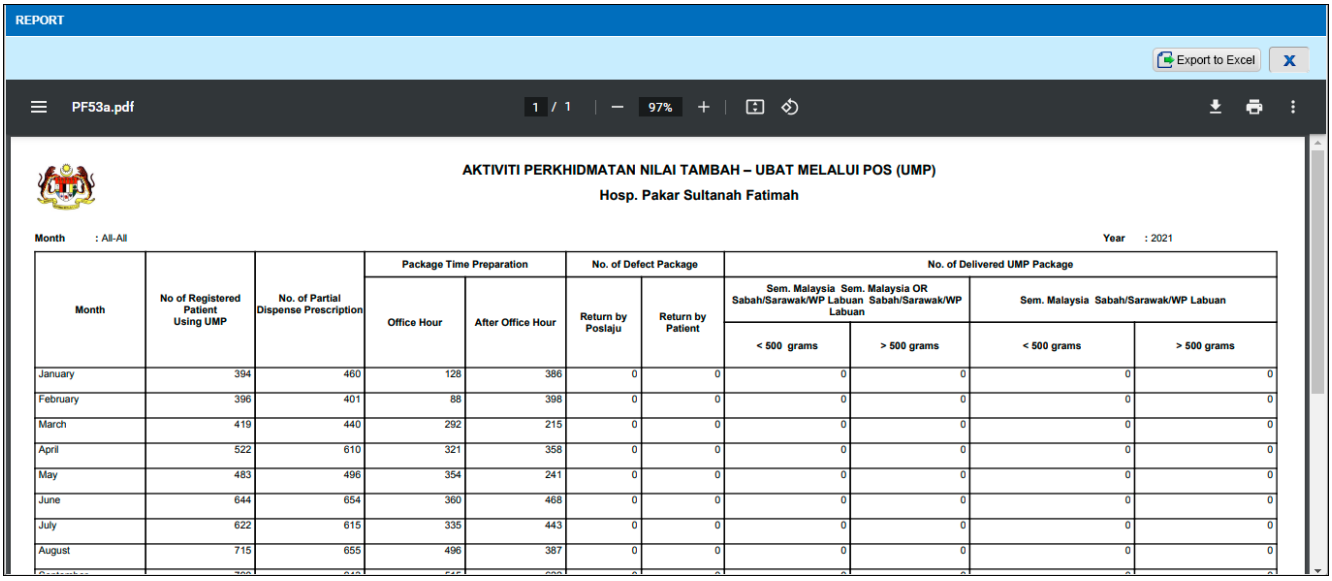
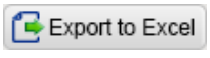



**Figure 3.3.4-3 PF 5.3 (a)**

***Note***

*Click on the*  *button to save/view/print report in Excel format.*

### 3.3.5 PF 5.3 (b)

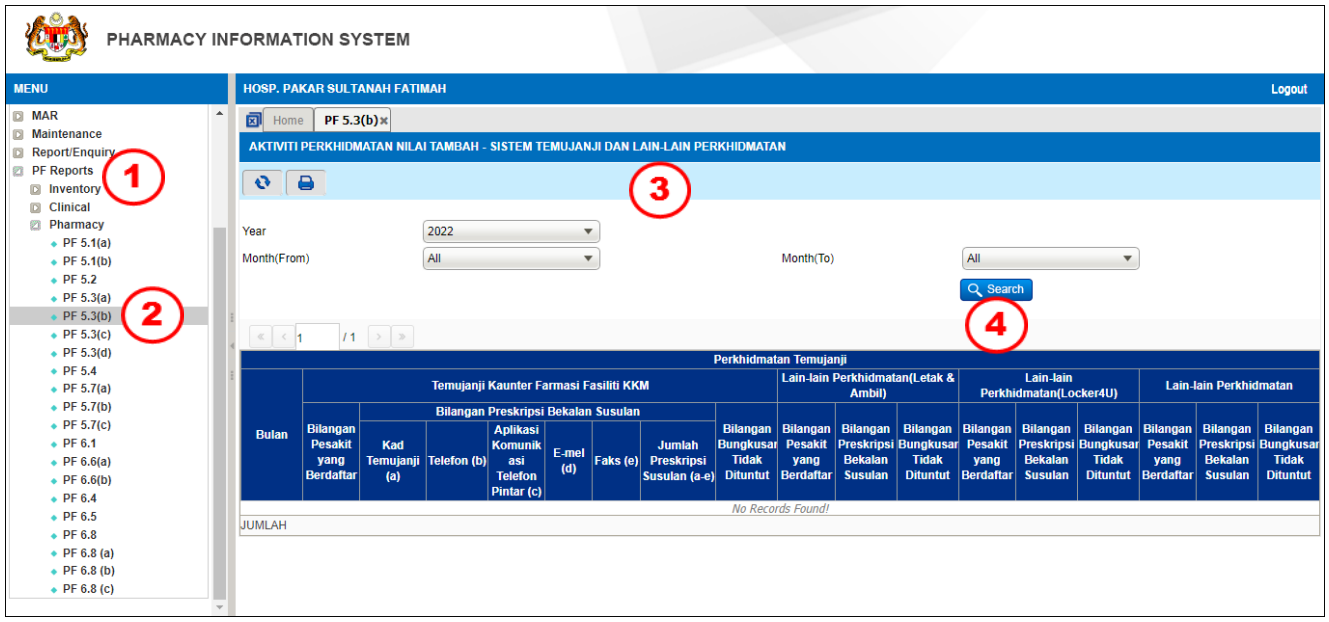



**Figure 3.3.5-1 PF 5.3 (b)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 5.3 (b)'

**STEP 3**
Search PF 5.3 (b) record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

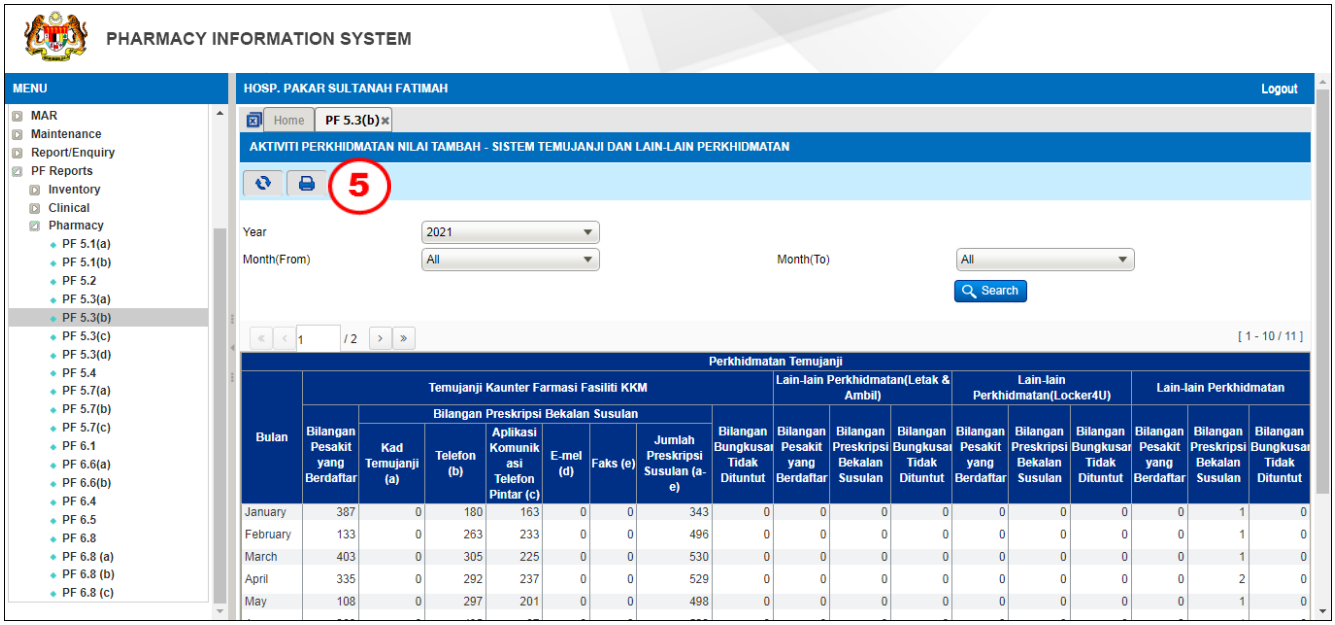



**Figure 3.3.5-2 PF 5.3 (b)**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.5-3

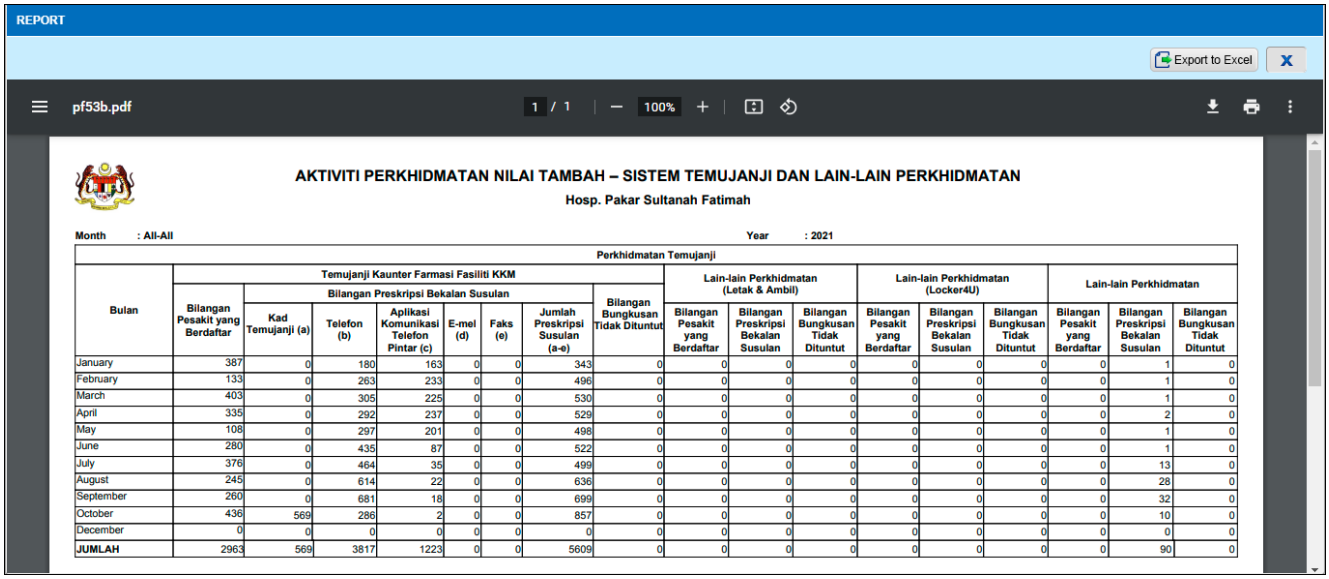
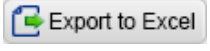



**Figure 3.3.5-3 PF 5.3 (b)**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.3.6 PF 5.3 (c)

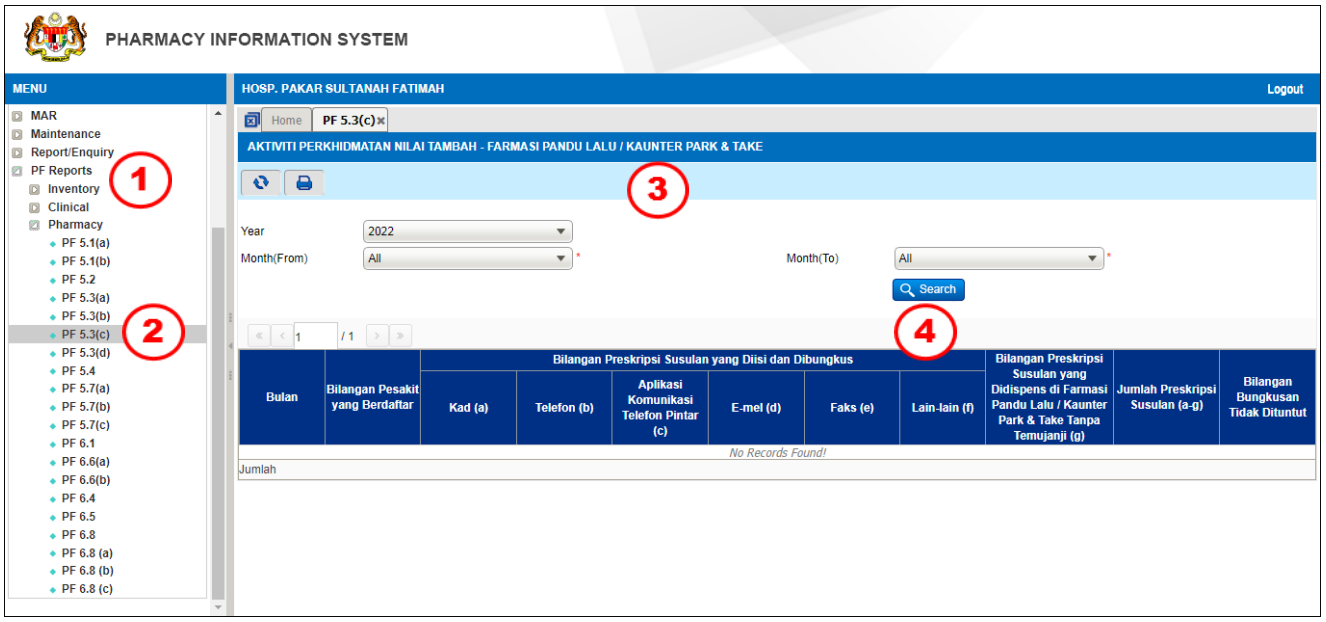



**Figure 3.3.6-1 PF 5.3 (c)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 5.3 (c)'

**STEP 3**
Search PF 5.3 (c) record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

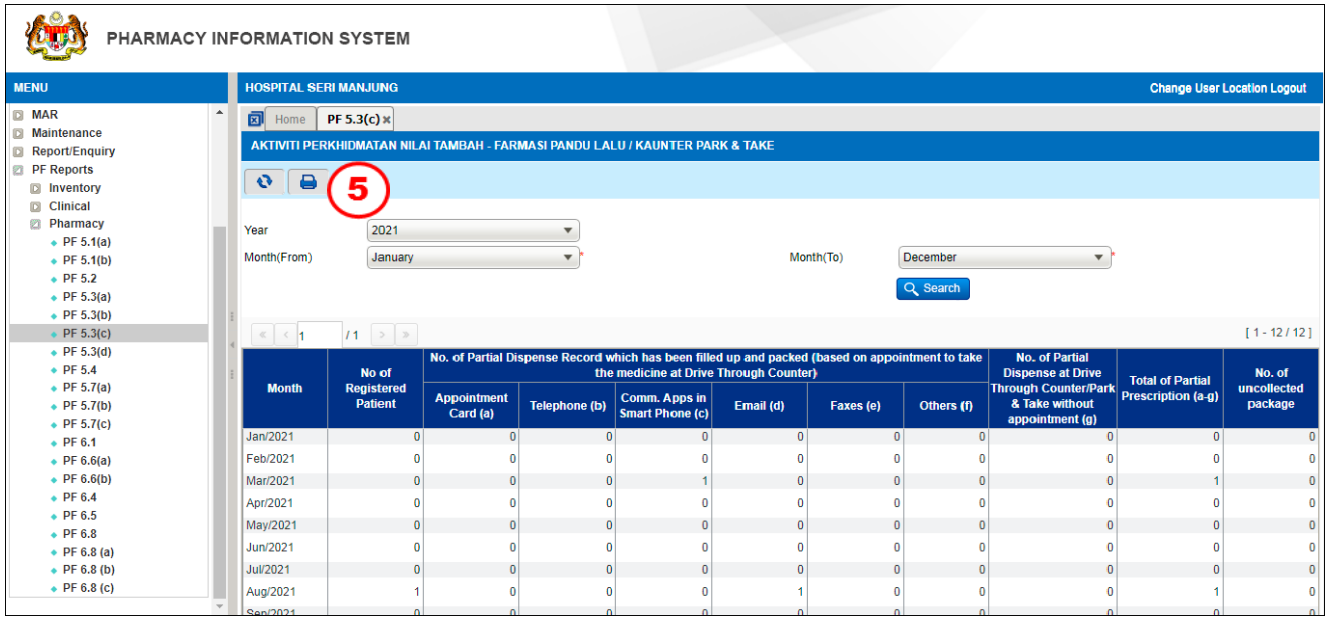



**Figure 3.3.6-2 PF 5.3 (c)**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.6-3

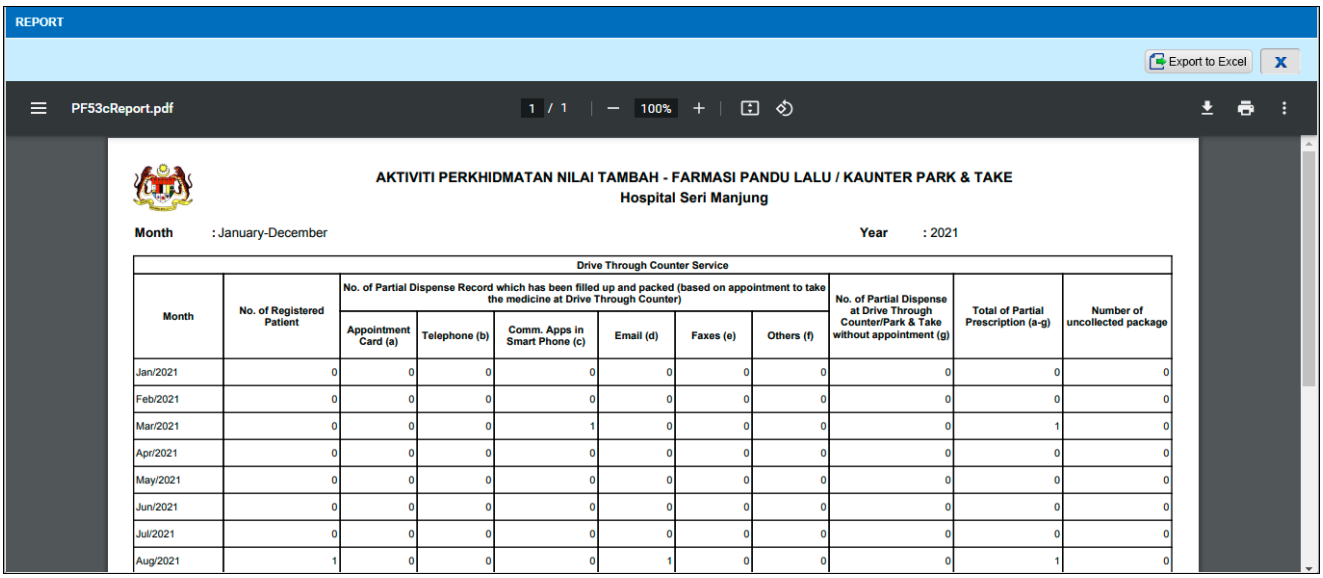



**Figure 3.3.6-3 PF 5.3 (c)**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.3.7 PF 5.3 (d)

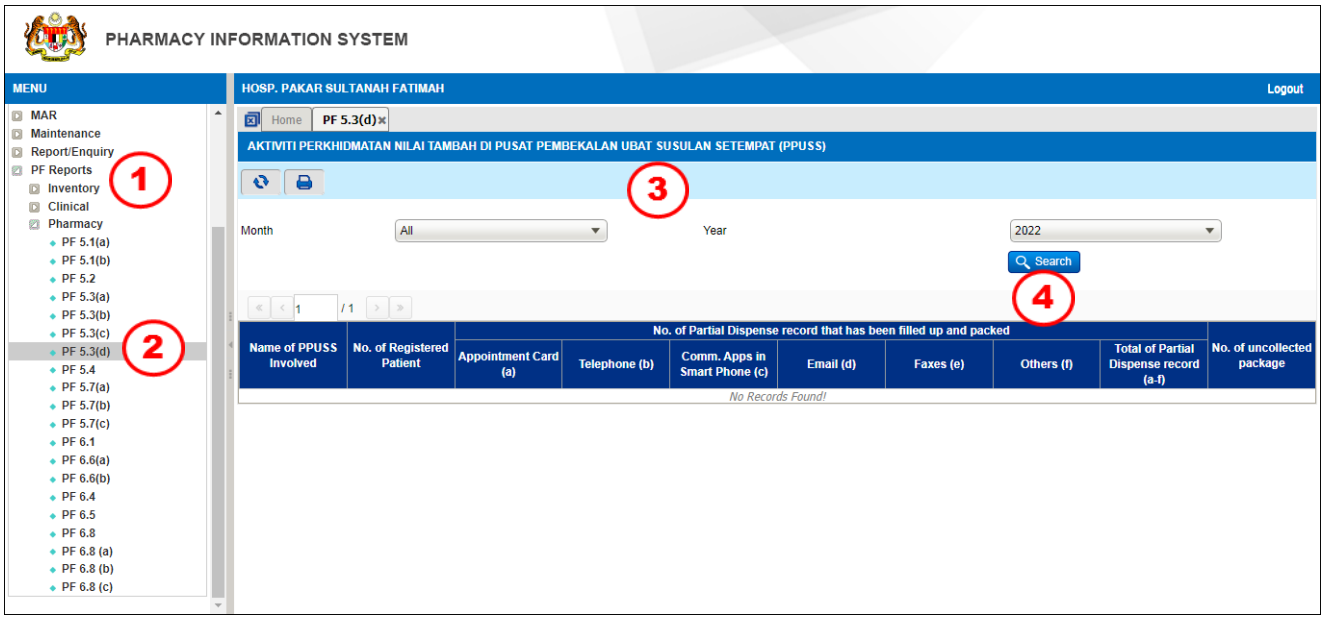



**Figure 3.3.7-1 PF 5.3 (d)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 5.3 (d)'

**STEP 3**
Search PF 5.3 (d) record by criteria as follow:

a) Month
b) Year

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

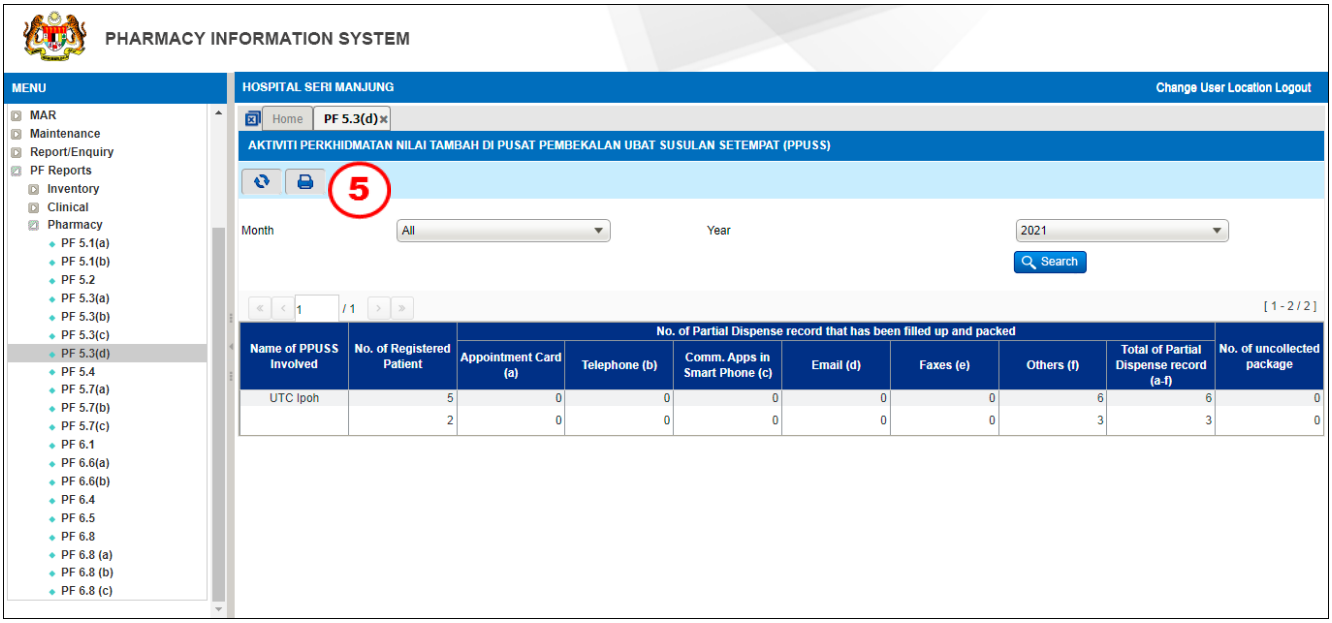



**Figure 3.3.7-2 PF 5.3 (d)**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.7-3

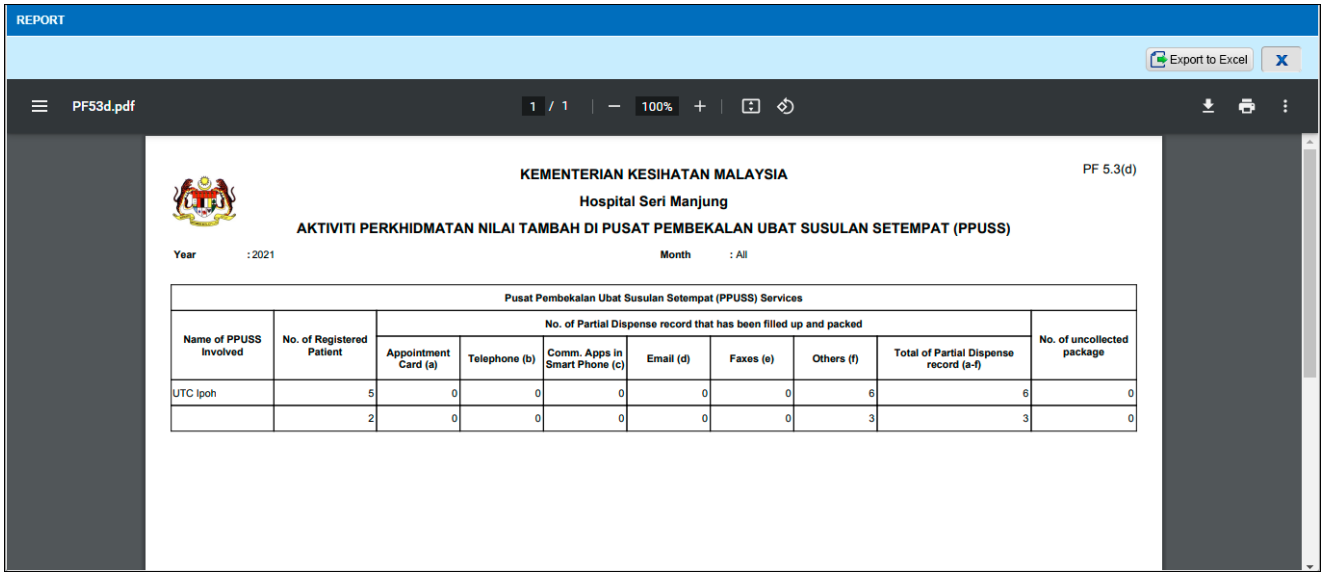
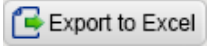



**Figure 3.3.7-3 PF 5.3 (d)**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.3.8 PF 5.4

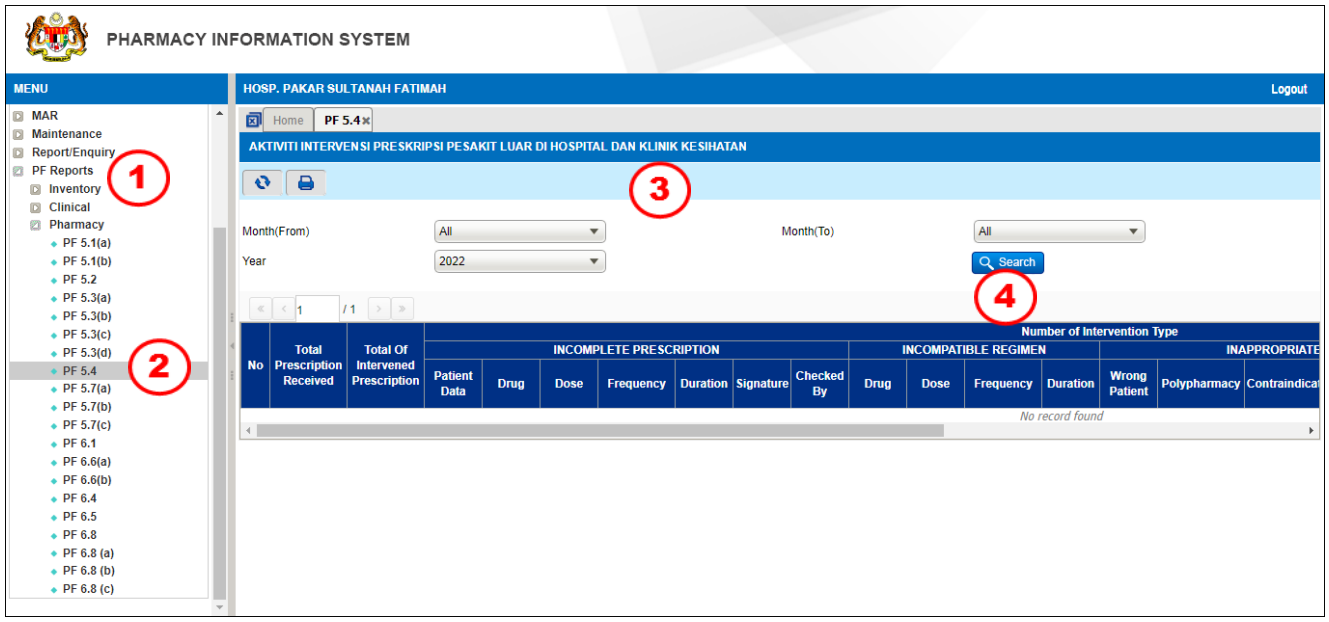



**Figure 3.3.8-1 PF 5.4**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 5.4'

**STEP 3**
Search PF 5.4 record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

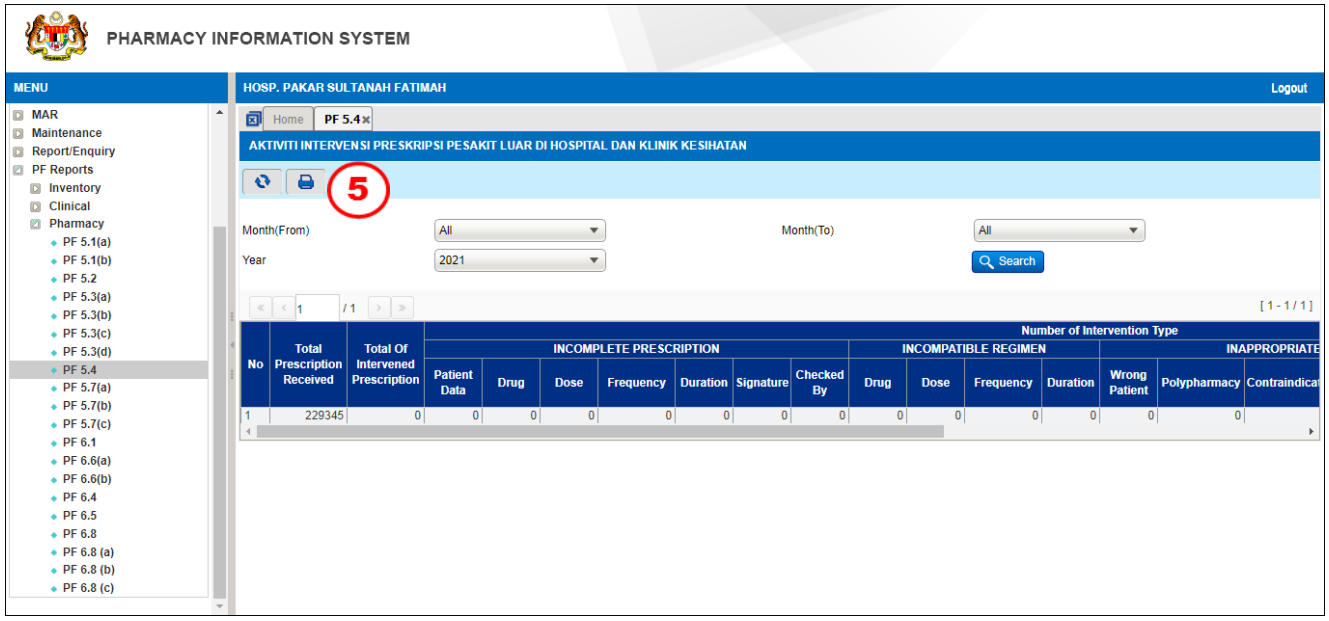



**Figure 3.3.8-2 PF 5.4**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.8-3

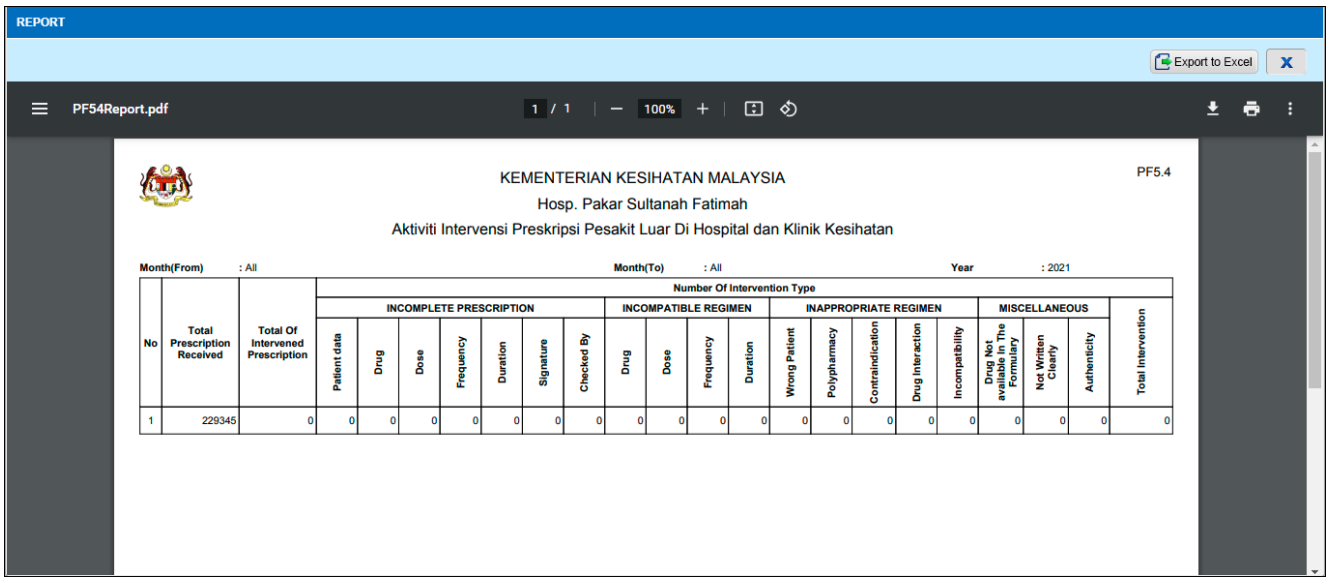
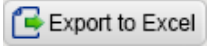



**Figure 3.3.8-3 PF 5.4**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.3.9 PF 5.7 (a)

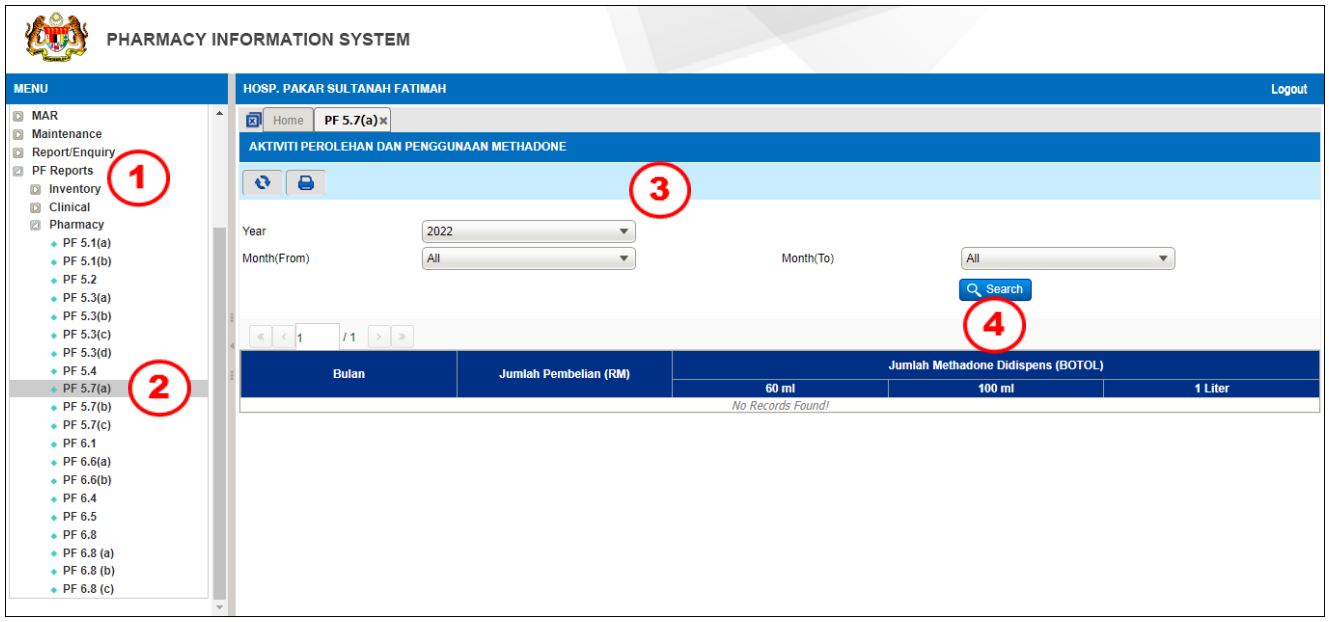



**Figure 3.3.9-1 PF 5.7 (a)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 5.7 (a)'

**STEP 3**
Search PF 5.7 (a) record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

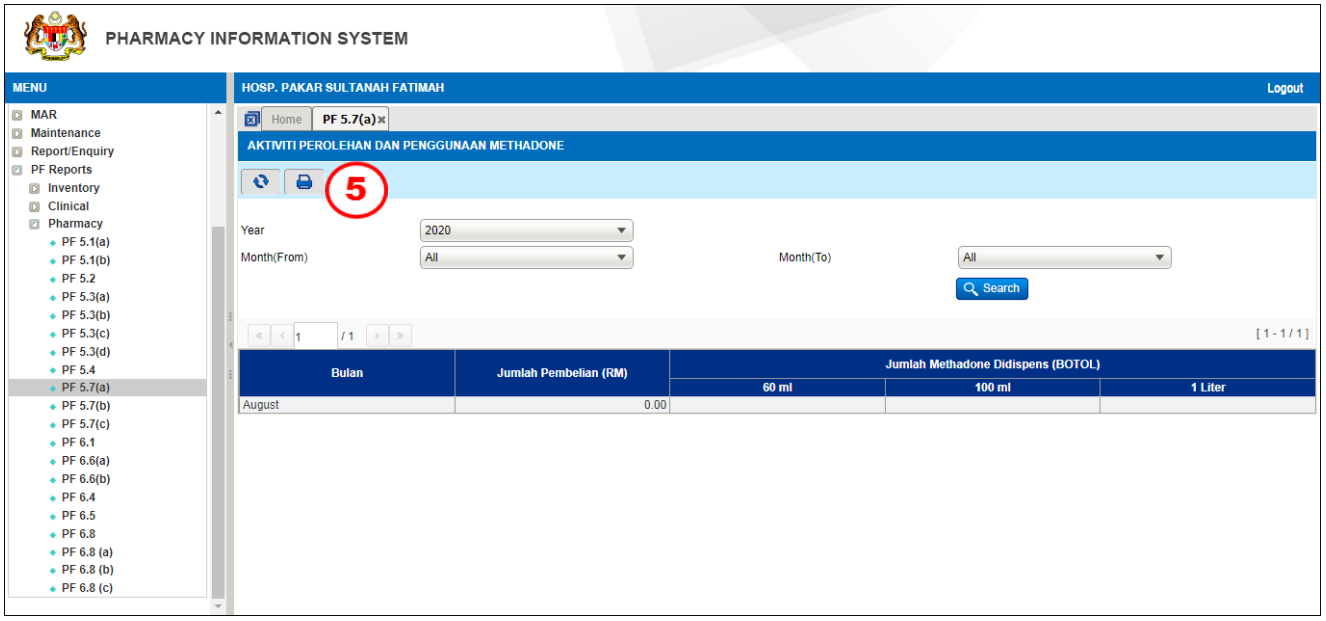



**Figure 3.3.9-2 PF 5.7 (a)**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.9-3

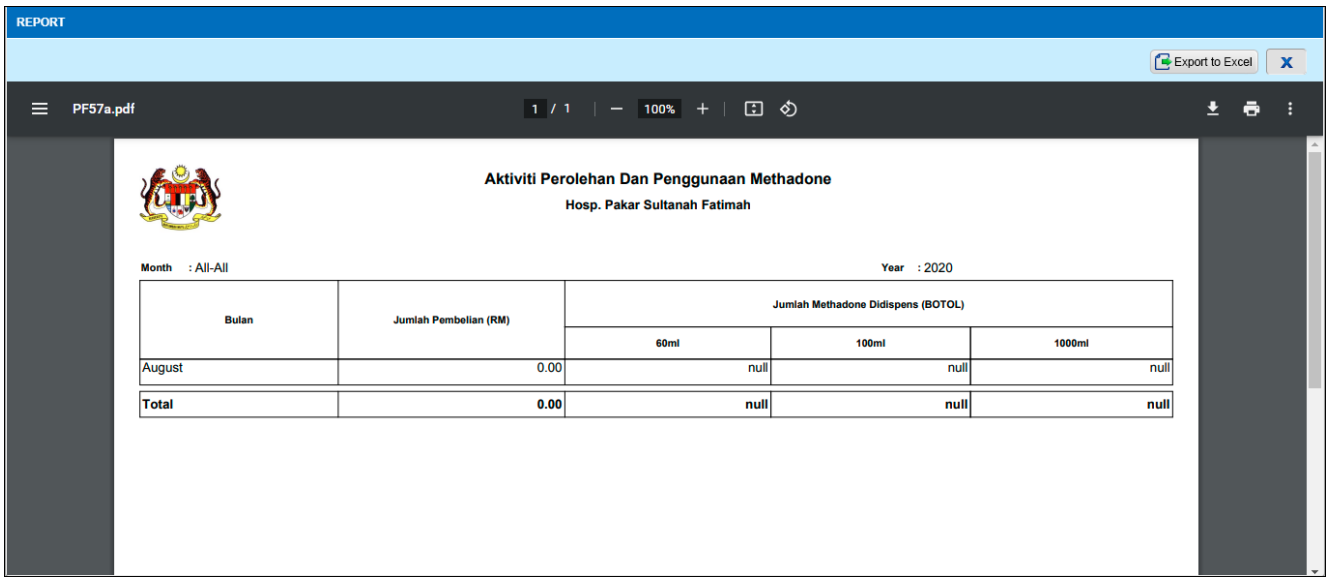
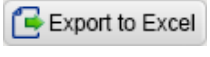



**Figure 3.3.9-3 PF 5.7 (a)**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.3.10 PF 5.7 (b)

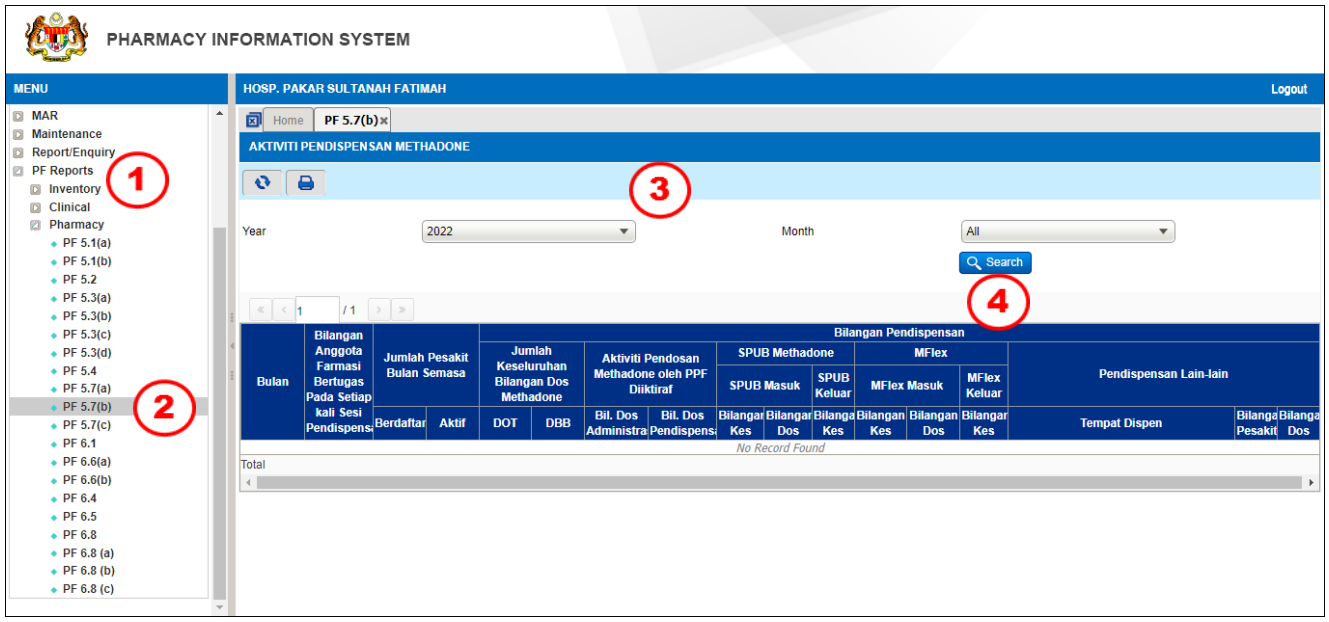



**Figure 3.3.10-1 PF 5.7 (b)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 5.7 (b)'

**STEP 3**
Search PF 5.7 (b) record by criteria as follow:

a) Year
b) Month

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

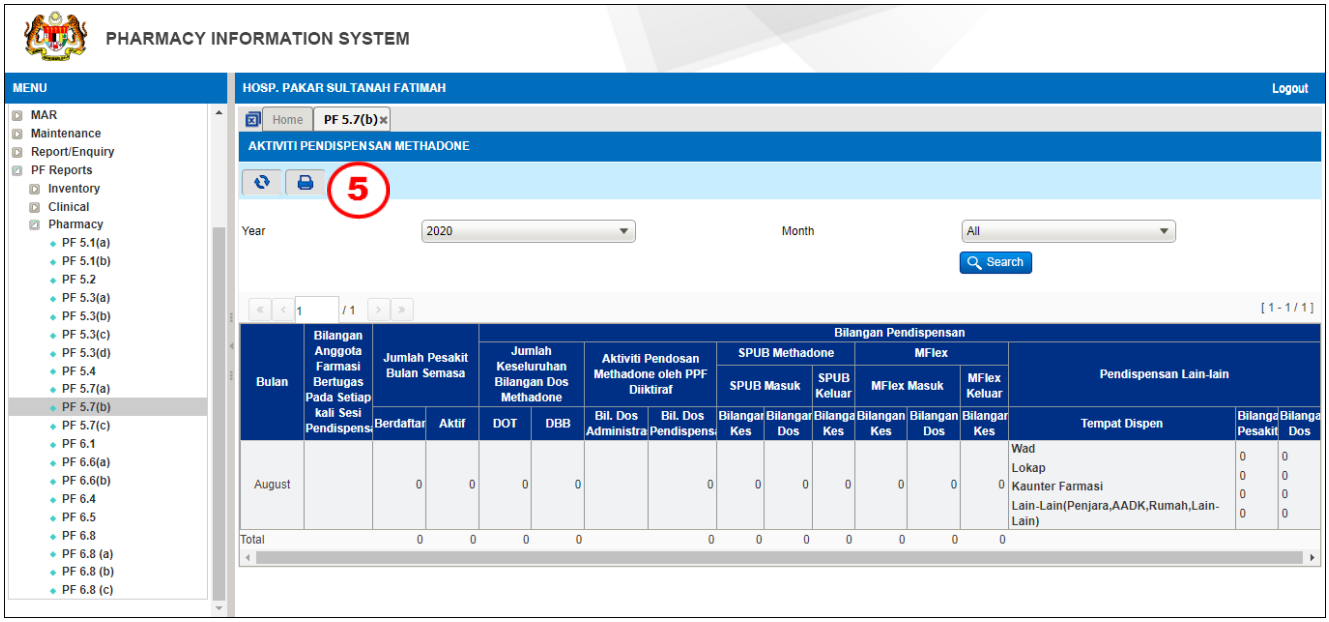



**Figure 3.3.10-2 PF 5.7 (b)**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.10-3

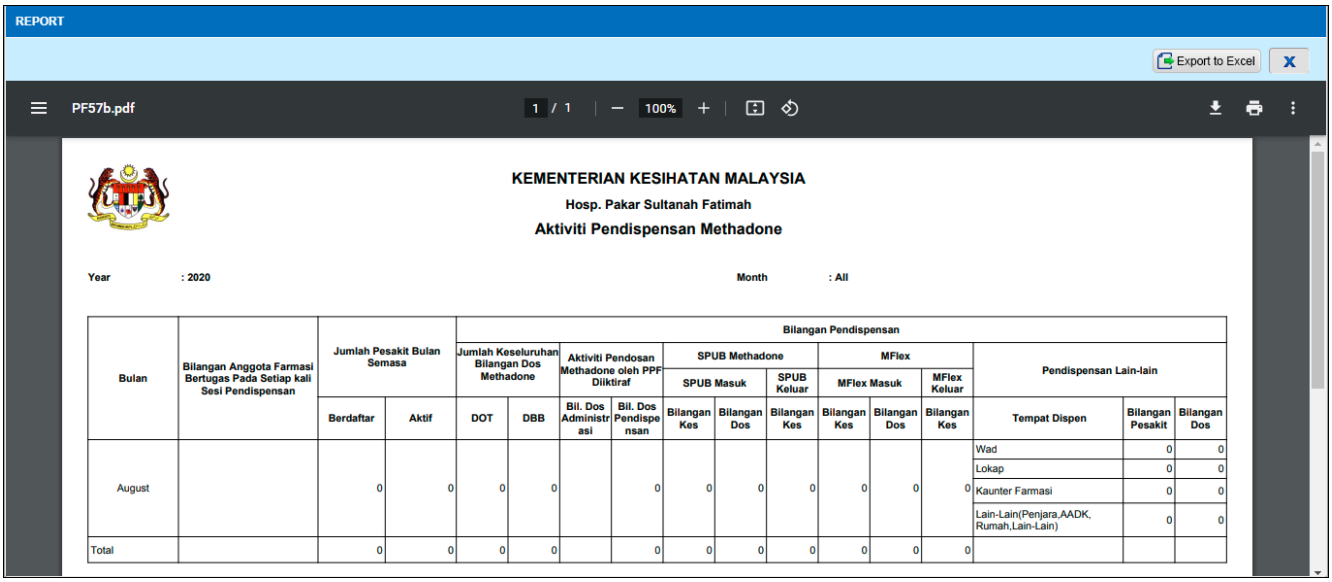
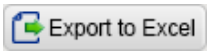



**Figure 3.3.10-3 PF 5.7 (b)**

***Note***

*Click on the*  *button to save/view/print report in Excel format.*

### 3.3.11 PF 5.7 (c)

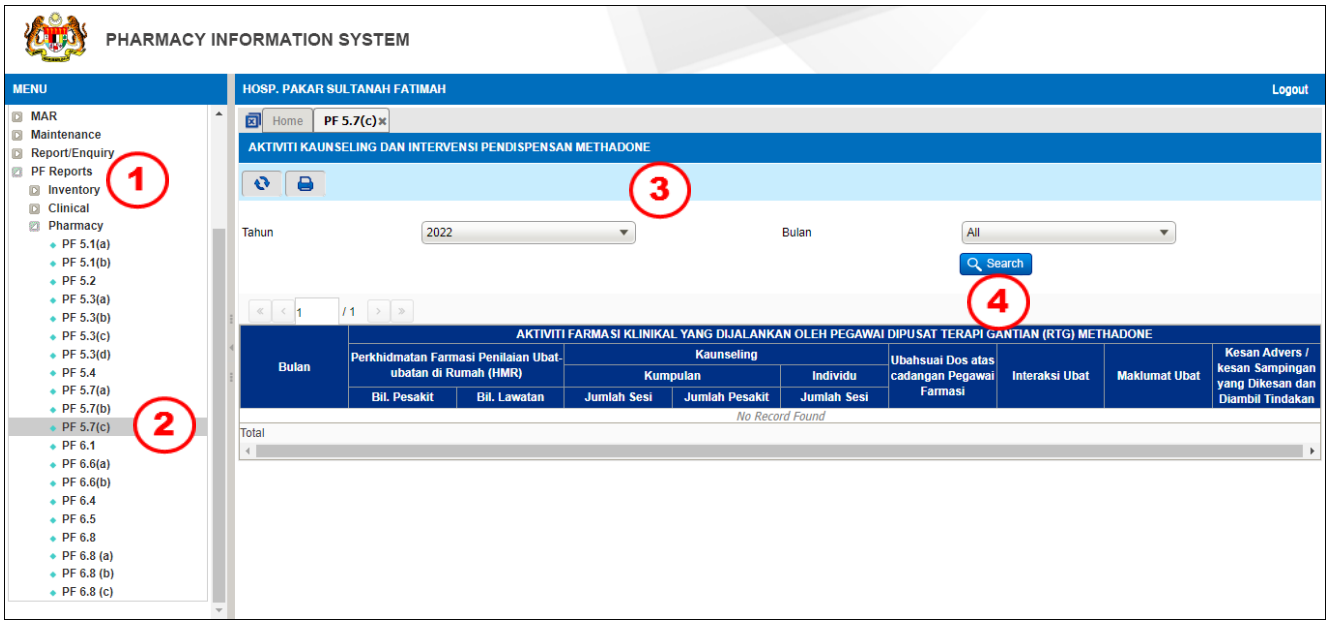



**Figure 3.3.11-1 PF 5.7 (c)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 5.7 (c)'

**STEP 3**
Search PF 5.7 (c) record by criteria as follow:

a) Tahun
b) Bulan

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

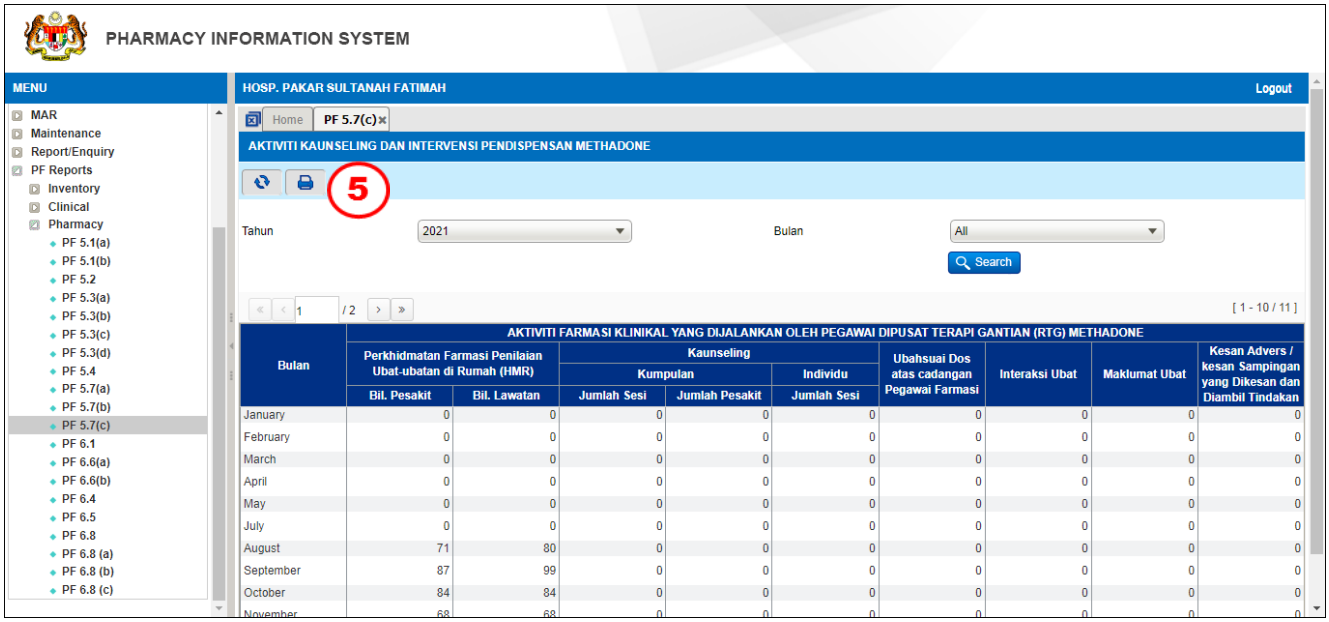



**Figure 3.3.11-2 PF 5.7 (c)**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.11-3

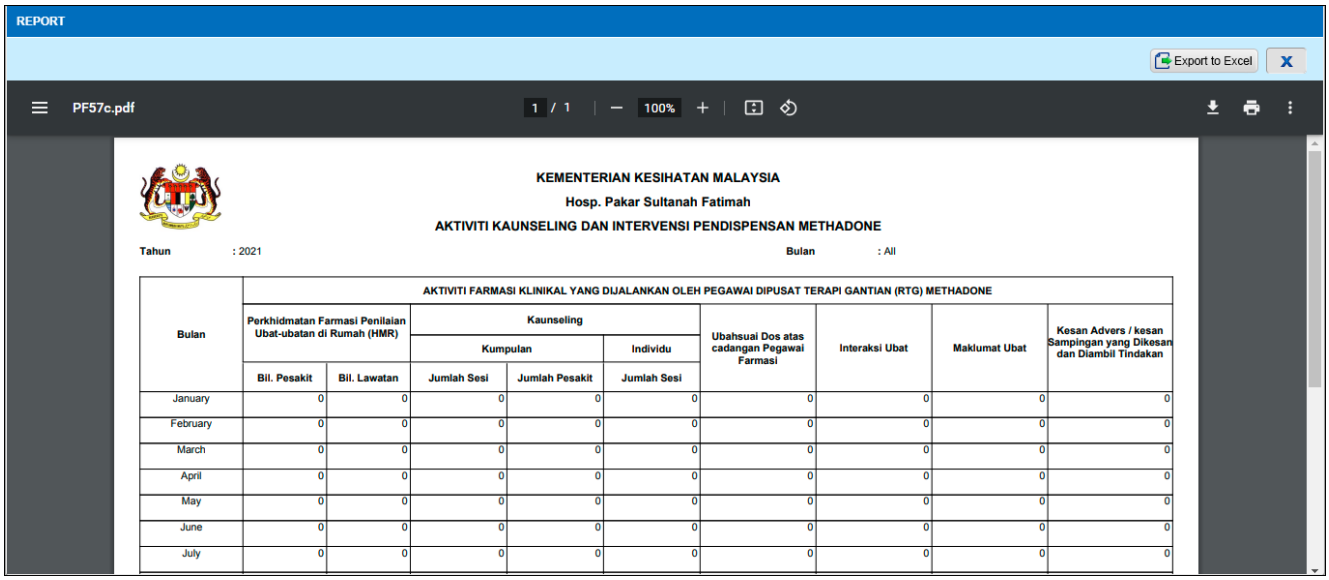



**Figure 3.3.11-3 PF 5.7 (c)**

***Note***

*Click on the* *button to save/view/print report in Excel format.*

### 3.3.12 PF 6.1

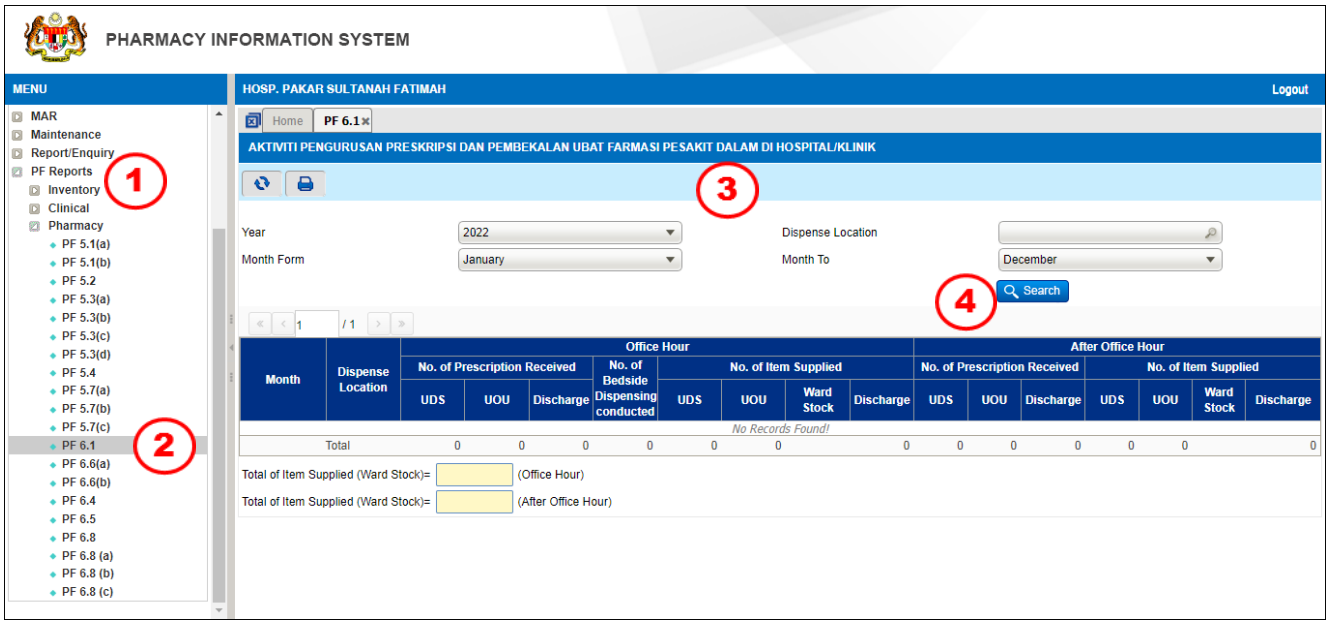



**Figure 3.3.12-1 PF 6.1**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 6.1'

**STEP 3**
Search PF 6.1 record by criteria as follow:

a) Year
b) Dispense Location
c) Month From
d) Month To

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

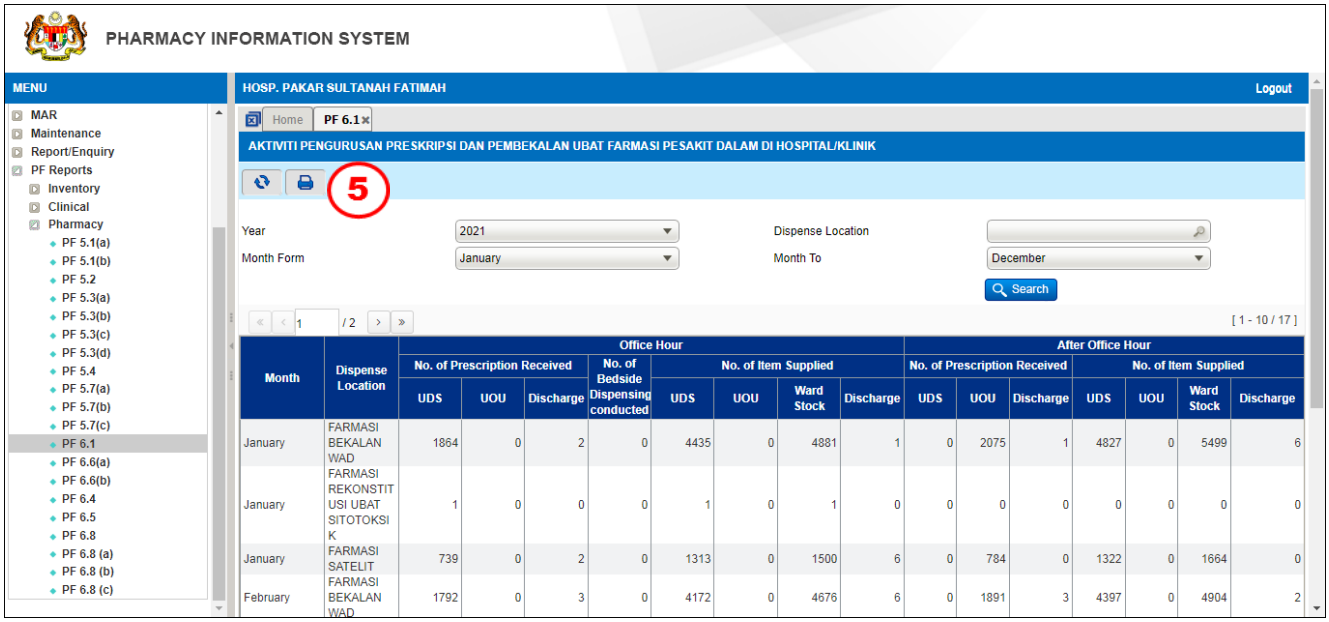



**Figure 3.3.12-2 PF 6.1**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.12-3

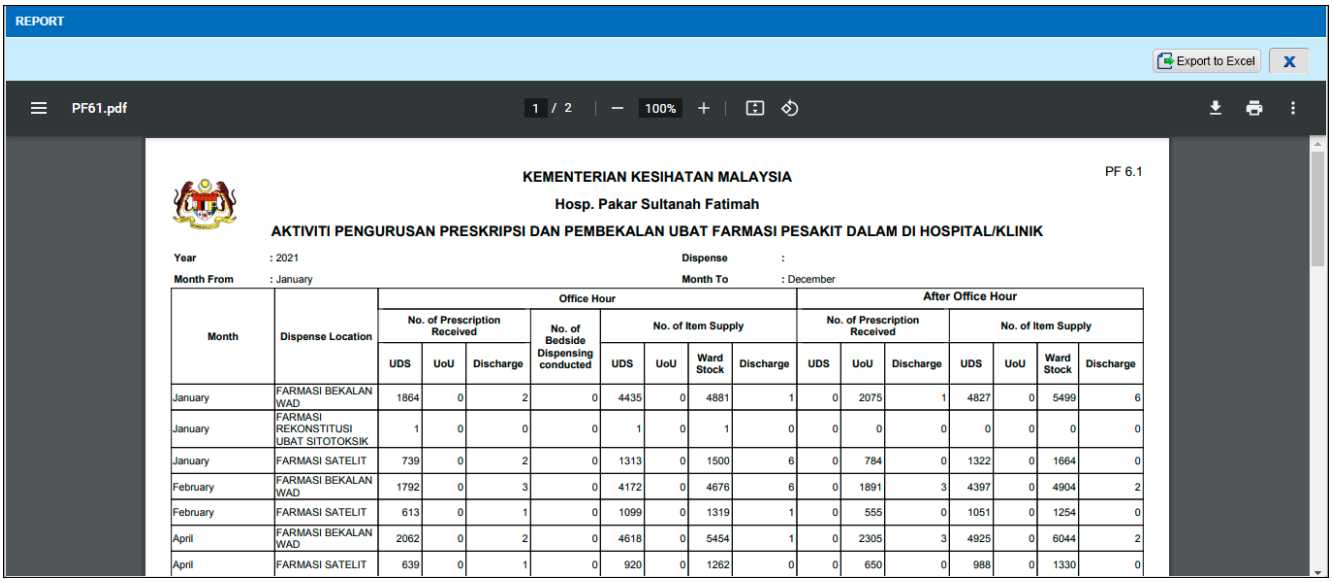



**Figure 3.3.12-3 PF 6.1**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.3.13 PF 6.6 (a)

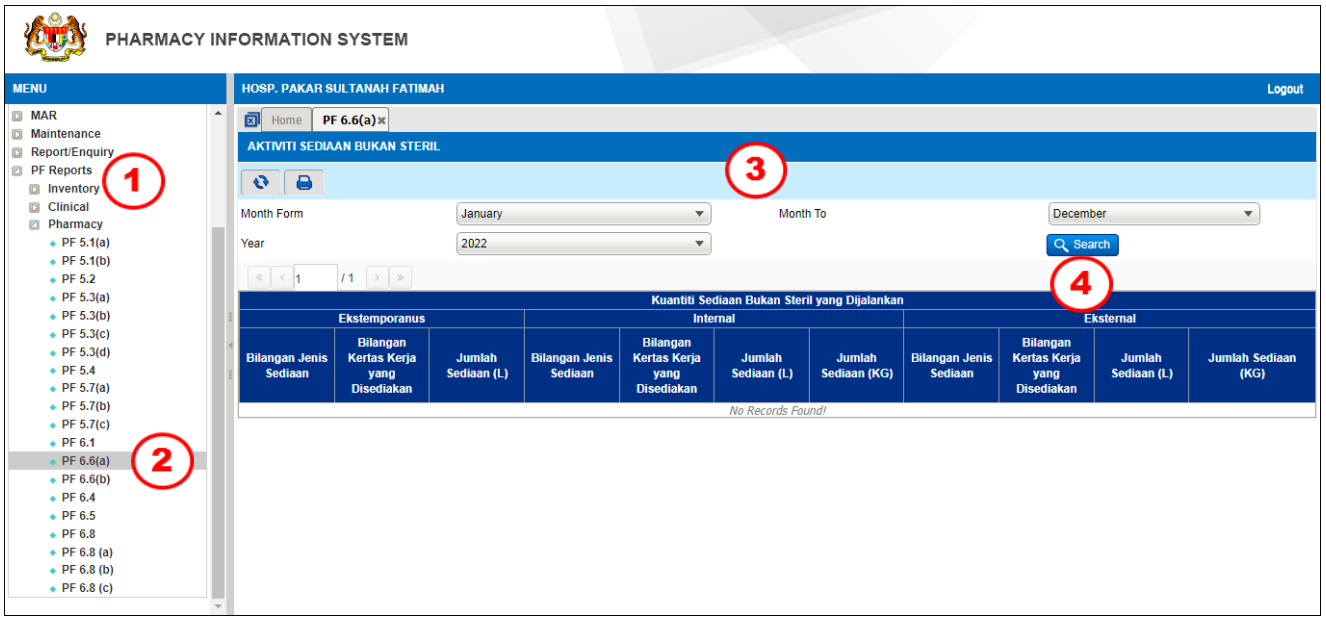



**Figure 3.3.13-1 PF 6.6 (a)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 6.6 (a)'

**STEP 3**
Search PF 6.6 (a) record by criteria as follow:

a) Year
b) Dispense Location
c) Month From
d) Month To

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

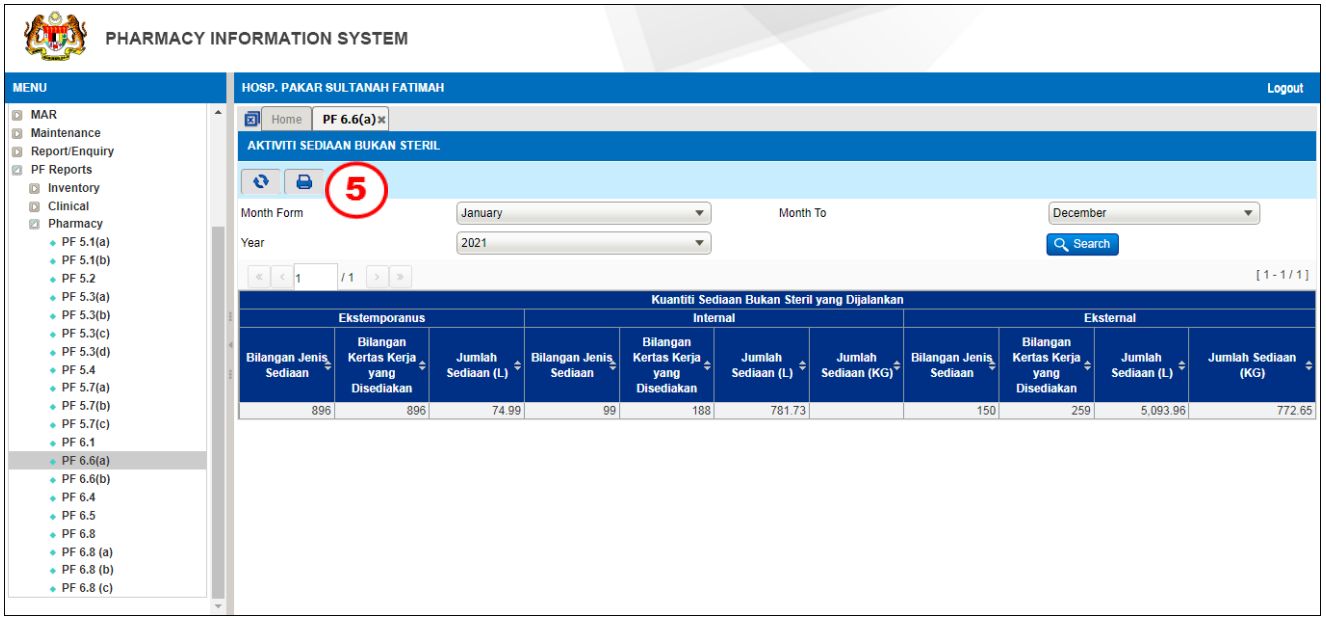



**Figure 3.3.13-2 PF 6.6 (a)**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.13-3

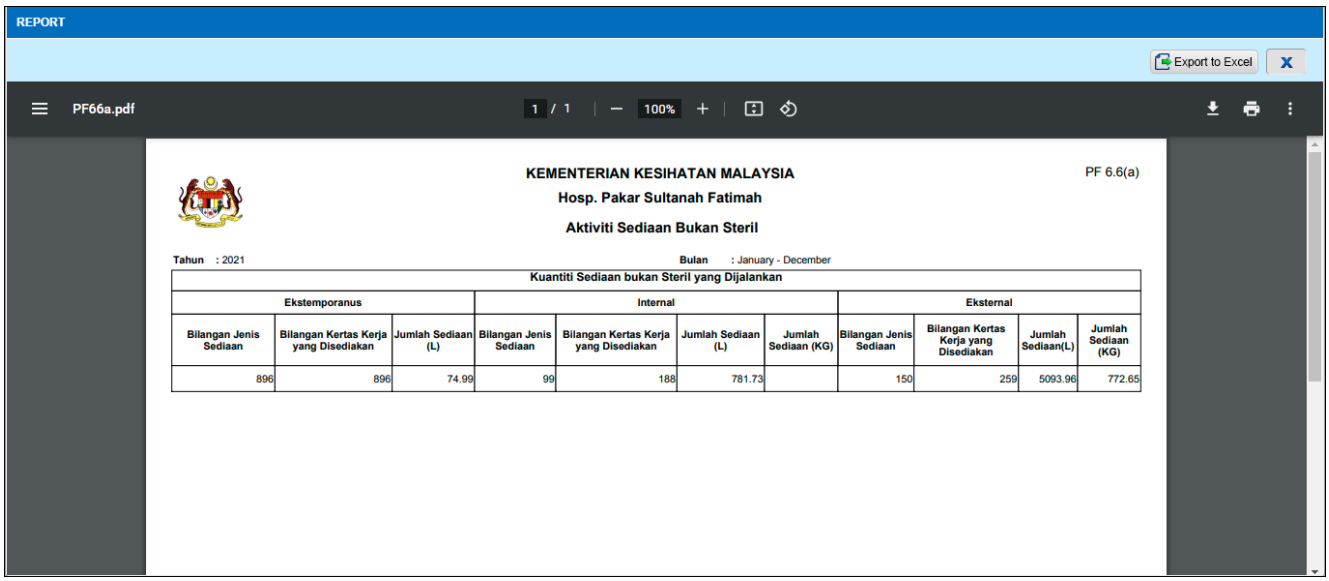
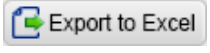



**Figure 3.3.13-3 PF 6.6 (a)**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.3.14 PF 6.6 (b)

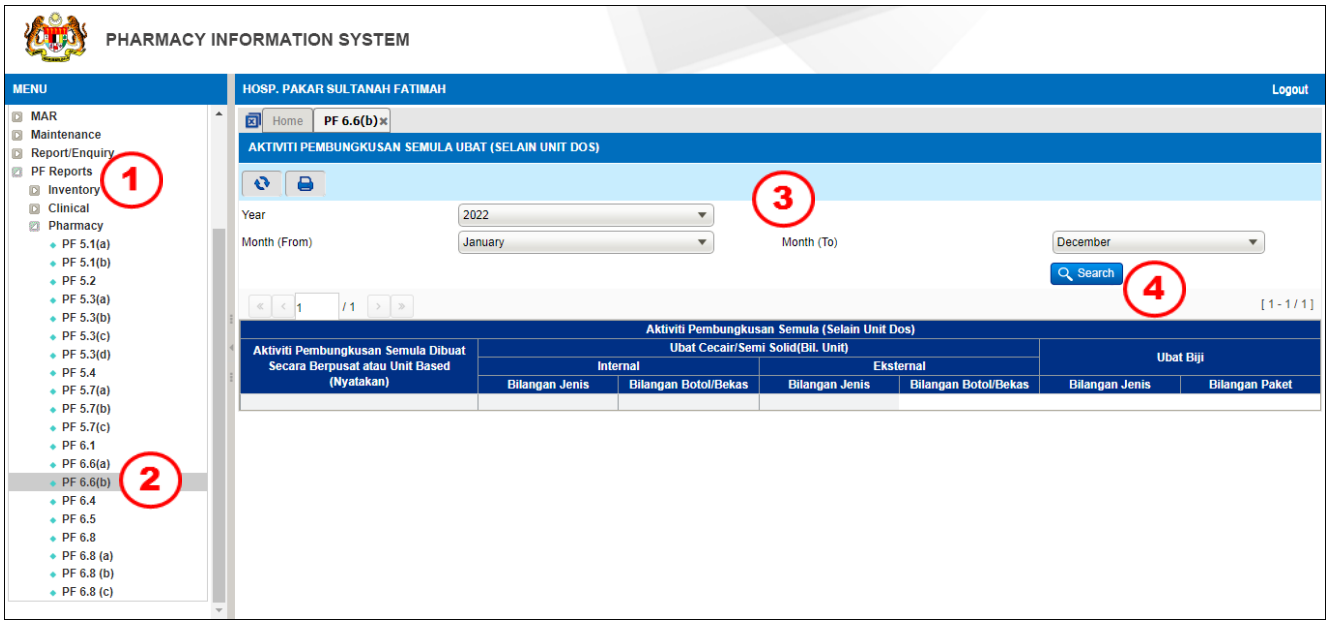



**Figure 3.3.14-1 PF 6.6 (b)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 6.6 (b)'

**STEP 3**
Search PF 6.6 (b) record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

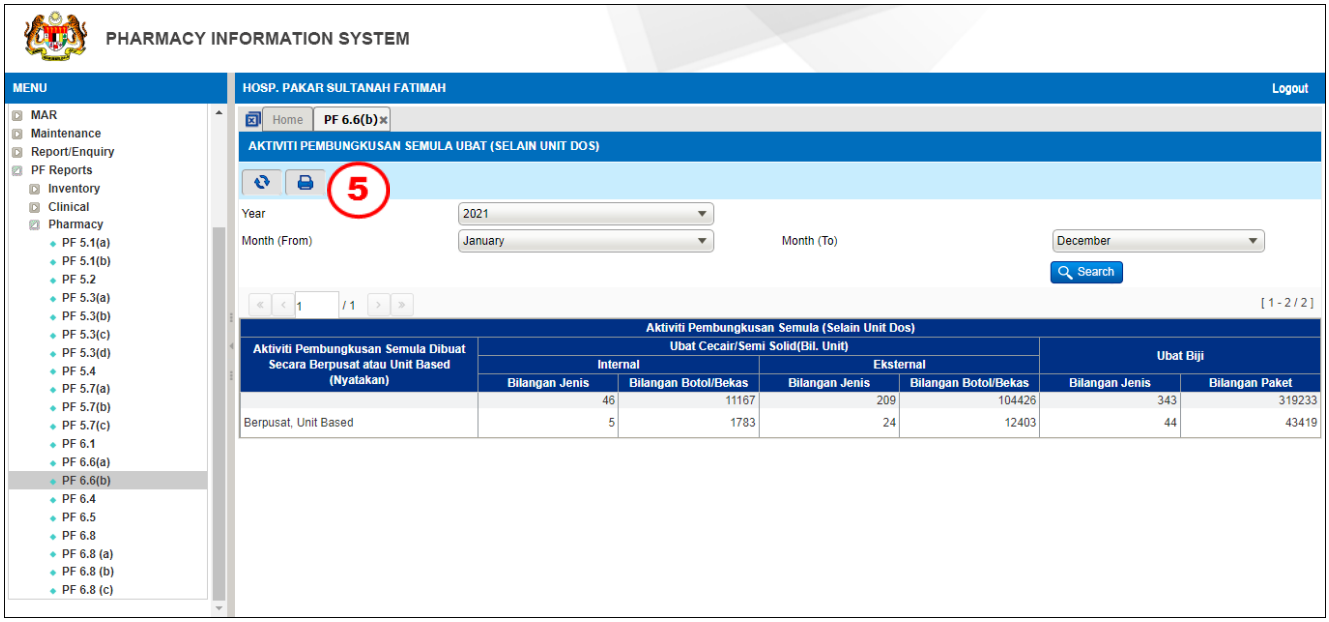



**Figure 3.3.14-2 PF 6.6 (b)**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.14-3

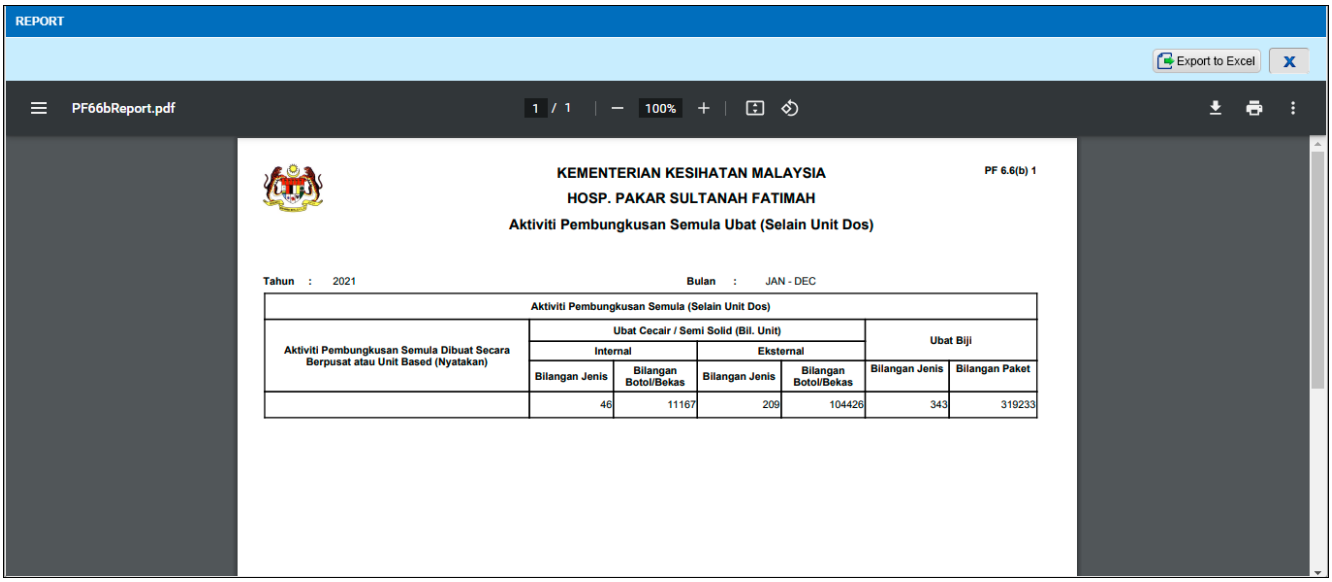



**Figure 3.3.14-3 PF 6.6 (b)**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.3.15 PF 6.4

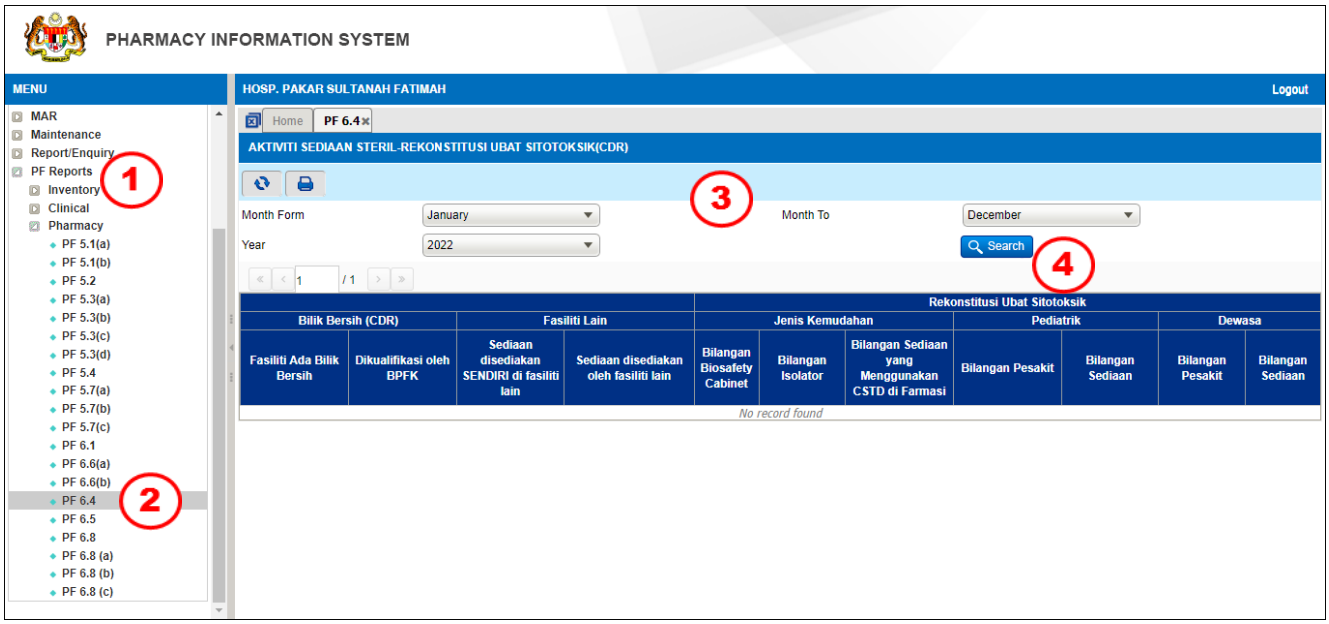



**Figure 3.3.15-1 PF 6.4**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 6.4'

**STEP 3**
Search PF 6.4 record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

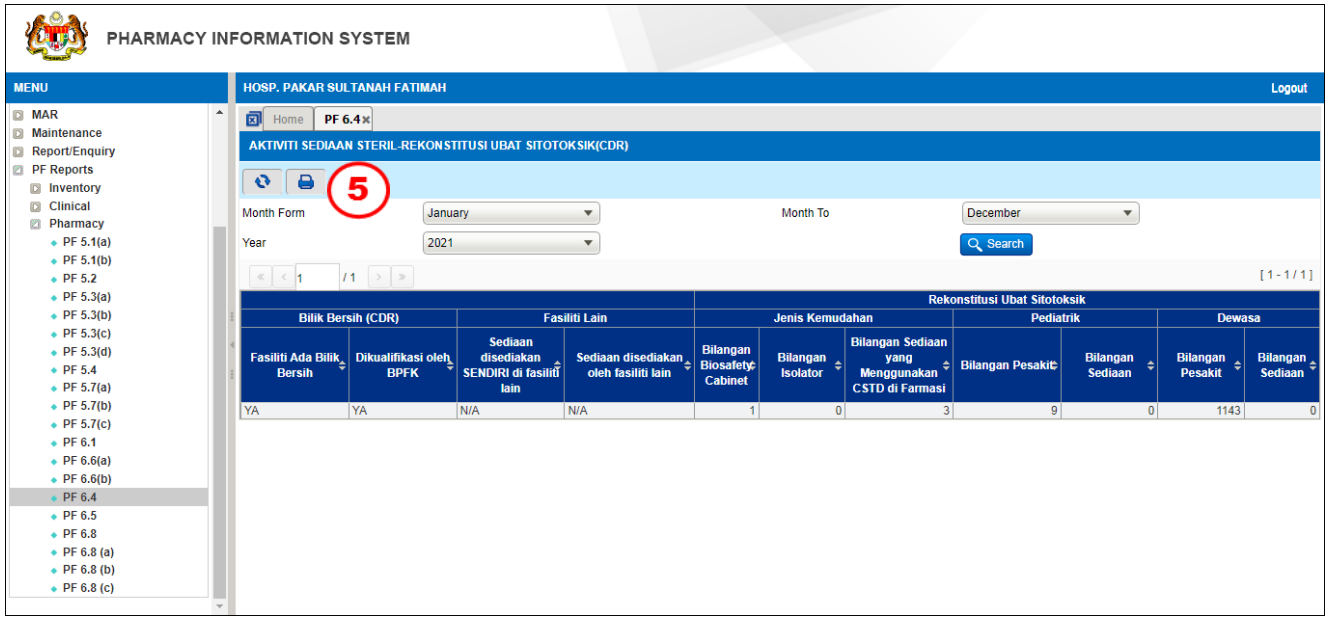



**Figure 3.3.15-2 PF 6.4**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.15-3

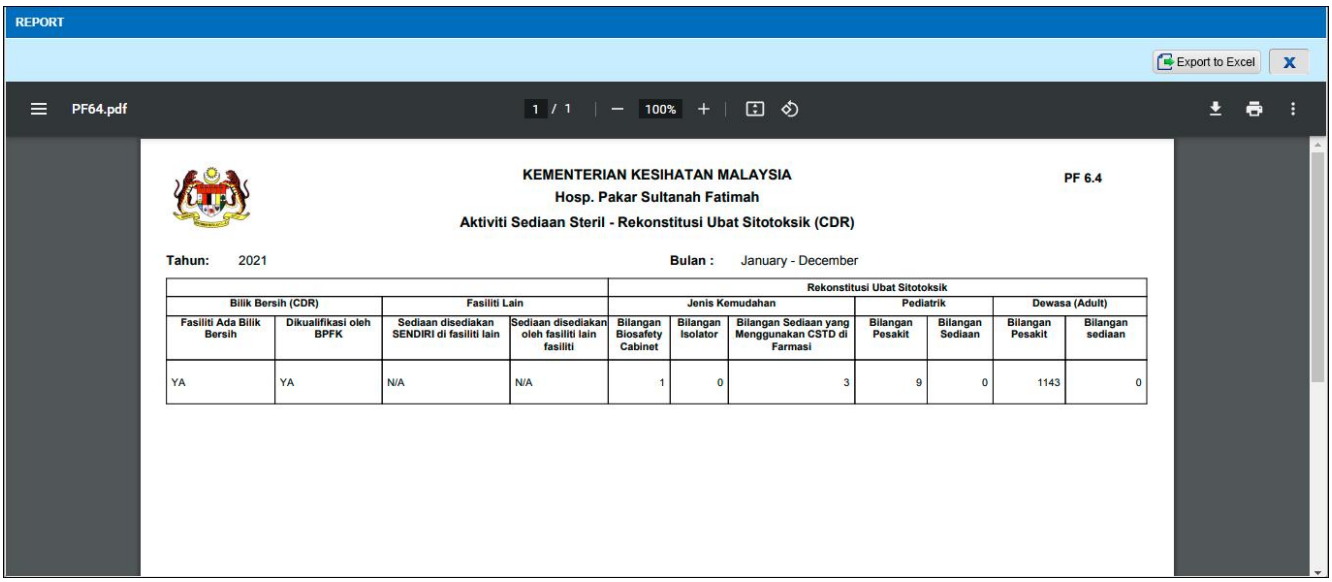



**Figure 3.3.15-3 PF 6.4**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.3.16 PF 6.5

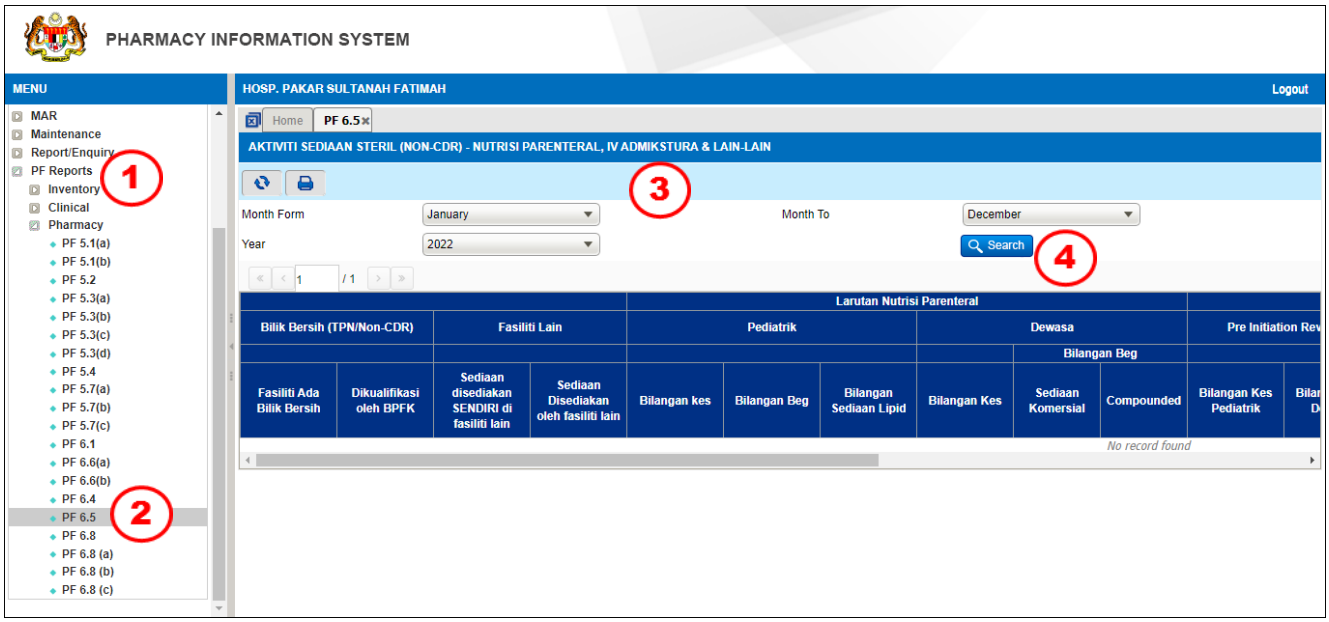



**Figure 3.3.16-1 PF 6.5**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 6.5'

**STEP 3**
Search PF 6.5 record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

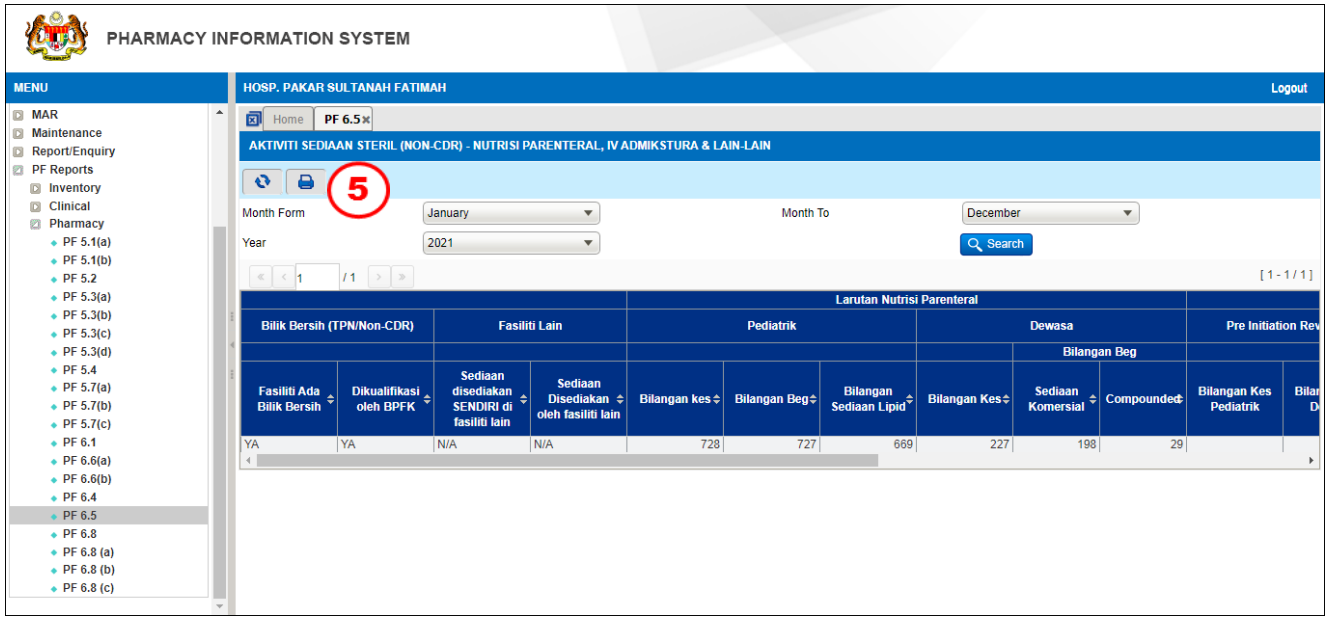



**Figure 3.3.16-2 PF 6.5**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.16-3

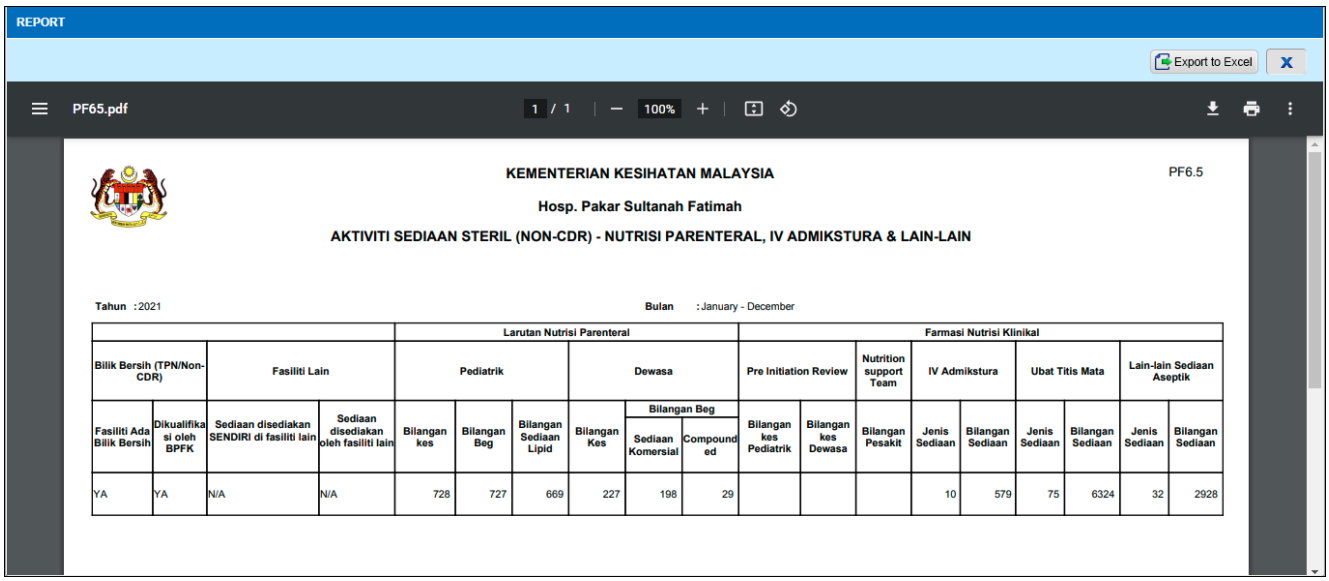
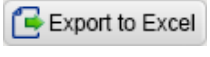



**Figure 3.3.16-3 PF 6.5**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.3.17 PF 6.8

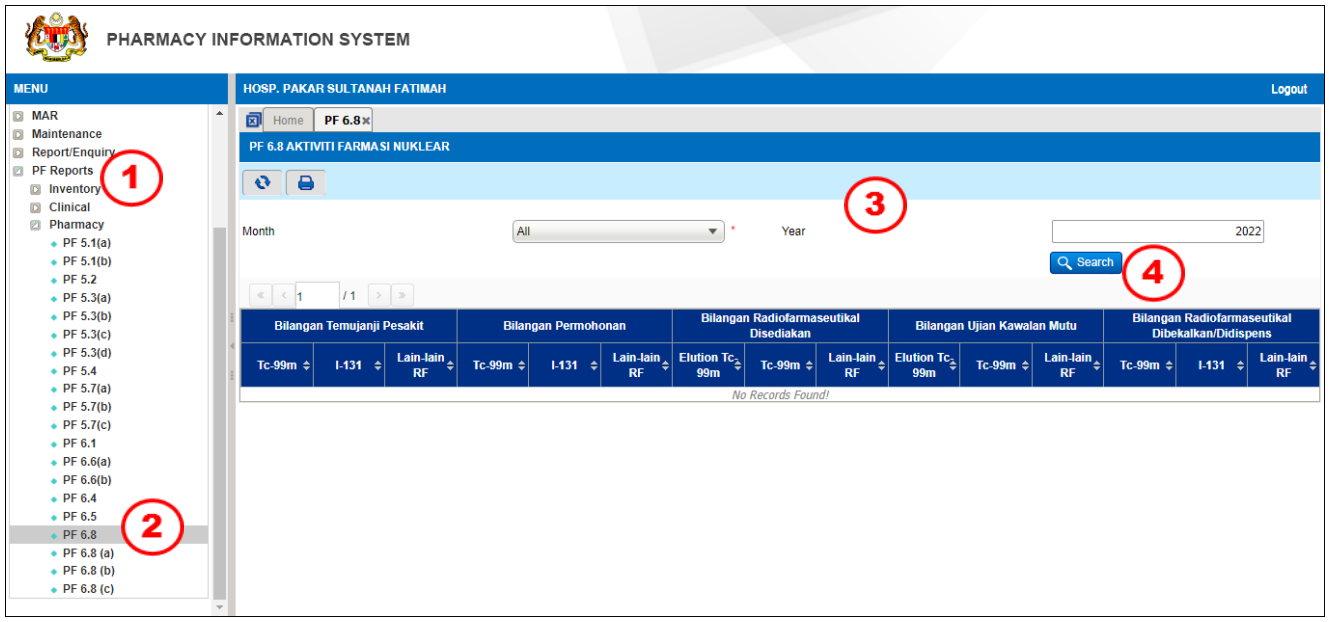



**Figure 3.3.17-1 PF 6.8**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 6.8'

**STEP 3**
Search PF 6.8 record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

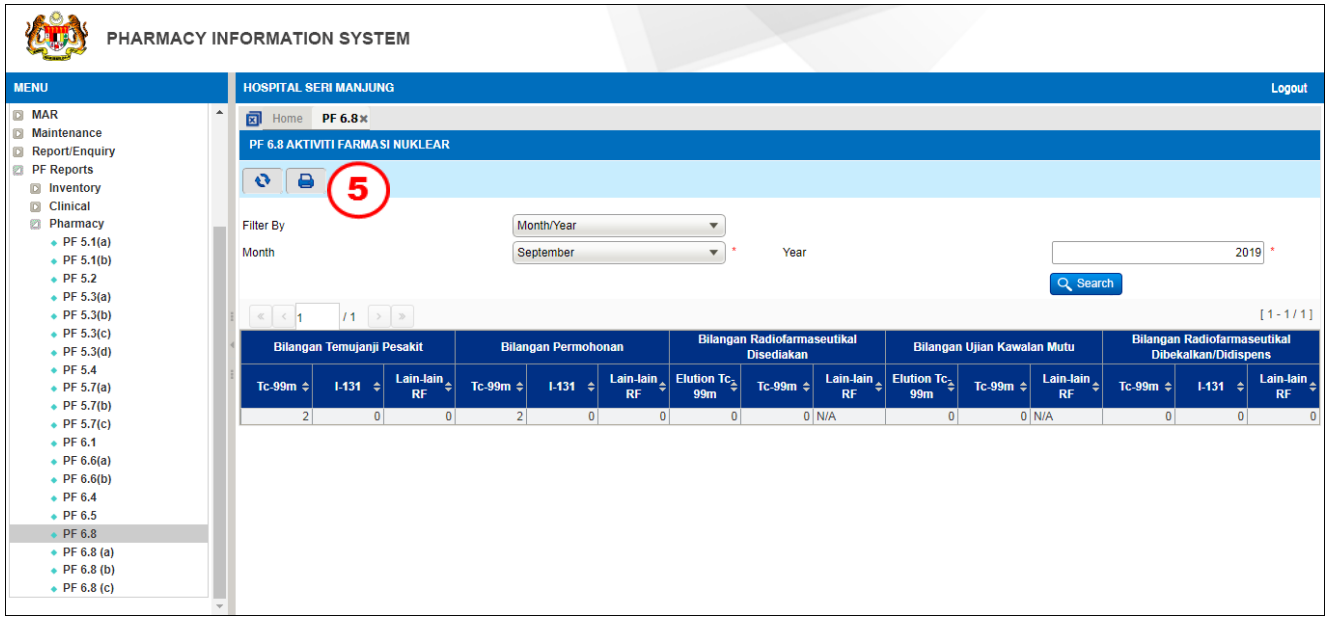



**Figure 3.3.17-2 PF 6.8**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.17-3

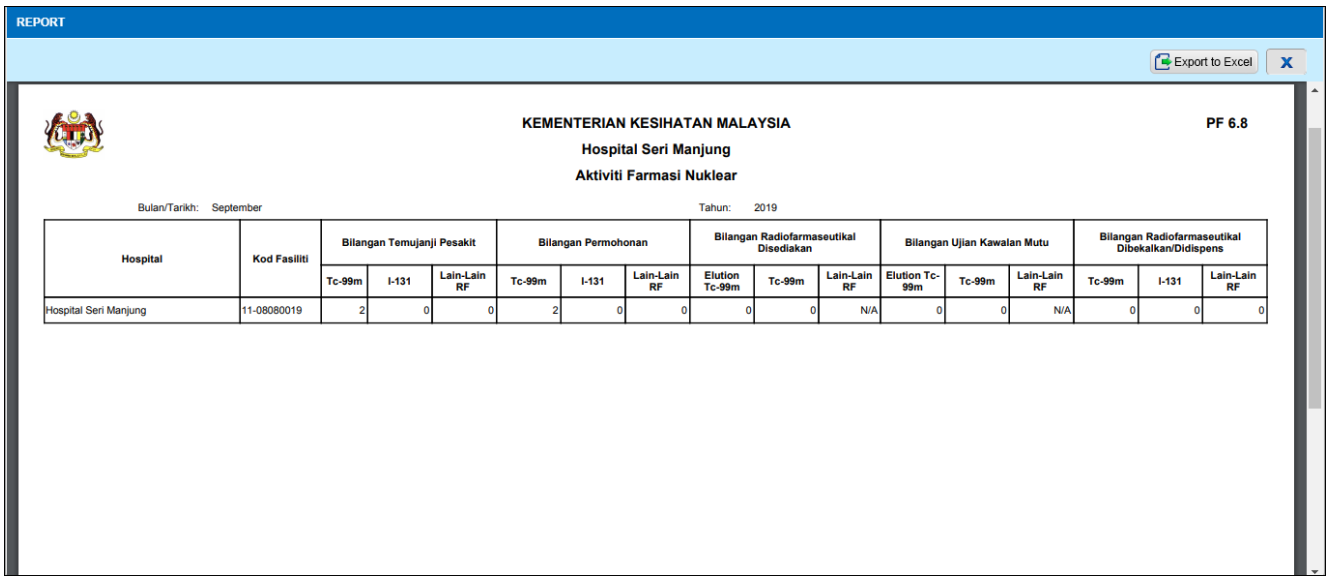
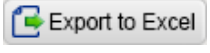



**Figure 3.3.17-3 PF 6.8**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

### 3.3.18 PF 6.8 (b)

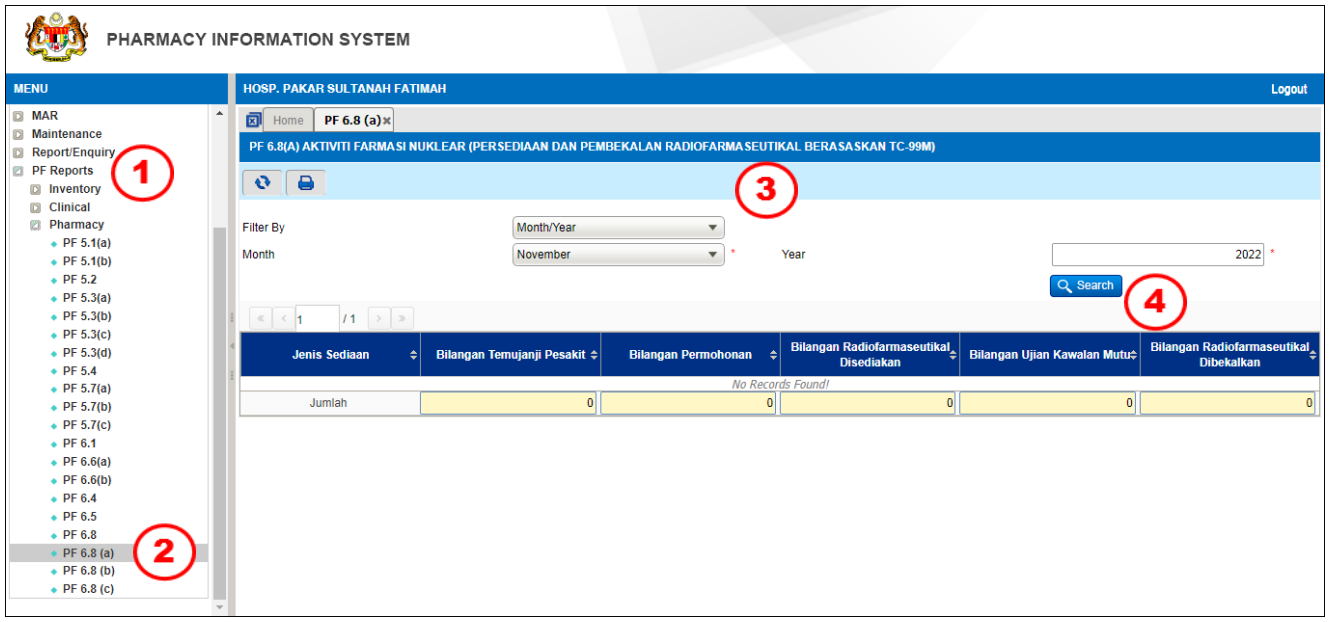



**Figure 3.3.18-1 PF 6.8 (a)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 6.8 (a)'

**STEP 3**
Search PF 6.8 (a) record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

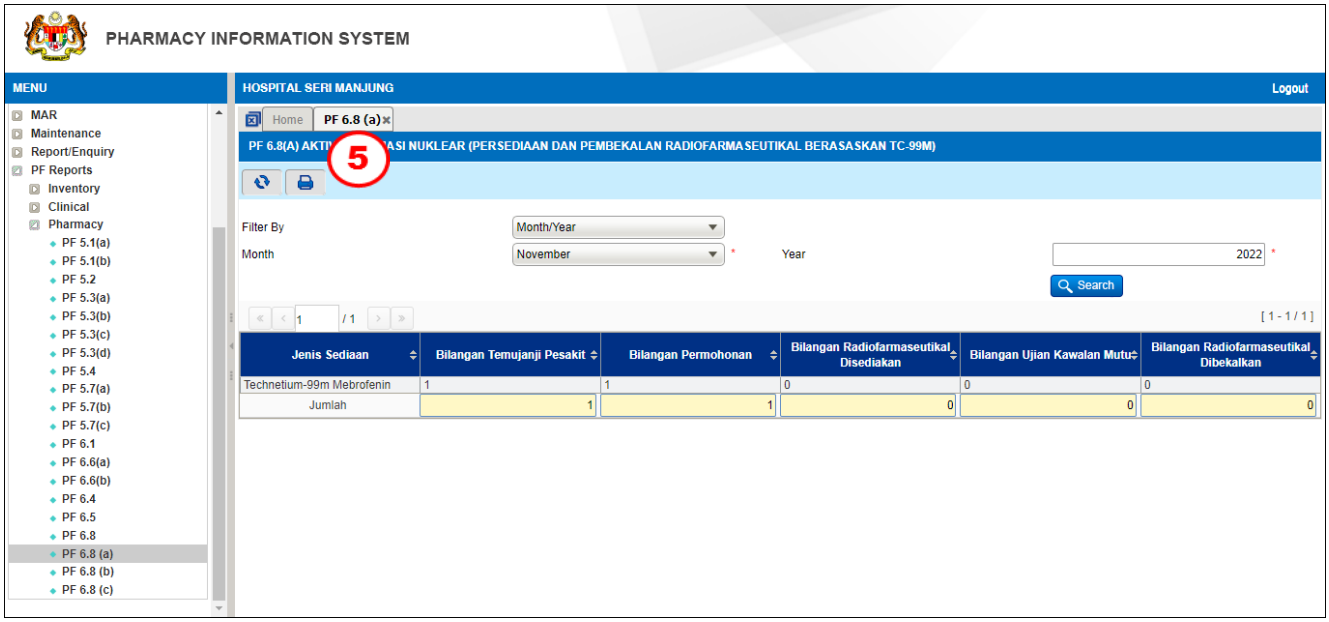



**Figure 3.3.18-2 PF 6.8 (a)**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.18-3

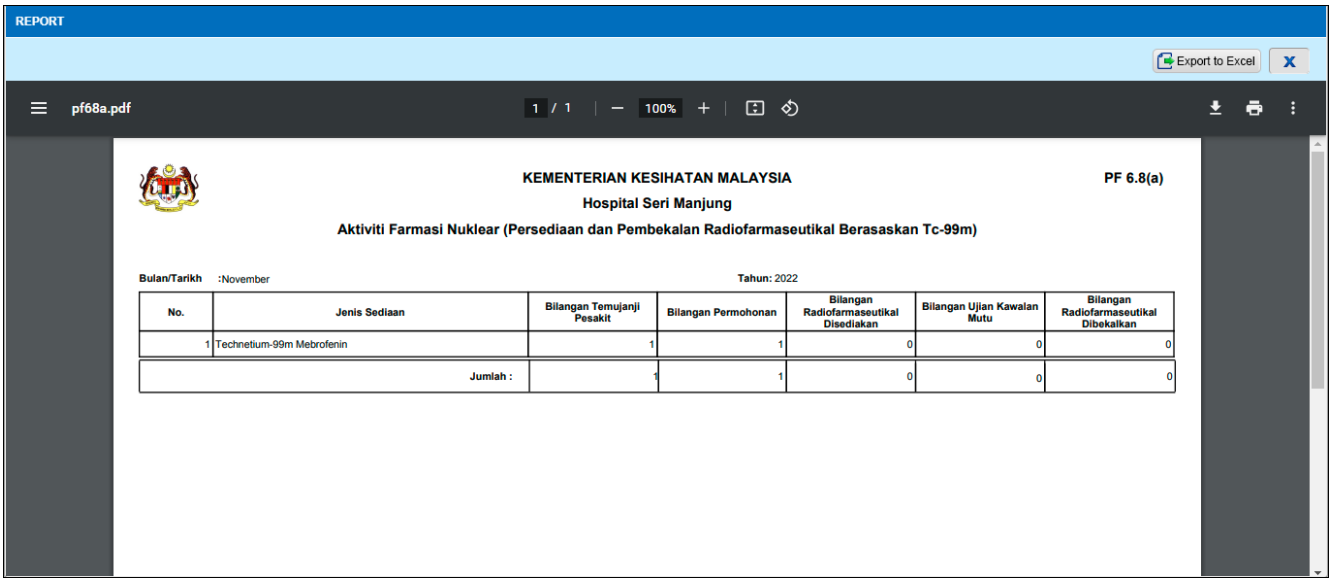



**Figure 3.3.18-3 PF 6.8 (a)**

***Note***

*Click on the*

*button to save/view/print report in Excel format.*

### 3.3.19 PF 6.8 (b)

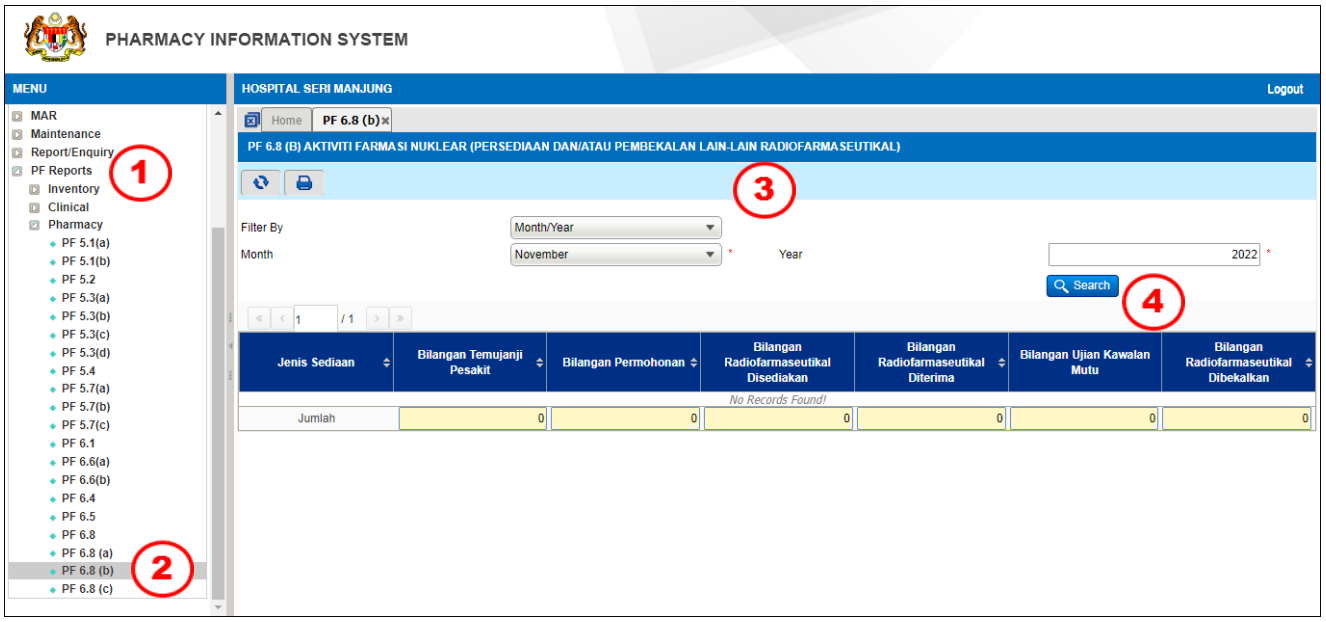



**Figure 3.3.19-1 PF 6.8 (b)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 6.8 (b)'

**STEP 3**
Search PF 6.8 (b) record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

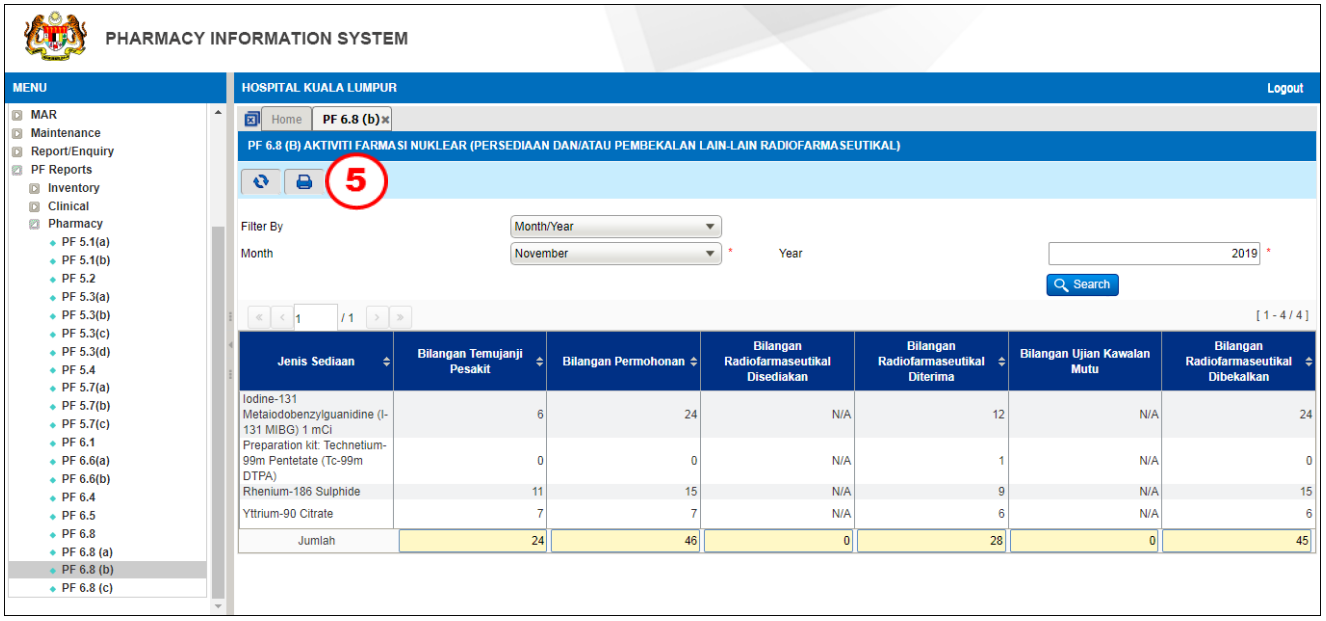



**Figure 3.3.19-2 PF 6.8 (b)**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.19-3

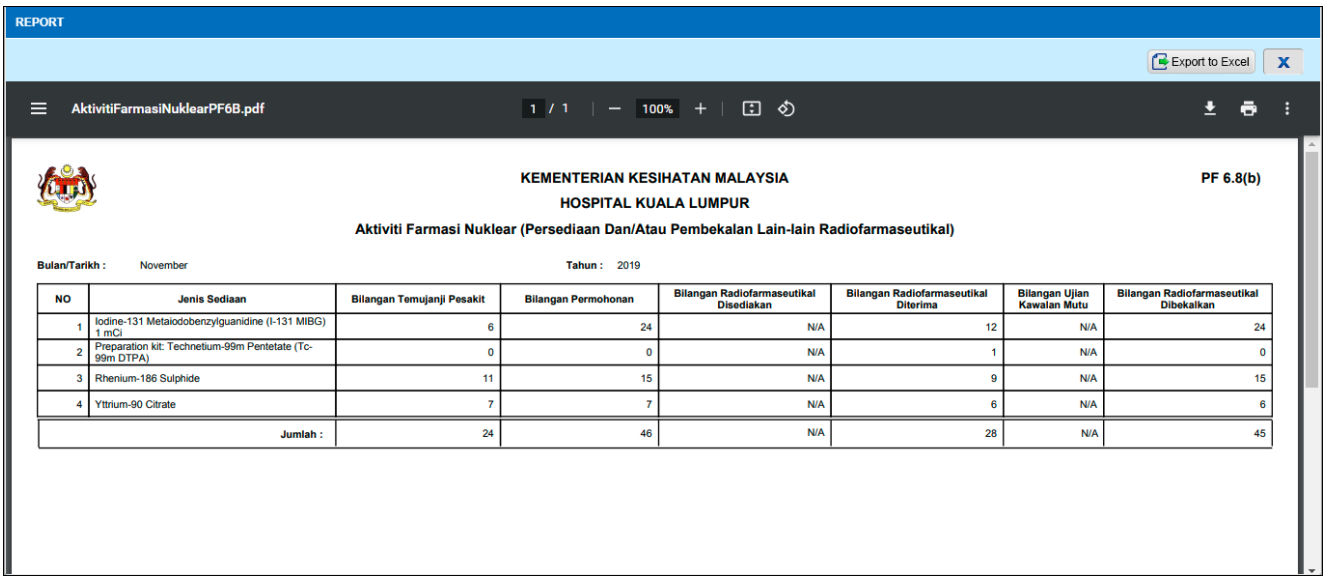
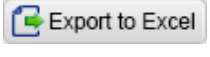



**Figure 3.3.19-3 PF 6.8 (b)**

***Note***

*Click on the*  *button to save/view/print report in Excel format.*

### 3.3.20 PF 6.8 (c)

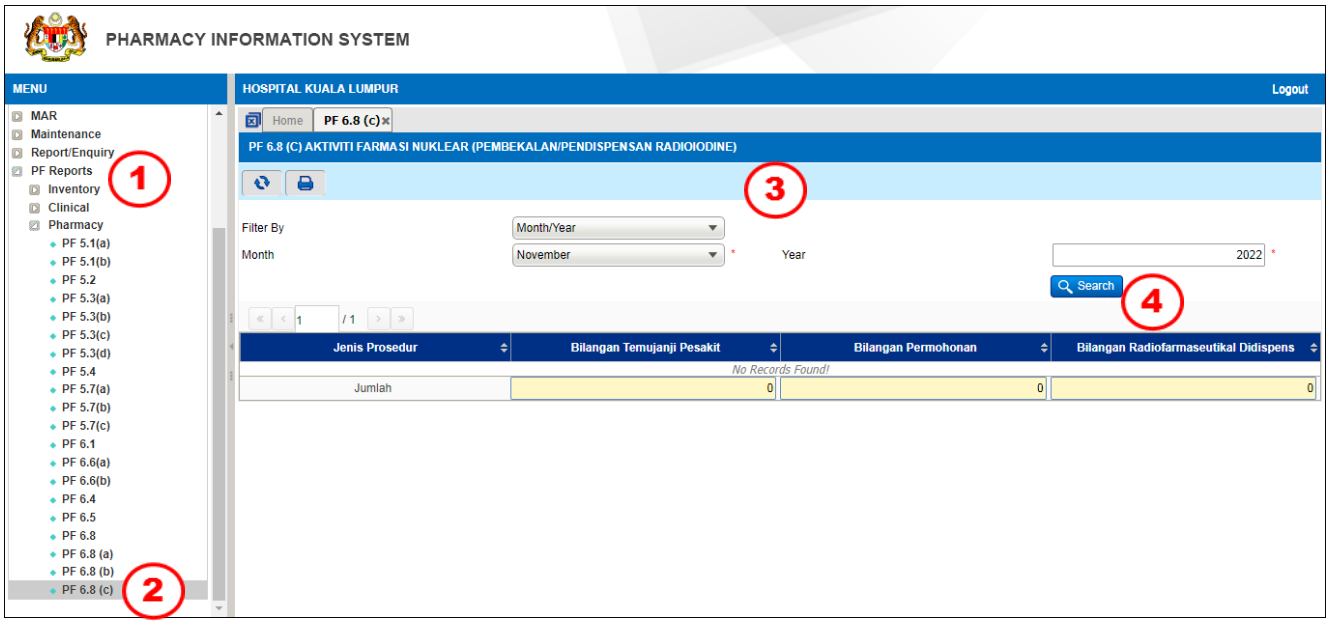



**Figure 3.3.20-1 PF 6.8 (c)**

**STEP 1**
Click on 'PF Reports' menu and follow by 'Pharmacy'

**STEP 2**
Click on 'PF 6.8 (c)'

**STEP 3**
Search PF 6.8 (c) record by criteria as follow:

a) Year
b) Month (From)
c) Month (To)

**STEP 4**
Click on the Search button and the result display will be based on the entered criteria

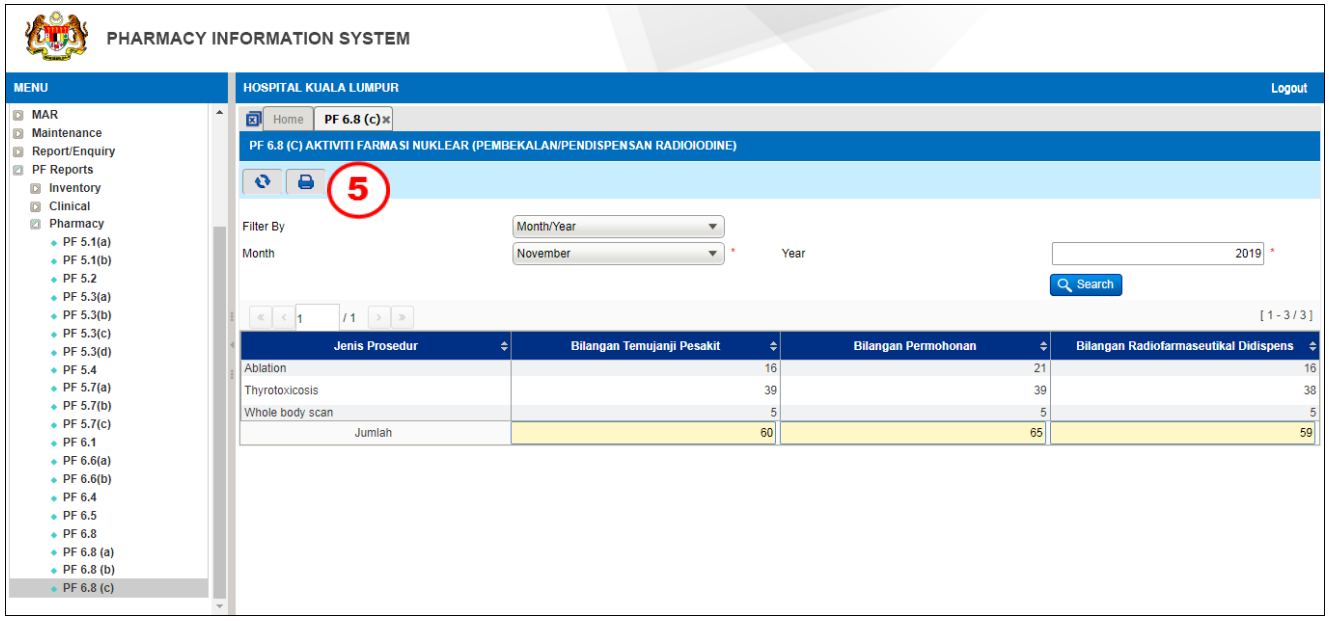



**Figure 3.3.20-2 PF 6.8 (c)**

**STEP 5**

Click on the button to view/print the record as Figure 3.3.20-3

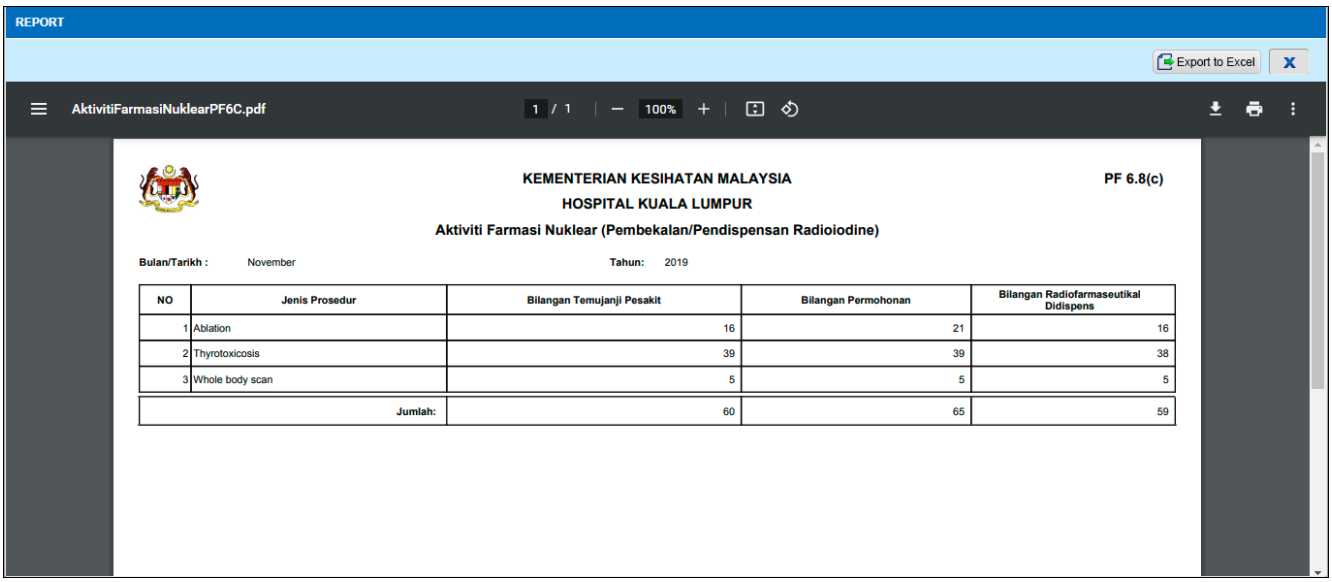
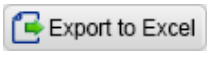



**Figure 3.3.20-3 PF 6.8 (c)**

***Note***

*Click on the* 

*button to save/view/print report in Excel format.*

## 4.0 Acronyms

| Abbreviation | Definition |
|---|---|
| MOH | Ministry of Health |
| KKM | Kementerian Kesihatan Malaysia |
| PhIS | Pharmacy Information System |
| CPS | Clinical Pharmacy System |
| PKU | Packaging Keeping Unit |
| SKU | Store Keeping Unit |
| APPL | Approved Product Purchase List |
| RPL | Recommended Purchase List |
| EPO | Electronic Purchase Order |
| LPO | Local Purchase Order |
| DO | Delivery Order |
| RPH | Radiopharmaceutical |
| TDM | Therapeutic Drug Monitoring |
| CDR | Cytotoxic Drug Reconstitution |
| PN | Parenteral Nutrition |